

ONTARIO INTERNATIONAL AIRPORT AUTHORITY

COMMISSION AGENDA – REGULAR MEETING



MAY 26, 2022 AT 2:00 P.M.

Ontario International Airport Authority Regular Meeting

1923 East Avion Street, Room 100, Ontario, CA 91761

ALAN D. WAPNER
President

RONALD O. LOVERIDGE
Vice President

JIM W. BOWMAN
Secretary

CURT HAGMAN
Commissioner

JULIA GOUW
Commissioner

ATIF ELKADI
Chief Executive Officer

LORI D. BALLANCE
General Counsel

JOHN M. SCHUBERT
Treasurer

WELCOME TO THE MEETING OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY

- All documents for public review are on file at the Ontario International Airport Administration Offices located at 1923 E. Avion Street, Ontario, CA 91761.
- Anyone wishing to speak during public comment or on an item will be required to fill out a blue slip. Blue slips must be turned in prior to public comment, beginning or before an agenda item is taken up. The Secretary/Assistant Secretary will not accept blue slips after that time.
- You may submit public comments by e-mail to publiccomment@flyontario.com no later than 12:00 p.m. the day of the meeting. Please identify the Agenda item you wish to address in your comments. All e-mail comments will be included in the meeting record.
- Comments will be limited to 3 minutes. Speakers will be alerted when they have 1-minute remaining and when their time is up. Speakers are then to return to their seats and no further comments will be permitted.
- In accordance with State Law, remarks during public comment are to be limited to subjects within the Authority's jurisdiction. Remarks on other agenda items will be limited to those items.

Remarks from those seated or standing in the back of the board room will not be permitted. All those wishing to speak, including Commissioners and Staff, need to be recognized by the Authority President before speaking.

ORDER OF BUSINESS

The Special Commission meeting begins at 2:00 p.m. with Closed Session Public Comment and Closed Session, followed by Public Comment and the Special Meeting.

(Sign language interpreters, communication access real-time transcription, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. Due to difficulties in securing Sign Language Interpreters, five or more business days' notice is strongly recommended.)

CALL TO ORDER (OPEN SESSION) - 2:00 P.M.

ROLL CALL

Loveridge, Bowman, Hagman, Gouw, President Wapner

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

The Public Comment portion of the Commission meeting is limited to a maximum of 3 minutes for each Public Comment. Under provisions of the Brown Act, the Commission is prohibited from taking action on oral requests.

CLOSED SESSION PUBLIC COMMENT

The Closed Session Public Comment portion of the Commission meeting is limited to a maximum of 3 minutes for each speaker and comments will be limited to matters appearing on the Closed Session.

CLOSED SESSION

CLOSED SESSION

- CONFERENCE WITH REAL PROPERTY NEGOTIATORS (GOV §54956.8.)
Property: ONT Terminals 2 and 4.
Agency negotiator: OIAA General Counsel's office
Negotiating parties: Delaware North Travel Hospitality Services, Inc.
Under negotiation: Lease extension term and price

REPORT ON CLOSED SESSION

General Legal Counsel

AGENDA REVIEW/ANNOUNCEMENTS

The Chief Executive Officer will go over all updated materials and correspondence received after the Agenda was distributed to ensure Commissioners have received them.

1. INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST

Agenda item contractors, subcontractors and agents may require member abstentions due to conflict of interests and financial interests. Commission Member abstentions shall be stated under this item for recordation on the appropriate item.

CONSENT CALENDAR

All matters listed under CONSENT CALENDAR will be enacted by one motion in the form listed below. There will be no separate discussion on these items prior to the time Commission votes on them, unless a member of the Commission requests a specific item be removed from the Consent Calendar for a separate vote.

Each member of the public wishing to address the Commission on items listed on the Consent Calendar will be given a total of 3 minutes.

2. APPROVAL OF MINUTES

Minutes for the Ontario International Airport Authority special meeting on April 21, 2022 and cancelled meeting on April 28, 2022 and approving the same as on file with the Secretary/Assistant Secretary.

3. BILLS/PAYROLL

Bills April 1 through April 30, 2022 and Payroll April 1 through April 30, 2022.

4. ADOPTION OF A RESOLUTION MAKING FINDINGS AND DETERMINATIONS UNDER ASSEMBLY BILL NO. 361 TO CONTINUE AUTHORIZATION OF VIRTUAL MEETINGS OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY FOR A PERIOD OF 30 DAYS

That the Ontario International Airport Authority (OIAA) Commission adopt a Resolution making findings and determinations under Assembly Bill 361 (AB 361) to authorize staff to continue to conduct virtual-only Commission and Committee meetings, in response to COVID-19.

RESOLUTION NO. 2022 - __

A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY AUTHORIZING REMOTE TELECONFERENCE MEETINGS BY THE COMMISSION AND ALL COMMITTEES IN ACCORDANCE WITH ASSEMBLY BILL 361 FOR A PERIOD OF THIRTY DAYS

5. AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO EXECUTE A VENUE AND LICENSE AGREEMENT BETWEEN ONTARIO INTERNATIONAL AIRPORT AUTHORITY AND LOS ANGELES SMSA LIMITED PARTNERSHIP D/B/A VERIZON WIRELESS AT ONTARIO INTERNATIONAL AIRPORT

That the Ontario International Airport Authority Board of Commissioners (OIAA Board) authorize the Chief Executive Officer (CEO) to execute a Venue and License Agreement between Ontario International Airport Authority and Los Angeles SMSA Limited Partnership d/b/a Verizon Wireless (Verizon) at Ontario International Airport (ONT) to design, build, install, operate, and maintain a multi-carrier capable, neutral host distributed antenna or other telecommunications systems.

6. APPROVE CEQA CATEGORICAL EXEMPTIONS AND THE RELATED PROJECT FOR THE AVION REALIGNMENT AND CHANNEL BRIDGE CONSTRUCTION AT THE ONTARIO INTERNATIONAL AIRPORT

That the Ontario International Airport Authority (OIAA) Commission (1) approve and certify California Environmental Quality Act (CEQA) Categorical Exemptions under CEQA Guidelines sections 15301 and 15302 for the proposed project, and (2) approve the project to realign and improve East Avion Street and East Jurupa Street and the construction of a new bridge spanning the Cucamonga Channel.

7. APPROVAL OF AN AUTHORITY INCREASE TO AMERICAN THREAT ASSESSMENT CONSULTING, INC., CONTRACT FOR THE INSTALLATION OF REQUIRED ACCESS CONTROL SYSTEMS AND SUPPORTING INFRASTRUCTURE

That the Ontario International Airport Authority (OIAA) Commission authorize the Chief Executive Officer (CEO), or his designee, to increase the existing American Threat Assessment Consulting, Inc., Contract No. SCONT-000337, by increasing the spending authority in the amount of \$200,000, to allow for the installation of additional access control systems and support equipment at Ontario International Airport (ONT).

8. INVESTMENT REPORT FOR THE NINE MONTHS ENDED MARCH 31, 2022

That the Ontario International Airport Authority (OIAA) Commission receive and file financial statements for the nine months ended March 31, 2022.

9. FISCAL YEAR 2021-2022 FINANCIAL STATEMENTS FOR THE NINE MONTHS ENDED MARCH 31, 2022

The OIAA's increase in net position exceeded the budget by \$24.9M, which was primarily driven largely by higher-than-expected passenger carrier activity. This activity resulted in an operating revenue budget favorable variance of \$10.3M (16.2%). In addition, the operating expense budget reflects a favorable variance of \$5.5M (9.7%) as a result of conservative expenditure policies and service levels in the terminals corresponding with passenger activity levels.

10. AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO PROCURE THREE HEAVY DUTY TRUCKS FROM MARK CHRISTOPHER AUTO CENTER FOR ONTARIO INTERNATIONAL AIRPORT

That the Ontario International Airport Authority (OIAA) approve and authorize the Chief Executive Officer (CEO) to execute an authority TO Mark Christopher Auto Center in the amount of \$132,414.61 plus shipping and applicable sales tax for the procurement of three (3) 2023 Chevrolet Silverado's 2500 two (2) 2WD Regular Cab Truck and one (1) 4WD Crew Cab Truck) for use at Ontario International Airport per Request for Bids (RFB) #220007.

11. PARKING LOT 6 REHABILITATION PROJECT

That the Ontario International Airport Authority (OIAA) Commission (1) approve and certify CEQA exemptions under CEQA Guidelines sections 15301, 15302, 15311, and 15332 for the parking lot rehabilitation project, and (2) approve the project and authorize the CEO to authorize Parking Concepts Inc. to implement the parking lot rehabilitation work based on the company's existing contract terms.

ADMINISTRATIVE REPORTS/DISCUSSION/ACTION

12. A RESOLUTION UPDATING AIR CARRIER INCENTIVE PROGRAM B (ACIP) TO ENCOURAGE AND PROMOTE NONSTOP COMMERCIAL PASSENGER AIR SERVICE TO UNSERVED INTERNATIONAL DESTINATIONS

That the Ontario International Airport Authority (OIAA) Board of Commissioners (Board) adopt a resolution approving updates and revisions to the current Air Carrier Incentive Program B (ACIP B), offering qualifying Air Carriers a waiver of certain fees, and marketing incentives, for unserved destinations outside of the United States, Canada and Mexico, to encourage and support the launch of new international air service from Ontario International Airport (ONT).

RESOLUTION NO. 2022 - __

A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY TO UPDATE AN EXISTING AIR CARRIER INCENTIVE PROGRAM COVERING UNSERVED INTERNATIONAL DESTINATIONS OUTSIDE THE UNITED STATES, CANADA AND MEXICO

13. AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO EXECUTE A NON-EXCLUSIVE LICENSE AGREEMENT WITH IDEMIA

That the Ontario International Airport Authority (OIAA) Commission authorize the Chief Executive Officer (CEO), to negotiate and execute a non-exclusive license agreement with IDEMIA North America to provide TSA PreCheck enrollment registration at ONT.

14. LEGISLATIVE UPDATE FROM ATLAS ADVOCACY

MANAGEMENT REPORT

Executive Office

SPECIAL CEREMONIES

Certificate of Recognition

COMMISSION MATTERS

President Wapner

Vice President Loveridge

Secretary Bowman

Commissioner Hagman

Commissioner Gouw

ADJOURNMENT



DATE: **MAY 26, 2022**

CLOSED SESSION REPORT

ROLL CALL: Gouw __, Bowman __, Hagman __, Loveridge __, President Wapner __

STAFF: CEO __, General Counsel __

- CONFERENCE WITH REAL PROPERTY NEGOTIATORS (GOV §54956.8.)
Property: ONT Terminals 2 and 4.
Agency negotiator: OIAA General Counsel’s office
Negotiating parties: Delaware North Travel Hospitality Services, Inc.
Under negotiation: Lease extension term and price

No Reportable Action	Continue	Approved
//	//	//

Disposition: _____

Reported by:

General Legal Counsel / Chief Executive Office



DATE: MAY 26, 2022

SECTION: MINUTE ACTION

SUBJECT: RELATIVE TO POSSIBLE CONFLICT OF INTEREST

RECOMMENDED ACTION(S): Agenda items and contractors/subcontractors may require member abstentions due to possible conflicts of interest.

BACKGROUND: In accordance with California Government Code 84308, members of the Ontario International Airport Authority may not participate in any action concerning a contract where they have received a campaign contribution of more than \$250 in the prior twelve (12) months and from an entity or individual if the member knows or has reason to know that the participant has a financial interest, except for the initial award of a competitively bid public works contract. This agenda contains recommendations for action relative to the following contractors:

Item No	Principals & Agents	Subcontractors
5	Verizon Wireless	<ul style="list-style-type: none">• None
7	American Threat Assessment Consulting, Inc.	<ul style="list-style-type: none">• None
10	Mark Christopher Auto	<ul style="list-style-type: none">• None
13	IDEMIA I&S North America	<ul style="list-style-type: none">• None

STAFF MEMBER PRESENTING: Atif Elkadi, Deputy Chief Executive Officer

Department: Clerk's Office

Submitted to OIAA: May 26, 2022

**ONTARIO INTERNATIONAL AIRPORT AUTHORITY
SPECIAL COMMISSION MEETING
MINUTES
APRIL 21, 2022
(not official until approved)**

A regular meeting of the Ontario International Airport Authority was held on Thursday, April 21, 2022, at 1923 E. Avion Street, Room 100, Ontario, California.

Notice of said meeting was duly given in the time and manner prescribed by law.

CALL TO ORDER

President Wapner called the Ontario International Airport Authority Commission meeting to order at 2:02 p.m.

ROLL CALL

PRESENT: Commissioners: Curt Hagman, Jim W. Bowman, Ronald O. Loveridge and Alan D. Wapner

ABSENT: Commissioners: Julia Gouw (excused)

Also present were Chief Executive Officer Atif Elkadi, General Council Lori Ballance, and Document Management Specialist Dylan Jamerson.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by President Wapner.

CLOSED SESSION PUBLIC COMMENT

There were no closed session public comments.

CLOSED SESSION

President Wapner recessed the regular meeting of the Ontario International Airport Authority to Closed Session at 2:04 p.m.

- CONFERENCE WITH REAL PROPERTY NEGOTIATORS (GOV §54956.8.)
Property: ONT Terminals 2 and 4.
Agency negotiator: OIAA General Counsel's office
Negotiating parties: Delaware North Travel Hospitality Services, Inc.
Under negotiation: Lease extension term and price

The Ontario International Airport Authority Commission regular meeting was reconvened in public session at 2:23 p.m.

REPORT ON CLOSED SESSION

President Wapner announced there was no reportable action.

PUBLIC COMMENT

Members of the public wishing to provide public comment for the items on the agenda were able to do so via email comments to publiccomment@flyontario.com or in-person during the meeting. All email public comments are provided to the Commissioners prior to the Commission meeting and saved to the meeting record.

AGENDA REVIEW/ANNOUNCEMENT

No announcements were made.

1. CONFLICT OF INTEREST

No conflicts were announced.

CONSENT CALENDAR

MOTION: Moved by Commissioner Hagman, seconded by Secretary Bowman, and carried by a vote of 4-0-1, to approve consent calendar Items #2-9, including Resolution 2022-06, Resolution 2022-07, Resolution 2022-08, with Commissioner Julia Gouw (excused).

2. APPROVAL OF MINUTES

Approved Minutes for the Ontario International Airport Authority regular meeting on March 24, 2022 and approving the same as on file with the Secretary/Assistant Secretary.

3. BILLS/PAYROLL

Approved Bills March 1 through March 31, 2022 and Payroll March 1 through March 31, 2022.

4. APPROVAL OF MEETING STIPENDS

The Ontario International Airport Authority Commission approved meeting stipends for President Wapner for the month of March, 2022.

5. ADOPTION OF A RESOLUTION MAKING FINDINGS AND DETERMINATIONS UNDER ASSEMBLY BILL NO. 361 TO CONTINUE AUTHORIZATION OF VIRTUAL MEETINGS OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY FOR A PERIOD OF 30 DAYS

The Ontario International Airport Authority (OIAA) Commission adopted a Resolution making findings and determinations under Assembly Bill 361 (AB 361) to authorize staff to continue to conduct virtual-only Commission and Committee meetings, in response to COVID-19.

RESOLUTION NO. 2022-06 A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY AUTHORIZING REMOTE TELECONFERENCE MEETINGS BY THE COMMISSION AND ALL COMMITTEES IN ACCORDANCE WITH ASSEMBLY BILL 361 FOR A PERIOD OF THIRTY DAYS

6. AUTHORIZING THE CHIEF EXECUTIVE OFFICER'S SIGNATURE AUTHORITY

That the Ontario International Airport Authority (OIAA) adopted a Resolution authorizing the Chief Executive Officer (CEO) signature authority to execute contracts on behalf of Ontario International Airport Authority (OIAA), for the acquisition of equipment, materials, supplies, labor services or other items up to a maximum of \$100,000 per fiscal year.

RESOLUTION NO. 2022-07 A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY COMMISSION APPROVING THE SIGNATURE AUTHORITY OF ATIF ELKADI AS THE CHIEF EXECUTIVE OFFICER OF THE OIAA

7. APPROVAL PURSUANT TO TREASURY REGULATION §1.150-2 INTER-ALIA, ADOPTING A RESOLUTION DECLARING THE AUTHORITY'S INTENT THAT CERTAIN COSTS PAID BY THE AUTHORITY PRIOR TO THE ISSUANCE OF A TAX-EXEMPT OBLIGATION SHALL BE REIMBURSED FROM THE OBLIGATION PROCEEDS

That the Ontario International Airport Authority (OIAA) adopted a Resolution evidencing the intent to reimburse with the proceeds of a borrowing to be issued in the future certain capital improvement project costs paid, not to exceed \$75,000,000.

RESOLUTION NO. 2022-08 A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY PROVIDING A DECLARATION OF OFFICIAL INTENT TO PROVIDE A PLAN OF FINANCING TO FINANCE A PORTION OF THE COST OF AUTHORITY'S CAPITAL IMPROVEMENT PROGRAM AND DIRECTING THE AUTHORITY TO PUBLISH A NOTICE OF PUBLIC HEARING AND TO CONDUCT SUCH HEARING IN COMPLIANCE WITH THE UNITED STATES INTERNAL REVENUE CODE

8. AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO PROCURE VARIOUS JUNIPER REPLACEMENT SWITCHES FROM HYPERTEC USA FOR ONTARIO INTERNATIONAL AIRPORT

That the Ontario International Airport Authority (OIAA) approved and authorized the Chief Executive Officer (CEO) to execute an authority in the amount of \$382,300.28 plus shipping and applicable sales tax to procure Juniper Replacement Switches from Hypertec USA for use at Ontario International Airport per Request for Bids (RFB) #220003.

9. APPROVAL OF THE FIRST CONTRACT AMENDMENT TO JACOB GREEN & ASSOCIATES, INC., (JGA) FOR LEADERSHIP DEVELOPMENT SERVICES

That the Ontario International Airport Authority (OIAA) authorized the Chief Executive Officer (CEO) to amend the existing JGA, Contract No. SCONT-000411, by: 1) increasing the contractual authority by \$150,000 for the remaining six months of the first contract year; 2) authorize the CEO to exercise two, one-year extensions at \$250,000 per year, for an overall amount not to exceed \$750,000 over the three-year term of contract; and, 3) authorize ongoing training continuity and expansion in support of organizational and leadership development and project management services for OIAA executives, management, and staff.

ADMINISTRATIVE DISCUSSION/ACTION/REPORT

10. OIAA BUDGET ADJUSTMENTS AND ALLOCATIONS, AND STAFF POSITION ADDITIONS AND CHANGES

That the Ontario International Airport Authority (OIAA) Commission approved three (3) new OIAA Staff positions and implement a budget adjustment.

CEO Elkadi provided a brief presentation on this item. Discussion ensued between Commissioners and Staff.

MOTION: Moved by Vice President Loveridge, seconded by Secretary Bowman, and carried by a vote of 4-0-1, with Commissioner Gouw (excused).

MANAGEMENT REPORT

CEO Elkadi provided updates on passenger travel numbers and air cargo for March 2022 versus the pre pandemic numbers in 2020.

CEO Elkadi mentioned AIClear and gave their starter numbers from their start date of April 13, 2022. He commended Dean Brown for his dedication on developing relationships with TSA to get AIClear started.

COMMISSIONER MATTERS

Commissioner Hagman asked clarifying questions regarding how subcontractors are performing and how that is affecting customer experience. Discussion ensued between CEO Elkadi and staff.

Vice President asked a clarifying question.

Secretary Bowman thanked CEO Elkadi's and staff on a job well done.

President Wapner agreed with Vice President Loveridge. He asked clarifying questions regarding Commissioner Hagman's customer experience question. Discussion ensued between CEO Elkadi and commissioners.

ADJOURNMENT

President Wapner adjourned the Ontario International Airport Authority Commission meeting at 2:33 p.m.

RESPECTFULLY SUBMITTED:

BOARD CLERK

APPROVED:

ALAN D. WAPNER, PRESIDENT
ONTARIO INTERNATIONAL AIRPORT AUTHORITY

ONTARIO INTERNATIONAL AIRPORT AUTHORITY
MINUTES
Thursday, April 28, 2022
(not official until approved)

The Regular Board Meeting scheduled for Thursday, April 28, 2022 at 2:00 p.m. was cancelled due to lack of quorum.

Respectfully submitted:

SECRETARY / ASST. SECRETARY

ALAN D. WAPNER, PRESIDENT
ONTARIO INTERNATIONAL AIRPORT AUTHORITY



DATE: MAY 26, 2022

SECTION: CONSENT CALENDAR

SUBJECT: ADOPTION OF A RESOLUTION MAKING FINDINGS AND DETERMINATIONS UNDER ASSEMBLY BILL NO. 361 TO CONTINUE AUTHORIZATION OF VIRTUAL MEETINGS OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY FOR A PERIOD OF 30 DAYS

RELEVANT STRATEGIC OBJECTIVE: Invest in ONT.

RECOMMENDED ACTION(S): That the Ontario International Airport Authority (OIAA) Commission adopt a Resolution making findings and determinations under Assembly Bill 361 (AB 361) to authorize staff to continue to conduct virtual-only Commission and Committee meetings, in response to COVID-19.

BACKGROUND: Governor Newsom declared a state of emergency for California due to the COVID-19 virus on March 4, 2020. On March 12, 2020, the Governor issued Executive Orders relaxing some provisions of the Brown Act meeting requirements to allow remote meetings without legislative body members physically present at the meeting location. The OIAA Commission began conducting meetings virtually on March 26, 2020. The Executive Orders expired September 30, 2021, and the OIAA Commission resumed in-person meetings on October 28, 2021.

The Governor signed Assembly Bill 361 on September 17, 2021, allowing local agency legislative bodies to continue to hold meetings remotely through December 31, 2023, provided local agencies comply with specified requirements. The purpose of Assembly Bill 361 is to improve public access to local agency meetings during the COVID-19 pandemic by allowing broader remote meeting options.

As of December 20, 2021, the Center for Disease Control and Prevention has stated the Omicron variant is expected to result in a rapid increase in infections in the United States. As of December 31, 2021, the

STAFF MEMBER PRESENTING: Atif Elkadi, Deputy Chief Executive Officer

Department: Administration

Submitted to OIAA: May 26, 2022

Approved: _____

Continued to: _____

Denied: _____

Chief Executive Officer Approval: 

California Department of Public Health has evidenced emergency conditions related to the Omicron variant, including ongoing COVID-19 cases, hospitalizations, and deaths.

A legislative body member may hold a meeting remotely without needing to comply with the teleconferencing requirements of the Brown Act if:

1. Either a state of emergency remains active, or state or local officials have imposed or recommended measures to promote social distancing.

And

2. The legislative body makes the following findings by majority vote within the last 30 days (vote may occur at that meeting): (A) The legislative body has reconsidered the circumstances of the state of emergency. (B) Any of the following circumstances exist: (i) The state of emergency continues to directly impact the ability of the members to meet safely in person. (ii) State or local officials continue to impose or recommend measures to promote social distancing.
3. The legislative body continues to make the determinations in Item 2 every 30 days thereafter the initial determination.

The Commission adopted Resolution 2022-06 on April 21, 2022, making findings to hold remote meetings in accordance with AB 361, and may continue to extend the authorization in additional thirty (30) day increments for the duration of the declared emergency, or until the Commission decides to return to in-person meetings, or otherwise complies with the regular remote meeting requirements of the Brown Act.

If the Commission does not continue to adopt the Resolution to make the findings required for remote participation per Assembly Bill 361, the Brown Act rules regarding teleconferencing would apply for remote participation. Under the Brown Act rules, the Commission may hold remote meetings provided the meeting meets the following criteria:

- A majority of the Commission members participate in the meeting from locations within the jurisdiction boundaries.
- The meeting notice and agenda identify the teleconference locations, including full address and room number.
- The meeting agendas are posted at each teleconference location at least 72 hours before a regular meeting.
- The public has access to each teleconference location, including hotel room or residence, and each location has the technology, such as a speakerphone, to allow the public to participate in the meeting.
- The agenda must provide the opportunity for the public to address the legislative body directly at each teleconference location.
- The legislative body conducts all votes by roll call.

The adoption of the proposed Resolution would continue to authorize Commission and its Committee meetings to be conducted virtually through June 25, 2022. In order to comply with Assembly Bill 361, the attached Resolution needs to be renewed within 30-day intervals in order to allow for continued virtual meetings. The adoption of the Resolution will also apply to Commission Standing Committees, thus authorizing the Committees to meet virtually as well.

If adopted to continue virtual meetings, it is anticipated that staff will return with another Resolution in June 2022, to re-evaluate at that time and determine if future meetings will be held virtually or in person.

FISCAL IMPACT SUMMARY: N/A

CEQA COMPLIANCE AND LAND USE APPROVALS: N/A

PRIOR COMMISSION ACTION: N/A

STAFFING IMPACT (# OF POSITIONS): N/A

IMPACT ON OPERATIONS: N/A

EXHIBITS & ATTACHMENTS: Attachment A – Proposed Resolution

The Agenda Report references the terms and conditions of the recommended actions and request for approval. Any document(s) referred to herein and that are not attached or posted online may be reviewed prior to or following scheduled Commission meetings in the Office of the Clerk of the Commission. Office hours are 8:30 a.m. to 5:00 p.m., Monday through Friday, although these hours and review procedures may be modified due to COVID-19 precautions. In that case, the documents may be requested by email at clerk@flyontario.com.

This Agenda Report has been reviewed by OIAA General Counsel.

RESOLUTION NO. 2022-__

A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY AUTHORIZING REMOTE TELECONFERENCE MEETINGS BY THE COMMISSION AND ALL COMMITTEES IN ACCORDANCE WITH ASSEMBLY BILL 361 FOR A PERIOD OF THIRTY DAYS

WHEREAS, COVID-19 (also known as the “Coronavirus Disease”) is a respiratory disease that has spread across the globe, with hundreds of thousands of confirmed cases in California, including San Bernardino County; and

WHEREAS, social distancing measures decrease the chance of spread of COVID-19; and

WHEREAS, the Ontario International Airport Authority (OIAA) is committed to preserving and nurturing public access and participation in meetings of the Commission; and

WHEREAS, all meetings of OIAA’s legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the Commission’s legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), authorizes remote teleconference meetings by a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625; and

WHEREAS, on March 4, 2020, the Governor proclaimed a state of emergency, which covers the entire state; and

WHEREAS, Government Code Section 54953(e)(3)(A-B) added by AB 361 provides an alternative to having public meetings in accordance with Government Code Section 54953(b)(3) when the OIAA has reconsidered the circumstances of the COVID-19 state of emergency and that the following circumstances exist:

1. The state of emergency as a result of COVID-19 continues to directly impact the ability of the members of the Commission to meet safely in person; or
2. State or local officials continue to recommend measures to promote social distancing.

WHEREAS, Government Code Section 54953(e) *et seq.* further requires that state or local officials have imposed or recommended measures to promote social distancing or the legislative body finds that meeting in person would present an imminent risk to the health or safety of attendees; and

WHEREAS, as of December 20, 2021, the Center for Disease Control and Prevention has stated the Omicron variant is expected to result in a rapid increase in infections in the United States; and

WHEREAS, such conditions under Government Code Section 54953(e)(3)(A-B) now exist in the general area surrounding the Ontario Airport in that:

- (i) State officials recommend social distancing measures (CalOSHA (December 16, 2021) COVID-19 Prevention Emergency Temporary Standards What Employers Need to Know About the December 16 Standards) and
- (ii) Emergency conditions evidenced by COVID-19 and its variants create ongoing COVID-19 cases, hospitalizations, and deaths and meeting in person would present imminent risk to health or safety of attendees (California Department of Public Health (December 31, 2021) State Officials Announce Latest COVID-19 Facts); and

WHEREAS, the OIAA affirms that it will allow for observation and participation by Commissioners and the public via Zoom in an effort to protect the constitutional and statutory rights of all attendees; and

WHEREAS, the OIAA approved Resolution 2022-06 at their regular meeting on April 21, 2022, authorizing virtual meetings of the Commission and Committee meetings in accordance with AB 361; and

WHEREAS, Government Code Section 54953 (e)(3) requires that the OIAA review the need and make findings for continuing the teleconferencing procedures as authorized by AB 361 at least once every thirty days.

NOW, THEREFORE, THE COMMISSION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. The above recitals are true and correct and are incorporated herein by this reference.

Section 2. The OIAA finds that the state of emergency conditions related to COVID-19 as set forth in the Governor's Proclamation of a State of Emergency referenced above are on-going.

Section 3. The OIAA further finds that state officials recommend social

distancing measures because conditions causing imminent risk to attendees as described above exist.

Section 4. The OIAA recognizes and affirms the existence and conditions of a state of emergency as proclaimed by the Governor, and affirms, authorizes, and proclaims the existence of a local emergency throughout the general area surrounding the Ontario Airport.

Section 5. The OIAA finds that the state of emergency as a result of COVID-19 continues to directly impact the ability of members of the Commission to meet safely in person and such fact creates an imminent health risk to such members.

Section 6. The OIAA authorizes the Commission and its Committees to conduct their meetings without compliance with Government Code section 54953(b)(3), and to instead comply with the remote meeting requirements as authorized by Government Code section 54953(e) *et seq.*

Section 7. The Chief Executive Officer, or his designee, and the Board Clerk of Ontario International Airport Authority are authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 8. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) June 25, 2022, or such time the Commission adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of Ontario International Airport Authority may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED, APPROVED, AND ADOPTED at a regular meeting this 26th day of May 2022.

ALAN D. WAPNER
OIAA PRESIDENT

ATTEST:

SECRETARY/ASSISTANT SECRETARY

APPROVED AS TO LEGAL FORM:

LORI D. BALLANCE
GENERAL COUNSEL

STATE OF CALIFORNIA)
COUNTY OF SAN BERNARDINO)
CITY OF ONTARIO)

I, Norma I. Alley, Secretary of the Ontario International Airport Authority, DO HEREBY CERTIFY that foregoing Resolution No. 2022-__ was duly passed and adopted by the Commission of the Ontario International Airport Authority at their regular meeting held on May 26, 2022 by the following roll call vote, to wit:

AYES: COMMISSIONERS:

NOES: COMMISSIONERS:

ABSENT: COMMISSIONERS:

SECRETARY/ASSISTANT SECRETARY

(SEAL)

The foregoing is the original of Resolution No. 2022-__ duly passed and adopted by the Commission of the Ontario International Airport Authority at their regular meeting held May 26, 2022.

SECRETARY/ASSISTANT SECRETARY

(SEAL)



DATE: MAY 26, 2022

SECTION: CONSENT CALENDAR

SUBJECT: AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO EXECUTE A VENUE AND LICENSE AGREEMENT BETWEEN ONTARIO INTERNATIONAL AIRPORT AUTHORITY AND LOS ANGELES SMSA LIMITED PARTNERSHIP D/B/A VERIZON WIRELESS AT ONTARIO INTERNATIONAL AIRPORT

RELEVANT STRATEGIC OBJECTIVE: Invest in ONT.

RECOMMENDED ACTION(S): That the Ontario International Airport Authority Board of Commissioners (OIAA Board) authorize the Chief Executive Officer (CEO) to execute a Venue and License Agreement between Ontario International Airport Authority and Los Angeles SMSA Limited Partnership d/b/a Verizon Wireless (Verizon) at Ontario International Airport (ONT) to design, build, install, operate, and maintain a multi-carrier capable, neutral host distributed antenna or other telecommunications systems.

FISCAL IMPACT SUMMARY: Verizon will pay License Fees of \$85,000 per year beginning on the Commencement Date of the agreement, with a 2.5% step increase to the License Fee per year. Additionally, the OIAA shall receive 50% of any revenue that Verizon will receive from separate license agreements that Verizon may enter into with other wireless operators to operate and utilize the facilities leased by Verizon. Verizon shall also pay space rent for leased Premises necessary for its Equipment Space to store or place "head-end" equipment.

BACKGROUND: Verizon is working on a project which consists of the installation of a multi-carrier head-end equipment rooms and areas for the Distributed Antenna System (DAS) at Ontario International Airport. The system shall include the installation of telecommunication radio equipment within multiple rooms, distributed antennas throughout the terminal buildings, and

STAFF MEMBER PRESENTING: Daniel Cappell, Chief Commercial Officer

Department: Commercial

Submitted to OIAA: May 26, 2022

Approved: _____

Continued to: _____

Denied: _____

Chief Executive Officer Approval: 

associated communications and utilities cabling. The new installation is required to provide a technology upgrade and better wireless communications system for the terminal buildings.

As ONT continues to grow, tenants, business partners, airport employees, and passengers at ONT should experience much improved cellular voice and data performance as a result of this project. For airport operations, the DAS will help decrease cellular blackspots throughout the airport to ensure public safety personnel are connected in all locations. Further, this project will allow the airport to deploy improved 4G services at the airport, and prepare the airport to deploy 5G services in the future.

PROCUREMENT: N/A

CEQA COMPLIANCE AND LAND USE APPROVALS: The agreement is not a "project" within the meaning of Section 15378 of the CEQA Guidelines because there is no potential for a direct or indirect physical change in the environment. As a result, the authorization is not subject to CEQA.

STAFFING IMPACT (# OF POSITIONS): N/A

IMPACT ON OPERATIONS: N/A

SCHEDULE: N/A

ATTACHMENTS: ATTACHMENT A – Venue and License Agreement Between Ontario International Airport Authority and Los Angeles SMSA Limited Partnership d/b/a/ Verizon Wireless at Ontario International Airport

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This Agenda Report has been reviewed by OIAA General Counsel.



DATE: MAY 26, 2022

SECTION: CONSENT CALENDAR

SUBJECT: APPROVE CEQA CATEGORICAL EXEMPTIONS AND THE RELATED PROJECT FOR THE AVION REALIGNMENT AND CHANNEL BRIDGE CONSTRUCTION AT THE ONTARIO INTERNATIONAL AIRPORT

RELEVANT STRATEGIC OBJECTIVES: Plan for the Future; Invest in ONT.

RECOMMENDED ACTION(S): That the Ontario International Airport Authority (OIAA) Commission (1) approve and certify California Environmental Quality Act (CEQA) Categorical Exemptions under CEQA Guidelines sections 15301 and 15302 for the proposed project, and (2) approve the project to realign and improve East Avion Street and East Jurupa Street and the construction of a new bridge spanning the Cucamonga Channel.

FISCAL IMPACT SUMMARY: The design and environmental planning services for the project are currently being completed via existing contracts. The initial source of funds for construction of the project will be through OIAA airport revenue bond financing.

BACKGROUND: The existing East Avion Street has exceeded its service life and does not meet current roadway design standards. The high volume of truck traffic that traverses the roadway to access East Jurupa Street must do so at a very slow speed to safely navigate the non-standard geometry. This project enhances vehicular safety and meets modern roadway design standards by realigning the roadway to eliminate existing sharp curves that require trucks to slow to under 10 miles-per-hour to traverse them. The road improvements would also more safely accommodate the passing and turning actions of large trucks, as well as implement intersection signalization, striping, signage, utility infrastructure, grading, and drainage. The new roadway will have a speed

STAFF MEMBER PRESENTING: Chief Capital Development Officer, Michelle Brantley

Department: Planning

Submitted to OIAA: May 26, 2022

Approved: _____

Continued to: _____

Denied: _____

Chief Executive
Officer Approval: 

limit between 30 and 40 miles-per-hour. While this speed limit is similar to the existing speed limit for the road, with the proposed project it will be safer to travel at the posted speed with improved horizontal curves, sight distance, lane widths, striping and signage consistent with current traffic design standards. The roadway realignment includes the creation of a new bridge over the Cucamonga Channel that will have a long (75+ year) service life that meets current seismic design standards. The project received OIAA Commission funding approval on February 24, 2022, for a total cost of \$26,000,000.

PROCUREMENT: If approved, OIAA will prepare bid documents and advertise for a construction contract to complete the project. Staff will return to the OIAA Commission for approval of the construction contract to complete the project.

CEQA COMPLIANCE AND LAND USE APPROVALS: This project is Categorical Exempt (Class 1 and Class 2) from the requirements of CEQA pursuant to CEQA Guidelines Section 15301 (relating to the rehabilitation, repair and maintenance of existing facilities involving negligible or no expansion of use), and Section 15302 (relating to the replacement and reconstruction of existing facilities involving substantially the same purpose and capacity as the facility replaced). Also, a Section 163 land-use determination has been submitted and approved by the Federal Aviation Administration for this project.

STAFFING IMPACT (# OF POSITIONS): N/A

IMPACT ON OPERATIONS: During construction, traffic on the south side of the airport will be impacted by the construction, resulting in temporary detours. This will primarily affect air cargo carrier trucks, ONT maintenance vehicles, Air Traffic Control Tower (ATCT) staff, and possibly OIAA administrative staff. The impacts will be on the landside only and will not affect the Air Operations Area (AOA).

SCHEDULE: Construction of the project is anticipated to be completed within 8 months.

ATTACHMENTS: ATTACHMENT A – Explanation of Project’s Categorical Exemption from the California Environmental Quality Act (CEQA) Under CEQA Guideline Sections 15300 – 15333. (Attachments to this Explanation are available in the OIAA Planning Department).

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This Agenda Report has been reviewed by OIAA General Counsel.



DATE: MAY 26, 2022

SECTION: CONSENT CALENDAR

SUBJECT: APPROVAL OF AN AUTHORITY INCREASE TO AMERICAN THREAT ASSESSMENT CONSULTING, INC., CONTRACT FOR THE INSTALLATION OF REQUIRED ACCESS CONTROL SYSTEMS AND SUPPORTING INFRASTRUCTURE

RELEVANT STRATEGIC OBJECTIVE: Invest in ONT; Master the Basics

RECOMMENDED ACTION(S): That the Ontario International Airport Authority (OIAA) Commission authorize the Chief Executive Officer (CEO), or his designee, to increase the existing American Threat Assessment Consulting, Inc., Contract No. SCONT-000337, by increasing the spending authority in the amount of \$200,000, to allow for the installation of additional access control systems and support equipment at Ontario International Airport (ONT).

FISCAL IMPACT SUMMARY: Funding in the amount of \$200,000, which includes a 10% project contingency, shall be provided by Revenue Bond Funds

BACKGROUND: Efficient and safe operations are critical to ONT’s success. Key elements of ONT’s airport operations require the modernization of the access control systems to allow for real time monitoring to assist in maintaining a safe and efficient customer and stakeholder experience.

PROCUREMENT: In February 2021, the OIAA utilized an existing procurement process with the City of Ontario’s Professional Services Agreement with American Threat Assessment Consulting, Inc., for the installation, repair, and maintenance services for security cameras, access control systems and paging/duress systems at ONT. This agreement may be extended, contingent upon approval by the City of Ontario master contract, and is currently effective through July 31, 2022.

STAFF MEMBER PRESENTING: Dean Brown, Public Safety Administrator

Department: Public Safety

Submitted to OIAA: May 26, 2022

Approved: _____

Continued to: _____

Denied: _____

Chief Executive Officer Approval: 

CEQA COMPLIANCE AND LAND USE APPROVALS: N/A

STAFFING IMPACT (# OF POSITIONS): N/A

IMPACT ON OPERATIONS: N/A

SCHEDULE: Project will be implemented upon Commission approval.

ATTACHMENTS: N/A

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DATE: MAY 26, 2022

SECTION: CONSENT CALENDAR

SUBJECT: INVESTMENT REPORT FOR THE NINE MONTHS ENDED MARCH 31, 2022

RELEVANT STRATEGIC OBJECTIVE: Invest in ONT; Master the Basics.

RECOMMENDED ACTION(S): That the Ontario International Airport Authority (OIAA) Commission receive and file the Investment Report for the nine months ended March 31, 2022.

FISCAL IMPACT SUMMARY: As of and for the nine months ended March 31, 2022, the OIAA's investment portfolio included a single financial instrument with the California Treasury Local Agency Investment Fund (LAIF). The fair market value (FMV) of the OIAA's investment in LAIF was \$32,405,202, a decrease of \$300,381 from the FMV at June 30, 2021. Interest earned on the LAIF investment for the nine months ended March 31, 2022 totaled \$64,617. No additional investments in or distributions from LAIF funds were made during the nine months ended March 31, 2022.

BACKGROUND: In October of 2016, the OIAA adopted an investment policy for OIAA's revenues in conformance with federal, state, and other legal requirements, including California Government Code Section 53600 et seq. The objectives of the OIAA's investment policy is safety of principal and enhancement of the economic status of the OIAA. The policy sets forth investment objectives, safekeeping of securities, reporting, competitive bidding, authorization for the purchase and sales of investments, allowable types of investments and an annual policy review. In addition, to and in conformity with the adopted Investment Policy, the OIAA adopted a resolution for the investment of inactive funds in the Local Agency Investment Fund.

The Investment Policy requires that reporting include statements as to the OIAA's compliance with the investment policy, as well as a statement denoting the ability of the OIAA to meet its expenditure requirements for the next six months, or an explanation as to why sufficient money may not be available.

STAFF MEMBER PRESENTING: Chief Financial Officer, John M. Schubert

Department:	<u>Finance</u>	Submitted to OIAA:	<u>May 26, 2022</u>
Chief Executive Officer Approval:		Approved:	_____
		Continued to:	_____
		Denied:	_____

Significant financial aspects of the portfolios' financial position and performance are included in the following table:

Description	Quarter Ended				Balance, Year Ending June 30, 2022
	09/30/2021	12/31/2021	03/31/2022	06/30/2022	
FMV End of Quarter	\$ 32,739,138	\$ 32,839,032	\$ 32,405,202	\$ -	\$ -
Interest Receivable	\$ 19,933	\$ 18,857	\$ 25,827	\$ -	\$ -
Interest Earned	\$ 19,933	\$ 18,857	\$ 25,827	\$ -	\$ 64,617
Unrealized Gain (Loss)	\$ 6,850	\$ 79,961	\$ (452,687)	\$ -	\$ (365,876)

Required Investment Policy Statements:

- The investments identified above comply in all material respects with the OIAA's Investment Policy.
- The OIAA has the ability to meet its expenditure requirements for the next six months.

PROCUREMENT: N/A

CEQA COMPLIANCE AND LAND USE APPROVALS: N/A

STAFFING IMPACT (# OF POSITIONS): N/A

IMPACT ON OPERATIONS: N/A

SCHEDULE: N/A

ATTACHMENTS: N/A

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This Agenda Report has been reviewed by OIAA General Counsel. |



DATE: MAY 26, 2022
SECTION: CONSENT CALENDAR
SUBJECT: FISCAL YEAR 2021-2022 FINANCIAL STATEMENTS FOR THE NINE MONTHS ENDED MARCH 31, 2022

RELEVANT STRATEGIC OBJECTIVE: Master the Basics; Invest in ONT.

RECOMMENDED ACTION(S): That the Ontario International Airport Authority (OIAA) Commission receive and file financial statements for the nine months ended March 31, 2022.

FISCAL IMPACT SUMMARY: The OIAA's increase in net position exceeded the budget by \$24.9M, which was primarily driven largely by higher-than-expected passenger carrier activity. This activity resulted in an operating revenue budget favorable variance of \$10.3M (16.2%). In addition, the operating expense budget reflects a favorable variance of \$5.5M (9.7%) as a result of conservative expenditure policies and service levels in the terminals corresponding with passenger activity levels.

BACKGROUND: Aviation Activity and Financial Statements: In June 2021, the OIAA Board of Commissioners adopted an operating budget that was based on a continued conservative approach to mitigate the impacts of the ongoing lower levels in aviation activity as a result of the COVID-19 pandemic. As passenger activity has resumed to near normal levels, OIAA has resumed operations to almost pre-pandemic service levels, which includes filling vacant staff positions, the addition of new staff positions, increased public safety resources and a return to pre-pandemic initiatives.

In February 2022, the OIAA Board of Commissioners adopted an amended operating budget for Fiscal Year 2021-2022, including an adoption of a resolution to approve the airport system rates and charges to update the landing fee and terminal rental rates. The operating budget amendment was the result of favorable financial performance for the first six months of Fiscal Year 2021-2022.

STAFF MEMBER PRESENTING: Chief Financial Officer, John M. Schubert

Department: Finance

Submitted to OIAA: May 26, 2022

Approved:

Continued to:

Denied:

Chief Executive Officer Approval: [Signature]

The attached financial statements reflect these industry and economic conditions, as well as the OIAA's efforts to meet these conditions.

Aviation Activity: Aviation activity is measured predominately as a function of commercial enplanements and landed weights as these activities act as direct and indirect drivers of most operating revenues for the Airport.

Enplanements are a measurement exclusive to passenger carriers, and directly and indirectly impact all concession revenues, passenger facility charge revenues, and customer facility charge revenues. Enplanements for the nine months ended March 31, 2022 totaled 2.0M, which exceeded the budgeted amount of 1.4M by 593K (42.3%). Enplanements for the nine months ended March 31, 2022 were also 1.1M (128.2%) higher than the same period in the prior fiscal year.

Landed weights (in thousand-pound units) for the nine months ended March 31, 2022 totaled 6.25M, which exceeded the budgeted amount of 5.6M by 644K (11.5%). Landed weights for the nine months ended March 31, 2022 were also 748K (13.6%) higher than the same period in the prior fiscal year. The increase in landed weights over budget for the same period in the prior fiscal year was due primarily to increased passenger activity. Passenger landed weights exceeded budget by 731K (48%) and increased by 839K (59.2%) over the same period in the prior fiscal year. Cargo landed weights were flat compared to budget and the same period in the prior fiscal year.

Financial Results for the Nine Months Ended March 31, 2022

Operating Revenues: Operating revenues exceeded the budget by \$10.3M (16.2%) with favorable variances in all aeronautical and nonaeronautical revenues, except operating grant revenues.

Aeronautical revenues exceeded budget by \$5.1M (16.9%). Higher-than-expected passenger landed weights resulted in landing fee revenues exceeding budget by \$1.5M (17%). Facilities rent exceeded budget by \$1.3M (13.1%) and was primarily the result of an increase in international flights and rent recoveries. Land rent exceeded budget by \$610K (6%), which was driven by the new Federal Express facility and rent recoveries. Airline fees exceeded budget by \$1.7M (116.3%), which was primarily the result of recoveries experienced in passenger operations and additional revenue received for contract services. The additional revenue received for contract services was primarily the result of the revised NELA Revenue Agreement effective November 1, 2021, to add NELA revenue generated from services to signatory airlines.

Nonaeronautical revenues exceeded budget by \$5.2M (15.6%). Nonaeronautical facility and land rents exceeded budget by \$107K (5.8%). Total concession revenue of \$30.1M exceeded budget by \$5.4M (21.7%) and was primarily the result of recoveries experienced in passenger operations. Concession revenue favorable variances included parking of \$3M (18.8%), rental cars of \$1.3M (21.9%), food and beverage of \$271K (32.2%), gift and news of \$103K (8.9%), and other concessions of \$717K (73.8%).

Operating Expenses: Total operating expenses of \$51.6M were favorable to the budget by \$5.5M (9.7%). There were favorable variances in all operating expense categories. Favorable operating expense variances include personnel of \$608K (8.6%), public safety of \$375K (2.5%), contractual services of \$2.4M

(10.6%), materials and supplies of \$630K (47.9%), insurance and administration of \$177K (14.4%), telecommunications and utilities of \$246K (5.7%), and other operating expenses of \$1.1M (19.5%).

Nonoperating Revenues and Expenses: Net nonoperating revenues exceeded budget by \$1.4M (29.3%), which was primarily the result of higher-than-expected passenger carrier activity. Net nonoperating revenue favorable variances included passenger facility charge revenues of \$2.3M (42.5%) and customer facility charge revenues of \$67K (3%). The favorable variances in net nonoperating revenues were offset partially by a net investment loss unfavorable variance to budget of \$1M. The investment loss was associated with an unanticipated unrealized loss from the OIAA's investment in the California Treasury Local Agency Investment Fund (LAIF). Unrealized gains and losses are attributable to temporary changes in market conditions.

PROCUREMENT: N/A

CEQA COMPLIANCE AND LAND USE APPROVALS: N/A

STAFFING IMPACT (# OF POSITIONS): N/A

IMPACT ON OPERATIONS: The financial results provide additional resources for the OIAA to respond to increased passenger carrier activity.

SCHEDULE: N/A

ATTACHMENTS: ATTACHMENT A – OIAA Financial Statements for the Nine Months Ended March 31, 2022

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This Agenda Report has been reviewed by OIAA General Counsel.

ONTARIO INTERNATIONAL AIRPORT AUTHORITY



DATE: MAY 26, 2022

SECTION: CONSENT CALENDAR

SUBJECT: AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO PROCURE THREE HEAVY DUTY TRUCKS FROM MARK CHRISTOPHER AUTO CENTER FOR ONTARIO INTERNATIONAL AIRPORT

RELEVANT STRATEGIC OBJECTIVE: Plan for the Future.

RECOMMENDED ACTION(S): That the Ontario International Airport Authority (OIAA) approve and authorize the Chief Executive Officer (CEO) to execute an authority TO Mark Christopher Auto Center in the amount of \$132,414.61 plus shipping and applicable sales tax for the procurement of three (3) 2023 Chevrolet Silverado's 2500 two (2) 2WD Regular Cab Truck and one (1) 4WD Crew Cab Truck) for use at Ontario International Airport per Request for Bids (RFB) #220007.

FISCAL IMPACT SUMMARY: Funds for this project were approved in the FY2022 Capital Improvement budget and are included in the 2021 revenue bonds.

BACKGROUND: The existing OIAA trucks used for airfield maintenance have exceeded their useful life cycle and require replacement. Vehicle numbers C3812, C3703, and C3637 are more than 15 years old with high mileage requiring additional maintenance due to unanticipated repairs, breakdowns and worn mechanical parts. Aging equipment tends to become more inefficient due to the wear and tear on the engine components. New/replacement vehicles are more dependable, easier to maintain, and are more fuel-efficient. The new trucks will be used by electricians and utility workers to perform airfield maintenance/repairs which are imperative to maintain a safe and efficient runway for aircraft, airlines, and the traveling public. Therefore, staff recommends replacement of these vehicles to avoid costly repairs and to maximize the resale value of the salvaged trucks. The new/replacement trucks will ensure reliable vehicles for staff that meet the needs of the airport and the department.

STAFF MEMBER PRESENTING: Michelle Brantley, Chief Planning Officer

Department: Operations / Maintenance

Submitted to OIAA: May 26, 2022

Approved: _____

Continued to: _____

Denied: _____

Chief Executive Officer Approval: 

PROCUREMENT: On April 8, 2022, the Authority issued RFB #220007 for the purchase of three 2022 Ford Super Duty F250 HD Trucks (two (2) each 2WD Regular Cab and one (1) each 4WD Crew Cab), or Equal for Ontario International Airport. One responsive bid was received on April 26, 2022. Staff reviewed the bid submittal and determined Mark Christopher Auto Center as the low, responsive, and responsible bidder offering “or equal” 2023 Chevrolet Silverado 2500s which meet all specifications/requirements of the RFB. Therefore, staff recommends that the Commission authorize the CEO to execute an authority in the amount of \$132,414.61 plus shipping and applicable sales tax.

CEQA COMPLIANCE AND LAND USE APPROVALS: This item is exempt from CEQA under the general rule that, “CEQA applies only to projects which have the potential for causing a significant effect on the environment.” (CEQA Guidelines, §15061(b)(3).)

STAFFING IMPACT (# OF POSITIONS): N/A

IMPACT ON OPERATIONS: N/A

SCHEDULE: The order will be placed at the end of May 2022 with delivery/acceptance of the trucks by the OIAA anticipated in September 2022.

ATTACHMENTS: N/A

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This Agenda Report has been reviewed by OIAA General Counsel.



DATE: MAY 26, 2022

SECTION: CONSENT CALENDAR

SUBJECT: PARKING LOT 6 REHABILITATION PROJECT

RELEVANT STRATEGIC OBJECTIVE: Invest in ONT; Plan for the Future.

RECOMMENDED ACTION(S): That the Ontario International Airport Authority (OIAA) Commission (1) approve and certify CEQA exemptions under CEQA Guidelines sections 15301, 15302, 15311, and 15332 for the parking lot rehabilitation project, and (2) approve the project and authorize the CEO to authorize Parking Concepts Inc. to implement the parking lot rehabilitation work based on the company’s existing contract terms.

FISCAL IMPACT SUMMARY: Funding for this proposed project is approved in the Fiscal Year 2021-22 operating budget and based on bond financing options.

BACKGROUND: Bond financing for the potential parking lot improvements was approved on May 27, 2021. These funds will be used to rehabilitate, replace, and improve the parking facilities and generate some additional parking stalls at ONT within the footprint of the existing overflow parking lot. The proposed project involves paving and re-striping of an existing overflow parking lot titled Lot 6. The rehabilitation, improvement, maintenance, and construction of Lot 6 will include paving of the proposed area (which is already graded and has a 95% compacted base surface), re-striping for parking lanes and spaces, as well as bus pickup/drop off locations and turnouts on and adjacent to existing John Bangs Drive. (See the attached proposed Notice of Exemption for more detail on the project.)

PROCUREMENT: OIAA’s existing agreement with Parking Concepts Inc. enables the company to perform capital improvements for the OIAA pertaining to their airport operations and area of expertise to ensure high quality, efficient, and safe operations of parking lots at the Airport. As to

STAFF MEMBER PRESENTING: Deputy Chief Executive Officer, Atif J. Elkadi

Department: Commercial

Submitted to OIAA: May 26, 2022

Approved: _____

Continued to: _____

Denied: _____

Chief Executive Officer Approval: 

parking lot construction/rehabilitation, equipment, signage, fencing, etc., PCI will procure all contractors and consultants needed to implement the project at the Airport.

CEQA COMPLIANCE AND LAND USE APPROVALS: This project is Categorically Exempt (Class 1, Class 2, Class 11, and Class 32) from the requirements of the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15301 (relating to the rehabilitation, repair and maintenance of existing facilities involving negligible or no expansion of use), and Section 15302 (relating to the replacement and reconstruction of existing facilities involving substantially the same purpose and capacity as the facility replaced). Also, CEQA Guidelines Section 15311 relates to the construction or improvement of parking lots associated with existing industrial or institutional facilities. Further, CEQA Guidelines Section 15332 involves urban infill projects that are consistent with applicable general plan and zoning designations, located within a city's limits, and will not have significant impacts to traffic, noise, air, or water quality.

STAFFING IMPACT (# OF POSITIONS): N/A.

IMPACT ON OPERATIONS: N/A.

SCHEDULE: The parking lot rehab project/construction will commence on or before August 1, 2022.

ATTACHMENTS: ATTACHMENT A – CEQA Notice of Exemption

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This Agenda Report has been reviewed by OIAA General Counsel.



DATE: MAY 26, 2022

SECTION: ADMINISTRATIVE DISCUSSION/ACTION/REPORT

SUBJECT: A RESOLUTION UPDATING AIR CARRIER INCENTIVE PROGRAM B (ACIP) TO ENCOURAGE AND PROMOTE NONSTOP COMMERCIAL PASSENGER AIR SERVICE TO UNSERVED INTERNATIONAL DESTINATIONS

RELEVANT STRATEGIC OBJECTIVE: Invest in ONT.

RECOMMENDED ACTION(S): That the Ontario International Airport Authority (OIAA) Board of Commissioners (Board) adopt a resolution approving updates and revisions to the current Air Carrier Incentive Program B (ACIP B), offering qualifying Air Carriers a waiver of certain fees, and marketing incentives, for unserved destinations outside of the United States, Canada and Mexico, to encourage and support the launch of new international air service from Ontario International Airport (ONT).

FISCAL IMPACT SUMMARY: If approved, the ACIP will provide up to twelve (12) months of full (100%) landing fee and terminal rent waivers, an additional twelve (12) months of partial (50%) landing fee and terminal rent waivers, as well as marketing incentives, to any airline that launches a minimum of two (2) flights each week on a year-round basis, offering non-stop service to any currently unserved destination outside the United States, Canada and Mexico. If approved, the ACIP would also provide twelve (12) months of incentives for new seasonal service to such international destinations. There shall be a maximum of ten (10) incentive packages offered under this ACIP. Only one (1) incentive package shall be offered for each of ten (10) new non-stop international destinations at the time the new service begins. New service introduced to destinations with existing service, or any new service starting after the initial ten (10) international markets will not qualify for an incentive package under the terms of the ACIP.

STAFF MEMBER PRESENTING: Daniel Cappell, Chief Commercial Officer

Department: Commercial

Submitted to OIAA: May 26, 2022

Approved: _____

Continued to: _____

Denied: _____

Chief Executive Officer Approval: 

These new services are expected to result in increased passenger traffic growth at ONT, with related increases in non-aeronautical revenue (parking, food and beverage, retail, etc.). Both the expected incremental revenue and the related costs of the incentive program associated with the new international services will depend on the frequency of flights, aircraft seat capacity, and the percentage of seats filled by passengers (load factor). However, OIAA management estimates that, in almost all instances, these incremental revenues will exceed the landing fees and terminal rents waived under the ACIP B. Higher non-aeronautical revenues are also expected to be received from increased sales at the airport's duty-free outlet, which are driven almost entirely by enplaned international passengers, as well as increased usage of the new airport lounges, which tends to be higher among international passengers.

BACKGROUND: On September 26, 2017, the OIAA Board approved a resolution covering an incentive program for new nonstop international passenger and cargo service between ONT and points in Asia, Europe and the South Pacific. Such incentive was amended on September 25, 2018 to reflect an extended duration of the incentives offered from 12 months to the earlier of 24 months or the completion of the replacement United States Customs and Border Protection (USCBP) Federal Inspection Services (FIS) Facility. The previous ACIP was initially set to expire on June 30, 2021.

On February 25, 2021, the OIAA Board approved a revised incentive program with a 12-month incentive period, reflecting the OIAA's need to exercise financial prudence during the SARS-COV-2 pandemic, while still providing a competitive offer to airlines as they began to rebuild their global route networks.

This additional revision to the February 25, 2021 ACIP B is recommended by the staff as a reflection of the increasingly competitive nature of securing international passenger air service during the pandemic recovery.

The OIAA goals of this revised program include:

- Connect ONT to additional international destinations
- Remain competitive with other airports in the region and across the country in attracting and maintaining new international air service
- Increase passenger traffic and related non-aeronautical revenues at the airport
- Promote competition at the airport
- Provide economic growth throughout the airport's catchment area by stimulating additional international visitor traffic and corresponding spend in the region

The existing February 25, 2021 ACIP B includes eleven (11) air travel markets in Asia, Europe, Central America and the Caribbean, in which air carriers may qualify for landing fee waivers and terminal rent rebates, and marketing incentives, for a 12-month period if they follow certain requirements, including providing at least two (2) weekly round-trip operations from ONT.

The staff proposes making several adjustments to the current ACIP B, including:

- Expanding the geographic scope of the program to include all currently unserved airports outside of the United States, Canada and Mexico.
- Increasing the incentive period for new, qualifying year-round international service from 12 months to 24 months.
 - The first year of the program would maintain the key parameters of the existing ACIP B, including 12 months of landing fee and terminal rent waivers, both at 100%.
 - The second year of the program would be an incremental addition to the existing ACIP B, allowing for an additional 12 months of landing fee and terminal rent waivers, both at a lower level of 50%.
- Incentivizing qualifying seasonal service (defined as a minimum of twice-weekly service for at least six months), which is not covered under the terms of the existing ACIP B.
- Incentivizing additional frequencies on already incentivized markets through landing fee waivers, for a full 24-month term.
- Increasing the maximum number of incentive packages offered under this program from five (5) to ten (10).
- Extending the duration of the program through June 30, 2025, with proposed revisions taking place immediately upon approval of the OIAA Board.

PROCUREMENT: N/A

CEQA COMPLIANCE AND LAND USE APPROVALS: N/A

STAFFING IMPACT (# OF POSITIONS): N/A

IMPACT ON OPERATIONS: N/A

SCHEDULE: N/A

ATTACHMENTS: ATTACHMENT A – Resolution approving revisions to the Air Carrier Incentive Program B (ACIP B), ATTACHMENT B – Air Carrier Incentive Program – Program Application

The Agenda Report references the terms and conditions of the recommended actions and request for approval. Any document(s) referred to herein and that are not attached or posted online may be reviewed prior to or following scheduled Commission meetings in the Office of the Clerk of the Commission. Office hours are 8:30 a.m. to 5:00 p.m., Monday through Friday, although these hours and review procedures may be modified due to COVID-19 precautions. In that case, the documents may be requested by email at clerk@flyontario.com.

This Agenda Report has been reviewed by OIAA General Counsel.

RESOLUTION NO. 2022-__

A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY TO UPDATE AN EXISTING AIR CARRIER INCENTIVE PROGRAM COVERING UNSERVED INTERNATIONAL DESTINATIONS OUTSIDE THE UNITED STATES, CANADA AND MEXICO

WHEREAS, the Ontario International Airport Authority (“OIAA”) was established for the purpose of operating, maintaining, managing, and developing the Ontario International Airport (“ONT” or “Airport”), including developing air commerce and transportation; and

WHEREAS, on about September 26, 2017, the OIAA Board of Commissioners (“Board”) approved a resolution establishing an Air Carrier Incentive Program (“ACIP” or “Incentive Program”) for international passenger service; and, on September 25, 2018, the OIAA Board approved a resolution extending the duration of incentives under such International ACIP; and

WHEREAS, on February 25, 2021, the OIAA Board approved Resolution No. 2021-05, to update the existing international ACIP; and

WHEREAS, the international ACIP, as revised February 25, 2021, provides that it may be amended, terminated, or suspended only by approval of the OIAA Board, unless specifically provided otherwise; and in the event the ACIP is amended by the Board, the Air Carrier receiving incentives under the Program shall be deemed to have accepted all terms and provisions of such amendment immediately; and

WHEREAS, the OIAA desires to update the previously approved international ACIP to amend certain eligibility requirements, revise the incentive period, and expand the scope of international destinations to be covered under this ACIP.

NOW, THEREFORE, BE IT RESOLVED by the Ontario International Airport Authority as follows:

SECTION 1. The revised ACIP (B) is provided in Exhibit A attached to this Resolution, and is hereby adopted and incorporated by reference.

SECTION 2. This Resolution shall take effect immediately upon its adoption.

SECTION 3. The Commission Clerk of the OIAA shall certify as to the adoption of this Resolution.

PASSED, APPROVED, AND ADOPTED at a regular meeting this 26th day of May 2022.

ALAN D. WAPNER
OIAA PRESIDENT

ATTEST:

SECRETARY/ASSISTANT SECRETARY

APPROVED AS TO LEGAL FORM:

LORI D. BALLANCE
GENERAL COUNSEL

STATE OF CALIFORNIA)
COUNTY OF SAN BERNARDINO)
CITY OF ONTARIO)

I, Norma Alley, Assistant Secretary of the Ontario International Airport Authority, DO HEREBY CERTIFY that foregoing Resolution No. 2022-__ was duly passed and adopted by the Commission of the Ontario International Airport Authority at their regular meeting held on May 26, 2022 by the following roll call vote, to wit:

AYES: COMMISSIONERS:

NOES: COMMISSIONERS:

ABSENT: COMMISSIONERS:

SECRETARY/ASSISTANT SECRETARY

(SEAL)

The foregoing is the original of Resolution No. 2022-__ duly passed and adopted by the Commission of the Ontario International Airport Authority at their regular meeting held May 26, 2022.

SECRETARY/ASSISTANT SECRETARY

(SEAL)



DATE: MAY 26, 2022

SECTION: ADMINISTRATIVE REPORTS/DISCUSSION/ACTION

SUBJECT: AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO EXECUTE A NON-EXCLUSIVE LICENSE AGREEMENT WITH IDEMIA

RELEVANT STRATEGIC OBJECTIVE: Invest in ONT; Master the Basics.

RECOMMENDED ACTION(S): That the Ontario International Airport Authority (OIAA) Commission authorize the Chief Executive Officer (CEO), to negotiate and execute a non-exclusive license agreement with IDEMIA North America to provide TSA PreCheck enrollment registration at ONT.

FISCAL IMPACT SUMMARY: N/A

BACKGROUND: The Commercial Team in cooperation with the Public Safety Administrator coordinated a partnership between the Ontario International Airport (ONT) and IDEMIA I&S North America (IDEMIA), the market-leading identity security and authentication services to offer TSA PreCheck enrollment services ONT. IDEMIA is currently servicing more than 450 locations nationwide including airports (SNA, LAX, SAN, AUS, ATL, MCO and JAN).

The addition of TSA PreCheck enrollment is value added service in line with the Ontario International Airport Authority's (OIAA) strategic objectives to collaborate with business partners to deliver friendly and efficient services and deliver the ultimate customer experience. This service has two main objectives including mitigating security risks through growing passenger participation in the program and creating additional enhancements to the customer experience. The IDEMIA service will provide a frictionless customer service experience for passengers, who will be able to enroll for TSA PreCheck in five minutes or less and get their Known Traveler Number (KTN) to use by their next trip (most applicants receive their KTN in 3 to 5 days).

STAFF MEMBER PRESENTING: Atif Elkadi, Chief Executive Officer

Department: Commercial &
Public Safety Administrator

Submitted to OIAA: May 26, 2022

Approved: _____

Continued to: _____

Denied: _____

Chief Executive
Officer Approval: 

Once approved, IDEMIA can be prepared to begin enrollments at ONT within 60 to 90 days after enrollment personnel are vetted by TSA and have completed the required airport security training and related SIDA badge requirements.

PROCUREMENT: N/A

CEQA COMPLIANCE AND LAND USE APPROVALS: The issuance or approval of leases, agreements, renewals, amendments, or extension thereof, granting use of an existing facility at a public airport, involving negligible or no expansion of use is exempt from the requirements of the California Environmental Quality Act (CEQA). In addition, to the extent any alteration of the facilities occurs, CEQA Guidelines section 15301 provides an exemption for minor alterations to existing structures or facilities involving negligible or no expansion of use beyond that existing at the time of the lead agency's determination.

STAFFING IMPACT (# OF POSITIONS): N/A

IMPACT ON OPERATIONS: N/A

SCHEDULE: N/A

ATTACHMENTS: N/A

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This Agenda Report has been reviewed by OIAA General Counsel.