

ONTARIO INTERNATIONAL AIRPORT AUTHORITY

FINANCE & AUDIT COMMITTEE

SPECIAL MEETING AGENDA



MAY 28, 2024, AT 9:00 A.M.

Ontario International Airport Authority Administration Offices
1923 East Avion Street, Room 100, Ontario, CA 91761

STANDING COMMITTEE MEMBERS

RONALD O. LOVERIDGE
Chair

ALAN WAPNER
Member

WELCOME TO A MEETING OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY

- All documents for public review are on file at the Ontario International Airport Administration Offices located at 1923 E. Avion Street, Ontario, CA 91761.
- Anyone wishing to speak during public comment or on an item will be required to fill out a blue slip. Blue slips must be turned in prior to public comment beginning or before an agenda item is taken up. The Secretary/Assistant Secretary will not accept blue slips and an opportunity to speak will not be taken after that time.
- You may submit public comments by e-mail to publiccomment@flyontario.com no later than 4:00 p.m. the day before the meeting. Please identify the Agenda item you wish to address in your comments. All e-mail comments will be included in the meeting record.
- Comments will be limited to 3 minutes. Speakers will be alerted when their time is up and no further comments will be permitted. Speakers are then to return to their seats.
- In accordance with State Law, remarks during public comment are to be limited to subjects within the Authority's jurisdiction. Remarks on other agenda items will be limited to those items.
- Remarks from those seated or standing in the back of the Board Room will not be permitted. All those wishing to speak, including Commissioners and Staff, need to be recognized by the Authority President before speaking.
- Sign language interpreters, communication access real-time transcription, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. Due to difficulties in securing Sign Language Interpreters, five or more business days' notice is strongly recommended. Any members of the public who require special assistance or a reasonable accommodation to participate may contact the Board Clerk at (909) 544-5307 or clerk@flyontario.com.

1. **CALL TO ORDER**

2. **ROLL CALL**

Wapner (Chair), Loveridge (Member)

3. **PUBLIC COMMENTS**

The Public Comment portion of the Committee meeting is limited to a maximum of 3 minutes for each Public Comment. Under provisions of the Brown Act, the Committee is prohibited from taking action on oral requests.

4. **COMMITTEE AGENDA REVIEW/ANNOUNCEMENTS**

Staff will go over all updated materials and correspondence received after the Agenda was distributed to ensure Committee Members have received them.

5. **COMMITTEE ACTION/DISCUSSION ITEMS**

A. **FISCAL YEAR 2024/2025 DRAFT OPERATING BUDGET REVIEW**

Recommend to full Commission to approve a resolution adopting the FYE 2025 Operating Budget.

6. **COMMITTEE MEMBER COMMENTS AND REQUESTS FOR FUTURE AGENDA ITEMS**

Alan D. Wapner, Member

Ronald O. Loveridge, Chair

7. **ADJOURNMENT**

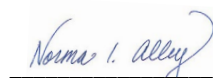
AFFIDAVIT OF POSTING

I, Norma I. Alley, MMC, Board Clerk of the Ontario International Airport Authority (OIAA), do hereby declare under penalty of perjury that the foregoing agenda has been posted at the administrative office and on the OIAA website in compliance to the Brown Act.

Date Posted: May 24, 2024

Posted Prior To: 5:00 P.M.

Signature: _____



Norma I. Alley, MMC

Ontario International Airport Authority Board Clerk



MEETING DATE: MAY 28, 2024

AGENDA SECTION: COMMITTEE ACTION/DISCUSSION ITEMS

SUBJECT: A RESOLUTION TO APPROVE THE FYE 2025 OPERATING BUDGET

RELEVANT STRATEGIC OBJECTIVE: ☒ Invest in ONT ☐ Master the Basics ☒ Plan for the Future

RECOMMENDED ACTION(S): Recommend to full Commission to approve a resolution adopting the FYE 2025 Operating Budget.

FISCAL IMPACT SUMMARY: The proposed FYE 2025 budget results in Net Income from Operations of \$11.2M, a \$335K (2.9%) decrease compared to FYE 2024.

Interest costs will be funded from airline rates and charges in accordance with the Airline Operating Use and Lease Agreement (ULA).

BACKGROUND: Fiscal Year Financial Performance: The proposed operating budget for the fiscal year ending June 30, 2025, is driven by strong aviation activity and financial performance driven by OIAA through March 31, 2024. Net income from operations totaled \$19.7M with a favorable variance to budget of \$11.6M. Operating revenues of \$90.3M exceeded budget by \$6.5M (7.7%), and operating expenses of \$70.6M were favorable to budget by \$5.2M (6.8%). The proposed budget was developed from OIAA Goals and Objectives and includes significant increases in resources to meet current and expected near term growth.

OPERATING REVENUES: Total FYE 2025 budgeted operating revenues of \$127.3M exceed the budget FYE 2024 by \$13.9M (12.2%), with aeronautical revenue increasing by \$8.0M (15.9%) and nonaeronautical revenues by \$5.8M (9.2%). The Authority has budgeted \$6.6M of ARPA grant funds to maintain a relatively level rate structure. Budget revenue forecasts do not reflect proposed changes in any airline rates and charges, except for landing fees and terminal rents that are calculated under the terms of the Operating Use and Lease Agreement. In addition to these changes, an increase to parking rates was approved and is included in the budget.

Aeronautical revenue increases are primarily driven by increases in landing fees and airline handling service fees. Landing fees increased by \$1.6M (10.0%) and are associated with greater landed weights and a higher landing fee rate. Terminal rents increased by \$1.8M (11.4%) are driven by higher per square foot rental rates. In addition, ground handling revenue increases reflect higher than expected revenues from third-party ground handling service providers to signatory airlines.

Nonaeronautical revenues budgeted FYE 2025 of \$68.8M are greater than FYE 2024 by \$5.8M (9.2%). This increase is driven by higher concession revenues. The most significant operating revenue budget increases include parking revenues of \$2.8M (7.9%) and facility & land rentals- nonaeronautical of \$1.6M (57.9%). Parking revenue increases are associated with forecasted increases in aviation activity and increases in parking lot rates, depending on the lot. Rental car revenues are estimated to be higher in FYE 2025 compared to FYE 2024 due to favorable growth. Operating grant revenues budgeted FYE 2025 of \$6.6M is the same as budgeted FYE 2024. This leaves unspent operating grant funding of \$5.1M which will be rolled over to FYE 2026. The grant funding must be spent by December 2026.

OPERATING EXPENSES: Total budgeted Operating Expenses FYE 2025 of \$116.0M, exceed the budget FYE 2024 of \$101.9M, by \$14.1M (13.9%). Major changes are for personnel, public safety, contractual services, and other operating expenses. No uniform budget increases have been provided for inflation, as contracted service and material expenses are largely controlled by established agreements.

Personnel expenses FYE 2025 of \$20.4M, are greater than FYE 2024 by \$2.8M (15.8%). This includes 11 new OIAA staff positions, totaling \$1.45M. Also, the FYE 2025 personnel budget assumes a 3% COLA increase, as well as a 5% merit pool for performance-based increases, which totals \$1.05M of the FYE 2025 budget.

Non-personnel expenses FYE 2025 of \$95.7M increase by \$11.4M (13.5%), compared to FYE 2024 budgeted expenses of \$84.3M. Public Safety expenses of \$24.5M FYE 2025 are higher than the FYE 2024 budget by \$1.2M. Public safety, police, fire, and dispatch services are provided under a Municipal Services agreement with the City of Ontario. The budgeted increase is 5.0% based on an estimated contractually required increases as well as police personnel. The contractual expense budget FYE 2025 of \$45.2M is greater than the FYE 2024 budget by \$5.5M (13.9%). The greatest increases are for security and project management.

Nonoperating Revenues are budgeted to increase by \$6.2M (37.5%). Most of this net increase is driven by activity-based facility charges and interest income. These facility charges include Passenger Facility Charges and Customer Facility Charges and are directly related to passenger activity. There are no changes in the rate structure for these facility charges, PFCs remain at \$4.50 per enplaned passenger and CFCs stay the same at \$10 per rental car contract. Interest income is expected to be greater as interest rates on short-term cash equivalent investments increase.

Other Sources and (Uses), net, are from debt service, required reserves, depreciation, and fund transfers. Total Other Sources and (Uses) budgeted at \$28.0M for FYE 2025 are greater than the FYE 2024 budget by \$6.0M (27.4%). Debt service is associated with required principal and interest payments for the series 2016 and 2021 revenue bonds. Debt service is expected to decrease by \$1.4M. The decrease is associated with early retirement of non-revenue bond debt in FYE 2022.

Reserve balances and adjustments are established under the Operating Use and Lease Agreement, Revenue Bond Covenants, and regulatory authority. The Discretionary reserve is to fund Capital projects without airline approval, that would otherwise require approval under the Majority in Interest provisions of the ULA. The Discretionary reserve increase is for required reserve adjustments based on CPI. The Maintenance and Operations (M&O) reserve requires that 25% of operating expenses be included in the M&O reserve on a rolling funding basis, whereby adjustments in a fiscal year are provided to adjust the reserve balance by an amount necessary to meet the 25% requirement. The Debt Service reserve is also on a rolling fund basis, to provide a reserve balance equal to 25% of the revenue bond debt service for the budgeted fiscal year.

The unrestricted fund transfer is for estimated airline incentive program savings for qualified airlines and routes. These fees result in a loss of revenues and an increase in rates and charges to other airlines. This loss may not be recovered through rates and charges to the airlines and must be funded through transfers from the unrestricted net position balance.

The budget establishes a net residual requirement, that is covered by landing fees and terminal rental rates. Landing fees are established by dividing the net requirement in the Airfield Cost Center by the estimated landed weight for cargo and passenger air carriers. The terminal rental rate is established by dividing the net requirement in the Terminal Cost Center by the total of terminal space leased by the airlines, including joint use space in public areas.

The calculated landing fee rate for FYE 2025 is \$1.99 per 1,000 lbs. of landed weight generating \$17.6M in landing fees and the terminal rental rate FYE 2025 is \$92.71, which results in \$17.5M of terminal rent revenue.

PROCUREMENT: N/A

CEQA COMPLIANCE AND LAND USE APPROVALS: N/A

STAFFING IMPACT (# OF POSITIONS): N/A

IMPACT ON OPERATIONS: The financial results provide additional resources for the OIAA to respond to increased passenger carrier activity and to meet OIAA goals and objectives.

SCHEDULE: N/A

ATTACHMENTS:

1. ATTACHMENT A –FYE 2025 Proposed Operating Budget vs FYE 2024 Adopted Budget

STAFF MEMBER PRESENTING: Chief Executive Officer Atif Elkadi

Originator Name: Maria Garcia, Budget Manager

Originating Dept.: Finance

Director Review: N/A

Chief Review: Chuck Miwa, Chief Information Officer

CEO Approval:



This Agenda Report has been reviewed by OIAA General Counsel.

The Agenda Report references the terms and conditions of the recommended actions and request for approval. Any document(s) referred to herein, which are not attached or posted online, may be reviewed prior to or following scheduled Commission meetings in the Office of the Clerk of the Board. Office hours are 8:30 a.m. to 5:00 p.m., Monday through Friday, although these hours and review procedures may be modified. In that case, the documents may be requested by email at clerk@flyontario.com.

BOARD DISPOSITION: ☐ Approved ☐ Denied ☐ Continued to _____

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OPERATING BUDGET

FOR THE YEAR ENDED JUNE 30, 2025

ONTARIO INTERNATIONAL AIRPORT AUTHORITY

**ONTARIO INTERNATIONAL AIRPORT AUTHORITY
OPERATING BUDGET
FOR THE YEAR ENDING JUNE 30, 2025**

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ONTARIO INTERNATIONAL AIRPORT AUTHORITY

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	Adopted Budget	Proposed Budget	Increase (Decrease) FY 2025 Proposed vs FY 2024 Adopted	
	FY 2024	FY 2025	\$	%
Aeronautical				
Landing fees	\$ 16,006,964	\$ 17,611,025	\$ 1,604,060	10.02%
Facility rentals	15,688,558	17,474,960	1,786,403	11.39%
Land rentals	12,455,895	15,198,250	2,742,355	22.02%
Gate use and jet bridge fees	806,912	1,175,077	368,165	45.63%
Plane parking	643,257	891,831	248,574	38.64%
Airline handling service fees	4,032,833	5,324,915	1,292,082	32.04%
Operating grants	321,000	321,000	-	0.00%
Other aeronautical revenues	527,237	527,020	(217)	-0.04%
Total aeronautical	50,482,656	58,524,078	8,041,422	15.93%
Nonaeronautical				
Auto parking	35,150,798	37,940,756	2,789,958	7.94%
Rental cars	9,996,171	10,144,507	148,336	1.48%
Food and beverage	3,029,527	3,729,858	700,331	23.12%
News and gifts	2,124,170	2,035,990	(88,180)	-4.15%
Ground transportation	2,144,696	2,818,958	674,262	31.44%
Advertising and Other Concessions	1,024,316	1,016,576	(7,740)	-0.76%
Facility & Land rentals - nonaeronautical	2,728,792	4,309,970	1,581,178	57.94%
Other	199,971	179,293	(20,679)	-10.34%
Operating grants - ARPA	6,575,000	6,575,000	-	0.00%
Total nonaeronautical	62,973,441	68,750,907	5,777,466	9.17%
Total operating revenues	113,456,097	127,274,985	13,818,888	12.18%
Personnel				
Salaries, wages and overtime	13,690,071	16,082,209	2,392,138	17.47%
Employee benefits and taxes	3,911,943	4,300,559	388,616	9.93%
Total personnel	17,602,014	20,382,768	2,780,754	15.80%
Nonpersonnel				
Public safety	23,293,289	24,464,091	1,170,802	5.03%
Contractual services	39,694,741	45,213,147	5,518,406	13.90%
Insurance and administration	1,957,391	2,681,090	723,699	36.97%
Materials and Supplies	2,699,817	2,983,100	283,283	10.49%
Telecommunications and utilities	7,331,304	7,718,130	386,826	5.28%
Other Operating Expenses	9,320,324	12,610,924	3,290,600	35.31%
Total nonpersonnel	84,296,866	95,670,482	11,373,617	13.49%
Total operating expenses	101,898,880	116,053,250	14,154,370	13.89%
Net Income from operations	11,557,217	11,221,735	(335,482)	-2.90%

	Adopted Budget	Proposed Budget	Increase (Decrease) FY 2025 Proposed vs FY 2024 Adopted	
	FY 2024	FY 2025	\$	%
Nonoperating Revenues				
Interest income	\$ 505,546	\$ 3,023,040	\$ 2,517,494	497.97%
Passenger facility charges	12,589,028	15,767,972	3,178,944	25.25%
Customer facility charges	3,454,045	3,955,620	501,575	14.52%
Other	-	-	-	0.00%
Total nonoperating revenues	16,548,620	22,746,632	6,198,012	37.45%
Net income	28,105,837	33,968,367	5,862,530	20.86%
Other Sources and (Uses)				
Debt Service	11,228,344	9,854,244	(1,374,100)	-12.24%
Reserve Balance (Increase)				
Decrease	3,539,663	5,037,179	1,497,515	42.31%
Depreciation	7,954,879	13,850,211	5,895,332	74.11%
Unrestricted Fund Transfer	(750,000)	(750,000)	-	0.00%
Total other sources and (uses)	21,972,887	27,991,634	6,018,747	27.39%
Net increase (decrease)	\$ 6,132,950	\$ 5,976,733	\$ (156,217)	-2.55%
Landing Fee (1,000 lb. units)	\$ 1.83	\$ 1.99	\$ 0.16	8.7%
Terminal Rental Rate (square foot)	\$ 87.07	\$ 92.71	\$ 5.64	6.5%

ONTARIO INTERNATIONAL AIRPORT AUTHORITY
BUDGET - TOTAL OPERATING EXPENSES BY DIVISION AND DEPARTMENT
FOR THE YEARS ENDING JUNE 30, 2025 AND 2024

PRELIMINARY DRAFT

	Adopted	Proposed	Increase (Decrease) FY 2025 Proposed vs FY 2024 Adopted	
	FY 2024	FY 2025	\$	%
Operations:				
Operations	\$ 706,476	\$ 1,078,034	\$ 371,558	52.59%
Public Safety	23,806,869	24,719,733	912,865	3.83%
Airfield Operations	6,646,674	7,053,195	406,521	6.12%
Security	6,397,407	8,322,173	1,924,766	30.09%
Emergency Management	623,675	519,983	(103,691)	-16.63%
Vehicle and Equipment Maintenance	2,384,157	2,509,768	125,611	5.27%
Landside Operations	8,380,733	8,643,041	262,308	3.13%
Customer Experience	1,875,773	2,270,640	394,867	21.05%
Total Operations	50,821,764	55,116,568	4,294,805	8.45%
Capital Development:				
Planning	6,428,603	5,915,437	\$ (513,167)	-7.98%
Project Management	2,502,690	4,092,991	1,590,301	63.54%
Capital Development:	-	527,956	527,956	100.00%
Environmental Compliance	-	904,578	904,578	100.00%
Total Capital Development	8,931,293	11,440,962	2,509,669	28.10%
Revenue Management:				
Revenue Management Department	2,635,075	1,211,127	(1,423,948)	-54.04%
Airline Affairs and Properties	840,520	1,970,557	1,130,037	134.44%
Ground Transportation	7,563,328	7,367,373	(195,955)	-2.59%
Film Services	42,500	217,298	174,798	411.29%
Advertising and Partnerships	-	1,831,578	1,831,578	100.00%
Total Revenue Management	11,081,423	12,597,933	1,516,510	13.69%
Marketing and Communications:				
Marketing and Communication	8,721,324	11,365,600	2,644,276	30.32%
Community Engagement	-	2,455,879	2,455,879	100.00%
Digital	2,506,064	-	(2,506,064)	-100.00%
Total Marketing and Communications	11,227,388	13,821,479	2,594,091	23.11%
Executive:				
Executive Office	4,995,888	5,557,613	561,725	11.24%
Office Administrator	264,149	871,851	607,702	230.06%
Air Service Development	877,253	880,132	2,878	0.33%
Government Relations	524,529	669,533	145,004	27.64%
Clerk's Office	-	1,383,798	1,383,798	100.00%
Total Executive	6,661,819	9,362,927	2,701,108	40.55%
Administrative:				
Procurement	1,282,791	1,148,537	(134,253)	-10.47%
Administration	-	637,987	637,987	100.00%
Total Administrative	1,282,791	1,786,524	503,734	39.27%
Human Resources:				
Human Resources	1,002,316	1,363,433	361,117	36.03%
Risk Management	1,378,687	2,019,404	640,717	46.47%
Total Human Resources	2,381,003	3,382,837	1,001,834	42.08%
Information Technology:				
Information Technology	6,707,573	6,092,664	(614,909)	-9.17%
Total Information Technology	6,707,573	6,092,664	(614,909)	-9.17%
Finance:				
Financial Accounting and Reporting	2,241,218	1,908,084	(333,134)	-14.86%
Budget and Finance	562,608	543,271	(19,336)	-3.44%
Total Finance	2,803,826	2,451,356	(352,470)	-12.57%
Total Operating Expenses	\$ 101,898,880	\$ 116,053,250	\$ 14,154,370	13.89%

ONTARIO INTERNATIONAL AIRPORT AUTHORITY
BUDGET - TOTAL OPERATING EXPENSES BY DIVISION AND DEPARTMENT
FOR THE YEARS ENDING JUNE 30, 2025 AND 2024

PRELIMINARY DRAFT

	Adopted	% of Total	Proposed	% of Total
	FY 2024	Operating Budget	FY 2025	Operating Budget
Operations:				
Operations	\$ 706,476	0.7%	\$ 1,078,034	0.9%
Public Safety	23,806,869	23.4%	24,719,733	21.3%
Airfield Operations	6,646,674	6.5%	7,053,195	6.1%
Security	6,397,407	6.3%	8,322,173	7.2%
Emergency Management	623,675	0.6%	519,983	0.4%
Vehicle and Equipment Maintenance	2,384,157	2.3%	2,509,768	2.2%
Landside Operations	8,380,733	8.2%	8,643,041	7.4%
Customer Experience	1,875,773	1.8%	2,270,640	2.0%
Total Operations	50,821,764	49.8%	55,116,568	47.5%
Capital Development:				
Planning	6,428,603	6.3%	5,915,437	5.1%
Project Management	2,502,690	2.5%	4,092,991	3.5%
Capital Development:	-	0.0%	527,956	0.5%
Environmental Compliance	-	0.0%	904,578	0.8%
Total Capital Development	8,931,293	8.8%	11,440,962	9.9%
Revenue Management:				
Revenue Management Department	2,635,075	2.6%	1,211,127	1.0%
Airline Affairs and Properties	840,520	0.8%	1,970,557	1.7%
Ground Transportation	7,563,328	7.4%	7,367,373	6.3%
Film Services	42,500	0.0%	217,298	0.2%
Advertising and Partnerships	-	0.0%	1,831,578	1.6%
Total Revenue Management	11,081,423	10.8%	12,597,933	10.8%
Marketing and Communications:				
Marketing and Communication	8,721,324	8.6%	11,365,600	9.8%
Community Engagement	-	0.0%	2,455,879	2.1%
Digital	2,506,064	2.5%	-	0.0%
Total Marketing and Communications	11,227,388	11.1%	13,821,479	11.9%
Executive:				
Executive Office	4,995,888	4.9%	5,557,613	4.8%
Office Administrator	264,149	0.3%	871,851	0.8%
Air Service Development	877,253	0.9%	880,132	0.8%
Government Relations	524,529	0.5%	669,533	0.6%
Clerk's Office	-	0.0%	1,383,798	1.2%
Total Executive	6,661,819	6.6%	9,362,927	8.2%
Administrative:				
Procurement	1,282,791	1.3%	1,148,537	1.0%
Administration	-	0.0%	637,987	0.5%
Total Administrative	1,282,791	1.3%	1,786,524	1.5%
Human Resources:				
Human Resources	1,002,316	1.0%	1,363,433	1.2%
Risk Management	1,378,687	1.4%	2,019,404	1.7%
Total Human Resources	2,381,003	2.4%	3,382,837	2.9%
Information Technology:				
Information Technology	6,707,573	6.6%	6,092,664	5.2%
Total Information Technology	6,707,573	6.6%	6,092,664	5.2%
Finance:				
Financial Accounting and Reporting	2,241,218	2.2%	1,908,084	1.6%
Budget and Finance	562,608	0.6%	543,271	0.5%
Total Finance	2,803,826	2.8%	2,451,356	2.1%
Total Operating Expenses	\$ 101,898,880	100.0%	\$ 116,053,250	100.0%

Proposed Budget FYE 2025										
	Operations	Revenue Management	Executive	Administrative	Information Technology	Finance	Capital Development	Marketing and Communications	Human Resources	Total
Personnel										
Salaries, wages and overtime	\$ 4,216,856	\$ 1,286,551	\$ 1,977,349	\$ 1,057,780	\$ 1,629,644	\$ 1,349,401	\$ 1,591,500	\$ 1,891,722	\$ 975,659	\$ 15,976,462
Employee benefits and taxes	1,268,028	338,115	474,475	290,730	419,870	422,865	360,889	500,157	331,178	4,406,306
Total personnel	5,484,884	1,624,666	2,451,824	1,348,509	2,049,514	1,772,266	1,952,389	2,391,879	1,306,837	20,382,768
Nonpersonnel										
Public safety	24,464,091	-	-	-	-	-	-	-	-	24,464,091
Contractual services	15,252,495	9,058,736	4,590,978	253,470	2,337,650	395,400	9,368,873	3,626,600	328,945	45,213,147
Insurance and administration	27,500	458,400	395,550	14,800	10,000	109,840	5,000	109,000	1,551,000	2,681,090
Materials and supplies	1,203,100	459,400	100,600	5,000	1,200,000	9,000	6,000	-	-	2,983,100
Telecommunications and utilities	7,312,130	-	-	-	406,000	-	-	-	-	7,718,130
Other operating expenses	1,372,368	996,731	1,823,975	164,745	89,500	164,850	108,700	7,694,000	196,055	12,610,924
Total nonpersonnel	49,631,684	10,973,267	6,911,103	438,015	4,043,150	679,090	9,488,573	11,429,600	2,076,000	95,670,482
Total operating expenses	\$ 55,116,568	\$ 12,597,933	\$ 9,362,927	\$ 1,786,524	\$ 6,092,664	\$ 2,451,356	\$ 11,440,962	\$ 13,821,479	\$ 3,382,837	\$ 116,053,250
Headcount Proposed	47.00	11.00	15.00	10.00	14.00	13.00	11.00	17.00	9.00	147.00

Adopted Budget FYE 2024										
	Operations	Revenue Management	Executive	Administrative	Information Technology	Finance	Capital Development	Marketing and Communications		Total
Personnel										
Salaries, wages and overtime	\$ 3,688,164	\$ 1,173,173	\$ 1,732,934	\$ 1,481,372	\$ 1,121,189	\$ 1,406,745	\$ 1,392,728	\$ 1,693,768		\$ 13,690,071
Employee benefits and taxes	1,087,298	278,486	457,385	434,023	339,438	406,813	404,993	503,506		3,911,943
Total personnel	4,775,462	1,451,659	2,190,319	1,915,394	1,460,627	1,813,558	1,797,720	2,197,275		17,602,014
Nonpersonnel										
Public safety	23,293,289	-	-	-	-	-	-	-		23,293,289
Contractual services	13,299,673	8,580,002	3,563,485	330,870	3,537,946	785,792	7,007,873	2,589,100		39,694,741
Insurance and administration	13,400	411,500	197,740	1,129,900	-	111,351	2,500	91,000		1,957,391
Materials and supplies	1,309,817	25,000	29,500	17,500	1,306,000	6,000	6,000	-		2,699,817
Telecommunications and utilities	6,963,304	-	-	-	368,000	-	-	-		7,331,304
Other operating expenses	1,166,819	613,262	680,775	270,130	35,000	87,125	117,200	6,350,013		9,320,324
Total nonpersonnel	46,046,302	9,629,764	4,471,500	1,748,400	5,246,946	990,268	7,133,573	9,030,113		84,296,866
Total operating expenses	\$ 50,821,764	\$ 11,081,423	\$ 6,661,819	\$ 3,663,794	\$ 6,707,573	\$ 2,803,826	\$ 8,931,293	\$ 11,227,388		\$ 101,898,880
Headcount Original Adopted FY2024 Budget	40.50	10.00	13.50	14.00	13.00	14.00	10.00	15.50		130.50
Headcount Approved	42.50	10.00	13.50	9.00	12.00	14.00	11.00	18.50	6.00	136.50

Proposed FY 2025 Budget									
	Operations	Public Safety	Airfield Operations	Security	Emergency Management	Vehicle & Equipment Maintenance	Landside Operations	Customer Experience	Total
Headcount	6.0	1.0	-	13.0	1.0	9.0	4.0	13.0	47.00
Personnel									
Salaries, wages and overtime	\$ 807,272	\$ 216,325	\$ -	\$ 993,952	\$ 143,922	\$ 677,234	\$ 407,312	\$ 970,838	\$ 4,216,856
Employee benefits and taxes	188,262	39,317	-	333,920	32,291	229,961	112,674	331,602	1,268,028
Total personnel	995,534	255,642	-	1,327,873	176,213	907,195	519,986	1,302,440	5,484,884
Nonpersonnel									
Public safety	-	24,464,091	-	-	-	-	-	-	24,464,091
Contractual services	-	-	6,958,620	6,714,250	152,000	65,000	702,925	659,700	15,252,495
Insurance and administration	4,000	-	-	12,000	-	5,000	-	6,500	27,500
Materials and supplies	-	-	80,000	240,600	139,000	525,000	120,000	98,500	1,203,100
Telecommunications and utilities	-	-	-	-	12,000	-	7,300,130	-	7,312,130
Other operating expenses	78,500	-	14,575	27,450	40,770	1,007,573	-	203,500	1,372,368
Total nonpersonnel	82,500	24,464,091	7,053,195	6,994,300	343,770	1,602,573	8,123,055	968,200	49,631,684
Total operating expenses	\$ 1,078,034	\$ 24,719,733	\$ 7,053,195	\$ 8,322,173	\$ 519,983	\$ 2,509,768	\$ 8,643,041	\$ 2,270,640	\$ 55,116,568
\$ Increase (Decrease) vs FY 2024 Adopted	\$ 371,558	\$ 912,865	\$ 406,521	\$ 1,924,766	\$ (103,691)	\$ 125,611	\$ 262,308	\$ 394,867	\$ 4,294,805
% Increase (Decrease) vs FY 2024 Adopted	52.59%	3.83%	6.12%	30.09%	-16.63%	5.27%	3.13%	21.05%	8.45%

	Adopted FY 2024 Budget								
	Operations	Public Safety	Airfield Operations	Security	Emergency Management	Vehicle & Equipment Maintenance	Landside Operations	Customer Experience	Total
Headcount Original Adopted FY2024 Budget	2.5	3.0	-	11.0	1.0	9.5	4.5	9.0	40.50
Headcount Approved	4.5	3.0	-	11.0	1.0	9.5	4.5	9.0	42.50
Personnel									
Salaries, wages and overtime	527,080	379,278	-	756,287	146,639	774,302	433,860	670,718	\$ 3,688,164
Employee benefits and taxes	118,396	82,285	-	276,420	43,592	217,255	107,496	241,855	1,087,298
Total personnel	645,476	461,563	-	1,032,707	190,231	991,557	541,355	912,573	4,775,462
Nonpersonnel									
Public safety	-	23,293,289	-	-	-	-	-	-	23,293,289
Contractual services	-	-	6,634,099	5,079,000	101,500	75,000	747,374	662,700	13,299,673
Insurance and administration	2,500	-	-	-	600	5,000	-	5,300	13,400
Materials and supplies	5,000	52,017	-	240,300	225,000	577,000	135,000	75,500	1,309,817
Telecommunications and utilities	-	-	-	-	10,800	-	6,952,504	-	6,963,304
Other operating expenses	53,500	-	12,575	45,400	95,544	735,600	4,500	219,700	1,166,819
Total nonpersonnel	61,000	23,345,306	6,646,674	5,364,700	433,444	1,392,600	7,839,378	963,200	46,046,302
Total operating expenses	\$ 706,476	\$ 23,806,869	\$ 6,646,674	\$ 6,397,407	\$ 623,675	\$ 2,384,157	\$ 8,380,733	\$ 1,875,773	\$ 50,821,764

Proposed FY 2025 Budget						
	Revenue Management	Film Services	Ground Transportation	Airline Affairs and Properties	Advertising and Partnerships	Total
Headcount	2.0	1.0	4.0	3.0	1.0	11.00
Personnel						
Salaries, wages and overtime	349,651	144,167	398,489	284,173	110,072	\$ 1,286,551
Employee benefits and taxes	77,820	33,131	114,073	84,084	29,006	338,115
Total personnel	427,471	177,298	512,562	368,257	139,078	1,624,666
Nonpersonnel						
Public safety	-	-	-	-	-	-
Contractual services	724,000	40,000	6,831,736	633,000	830,000	9,058,736
Insurance and administration	6,600	-	-	451,800	-	458,400
Materials and supplies	2,400	-	-	252,000	205,000	459,400
Other operating expenses	50,656	-	23,075	265,500	657,500	996,731
Total nonpersonnel	783,656	40,000	6,854,811	1,602,300	1,692,500	10,973,267
Total operating expenses	\$ 1,211,127	\$ 217,298	\$ 7,367,373	\$ 1,970,557	\$ 1,831,578	\$ 12,597,933
\$ Increase (Decrease) vs FY 2024 Adopted	\$ (1,423,948)	\$ 174,798	\$ (195,955)	\$ 1,130,037	\$ 1,831,578	\$ 1,516,510
% Increase (Decrease) vs FY 2024 Adopted	-54.04%	411.29%	-2.59%	134.44%	100.00%	13.69%

Adopted FY 2024 Budget						
	Revenue Management	Film Services	Ground Transportation	Commercials Real Estate	Advertising and Partnerships	Total
Headcount Original Adopted FY2024 Budget	7.0	-	2.0	1.0	-	10.00
Headcount Approved	7.0	-	2.0	1.0	-	10.00
Personnel						
Salaries, wages and overtime	826,865	-	212,400	133,908	-	\$ 1,173,173
Employee benefits and taxes	205,723	-	36,751	36,012	-	278,486
Total personnel	1,032,588	-	249,151	169,920	-	1,451,659
Nonpersonnel						
Public safety	-	-	-	-	-	-
Contractual services	994,620	42,500	7,287,882	255,000	-	8,580,002
Insurance and administration	11,500	-	-	400,000	-	411,500
Materials and supplies	15,000	-	10,000	-	-	25,000
Other operating expenses	581,367	-	16,295	15,600	-	613,262
Total nonpersonnel	1,602,487	42,500	7,314,177	670,600	-	9,629,764
Total operating expenses	\$ 2,635,075	\$ 42,500	\$ 7,563,328	\$ 840,520	\$ -	\$ 11,081,423

Proposed FY 2025 Budget					
Executive Office	Air Service Development	Government Relations	Office Management and Employee Activities	Clerk's Office	Total
Headcount	4.0	3.0	1.0	2.0	5.0
Personnel					
Salaries, wages and overtime	689,280	434,338	151,050	217,489	485,192
Employee benefits and taxes	148,134	97,123	32,983	57,679	138,556
Total personnel	837,413	531,461	184,033	275,169	623,748
Nonpersonnel					
Public safety	-	-	-	-	-
Contractual services	3,432,700	94,646	414,500	24,632	624,500
Insurance and administration	147,500	-	-	222,050	26,000
Materials and supplies	-	2,000	-	75,000	23,600
Telecommunications and utilities	-	-	-	-	-
Other operating expenses	1,140,000	252,025	71,000	275,000	85,950
Total nonpersonnel	4,720,200	348,671	485,500	596,682	760,050
Total operating expenses	\$ 5,557,613	\$ 880,132	\$ 669,533	\$ 871,851	\$ 1,383,798
\$ Increase (Decrease) vs FY 2024 Adopted	\$ 561,725	\$ 2,878	\$ 145,004	\$ 607,702	\$ 1,383,798
% Increase (Decrease) vs FY 2024 Adopted	11.24%	0.33%	27.64%	230.06%	100.00%
					40.55%

Adopted FY 2024 Budget					
Executive Office	Air Service Development	Government Relations	Office Administrator		Total
Headcount Original Adopted FY2024 Budget	8.5	3.0	1.0		13.50
Headcount Approved	7.5	3.0	1.0		13.50
Personnel					
Salaries, wages and overtime	990,408	431,510	187,643	123,372	1,732,934
Employee benefits and taxes	271,280	117,943	42,386	25,777	457,385
Total personnel	1,261,688	549,453	230,029	149,149	2,190,319
Nonpersonnel					
Public safety	-	-	-	-	-
Contractual services	3,189,700	89,285	284,500	-	3,563,485
Insurance and administration	137,500	240	-	60,000	197,740
Materials and supplies	-	2,000	-	27,500	29,500
Telecommunications and utilities	-	-	-	-	-
Other operating expenses	407,000	236,275	10,000	27,500	680,775
Total nonpersonnel	3,734,200	327,800	294,500	115,000	4,471,500
Total operating expenses	\$ 4,995,888	\$ 877,253	\$ 524,529	\$ 264,149	\$ 6,661,819

Proposed FY2025 Budget			
	Procurement	Administrative	Total
Headcount	8.0	2.0	10.00
Personnel			
Salaries, wages and overtime	\$ 700,212	\$ 357,568	\$ 1,057,780
Employee benefits and taxes	214,245	76,484	290,730
Total personnel	914,457	434,052	1,348,509
Nonpersonnel			
Public safety	-	-	-
Contractual services	123,470	130,000	253,470
Insurance and administration	5,300	9,500	14,800
Materials and supplies	5,000	-	5,000
Telecommunications and utilities	-	-	-
Other operating expenses	100,310	64,435	164,745
Total nonpersonnel	234,080	203,935	438,015
Total operating expenses	\$ 1,148,537	\$ 637,987	\$ 1,786,524
\$ Increase (Decrease) vs FY 2024 Adopted	\$ (134,253)	\$ 637,987	\$ 503,734
% Increase (Decrease) vs FY 2024 Adopted	-10.47%	100.00%	39.27%

Adopted FY2024 Budget			
	Procurement	Administrative	Total
Headcount Original Adopted FY2024 Budget	8.0		8.00
Headcount Approved	9.0		9.00
Personnel			
Salaries, wages and overtime	\$ 886,446		\$ 886,446
Employee benefits and taxes	240,869		240,869
Total personnel	1,127,316		1,127,316
Nonpersonnel			
Public safety	-		-
Contractual services	58,000		58,000
Insurance and administration	600		600
Materials and supplies	2,500		2,500
Telecommunications and utilities	-		-
Other operating expenses	94,375		94,375
Total nonpersonnel	155,475		155,475
Total operating expenses	\$ 1,282,791		\$ 1,282,791

Proposed FY2025 Budget			
	Information Technology	Total	
Headcount	14.0	14.00	
Personnel			
Salaries, wages and overtime	\$ 1,629,644	\$	1,629,644
Employee benefits and taxes	419,870		419,870
Total personnel	2,049,514		2,049,514
Nonpersonnel			
Public safety	-		-
Contractual services	2,337,650		2,337,650
Insurance and administration	10,000		10,000
Materials and supplies	1,200,000		1,200,000
Telecommunications and utilities	406,000		406,000
Other operating expenses	89,500		89,500
Total nonpersonnel	4,043,150		4,043,150
Total operating expenses	\$ 6,092,664	\$	6,092,664
\$ Increase (Decrease) vs FY 2024 Adopted	\$ (614,909)	\$	(614,909)
% Increase (Decrease) vs FY 2024 Adopted	-9.17%		-9.17%

Adopted FY 2024 Budget			
	Information Technology	Total	
Headcount Original Adopted FY2024 Budget	13.0	13.00	
Headcount Approved	12.0	12.00	
Personnel			
Salaries, wages and overtime	\$ 1,121,189	\$	1,121,189
Employee benefits and taxes	339,438		339,438
Total personnel	1,460,627		1,460,627
Nonpersonnel			
Public safety	-		-
Contractual services	3,537,946		3,537,946
Insurance and administration	-		-
Materials and supplies	1,306,000		1,306,000
Telecommunications and utilities	368,000		368,000
Other operating expenses	35,000		35,000
Total nonpersonnel	5,246,946		5,246,946
Total operating expenses	\$ 6,707,573	\$	6,707,573

Proposed FY 2025 Budget			
	Financial Accounting & Reporting	Budget & Finance	Total
Headcount	10.0	3.0	13.00
Personnel			
Salaries, wages and overtime	\$ 1,059,072	\$ 290,329	\$ 1,349,401
Employee benefits and taxes	335,348	87,517	422,865
Total personnel	1,394,419	377,846	1,772,266
Nonpersonnel			
Public safety	-	-	-
Contractual services	368,400	27,000	395,400
Insurance and administration	6,240	103,600	109,840
Materials and supplies	6,000	3,000	9,000
Telecommunications and utilities	-	-	-
Other operating expenses	133,025	31,825	164,850
Total nonpersonnel	513,665	165,425	679,090
Total operating expenses	\$ 1,908,084	\$ 543,271	\$ 2,451,356
\$ Increase (Decrease) vs FY 2024 Adopted	\$ (333,134)	\$ (19,336)	\$ (352,470)
% Increase (Decrease) vs FY 2024 Adopted	-14.86%	-3.44%	-12.57%

Adopted FY 2024 Budget			
	Financial Accounting & Reporting	Budget & Finance	Total
Headcount Original Adopted FY2024 Budget	11.0	3.0	14.00
Headcount Approved	11.0	3.0	14.00
Personnel			
Salaries, wages and overtime	\$ 1,141,565	\$ 265,180	\$ 1,406,745
Employee benefits and taxes	336,988	69,825	406,813
Total personnel	1,478,552	335,005	1,813,558
Nonpersonnel			
Public safety	-	-	-
Contractual services	655,126	130,666	785,792
Insurance and administration	19,415	91,936	111,351
Materials and supplies	6,000	-	6,000
Telecommunications and utilities	-	-	-
Other operating expenses	82,125	5,000	87,125
Total nonpersonnel	762,666	227,602	990,268
Total operating expenses	\$ 2,241,218	\$ 562,608	\$ 2,803,826

Proposed FY 2025 Budget					
	Program Management	Planning	Capital Development	Environmental Compliance	Total
Headcount	5.0	4.0	1.0	1.0	11.00
Personnel					
Salaries, wages and overtime	\$ 682,511	\$ 491,447	\$ 251,750	\$ 165,792	\$ 1,591,500
Employee benefits and taxes	157,780	120,990	47,706	34,413	360,889
Total personnel	840,291	612,437	299,456	200,205	1,952,389
Nonpersonnel					
Public safety	-	-	-	-	-
Contractual services	3,216,000	5,280,000	180,500	692,373	9,368,873
Insurance and administration	-	-	5,000	-	5,000
Materials and supplies	6,000	-	-	-	6,000
Telecommunications and utilities	-	-	-	-	-
Other operating expenses	30,700	23,000	43,000	12,000	108,700
Total nonpersonnel	3,252,700	5,303,000	228,500	704,373	9,488,573
Total operating expenses	\$ 4,092,991	\$ 5,915,437	\$ 527,956	\$ 904,578	\$ 11,440,962
\$ Increase (Decrease) vs FY 2024 Adopted	\$ 1,590,301	\$ (513,167)	\$ 527,956	\$ 904,578	\$ 2,509,669
% Increase (Decrease) vs FY 2024 Adopted	63.54%	-7.98%	100.00%	100.00%	28.10%

Adopted FY 2024 Budget					
	Program Management	Planning	Capital Development	Environmental Compliance	Total
Headcount Original Adopted FY2024 Budget	4.0	6.0			10.0
Headcount Approved	4.0	7.0	-	-	11.0
Personnel					
Salaries, wages and overtime	\$ 552,333	\$ 840,395	\$ -	\$ -	\$ 1,392,728
Employee benefits and taxes	185,357	219,635	-	-	404,993
Total personnel	737,690	1,060,030	-	-	1,797,720
Nonpersonnel					
Public safety	-	-	-	-	-
Contractual services	1,719,000	5,288,873	-	-	7,007,873
Insurance and administration	-	2,500	-	-	2,500
Materials and supplies	6,000	-	-	-	6,000
Telecommunications and utilities	-	-	-	-	-
Other operating expenses	40,000	77,200	-	-	117,200
Total nonpersonnel	1,765,000	5,368,573	-	-	7,133,573
Total operating expenses	\$ 2,502,690	\$ 6,428,603	\$ -	\$ -	\$ 8,931,293

Proposed FY 2025 Budget				
	Marketing and Communication	Community Engagement	Digital	Total
Headcount	10.0	7.0	-	17.00
Personnel				
Salaries, wages and overtime	\$ 1,196,575	\$ 695,147	\$ -	\$ 1,891,722
Employee benefits and taxes	304,425	195,732	-	500,157
Total personnel	1,501,000	890,879	-	2,391,879
Nonpersonnel				
Public safety	-	-	-	-
Contractual services	3,591,600	35,000	-	3,626,600
Insurance and administration	52,000	57,000	-	109,000
Materials and supplies	-	-	-	-
Other operating expenses	6,221,000	1,473,000	-	7,694,000
Total nonpersonnel	9,864,600	1,565,000	-	11,429,600
Total operating expenses	\$ 11,365,600	\$ 2,455,879	\$ -	\$ 13,821,479
\$ Increase (Decrease) vs FY 2024 Adopted	\$ 2,644,276	\$ 2,455,879	\$ (2,506,064)	\$ 2,594,091
% Increase (Decrease) vs FY 2024 Adopted	30.32%	100.00%	-100.00%	23.11%

Adopted FY 2024 Budget				
	Marketing and Communication	Community Engagement	Digital	Total
Headcount Original Adopted FY2024 Budget	11.5	-	4.0	15.5
Headcount Approved	14.5	-	4.0	18.50
Personnel				
Salaries, wages and overtime	\$ 1,220,224	\$ -	\$ 473,544	\$ 1,693,768
Employee benefits and taxes	357,187	-	146,319	503,506
Total personnel	1,577,411	-	619,864	2,197,275
Nonpersonnel				
Public safety	-	-	-	-
Contractual services	745,000	-	1,844,100	2,589,100
Insurance and administration	85,500	-	5,500	91,000
Materials and supplies	-	-	-	-
Other operating expenses	6,313,413	-	36,600	6,350,013
Total nonpersonnel	7,143,913	-	1,886,200	9,030,113
Total operating expenses	\$ 8,721,324	\$ -	\$ 2,506,064	\$ 11,227,388

Proposed FY2025 Budget			
	Human Resources	Risk Management	Total
Headcount	6.0	3.0	9.00
Personnel			
Salaries, wages and overtime	\$ 784,479	\$ 191,180	\$ 975,659
Employee benefits and taxes	251,909	79,269	331,178
Total personnel	1,036,388	270,449	1,306,837
Nonpersonnel			
Public safety	-	-	-
Contractual services	169,045	159,900	328,945
Insurance and administration	-	1,551,000	1,551,000
Materials and supplies	-	-	-
Telecommunications and utilities	-	-	-
Other operating expenses	158,000	38,055	196,055
Total nonpersonnel	327,045	1,748,955	2,076,000
Total operating expenses	\$ 1,363,433	\$ 2,019,404	\$ 3,382,837
\$ Increase (Decrease) vs FY 2024 Adopted	\$ 361,117	\$ 640,717	\$ 1,001,834
% Increase (Decrease) vs FY 2024 Adopted	36.03%	46.47%	42.08%

Adopted FY2024 Budget			
	Human Resources	Risk Management	Total
Headcount Original Adopted FY2024 Budget	4.0	2.0	6.00
Headcount Approved	4.0	2.0	6.00
Personnel			
Salaries, wages and overtime	\$ 435,395	\$ 159,531	\$ 594,925
Employee benefits and taxes	137,981	55,172	193,153
Total personnel	573,376	214,702	788,078
Nonpersonnel			
Public safety	-	-	-
Contractual services	247,540	25,330	272,870
Insurance and administration	-	1,129,300	1,129,300
Materials and supplies	15,000	-	15,000
Telecommunications and utilities	-	-	-
Other operating expenses	166,400	9,355	175,755
Total nonpersonnel	428,940	1,163,985	1,592,925
Total operating expenses	\$ 1,002,316	\$ 1,378,687	\$ 2,381,003