

**ONTARIO INTERNATIONAL AIRPORT AUTHORITY  
SPECIAL COMMISSION MEETING  
MINUTES  
AUGUST 18, 2025**

**CALL TO ORDER**

President Wapner called the Ontario International Airport Authority Commission meeting to order at 3:02 p.m.

**ROLL CALL**

**COMMISSIONERS**

**PRESENT:**

Alan D. Wapner, President  
Curt Hagman, Vice President  
Jim W. Bowman, Secretary

Ronald D. Loveridge, Treasurer  
Julia Gouw, Commissioner

A quorum of the OIAA Commissioners was present.

**STAFF:**

Chief Executive Officer Atif Elkadi  
General Counsel Kevin P. Sullivan

Commission Clerk Marilyn Bonus, MMC, CPMC  
Assistant Commission Clerk Aileen Carreon

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was performed.

**AGENDA REVIEW/ANNOUNCEMENTS**

**1. INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST**

No conflicts of interests were declared.

**PUBLIC COMMENT**

President Wapner called for public comment.

Seeing no one come forward, President Wapner closed public comment.

**CONSENT CALENDAR**

**2. APPROVAL OF MINUTES**

Approved minutes for the Regular OIAA Commission Meeting on July 24, 2025.

**3. CASH DISBURSEMENT REPORT (BILLS/PAYROLL)**

Received and filed the Cash Disbursement Report (Bills/Payroll) for the month ended July 31, 2025.

**4. COMMISSIONER'S STIPENDS AS REQUIRED BY AUTHORITY BYLAWS**

Approved additional stipends per Article IV, Section 6 of the Authority's Bylaws for President Alan Wapner for the month of July 2025.

**5. AUTHORIZE THE CHIEF EXECUTIVE OFFICER (CEO) TO NEGOTIATE AND EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH JACOBS PROJECT MANAGEMENT CO. FOR PROJECT MANAGEMENT AND CONSTRUCTION MANAGEMENT SERVICES**

Authorized the Chief Executive Officer (CEO) or designee to negotiate and execute a professional services agreement with Jacobs Project Management Co. for Project Management and Construction Management (PMCM) Services for a term of three-years, with two potential additional one-year extension options, at the discretion of the Ontario International Airport Authority (OIAA), for a total potential term of five years, in the not-to-exceed total amount of \$25,000,000.

**6. AUTHORIZE THE CHIEF EXECUTIVE OFFICER (CEO) TO NEGOTIATE AND EXECUTE FOUR PROFESSIONAL SERVICES AGREEMENTS ON-CALL ARCHITECTURE AND ENGINEERING SERVICES FOR FEDERAL AND NON-FEDERAL FUNDED PROJECTS WITH CORGAN ASSOCIATES, INC., GARVER, LLC., M. ARTHUR GENSLER, JR & ASSOCIATES, INC., AND RS&H CALIFORNIA, INC.**

Authorized the Chief Executive Officer (CEO) or designee to negotiate and execute professional services agreements with Corgan Associates, Inc. , Garver, LLC., M. Arthur Gensler Jr. & Associates, Inc., and RS&H California, Inc., for three-years, with two, potential one-year extensions, at the discretion of the Ontario International Airport Authority (OIAA), for total amount not to exceed \$60,000,000 over a three-year term for on call, as-needed airport Architecture and Engineering (A&E) Services for Federal and Non-Federal Funded Projects.

**7. AUTHORIZE THE CHIEF EXECUTIVE OFFICER (CEO) TO NEGOTIATE AND EXECUTE PROFESSIONAL SERVICES AGREEMENTS WITH HNTB CORPORATION AND RICONDO & ASSOCIATES, INC., FOR ON-CALL AIRPORT PLANNING CONSULTING SERVICES**

Authorized the Chief Executive Officer (CEO) or designee to execute two professional services agreements with HNTB Corporation and Ricondo & Associates, Inc. for a three-year term, with two additional one-year extension options, at the discretion of the Ontario International Airport Authority (OIAA), for a total amount not-to-exceed \$20,000,000.

**8. AUTHORIZE THE CHIEF EXECUTIVE OFFICER (CEO) TO NEGOTIATE AND EXECUTE A CONTRACT WITH JACOB GREEN & ASSOCIATES, INC., FOR LEADERSHIP DEVELOPMENT SERVICES**

Authorized the Chief Executive Officer (CEO) to negotiate and execute an agreement with Jacob Green & Associates, Inc. (JGA), for: 1) one-year in the amount of \$250,000; 2) authorized the CEO to exercise, if appropriate, four (4) one-year extensions at \$250,000 per year, at the discretion of the Ontario International Airport Authority (OIAA), for an overall contract amount not to exceed \$1,250,000.00 over the five-year term of contract; and, 3) authorized ongoing training continuity and expansion in support of organizational and leadership development and project management services for Ontario International Airport Authority (OIAA) executives, management, and staff.

**9. AUTHORIZE THE CHIEF EXECUTIVE OFFICER (CEO) TO NEGOTIATE AND EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH PROFESSIONAL SPORTS PUBLICATIONS, INC.**

Authorized the Chief Executive Officer (CEO) or designee to negotiate and execute a professional services agreement with Professional Sports Publications, Inc., for a one-year term in the amount of \$300,000, with an option of four, potential one-year extensions at the discretion of the Ontario International Airport Authority (OIAA).

**10. AUTHORIZE THE CHIEF EXECUTIVE OFFICER (CEO) TO NEGOTIATE AND EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH THE GROOVE GLOBAL, LLC.**

Authorized the Chief Executive Officer (CEO) to negotiate and execute a professional services agreement with The Groove Global, LLC., to support the implementation of various Workday Stock Keeping Units (SKU) in the amount of \$2,500,000 for a one-year agreement with three potential one-year extensions in the discretion of the CEO.

**11. AUTHORIZE THE CHIEF EXECUTIVE OFFICER (CEO) TO NEGOTIATE AND EXECUTE A CONTRACT WITH DG INVESTMENT HOLDINGS, INC., FOR THE PROCUREMENT OF INFORMATION TECHNOLOGY HARDWARE, SOFTWARE, AND SERVICES**

Authorized the Chief Executive Officer (CEO) to negotiate and execute a five-year contract with DG Investment Holdings 2, Inc., dba Convergent Technologies LLC., in accordance with the terms of Sourcewell Contract # 1210240CTL, for the procurement of Information Technology (IT) hardware, software, and services not to exceed \$650,000.00.

**12. AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO NEGOTIATE AND EXECUTE A CONTRACT WITH HYPERTEC USA INC., FOR THE PROCUREMENT OF INFORMATION TECHNOLOGY HARDWARE AND SOFTWARE**

Authorized the Chief Executive Officer to negotiate and execute a three-year contract with Hypertec USA Inc., in accordance with the terms in The Interlocal Purchasing System (TIPS) Master Service Agreement 230105, for the procurement of Information Technology (IT) hardware and software, not to exceed \$200,000.00.

**13. AUTHORIZE THE CHIEF EXECUTIVE OFFICER (CEO) TO NEGOTIATE AND EXECUTE AN AMENDMENT TO AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN ONTARIO INTERNATIONAL AIRPORT AND FUSE ADVANCEMENT, INC.**

Authorized the Chief Executive Officer (CEO) to negotiate and execute an amendment to the existing professional service agreement (SCONT-00359) between Ontario International Airport Authority (OIAA) and Fuse Advancement, Inc. for additional market development services and marketing services for the remaining contract term, not to exceed \$120,000 and with a total contract amount of \$531,000 annually.

**14. A RESOLUTION ELECTING THE AUTHORITY'S ASSISTANT SECRETARY**

Approved Resolution No. 2025-06, electing the Commission Clerk as Assistant Secretary for the Ontario International Airport Authority (OIAA), and repeal OIAA Resolution No. 2022-18.

RESOLUTION NO. 2025-06

A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY REPEALING RESOLUTION NO. 2022-18, AND ELECTING THE AUTHORITY'S ASSISTANT SECRETARY

**MOTION:** Moved by Vice President Hagman, seconded by Commissioner Gouw, to approve the Consent Calendar. Motion carried by a 5 Yes/0 No vote.

**CEO REPORT**

**CHIEF EXECUTIVE OFFICER UPDATES**

Chief Executive Officer Elkadi provided updates on passenger traffic figures, changes to flights, and general airport matters.

Treasurer Loveridge requested a Community Engagement update regarding survey data.

**COMMISSIONER MATTERS**


There were no Commission matters to report.


**ADJOURNMENT**

President Wapner adjourned the Ontario International Airport Authority Commissioners Meeting at 3:11 p.m.

RESPECTFULLY SUBMITTED:

APPROVED:

  
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MARILYN BONUS, MMC, CPMC  
COMMISSION CLERK/ASSISTANT SECRETARY

  
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ALAN D. WAPNER, PRESIDENT