

**ONTARIO INTERNATIONAL AIRPORT AUTHORITY
REGULAR COMMISSION MEETING
MINUTES
JANUARY 26, 2023**

Pursuant to Assembly Bill No. 361, the Ontario International Airport Authority (OIAA) Board of Commissioners Meeting was conducted as a hybrid meeting via in-person and teleconference. Members of the public utilized alternative measures established by OIAA to view the meeting and/or to address the Commission. All matters were considered and voted upon by a roll call vote.

CALL TO ORDER

President Wapner called the Ontario International Airport Authority Commission meeting to order at 2:05 p.m.

ROLL CALL

PRESENT: Commissioners: Jim W. Bowman, Julia Gouw, Curt Hagman, and Alan D. Wapner

ABSENT: Commissioners: Ronald O. Loveridge

A quorum of the Board of Commissioners was present.

Also present were Chief Executive Officer Atif Elkadi; Assistant General Counsel Kevin P. Sullivan; Chief Financial Officer/Treasurer John M. Schubert; and Board Clerk/Assistant Secretary Norma I. Alley, MMC.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was performed.

AGENDA REVIEW/ANNOUNCEMENTS

No announcements were made.

1. CONFLICT OF INTEREST

President Alan Wapner declared no actual conflict of interest for Consent Agenda Item No. 7, but stated he would be abstaining on that matter.

PUBLIC COMMENT

Board Clerk Alley noted Mr. Richard Sherman provided written comment, which was entered into the record.

President Wapner called for public comment. Seeing no one come forward, he closed public comment.

CONSENT CALENDAR

2. APPROVAL OF MINUTES

Approved minutes for the Ontario International Airport Authority special meeting on October 27, 2022.

3. CASH DISBURSEMENT REPORT (BILLS/PAYROLL)

Received and filed the Cash Disbursement Report (Bills/Payroll) for the month ended December 15, 2022.

4. COMMISSIONER'S STIPENDS AS REQUIRED BY AUTHORITY BYLAWS

Approved additional stipends per Article IV, Section 6 of the Authority's Bylaws for President Wapner for the month of December 31, 2022.

5. ADOPTION OF A RESOLUTION MAKING FINDINGS AND DETERMINATIONS UNDER ASSEMBLY BILL NO. 361 TO CONTINUE AUTHORIZATION OF VIRTUAL MEETINGS OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY FOR A PERIOD OF 30 DAYS

Adopted a Resolution making findings and determinations under Assembly Bill 361 (AB 361) to authorize staff to continue to conduct virtual-only Commission and Committee meetings, in response to COVID-19.

RESOLUTION NO. 2023-01: A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY AUTHORIZING REMOTE TELECONFERENCE MEETINGS BY THE COMMISSION AND ALL COMMITTEES IN ACCORDANCE WITH ASSEMBLY BILL 361 FOR A PERIOD OF THIRTY DAYS

6. RESOLUTION UPDATING THE ONTARIO INTERNATIONAL AIRPORT SYSTEM RATES AND CHARGES FOR FISCAL YEAR 2022-2023

Adopted a resolution approving updates to certain fees and rates in the Airport System Rates and Charges for Fiscal Year 2022-2023 at Ontario International Airport (ONT), including Terminal Use Fees, annual Rental Rates, Badging Fees, and Parking Rates.

RESOLUTION NO. 2023-02: A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY AUTHORIZING REMOTE TELECONFERENCE MEETINGS BY THE COMMISSION AND ALL COMMITTEES IN ACCORDANCE WITH ASSEMBLY BILL 361 FOR A PERIOD OF THIRTY DAYS

7. CONTRACT WITH KDG CONSTRUCTION FOR CONSULTING SERVICES REGARDING PROJECT MANAGEMENT AND CONSTRUCTION MANAGEMENT

Authorized the Chief Executive Officer (CEO) to execute a three-year contract, with two, one-year extensions with KDG Construction Consulting in the amount of \$8,400,000 for the first contract year, for Project Management and Construction Management (PMCM) Services for the Ontario International Airport Authority

(OIAA) Capital Improvement program (CIP) and Tenant Improvement program (TIP) at Ontario International Airport (ONT).

8. SPENDING AUTHORITY INCREASE FOR FURNITURE PURCHASE FOR OFFICE REDESIGN

Approved an increased spending authority for the union installation wages for the purchase for cubicles and furniture for the OIAA office redesign with Arnold's Office Furniture not to exceed \$20,000.

9. CONTRACT WITH CINTAS FOR AED EQUIPMENT AND MAINTENANCE

Authorized the Chief Executive Officer (CEO) to sign a contract with Cintas to take over maintenance and repair of the Automated External Defibrillator (AEDs) that are stationed airport wide for three years in an amount not to exceed \$180,000 over the total term of the contract.

10. PERSONNEL POSITION ADDITIONS AND MODIFICATIONS

Approved personnel position additions and modifications.

MOTION: Moved by Commissioner Hagman, seconded by Secretary Bowman, to approve the Consent Calendar, including Resolution No. 2023-01 and Resolution No. 2023-02.

VOTE: Approval of all items on the Consent Agenda, excluding Item No. 7, carried by a 4 Yes/0 No/1 Absent (Loveridge) roll call vote.

VOTE: Approval of Consent Agenda Item No. 7 carried by a 3 Yes/0 No/1 Abstention (Wapner)/1 Absent (Loveridge) roll call vote.

ADMINISTRATIVE DISCUSSION/ACTION/REPORT

11. RESOLUTION REGARDING REVOLVING CREDIT FACILITY FOR CAPITAL PROJECTS

Adopted a resolution to authorize, prepare, and execute a revolving credit agreement and fee agreement with PNC Bank in an aggregate principal amount not to exceed \$50 Million (Fifty million).

RESOLUTION NO. 2023-03: A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY AUTHORIZING AND APPROVING THE PREPARATION, ENTERING INTO AND THE EXECUTION AND DELIVERY OF A REVOLVING CREDIT AGREEMENT AND FEE AGREEMENT, EACH BETWEEN THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY AND PNC BANK, NATIONAL ASSOCIATION, AND AUTHORIZING AND PROVIDING FOR THE ISSUANCE TO PNC BANK, NATIONAL ASSOCIATION, AS EVIDENCE OF SUCH AGREEMENT AND THE SECURITY THEREFOR, OF ONTARIO INTERNATIONAL AIRPORT AUTHORITY SUBORDINATED REVENUE NOTES, SERIES 2023, IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$50,000,000; AND PROVIDING FOR CERTAIN OTHER MATTERS

President Wapner called for public comment. Seeing no one come forward, he closed public comment.

MOTION: Moved by Secretary Bowman, seconded by Commissioner Hagman, approve Resolution No. 2023-03, and carried by a 4 Yes/0 No/1 Absent (Loveridge) roll call vote.

MANAGEMENT REPORT

Chief Executive Officer Elkadi provided updates on passenger traffic numbers, changes to flights, and general airport matters.

COMMISSIONER MATTERS

There were no updates or matters brought forth to the Board of Commissioners.

ADJOURNMENT

President Wapner adjourned the Ontario International Airport Authority Board of Commissioners Meeting at 2:12 p.m.

RESPECTFULLY SUBMITTED:


NORMA I. ALLEY, MMC, BOARD CLERK

APPROVED:


ALAN D. WAPNER, PRESIDENT