

**ONTARIO INTERNATIONAL AIRPORT AUTHORITY
SPECIAL COMMISSION MEETING
MINUTES
DECEMBER 19, 2022**

CALL TO ORDER

President Wapner called the Ontario International Airport Authority Commission meeting to order at 3:09 p.m.

ROLL CALL

PRESENT: Commissioners: Jim W. Bowman, Curt Hagman (arrived at 3:09 p.m.), and Ronald O. Loveridge

ABSENT: Commissioners: Julia Gouw and Alan D. Wapner

Also present were Chief Executive Officer Atif Elkadi; Assistant General Counsel Kevin P. Sullivan; Chief Financial Officer/Treasurer John M. Schubert; and Board Clerk/Assistant Secretary Norma I. Alley, MMC.

A quorum of the Board of Commissioners was present.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was performed.

AGENDA REVIEW/ANNOUNCEMENT

No announcements were made.

1. CONFLICT OF INTEREST

No conflicts were declared.

PUBLIC COMMENT

Board Clerk Alley noted Mr. Richard Sherman provided written comment, which was entered into the record.

CONSENT CALENDAR

2. APPROVAL OF MINUTES

Approved minutes for the Ontario International Airport Authority special meeting on October 27, 2022.

3. CASH DISBURSEMENT REPORT (BILLS/PAYROLL)

Received and filed the Cash Disbursement Report (Bills/Payroll) for the month ended October 31, 2022.

4. COMMISSIONER'S STIPENDS AS REQUIRED BY AUTHORITY BYLAWS

Approved additional stipends per Article IV, Section 6 of the Authority's Bylaws for President Wapner for the month of October, 2022.

5. CONTRACT AMENDMENT WITH PENWAL INDUSTRIES, INC., FOR PROFESSIONAL SERVICES IN CONSTRUCTION OF AN ADDITIONAL POP-UP UNIT

Authorized the Chief Executive Officer (CEO) to execute an amendment to Contract No. SCOT-000377 with Penwal Industries, Inc., in the amount not to exceed \$703,356 for services and construction of an additional Pop-Up.

6. INVESTMENT REPORT FOR THE THREE MONTHS ENDED SEPTEMBER 30, 2022

Received and filed the Investment Report for the three months ended September 30, 2022.

7. ADOPTION OF A RESOLUTION MAKING FINDINGS AND DETERMINATIONS UNDER ASSEMBLY BILL NO. 361 TO CONTINUE AUTHORIZATION OF VIRTUAL MEETINGS OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY FOR A PERIOD OF 30 DAYS

Adopted a Resolution making findings and determinations under Assembly Bill 361 (AB 361) to authorize staff to continue to conduct virtual-only Commission and Committee meetings, in response to COVID-19.

RESOLUTION NO. 2022-24: A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY AUTHORIZING REMOTE TELECONFERENCE MEETINGS BY THE COMMISSION AND ALL COMMITTEES IN ACCORDANCE WITH ASSEMBLY BILL 361 FOR A PERIOD OF THIRTY DAYS

MOTION: Moved by Commissioner Hagman, seconded by Secretary Bowman, to approve the Consent Calendar, including Resolution No. 2022-24, and carried by a 3 Yes/0 No/2 Absent (Wapner/Gouw) vote.

ADMINISTRATIVE DISCUSSION/ACTION/REPORT

8. FISCAL YEAR 2022-2023 FINANCIAL STATEMENTS FOR THE THREE MONTHS ENDED SEPTEMBER 30, 2022

Chief Executive Officer Elkadi provided a brief summary of the staff report and fielded questions from the Commission.

MOTION: Moved by Commissioner Hagman, seconded by Secretary Bowman, to receive and file financial statements for the three months ended September 30, 2022., and carried by a 3 Yes/0 No/2 Absent (Wapner/Gouw) vote.

MANAGEMENT REPORT

Chief Executive Officer Elkadi provided updates on passenger traffic numbers, changes to flights, and general airport matters.

SPECIAL CEREMONIES

Chief Executive Officer Elkadi introduced the Marketing and Communications team and announced their achievement in receiving two distinguished awards from the Airports Council International.

COMMISSIONER MATTERS

Vice President Loveridge requested the awards be placed and highlighted in the terminals.

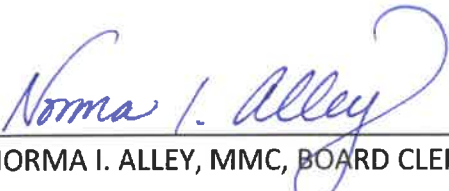
Secretary Bowman complimented the staff on all their hard work and accomplishments, which has established a high quality reputation of the Airport Authority.

Commissioner Hagman congratulated staff on their hard work and receiving the distinguished awards.

ADJOURNMENT

Vice President Loveridge adjourned the Ontario International Airport Authority Commission meeting at 2:26 p.m.

RESPECTFULLY SUBMITTED:



NORMA I. ALLEY, MMC, BOARD CLERK

APPROVED:



ALAN D. WAPNER, PRESIDENT