

**ONTARIO INTERNATIONAL AIRPORT AUTHORITY  
SPECIAL COMMISSION MEETING  
MINUTES  
SEPTEMBER 18, 2025**

**CALL TO ORDER**

President Wapner called the Ontario International Airport Authority Commission meeting to order at 10:00 a.m.

**ROLL CALL**

**COMMISSIONERS**

**PRESENT:**

Alan D. Wapner, President  
Curt Hagman, Vice President

Ronald D. Loveridge, Treasurer  
Jim W. Bowman, Secretary

**ABSENT:**

Julia Gouw, Commissioner

A quorum of the OIAA Commissioners was present.

**STAFF:**

Chief Executive Officer Atif Elkadi  
General Counsel Kevin P. Sullivan

Commission Clerk Marilyn Bonus, MMC, CPMC  
Deputy Commission Clerk Adrienne Fernandez

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was performed.

**AGENDA REVIEW/ANNOUNCEMENTS**

**1. INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST**

No conflicts of interests were declared.

**PUBLIC COMMENT**

President Wapner called for public comment.

Seeing no one come forward, President Wapner closed public comment.

**2. APPROVAL OF MINUTES**

Approved minutes for the Special OIAA Commission Meeting on August 18, 2025.

**3. CASH DISBURSEMENT REPORT (BILLS/PAYROLL)**

Received and filed the Cash Disbursement Report (Bills/Payroll) for the month ended August 31, 2025.

**4. COMMISSIONER'S STIPENDS AS REQUIRED BY AUTHORITY BYLAWS**

Approved additional stipends per Article IV, Section 6 of the Authority's Bylaws for President Alan Wapner for the month of August 2025.

**5. AUTHORIZE THE CHIEF EXECUTIVE OFFICER (CEO) TO NEGOTIATE AND EXECUTE A SOLE SOURCE AGREEMENT WITH FLEET E FORCE FOR SUPPLY OF BUS PARTS AND DIAGNOSTIC SERVICES**

Authorized the Chief Executive Officer (CEO) to negotiate and execute an agreement with Fleet E Force for one year in the not-to-exceed amount of \$300,000 for the supply of high voltage bus parts, modules, motors, batteries, other high voltage components, and remote diagnostic analysis, utilizing a sole source procurement; authorized the CEO, if appropriate, to exercise two additional one-year extensions at the discretion of the Ontario International Airport Authority (OIAA), with funding for any extension years subject to the annual budgeting process.

**6. AUTHORIZE THE CHIEF EXECUTIVE OFFICER (CEO) TO NEGOTIATE AND EXECUTE A CONTRACT WITH OSHKOSH AEROTECH, LLC. FOR GROUND POWER UNIT (GPU) LIFECYCLE REPLACEMENT**

Authorized the Chief Executive Officer (CEO) to negotiate and execute a contract with Oshkosh Aerotech, LLC. for the GROUND POWER UNIT (GPU) Project in the amount of \$1,993,567.00 which includes a pending Federal Aviation Administration (FAA) VALE grant, via Airport Improvement Program (AIP) discretionary funds, in the amount of \$1,495,175, representing approximately 75 percent of the Proposed Project cost, the maximum allowed under FAA guidance in the VALE Technical Report; and execute budget amendments to the contract, for additional related services and construction contingency, up to 15% of the overall contract value.

**7. AUTHORIZE THE CHIEF EXECUTIVE OFFICER (CEO) TO NEGOTIATE AND EXECUTE A PROFESSIONAL SERVICE AGREEMENT WITH LAMBERT 20/20 COMMUNICATIONS INC., FOR PUBLIC AFFAIRS AND COMMUNICATIONS SERVICES**

Authorized the Chief Executive Officer (CEO) to negotiate and execute a Professional Services Agreement with Lambert 20/20 Communications Inc., dba 20/20 Network Communications, Inc. (Lambert), for one-year in the amount of \$204,000 and authorized the CEO to exercise, if appropriate, four one-year extensions, at the discretion of the Ontario International Airport Authority (OIAA) for public affairs and communications services.

**8. AUTHORIZE THE CHIEF EXECUTIVE OFFICER (CEO) TO NEGOTIATE AND EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH SAI 8 HOLDINGS FOR INFORMATION TECHNOLOGY HARDWARE, SOFTWARE, AND SERVICES**

Authorized the Chief Executive Officer (CEO) to negotiate and execute a Professional Services Agreement with SAI 8 Holdings, dba FSi Tech (SAI 8), for a two-year contract with the option to extend one-year at the discretion of the Ontario International Airport Authority (OIAA), in accordance with the terms of CMAS Contract # 3-24-07-1028, for the procurement of Information Technology (IT) hardware, software, and services not to exceed \$200,000.

**9. AUTHORIZE THE CHIEF EXECUTIVE OFFICER (CEO) TO NEGOTIATE AND EXECUTE A SPEND AUTHORIZATION AND AUTHORIZE FUNDING FOR STAFFING SERVICES WITH THE PROFESSIONAL SEARCH GROUP OC, LLC.**

Authorized the Chief Executive Officer (CEO) to negotiate and execute a spend authorization under existing Professional Services Agreement "SCONT-000832" between the Ontario International Airport Authority (OIAA) and Professional Search Group OC, LLC (PSG); authorized funding of up to \$175,000 for Fiscal Year Ending (FYE) 2026 for staffing services on an as-needed basis, with funding for each subsequent fiscal year to be determined and allocated through the annual budgeting process.

**10. AUTHORIZE THE CHIEF EXECUTIVE OFFICER (CEO) TO EXECUTE A CONCESSION AGREEMENT BETWEEN ONTARIO INTERNATIONAL AIRPORT AUTHORITY AND JDDA CONCESSION MANAGEMENT, INC. PURSUANT TO THE EXECUTED MEMORANDUM OF UNDERSTANDING "ONT-50-10032"**

Authorized the Chief Executive Officer (CEO) to execute a Concession Agreement between the Ontario International Airport Authority (OIAA) and JDDA Concession Management, Inc. (JDDA) pursuant to the terms and conditions detailed in the Memorandum of Understanding (MOU) "ONT-50-10032" that was signed and made effective between the OIAA and JDDA on August 9th, 2025. This Agreement will allow for the construction and management of a Chick-Fil-A restaurant in Terminal 2 at the Ontario International Airport (ONT).

**11. APPROVE A NEW CONCESSION AGREEMENT TEMPLATE AND AUTHORIZE THE CHIEF EXECUTIVE OFFICER (CEO) TO EXECUTE THE CONCESSION AGREEMENT WITH PARTNERS OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY**

Approved a new Concession Agreement Template standardizing the language and expectations for the concession partners and authorized the Chief Executive Officer (CEO) to execute the Concession Agreement, in substantially similar form, with concession partners with the Ontario International Airport Authority (OIAA).

## 12. APPROVE A RESOLUTION ADOPTING THE NEW AIR CARRIER OPERATING PERMIT

Approved a Resolution adopting the new Air Carrier Operating Permit (ACOP) and authorized the Chief Executive Officer to execute ACOPs with airline partners operating at the Ontario International Airport.

RESOLUTION NO. 2025-07

A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY ADOPTING THE NEW AIR CARRIER OPERATING PERMIT

**MOTION:** Moved by Vice President Hagman, seconded by Secretary Bowman, to approve the Consent Calendar. Motion carried by a 4 Yes/0 No vote.

## PRESENTATION

### 13. COMMUNITY ENGAGEMENT UPDATE

Director of Community Engagement, Stephanie King provided updates on community engagement activities and survey responses from events held in Fiscal Year 24/25.

## CEO REPORT

### CHIEF EXECUTIVE OFFICER UPDATES

Chief Executive Officer Elkadi provided updates on general airport matters.

## COMMISSIONER MATTERS

President Wapner provided direction to staff to apply for grant funding and extended birthday wishes to Martha Preciado, Director of Government Relations.

Vice President Hagman thanked President Wapner and Chief Executive Officer Elkadi for attending and participating in the State of the County event. He also encouraged staff to apply for available grants through SCAQMD.

Treasurer Loveridge reported on his attendance at the International Service Flight Association Conference and expressed interest in the role of Artificial Intelligence (A.I.) and asked staff to present an item on the role of A.I. at the airport.

Secretary Bowman expressed his appreciation for the employees.

ADJOURNMENT

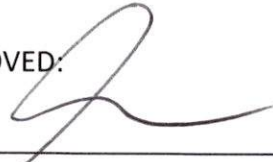
President Wapner adjourned the Ontario International Airport Authority Commissioners Meeting at 10:28 a.m.

RESPECTFULLY SUBMITTED:



MARILYN BONUS, MMC, CPMC  
COMMISSION CLERK/ASSISTANT SECRETARY

APPROVED:



ALAN D. WAPNER, PRESIDENT