

ACH Payment | Financial Institution Information Form

Supplier Company Information	
*Name:	
*Address:	
*Mailing Address:	
*Country:	
*Telephone Number:	
*Accounting Telephone Number:	
*AR Contact Name:	
*Email Address:	
Financial Institution Information	
*Name:	
*Address:	
*Country:	
Telephone Number:	
Toll Free Telephone Number:	
*Bank Account Type: <input type="checkbox"/> Checking <input type="checkbox"/> Saving	
*Routing Number:	
*Account Number:	
IBAN/Swift Code:	
Swift/BIC:	
Name of Beneficiary Bank Account:	
REQUIRED Documents	
<p>To enroll in ACH payments, we require at least one of the following documents:</p> <ul style="list-style-type: none"> ❖ A blank check with the word "VOID" written across it; ❖ A bank letter with your ACH account information and an authorized signature from your banking representative ❖ If depositing to a savings account, a pre-printed deposit slip from the account 	
ACH Vendor Agreement	
<p>OIAA is authorized to initiate automatic credits to the account and financial institution listed herein. I also authorize OIAA to process ACH reversals in accordance with the National Automated Clearing House Association (NACHA) rules in the event a credit entry is made in error. OIAA will not be held responsible for any delay or loss of funds due to incorrect or incomplete information supplied by me, or my financial institution, or due to an error on the part of my financial institution in depositing funds to my account. I confirm that I have contacted my financial institution and that the information supplied herein is the correct information to receive ACH credits to my account. This agreement will remain in effect until OIAA receives a written notice of cancellation from me or my financial institution, or until I submit a new ACH Request Form in such time as to afford OIAA a reasonable opportunity to act upon it.</p>	
Signatures Authorization	
Completed By:	Counter Signed:
Date:	Date:
Title:	Title:
Questions	
<p>If you have any questions, please contact Procurement Services via email at ProcurementServices@FlyOntario.com</p>	

***Required Field**