

ONTARIO INTERNATIONAL AIRPORT AUTHORITY

PLANNING AND DEVELOPMENT COMMITTEE

REGULAR MEETING AGENDA



JANUARY 18, 2023, AT 2:00 P.M.

Ontario International Airport Authority Administration Offices
1923 East Avion Street, Room 100, Ontario, CA 91761

STANDING COMMITTEE MEMBERS

RONALD O. LOVERIDGE

Chair

JULIA GOUW

Member

WELCOME TO AN OIAA MEETING

- All documents for public review are on file at the Ontario International Airport Administration Offices located at 1923 E. Avion Street, Ontario, CA 91761.
- Anyone wishing to speak during public comment or on an item will be required to fill out a blue slip. Blue slips must be turned in prior to public comment beginning or before an agenda item is taken up. The Secretary/Assistant Secretary will not accept blue slips and an opportunity to speak will not be taken after that time.
- You may submit public comments by e-mail to publiccomment@flyontario.com no later than 4:00 p.m. the day before the meeting. Please identify the Agenda item you wish to address in your comments. All e-mail comments will be included in the meeting record.
- Comments will be limited to 3 minutes. Speakers will be alerted when their time is up. Speakers are then to return to their seats and no further comments will be permitted.
- In accordance with State Law, remarks during public comment are to be limited to subjects within the Authority's jurisdiction. Remarks on other agenda items will be limited to those items.
- All those wishing to speak, including Committee Members and Staff, need to be recognized by the Committee Chair before speaking. Remarks from those seated or standing in the back of the board room will not be permitted.
- Communication access real-time transcription, assistive listening devices, other auxiliary aids and/or services, or Sign Language Interpreters may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. Due to difficulties in securing Sign Language Interpreters, five or more business days' notice is strongly recommended. Any members of the public who require special assistance or a reasonable accommodation in the standing committee meeting may contact the Board Clerk at (909) 544-5307 or clerk@flyontario.com.

1. **CALL TO ORDER**

2. **ROLL CALL**

Loveridge (Chair), Gouw (Member)

3. **PUBLIC COMMENTS**

The Public Comment portion of the Committee meeting is limited to a maximum of 3 minutes for each Public Comment. Under provisions of the Brown Act, the Committee is prohibited from taking action on oral requests.

4. **COMMITTEE AGENDA REVIEW/ANNOUNCEMENTS**

Staff will go over all updated materials and correspondence received after the Agenda was distributed to ensure Committee Members have received them.

5. **COMMITTEE ACTION/DISCUSSION ITEMS**

A. **MINUTES**

Approve minutes of the Planning and Development Committee meeting on January 18, 2022.

B. **APPROVED PROJECTS UPDATE**

Presentation regarding updates on approved projects.

C. **PROJECT MANAGEMENT CONSTRUCTION MANAGEMENT (PMCM) SERVICES CONTRACT**

Recommend approval to full Commission.

6. **COMMITTEE MEMBER COMMENTS AND REQUESTS FOR FUTURE AGENDA ITEMS**

Ronald O. Loveridge, Chair

Julia Gouw, Member

7. **ADJOURNMENT**

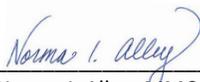
AFFIDAVIT OF POSTING

I, Norma I. Alley, MMC, Board Clerk of the Ontario International Airport Authority (OIAA), do hereby declare under penalty of perjury that the foregoing agenda has been posted at the administrative office and on the OIAA website in compliance to the Brown Act.

Date Posted: January 12, 2023

Time posted: 1:00 P.M.

Signature: _____



Norma I. Alley, MMC
Ontario International Airport Authority Board Clerk

6. CLOSED SESSION PUBLIC COMMENT

There was no closed session public comment.

7. CLOSED SESSION

The special Committee meeting adjourned to closed session at 4:04 p.m.

GC 54957(a) DISCUSSION OF PUBLIC SAFETY MEASURES

Consultation with: (Public Safety Administrator and General Counsel)

The special Committee meeting reconvened the special Committee meeting at 4:17 p.m.

8. REPORT ON CLOSED SESSION

Assistant General Counsel Sullivan announced there was no reportable action.

9. COMMITTEE DISCUSSION ITEMS

A. NEW SIGNAGE AND WAYFINDING PROJECT AT THE ONTARIO INTERNATIONAL AIRPORT

Review and recommend for Commission approval.

Deputy Chief Executive Officer Elkadi and Chief Planning Officer Brantley presented to the Committee regarding the new signage and wayfinding project. Discussion ensued between Staff and Committee Members regarding the project. The Planning & Development Committee members recommended to the full Commission for approval of the new signage and wayfinding project at ONT.

B. MONUMENT SIGNAGE CONSTRUCTION PROJECT AT THE ONTARIO INTERNATIONAL AIRPORT

Review and recommend for Commission approval.

Deputy Chief Executive Officer Elkadi and Chief Planning Officer Brantley presented to the Committee. Discussion ensued between Staff and Committee Members regarding the monument sign. The Planning & Development Committee members recommended to the full Commission for approval of the monument signage construction project at ONT.

C. SECURITY SCREENING CHECKPOINT EXPANSION PROJECT (PHASE 1) AT ONTARIO INTERNATIONAL AIRPORT

Review and recommend for Commission approval.

Deputy Chief Executive Officer Elkadi and Chief Planning Officer Brantley presented to the Committee. Discussion ensued between Staff and Committee Members regarding the

project. The Planning & Development Committee members recommended to the full Commission for approval of the security screening checkpoint expansion project (phase 1) at ONT.

D. AVION REALIGNMENT AND CHANNEL BRIDGE DESIGN AND CONSTRUCTION PROJECT AT THE ONTARIO INTERNATIONAL AIRPORT

Review and recommend for Commission approval.

Deputy Chief Executive Officer Elkadi and Chief Planning Officer Brantley presented to the Committee. Discussion ensued between Staff and Committee Members about the avion realignment including the timeline. The Planning & Development Committee members recommended to the full Commission for approval of the avion realignment and channel bridge design and construction project.

10. COMMITTEE STAFF UPDATES

Chief Planning Officer Brantley provided a presentation on active projects at ONT.

11. COMMITTEE MEMBER COMMENTS AND REQUESTS FOR FUTURE AGENDA ITEMS

Chair Loveridge thanked Staff.

Member Gouw had no additional comments.

12. ADJOURNMENT

Chair Loveridge adjourned the Planning & Development Committee meeting at 5:03 p.m.

RESPECTFULLY SUBMITTED:

NATALIE GONZAGA, BOARD CLERK

APPROVED:

RONALD O. LOVERIDGE, CHAIR



MEETING DATE: JANUARY 18, 2023

AGENDA SECTION: COMMITTEE ACTION/DISCUSSION ITEMS

SUBJECT: CONTRACT WITH KDG CONSTRUCTION FOR CONSULTING SERVICES REGARDING PROJECT MANAGEMENT AND CONSTRUCTION MANAGEMENT

RELEVANT STRATEGIC OBJECTIVE: Invest in ONT Master the Basics Plan for the Future

RECOMMENDED ACTION(S): Recommend to the Commission to authorize the Chief Executive Officer (CEO) to execute a three-year contract, with two, one-year extensions with KDG Construction Consulting in the amount of \$8,400,000 for the first contract year, for Project Management and Construction Management (PMCM) Services for the Ontario International Airport Authority (OIAA) Capital Improvement program (CIP) and Tenant Improvement program (TIP) at Ontario International Airport (ONT).

FISCAL IMPACT SUMMARY: The funding for this contract will come from a variety of sources including operating and capital budgets. There is \$1.5M in the current FY 2022-23 Operating Budget and funding in some currently approved capital projects. Additional budget will be requested in the FY 2023-24 Operating Budget and in future capital project budgets when they are brought to the board for approval.

BACKGROUND: The OIAA currently has several capital projects approved and in various phases of design and construction. Staff have also been planning and preparing multiple projects to bring to the board for approval that will result in transformative construction and development for the FAA Capital Improvement Program (ACIP), ONT's CIP and TIP across the airport campus.

To ensure the success of the programs and the individual projects, the OIAA will require PMCM services including staff augmentation to manage the design, phasing and successful delivery of the projects. The PMCM Services contractor will assist OIAA staff with developing the appropriate processes and procedures to deliver world-class projects while managing risk and maximizing value to the OIAA. In addition to actively managing the design and construction of capital projects, the PMCM contractor will help the OIAA with stakeholder engagement, identifying and managing potential schedule and scope conflicts, preparing and maintaining a master schedule of projects, employing an effective change management process and documentation standards, and preparing and maintaining a dashboard to continuously report on the status of the ACIP, CIP, and TIP.

PROCUREMENT: The procurement of the PMCM Services needed for the OIAA CIP and TIP was conducted in a Two-step Process involving the following: Step 1 for the Request for Qualifications (RFQ) was posted August 5, 2022, and the Statement of Qualifications (SOQ) were received on September 2, 2022. The three PMCM firms/teams with the highest-ranked scores were short-listed and notified to proceed to Step 2.

For Step 2, the Request for Proposals (RFP) was posted on September 30, 2022, and the proposals were received on October 28, 2022, for the short-listed PMCM firms/teams. After the proposals were reviewed and evaluated, interviews were conducted on November 16, 2022, and November 17, 2022. The notification of award was sent out to the PMCM firm/team with the highest score.

After notification of award, the OIAA negotiated a contract with KDG Construction Consulting for PMCM Services in the amount of up to \$8,400,000 in the first of 3 years with two one-year extensions, with a total potential contract duration of 5 years. If additional contract value is required to continue the contract for future years, those will be negotiated between staff and presented to the board for approval as needed.

CEQA COMPLIANCE AND LAND USE APPROVALS: The proposed staffing services decision is not a “project” under CEQA and does not require environmental review.

STAFFING IMPACT (# OF POSITIONS): N/A

IMPACT ON OPERATIONS: The proposed contract award for PMCM Services is to minimize impacts to airport operations during the delivery of the OIAA CIP and TIP and the FAA ACIP.

SCHEDULE: N/A

ATTACHMENTS: N/A

STAFF MEMBER PRESENTING: Chief Executive Officer Atif Elkadi

Originator Name: Keith Owens

Originating Dept.: Project Management

Director Review: Keith Owens *Keith A. Owens*

Chief Review: Michelle Brantley *Michelle Brantley*

CEO Approval: 

This Agenda Report has been reviewed by OIAA General Counsel.

The Agenda Report references the terms and conditions of the recommended actions and request for approval. Any document(s) referred to herein, which are not attached or posted online, may be reviewed prior to or following scheduled Commission meetings in the Office of the Clerk of the Board. Office hours are 8:30 a.m. to 5:00 p.m., Monday through Friday, although these hours and review procedures may be modified. In that case, the documents may be requested by email at clerk@flyontario.com.

BOARD DISPOSITION: Approved Denied Continued to _____