

**ONTARIO INTERNATIONAL AIRPORT AUTHORITY
SPECIAL COMMISSION MEETING
MINUTES
DECEMBER 19, 2018**

A regular meeting of the Ontario International Airport Authority was held on Wednesday, December 19, 2018, at 1923 E. Avion Street, Room 100, Ontario, California.

Notice of said meeting was duly given in the time and manner prescribed by law.

CALL TO ORDER

President Wapner called the Ontario International Airport Authority Commission meeting to order at 11:02 a.m.

ROLL CALL

PRESENT: Commissioners: Julia Gouw, Curt Hagman, Jim W. Bowman, and Alan D. Wapner.

ABSENT: Commissioners: Ronald O. Loveridge.

Also present were: Chief Executive Officer Mark A. Thorpe, Assistant General Counsel Kevin P. Sullivan and Assistant Secretary Claudia Y. Isbell.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Secretary Bowman.

INVOCATION

The Invocation was led by Pastor David Gaunt, Sunrise Church, Ontario Campus.

PUBLIC COMMENT

There were no public comments.

AGENDA REVIEW/ANNOUNCEMENT

Chief Executive Officer Thorpe made no announcements.

POSSIBLE CONFLICT OF INTEREST ISSUES

1. INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST

Note: agenda item contractors, subcontractors and agents which may require member abstentions due to conflict of interests and financial interests. Commission Member abstentions shall be stated under this item for recordation on the appropriate item.

There were no conflicts of interest reported.

CONSENT CALENDAR

MOTION: Moved by Commissioner Hagman, seconded by Commissioner Gouw and carried by a vote of 4-0-1, to approve the consent calendar as presented and adopt Resolution No. 2018-21, with Vice President Loveridge absent.

2. APPROVAL OF MINUTES

Approved minutes for the regular meeting of the Ontario International Airport Authority on November 27, 2018, approving same as on file with the Secretary/Assistant Secretary.

3. BILLS/PAYROLL

The bills November 1, 2018 through November 30, 2018 and Payroll November 1, 2018 through November 30, 2018.

4. ADOPT A RESOLUTION TO REJECT ALL BIDS FOR THE AIRFIELD PAVEMENT MARKING PROJECT AND AUTHORIZE THE RE-ADVERTISEMENT OF A NOTICE INVITING BIDS FOR THE PROJECT

The Ontario International Airport Authority (OIAA) rejected all bids received for the Airfield Marking Project (Project) and authorized staff to re-advertise a new Notice Inviting Bids for the Project.

RESOLUTION NO. 2018-21 A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY TO REJECT ALL BIDS FOR THE AIRFIELD MARKING PROJECT AND AUTHORIZE STAFF TO RE-ADVERTISEMENT A NOTICE INVITING BIDS FOR THE PROJECT

5. APPROVAL OF A CONTRACT WITH SULLY MILLER CONTRACTING COMPANY FOR THE TERMINAL 1 GATES 1, 2, 3 AND TAXILANE G RECONSTRUCTION PROJECT AT THE ONTARIO INTERNATIONAL AIRPORT

The Ontario International Airport Authority authorized the Chief Executive Officer (CEO) to execute a contract with Sully-Miller Contracting Company, in the amount of \$4,042,250 for the Terminal 1 Gates 1, 2, 3 and Taxilane G Reconstruction Project at Ontario International Airport. The cost to construct this project was accounted for in the OIAA Fiscal Year 2018-2019 budget. Total construction cost, \$3,674,773, plus a 10% contingency in the amount of \$367,477 for this project is to be paid for with a mix of FAA Airport Improvement Program (AIP) entitlement grant funds (in the amount of \$2,961,499.56 80.59%) and OIAA appropriations in the amount of \$713,273.44. Project was included in the previously approved 2018 budget.

ADMINISTRATIVE DISCUSSION/ACTION/REPORT

6. APPROVAL OF THE AUTHORITY'S COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) FOR THE FISCAL YEAR ENDED JUNE 30, 2018

The Ontario International Airport Authority approved the Comprehensive Financial Report (CAFR) for the year ended June 30, 2018.

MOTION: Moved by Commissioner Hagman, seconded by Secretary Bowman and carried by a vote of 4-0-1, to approve the Comprehensive Annual Financial Report, with Vice President Loveridge absent.

STAFF MATTERS

Chief Executive Thorpe provided an update on community engagement and, passenger and cargo numbers.

COMMISSIONER MATTERS

Commissioner Gouw had no comments.

Commissioner Hagman wished all a Merry Christmas and commented that staff work with the airlines to reduce flight prices.

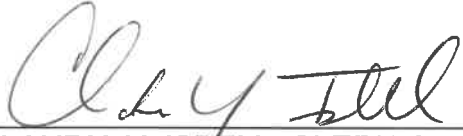
Secretary Bowman complimented staff on their hard work and added he was pleased with the work and marketing being done for the airport.

President Wapner asked staff to start an endeavor into increasing regional and geographical representation of the catchment area on the Board. He also asked that staff plan for passenger increases in the future and making sure that convenience is still a priority.

ADJOURNMENT

President Wapner adjourned the Ontario International Airport Authority Commission meeting at 11:18 a.m.

RESPECTFULLY SUBMITTED:



CLAUDIA Y. ISBELL, CLERK OF THE BOARD

APPROVED:



ALAN D. WAPNER, PRESIDENT
ONTARIO INTERNATIONAL AIRPORT AUTHORITY