

**ONTARIO INTERNATIONAL AIRPORT AUTHORITY
SPECIAL COMMISSION MEETING
MINUTES
JUNE 16, 2025**

CALL TO ORDER

President Wapner called the Ontario International Airport Authority Commission meeting to order at 2:00 p.m.

ROLL CALL

COMMISSIONERS:

PRESENT:

Alan D. Wapner, President
Ronald D. Loveridge, Treasurer
Julia Gouw, Commissioner

Curt Hagman, Vice President
Jim W. Bowman, Secretary

Curt Hagman, Vice President entered the meeting at 2:02 p.m.

A quorum of the OIAA Commissioners was present.

STAFF:

Chief Executive Officer Atif Elkadi
General Counsel Kevin P. Sullivan

General Counsel Lori D. Ballance
Deputy Commission Clerk Adrienne Fernandez

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was performed.

AGENDA REVIEW/ANNOUNCEMENTS

1. INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST

No conflicts of interests were declared.

PUBLIC COMMENT

President Wapner called for public comment.

Seeing no one come forward, President Wapner closed public comment.

CLOSED SESSION

PUBLIC COMMENT ON CLOSED SESSION

President Wapner called for public comment. Seeing no one come forward, he closed public comment.

CLOSED SESSION

- GC § 54957: CONFERENCE ON AIRPORT SECURITY– INFORMATION TECHNOLOGY SYSTEMS AND CYBERSECURITY
- GC § 54956.8: CONFERENCE WITH REAL PROPERTY NEGOTIATORS – (1 matter)
- GC § 54956.9: CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (1 matter)

President Wapner recessed the Open Session and called the Closed Session to order at 2:03 p.m. The Open Session reconvened at 2:24 p.m.

REPORT ON CLOSED SESSION

General Counsel Lori D. Ballance announced no reportable action on any Closed Session item.

CONSENT CALENDAR

2. APPROVAL OF MINUTES

Approved minutes for the Regular OIAA Commission Meeting on May 22, 2025.

3. CASH DISBURSEMENT REPORT (BILLS/PAYROLL)

Received and filed the Cash Disbursement Report (Bills/Payroll) for the month ended May 31, 2025.

4. COMMISSIONER'S STIPENDS AS REQUIRED BY AUTHORITY BYLAWS

Approved additional stipends per Article IV, Section 6 of the Authority's Bylaws for President Alan Wapner for the month of May, 2025.

5. CONTRACT WITH ZONES, LLC. FOR THE PROCUREMENT OF MICROSOFT 365 LICENSURE

Authorized the Chief Executive Officer (CEO) to execute a contract with Zones, LLC., for the scope of services contained in the Microsoft Enterprise Agreement Renewal County of Riverside Contract ITARC 00932, for the procurement of Microsoft 365 licensure, for a 3-year term, not to exceed \$510,000.00.

6. AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT RENEWAL WITH DURANT CONSULTING SERVICES, INC.

Authorized the Chief Executive Officer (CEO) to execute the Amendment (Amendment) to the Professional Services Agreement "SCONT-000553" (Agreement) with Durant Consulting Services, Inc. (Durant Consulting), allowing for the Scope of Services to be amended and incorporated into the Agreement along with the additional funds that will cover these Services.

7. SECOND AMENDMENT TO LEASE AND LICENSE AGREEMENT WITH ONTARIO INTERNATIONAL AIRPORT TERMINAL AND EQUIPMENT COMPANY, LLC.

Authorized the Chief Executive Officer (CEO) to execute a Second Amendment (Amendment) to the Lease and License Agreement "ONT-20-10030" (Agreement) with the Ontario International Airport Terminal and Equipment Company, LLC. (ONT-TEC), allowing for the relocation of their office space within Terminal 4.

8. AGREEMENT WITH THE BEAVERS GROUP, INC. FOR MARKETING AND PROMOTIONAL MATERIALS

Authorized the Chief Executive Officer (CEO) to execute an agreement with The Beavers Group, Inc. for marketing and promotional materials, for one year, not to exceed \$243,000, and authorize an increase in contract authority in the amount of up to \$25,000 for unforeseen services as needed.

MOTION: Moved by Vice President Hagman, seconded by Commissioner Gouw, to approve the Consent Calendar. Motion carried by a 5 Yes/0 No vote.

ADMINISTRATIVE REPORTS/DISCUSSION/ACTION

9. A RESOLUTION TO ADOPT THE FISCAL YEAR END 2026 CAPITAL IMPROVEMENT BUDGET

Approved Resolution 2025-02 adopting the Fiscal Year End (FYE) 2026 Capital Improvement Budget.

RESOLUTION NO. 2025-02

A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY COMMISSION
ADOPTING THE CAPITAL IMPROVEMENT BUDGET FOR FISCAL YEAR 2025-2026

10. A RESOLUTION TO ADOPT THE FISCAL YEAR END 2026 OPERATING BUDGET

Approved Resolution 2025-03 adopting the Fiscal Year End (FYE) 2026 Operating Budget.

RESOLUTION NO. 2025-03

A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY COMMISSION
ADOPTING THE ANNUAL BUDGET FOR FISCAL YEAR 2025-2026

11. A RESOLUTION APPROVING THE ONTARIO INTERNATIONAL AIRPORT SYSTEM RATES AND

CHARGES FOR FISCAL YEAR 2025-2026

Approved Resolution 2025-04 approving the Airport System Rates and Charges for Fiscal Year 2025-2026 at Ontario International Airport.

RESOLUTION NO. 2025-04

A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY COMMISSION
APPROVING
THE AIRPORT SYSTEM RATES AND CHARGES FOR FISCAL YEAR 2025-2026

MOTION: Moved by Vice President Hagman, seconded by Secretary Bowman, to approve Item No. 09 - Item 11. Motion carried by a 5 Yes/0 No vote.

CEO REPORT

CHIEF EXECUTIVE OFFICER UPDATES

Chief Executive Officer Elkadi provided updates on passenger traffic numbers, changes to flights, and general airport matters.

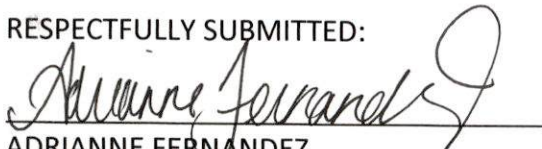
COMMISSIONER MATTERS

There were no Commission matters to report.


ADJOURNMENT

President Wapner adjourned the Ontario International Airport Authority Commissioners Meeting at 2:30 p.m.

RESPECTFULLY SUBMITTED:


ADRIANNE FERNANDEZ,
DEPUTY COMMISSION CLERK

APPROVED:


ALAN D. WAPNER, PRESIDENT