

# ONTARIO INTERNATIONAL AIRPORT AUTHORITY

## COMMISSION AGENDA – SPECIAL MEETING



**NOVEMBER 17, 2022, AT 2:00 P.M.**

Ontario International Airport Authority Administration Offices

1923 East Avion Street, Room 100, Ontario, CA 91761

**ALAN D. WAPNER**  
President

**RONALD O. LOVERIDGE**  
Vice President

**JIM W. BOWMAN**  
Secretary

**CURT HAGMAN**  
Commissioner

**JULIA GOUW**  
Commissioner

**ATIF ELKADI**  
Chief Executive Officer

**LORI D. BALLANCE**  
General Counsel

**JOHN M. SCHUBERT**  
Treasurer

**Norma I. Alley, MMC**  
Board Clerk/Assistant Secretary

### WELCOME TO A MEETING OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY

- All documents for public review are on file at the Ontario International Airport Administration Offices located at 1923 E. Avion Street, Ontario, CA 91761.
- Anyone wishing to speak during public comment or on an item will be required to fill out a blue slip. Blue slips must be turned in prior to public comment, beginning or before an agenda item is taken up. The Secretary/Assistant Secretary will not accept blue slips after that time.
- You may submit public comments by e-mail to [publiccomment@flyontario.com](mailto:publiccomment@flyontario.com) no later than 12:00 p.m. the day of the meeting. Please identify the Agenda item you wish to address in your comments. All e-mail comments will be included in the meeting record.
- Comments will be limited to 3 minutes. Speakers will be alerted when their time is up. Speakers are then to return to their seats and no further comments will be permitted.
- In accordance with State Law, remarks during public comment are to be limited to subjects within the Authority's jurisdiction. Remarks on other agenda items will be limited to those items.
- Remarks from those seated or standing in the back of the board room will not be permitted. All those wishing to speak, including Commissioners and Staff, need to be recognized by the Authority President before speaking.
- Sign language interpreters, communication access real-time transcription, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. Due to difficulties in securing Sign Language Interpreters, five or more business days' notice is strongly recommended.

## CALL TO ORDER (OPEN SESSION)

### ROLL CALL

Loveridge, Bowman, Hagman, Gouw, President Wapner

### PLEDGE OF ALLEGIANCE

## AGENDA REVIEW/ANNOUNCEMENTS

The Chief Executive Officer will go over all updated materials and correspondence received after the Agenda was distributed to ensure Commissioners have received them.

### 1. INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST

Agenda item contractors, subcontractors and agents may require member abstentions due to conflict of interests and financial interests. Commission Member abstentions shall be stated under this item for recordation on the appropriate item.

## PUBLIC COMMENTS

The Public Comment portion of the Commission meeting is limited to a maximum of 3 minutes for each Public Comment. Under provisions of the Brown Act, the Commission is prohibited from taking action on oral requests.

## CONSENT CALENDAR

All matters listed under CONSENT CALENDAR will be enacted by one motion in the form listed below. There will be no separate discussion on these items prior to the time Commission votes on them, unless a member of the Commission requests a specific item be removed from the Consent Calendar for a separate vote.

Each member of the public wishing to address the Commission on items listed on the Consent Calendar will be given a total of 3 minutes.

### 2. APPROVAL OF MINUTES

That the Ontario International Airport Authority (OIAA) Commission approve minutes for the OIAA regular meeting on October 27, 2022.

**3. CASH DISBURSEMENT REPORT (BILLS/PAYROLL)**

That the Ontario International Airport Authority (OIAA) Commission receive and file the Cash Disbursement Report (Bills/Payroll) for the month ended October 31, 2022.

**4. COMMISSIONER'S STIPENDS AS REQUIRED BY AUTHORITY BYLAWS**

That the Ontario International Airport Authority (OIAA) Commission approve additional stipends per Article IV, Section 6 of the Authority's Bylaws for President Wapner for the month of October, 2022.

**5. CONTRACT AMENDMENT WITH PENWAL INDUSTRIES, INC., FOR PROFESSIONAL SERVICES IN CONSTRUCTION OF AN ADDITIONAL POP-UP UNIT**

That the Ontario International Airport Authority (OIAA) Commission authorize the Chief Executive Officer (CEO) to execute an amendment to Contract No. SCONT-000377 with Penwal Industries, Inc., in the amount not to exceed \$703,356 for services and construction of an additional Pop-Up.

**6. INVESTMENT REPORT FOR THE THREE MONTHS ENDED SEPTEMBER 30, 2022**

That the Ontario International Airport Authority (OIAA) Commission receive and file the Investment Report for the three months ended September 30, 2022.

**7. ADOPTION OF A RESOLUTION MAKING FINDINGS AND DETERMINATIONS UNDER ASSEMBLY BILL NO. 361 TO CONTINUE AUTHORIZATION OF VIRTUAL MEETINGS OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY FOR A PERIOD OF 30 DAYS**

That the Ontario International Airport Authority (OIAA) Commission adopt a Resolution making findings and determinations under Assembly Bill 361 (AB 361) to authorize staff to continue to conduct virtual-only Commission and Committee meetings, in response to COVID-19.

RESOLUTION NO. 2022-24

A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY  
AUTHORIZING REMOTE TELECONFERENCE MEETINGS BY THE  
COMMISSION AND ALL COMMITTEES IN ACCORDANCE WITH ASSEMBLY  
BILL 361 FOR A PERIOD OF THIRTY DAYS

**ADMINISTRATIVE REPORTS/DISCUSSION/ACTION**

**8. FISCAL YEAR 2022-2023 FINANCIAL STATEMENTS FOR THE THREE MONTHS ENDED SEPTEMBER 30, 2022**

That the Ontario International Airport Authority (OIAA) Commission receive and file financial statements for the three months ended September 30, 2022.

## MANAGEMENT REPORT

Executive Office

## SPECIAL CEREMONIES

Recognition of ACI Excellence in Airport Marketing Communications and Customer Experience Awards

## COMMISSION MATTERS

President Wapner

Vice President Loveridge

Secretary Bowman

Commissioner Hagman

Commissioner Gouw

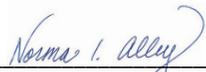
## ADJOURNMENT

## AFFIDAVIT OF POSTING

I, Norma I. Alley, MMC, Board Clerk of the Ontario International Airport Authority (OIAA), do hereby declare under penalty of perjury that the foregoing agenda has been posted at the administrative office and on the OIAA website in compliance to the Brown Act.

Date Posted: November 14, 2022      Time posted: 2:00 P.M.

Signature: \_\_\_\_\_

  
Norma I. Alley, MMC

Ontario International Airport Authority Board Clerk

# ONTARIO INTERNATIONAL AIRPORT AUTHORITY



**DATE:** NOVEMBER 17, 2022

**SECTION:** AGENDA REVIEW/ANNOUNCEMENTS

**SUBJECT:** RELATIVE TO POSSIBLE CONFLICT OF INTEREST

**RELEVANT STRATEGIC OBJECTIVE:** Invest in ONT, Plan for the Future, and Master the Basics

**RECOMMENDED ACTION(S):** Declare Conflict of Interest pertaining to agenda items and contractors and/or subcontractors, which may require member abstentions due to possible conflicts of interest.

**BACKGROUND:** In accordance with California Government Code 84308, members of the Ontario International Airport Authority may not participate in any action concerning a contract where they have received a campaign contribution of more than \$250 in the prior twelve (12) months and from an entity or individual if the member knows or has reason to know that the participant has a financial interest, except for the initial award of a competitively bid public works contract. This agenda contains recommendations for action relative to the following contractors:

Item No	Principals & Agents	Subcontractors
6	Penwal Industries, Inc.	<ul style="list-style-type: none"><li>None</li></ul>

**STAFF MEMBER PRESENTING:** Chief Executive Officer Atif Elkadi

Department: Clerk's Office Submitted to OIAA: November 17, 2022

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# ONTARIO INTERNATIONAL AIRPORT AUTHORITY



**DATE:** NOVEMBER 17, 2022

**SECTION:** CONSENT CALENDAR

**SUBJECT:** APPROVAL OF MINUTES

**RELEVANT STRATEGIC OBJECTIVE:** Invest in ONT, Plan for the Future, and Master the Basics

**RECOMMENDED ACTION(S):** That the Ontario International Airport Authority (OIAA) Commission approve minutes for the OIAA regular meeting on October 27, 2022.

**BACKGROUND:** The OIAA Board of Commission held a public meeting and minutes were recorded in text. In accordance to OIAA's Records Retention Schedule, the OIAA must preserve these historical records in hard copy form for permanent retention.

**PROCUREMENT:** N/A

**CEQA COMPLIANCE AND LAND USE APPROVALS:** N/A

**STAFFING IMPACT (# OF POSITIONS):** N/A

**IMPACT ON OPERATIONS:** N/A

**SCHEDULE:** N/A

**ATTACHMENTS:**

1. Minutes

**STAFF MEMBER PRESENTING:** Chief Executive Officer Atif Elkadi

Department: Clerk's Office

Submitted to OIAA: November 17, 2022

Approved: \_\_\_\_\_

Continued to: \_\_\_\_\_

Denied: \_\_\_\_\_

Chief Executive  
Officer Approval:  \_\_\_\_\_

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**ONTARIO INTERNATIONAL AIRPORT AUTHORITY  
REGULAR COMMISSION MEETING  
MINUTES  
OCTOBER 27, 2022**

**CALL TO ORDER**

President Wapner called the Ontario International Airport Authority Commission meeting to order at 2:00 p.m.

**ROLL CALL**

PRESENT: Commissioners: Jim W. Bowman, Julia Gouw, Curt Hagman (arrived at 2:06 p.m.), Ronald O. Loveridge, and Alan D. Wapner

Also present were Chief Executive Officer Atif Elkadi; Assistant General Counsel Kevin P. Sullivan; Chief Financial Officer/Treasurer John M. Schubert; Board Clerk/Assistant Secretary Norma I. Alley, MMC; and Fire Chief Ray Gayk.

A quorum of the Board of Commissioners were present.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was performed.

**AGENDA REVIEW/ANNOUNCEMENT**

No announcements were made.

**1. CONFLICT OF INTEREST**

No conflicts were declared.

**CLOSED SESSION PUBLIC COMMENT**

There were no closed session public comments.

**CLOSED SESSION**

- CONFERENCE WITH REAL PROPERTY NEGOTIATORS (GOV §54956.8.)  
Property: Portion of ONT, former Air National Guard site  
Agency negotiator: OIAA General Counsel's office  
Negotiating parties: OIAA and DHL Express (USA), Inc.  
Under negotiation: Exclusive Negotiating Agreement

Assistant General Counsel Kevin Sullivan announced the closed session item.

President Wapner recessed the open session and called the closed session to order at 2:02 p.m. The open session reconvened at 2:27 p.m.

## **REPORT ON CLOSED SESSION**

President Wapner announced there was no reportable action.

## **PUBLIC COMMENT**

Board Clerk Norma Alley noted Mr. Richard Sherman provided written comment, which was entered into the record.

## **CONSENT CALENDAR**

### **2. APPROVAL OF MINUTES**

Approved minutes for the Ontario International Airport Authority special meeting on September 22, 2022.

### **3. CASH DISBURSEMENT REPORT (BILLS/PAYROLL)**

Received and filed the Cash Disbursement Report (Bills/Payroll) for the month ended September 30, 2022.

### **4. COMMISSIONER'S STIPENDS AS REQUIRED BY AUTHORITY BYLAWS**

Approved additional stipends per Article IV, Section 6 of the Authority's Bylaws for President Wapner for the month of September, 2022.

### **5. ADOPTION OF A RESOLUTION MAKING FINDINGS AND DETERMINATIONS UNDER ASSEMBLY BILL NO. 361 TO CONTINUE AUTHORIZATION OF VIRTUAL MEETINGS OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY FOR A PERIOD OF 30 DAYS**

Adopted a Resolution making findings and determinations under Assembly Bill 361 (AB 361) to authorize staff to continue to conduct virtual-only Commission and Committee meetings, in response to COVID-19.

RESOLUTION NO. 2022-23: A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY AUTHORIZING REMOTE TELECONFERENCE MEETINGS BY THE COMMISSION AND ALL COMMITTEES IN ACCORDANCE WITH ASSEMBLY BILL 361 FOR A PERIOD OF THIRTY DAYS

**6. SOLE SOURCE SERVICE FOR SECOND ANNUAL ECONOMIC DEVELOPMENT FORUM**

1. Authorized the spend in an amount not to exceed \$145,000 with the Greater Ontario Convention Center and Visitors Bureau to host the second annual Economic Development Forum; and
2. Authorized the spend in the amount not to exceed \$115,000 for the video production with Windsong Productions, LLC.

**7. CAPA AMERICAS AVIATION & LCCs SUMMIT 2023 CONFERENCE**

Authorized the spend of \$280,000 Host Sponsorship Fee for hosting the 2023 CAPA Americas Aviation & LCCs Summit Conference.

**8. EXCLUSIVE NEGOTIATING AGREEMENT BETWEEN THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY AND DHL EXPRESS (USA), INC.**

Authorized the Chief Executive Officer (CEO) to execute an Exclusive Negotiating Agreement (ENA) between the OIAA and DHL Express (USA), Inc. regarding environmental and development plan reviews, and a possible later lease (subject to the results of full environmental review), for the potential to develop the South Airport Cargo Center.

**9. SOLE SOURCE FURNITURE PURCHASE WITH ARNOLD'S OFFICE FURNITURE FOR OFFICE REDESIGN**

Authorized the Chief Executive Officer (CEO) to execute a sole source purchase for cubicles and furniture for the OIAA office redesign with our current cubicle provider, Arnold's Office Furniture, in an amount not to exceed \$366,618.30.

**10. SPENDING AUTHORITY INCREASE FOR THE ADMINISTRATION BUILDING FIRST FLOOR RESTROOM UPGRADE PROJECT**

Authorized the Chief Executive Officer (CEO) to increase the spending authority for the Administrative Building First Floor Restroom Americans with Disabilities (ADA) Upgrade Project by \$19,322.80.

**11. GEOTECHNICAL SERVICES QUALITY CONTROL FOR PARKING LOT 6 CONSTRUCTION AND BUS CUTOUT**

Authorized the Chief Executive Officer to increase the spending authority for Diaz Yourman & Associates to provide geotechnical quality control services during the construction of the Parking Lot 6 and Bus Cutout projects by \$63,052.00.

**12. SECOND CONTRACT EXTENSION FOR TY LIN INTERNATIONAL FOR ON-CALL AIP ENGINEERING, ARCHITECTURE, AND SUPPORT SERVICES AT THE ONTARIO INTERNATIONAL AIRPORT**

Authorized the Chief Executive Officer (CEO) to approve a contract extension to the end of Fiscal Year (FY) 2022/2023, for TY Lin International for On-Call Airport Improvement Program (AIP) engineering, architectural and support services at Ontario International Airport (ONT).

**13. CONTRACT WITH VELLUTINI CORPORATION DBA ROYAL ELECTRIC COMPANY FOR THE RUNWAY 26R INSTRUMENT LANDING SYSTEM UPGRADE PROJECT AND A REIMBURSABLE AGREEMENT WITH THE FEDERAL AVIATION ADMINISTRATION**

1. Authorized the Chief Executive Officer (CEO) to execute a contract with Royal Electric Company in the amount of \$8,675,309 for construction of the Runway 26R Instrument Landing System (ILS) Upgrade project;
2. Authorized the CEO to execute the Federal Aviation Administration (FAA) Reimbursable Agreement (RA) for construction in the amount of \$402,700.92;
3. Approved construction administration and additional design services in the amount of \$165,000; and
4. Approved the revised total project budget in the amount of \$14,400,000.

**MOTION:** Moved by Commissioner Hagman, seconded by Commissioner Gouw, to approve the Consent Calendar, including Resolution No. 2022-23, and carried by a 5 Yes/0 No vote.

**ADMINISTRATIVE DISCUSSION/ACTION/REPORT**

**14. SOLE SOURCE PURCHASE WITH US DIGITAL DESIGNS AND EXECUTE A SOLE SOURCE CONTRACT WITH BERG ELECTRIC CORPORATION FOR THE PURCHASE AND INSTALLATION OF AIRCRAFT RESCUE AND FIRE FIGHTING (ARFF) ALERTING SYSTEM**

Fire Chief Gayk presented a brief update, summarized the staff report, and fielded questions from the Board of Commissioners.

**MOTION:** Moved by Commissioner Gouw, seconded by Secretary Bowman, to authorize the Chief Executive Officer (CEO) to execute the sole source purchase with US Digital Designs to supply a new Aircraft Rescue and Fire Fighting (ARFF) alerting system, and a contract with Berg Electric Corporation (Berg) to install the alerting system at the ARFF station in an amount for both contracts not to exceed \$250,000., and carried by a 5 Yes/0 No vote.

**MANAGEMENT REPORT**

Chief Executive Officer Elkadi provided updates on passenger traffic numbers, changes to flights, and general airport matters.

**COMMISSIONER MATTERS**

President Wapner had no comments.

Vice President Loveridge had no comments.

Secretary Bowman had no comments.

Commissioner Hagman had no comments.

Commissioner Gouw had no comments.

**ADJOURNMENT**

President Wapner adjourned the Ontario International Airport Authority Commission meeting at 2:43 p.m.

RESPECTFULLY SUBMITTED:

APPROVED:

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NORMA I. ALLEY, MMC, BOARD CLERK

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ALAN D. WAPNER, PRESIDENT

# ONTARIO INTERNATIONAL AIRPORT AUTHORITY



**DATE:** NOVEMBER 17, 2022

**SECTION:** CONSENT CALENDAR

**SUBJECT:** CASH DISBURSEMENT REPORT (BILLS/PAYROLL)

**RELEVANT STRATEGIC OBJECTIVE:** Master the Basics and Invest in ONT

**RECOMMENDED ACTION(S):** That the Ontario International Airport Authority (OIAA) Commission receive and file the Cash Disbursement Report (Bills/Payroll) for the month ended October 31, 2022.

**FISCAL IMPACT SUMMARY:** The funding is approved in the Fiscal Year 2022-2023 budget.

**BACKGROUND:** In June 2022, the OIAA Board of Commissioners adopted an operating budget that was driven by strong aviation activity and financial performance realized by OIAA in FYE 2022. The operating budget was developed from OIAA goals and objectives and includes significant increases in resources to meet current and expected near term growth. The budget FYE 2023 assumes that there will be no significant impacts associated with any possible COVID outbreaks. As passenger activities continue to increase over pre-pandemic levels, OIAA has continued to resume normal operations, fill vacant positions as well as add new staff positions, and has returned to pre-pandemic initiatives.

**PROCUREMENT:** N/A

**CEQA COMPLIANCE AND LAND USE APPROVALS:** N/A

**STAFFING IMPACT (# OF POSITIONS):** N/A

**IMPACT ON OPERATIONS:** N/A

**SCHEDULE:** N/A

**STAFF MEMBER PRESENTING:** Chief Executive Officer Atif Elkadi

Department: Finance and Accounting

Submitted to OIAA: November 17, 2022

Approved: \_\_\_\_\_

Continued to: \_\_\_\_\_

Denied: \_\_\_\_\_

CEO Approval:  \_\_\_\_\_

**ATTACHMENTS:**

1. Cash Disbursement Report (Bills/Payroll) for the month ended October 31, 2022.

*The Agenda Report references the terms and conditions of the recommended actions and request for approval. Any document(s) referred to herein and that are not attached or posted online may be reviewed prior to or following scheduled Commission meetings in the Office of the Clerk of the Commission. Office hours are 8:30 a.m. to 5:00 p.m., Monday through Friday, although these hours and review procedures may be modified due to COVID-19 precautions. In that case, the documents may be requested by email at [clerk@flyontario.com](mailto:clerk@flyontario.com).*

This Agenda Report has been reviewed by OIAA General Counsel.

# ONTARIO INTERNATIONAL AIRPORT AUTHORITY



**DATE:** NOVEMBER 17, 2022

**SECTION:** CONSENT CALENDAR

**SUBJECT:** APPROVAL OF COMMISSIONER'S STIPENDS AS REQUIRED BY AUTHORITY BYLAWS

**RELEVANT STRATEGIC OBJECTIVE:** Invest in ONT, Plan for the Future, and Master the Basics

**RECOMMENDED ACTION(S):** That the Ontario International Airport Authority Commission approve additional stipends per Article IV, Section 6 of the Authority's Bylaws for President Wapner for the month of October, 2022.

**FISCAL IMPACT AND SOURCE OF FUNDS:** OIAA operating revenue.

**BACKGROUND:** Article IV, Section 6 of the Authority's Bylaws states as follows:

"No salary: Reimbursement for Expenses; Stipends. The members of the Commission shall receive no salary but shall be reimbursed for necessary expenses (including mileage in accordance with standard IRS mileage reimbursement rates) incurred in the performance of their duties. Additionally, Commissioners will receive a stipend in the amount of one hundred fifty dollars (\$150.00) for attendance at each Commission meeting, standing committee meeting, ad hoc committee meeting, and any Authority-related business function. A maximum of six (6) stipends are permitted per month. An additional two (2) stipends are permitted with prior approval of the President. More than eight (8) stipends per month will require approval by the full Commission."

During the month of October 2022, President Wapner attended seven (7) additional Authority-related business functions. Full Commission approval is needed to approve payment of these additional stipends.

**PROCUREMENT:** N/A

**CEQA COMPLIANCE:** N/A

**STAFF MEMBER PRESENTING:** Chief Executive Officer Atif Elkadi

Department: Executive

Submitted to OIAA: November 17, 2022

Approved: \_\_\_\_\_

Continued to: \_\_\_\_\_

Denied: \_\_\_\_\_

Chief Executive Officer Approval:  \_\_\_\_\_

**STAFFING IMPACT (# OF POSITIONS):** N/A

**IMPACT ON OPERATIONS:** N/A

**SCHEDULE:** N/A

**ATTACHMENTS:** N/A

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This Agenda Report has been reviewed by OIAA General Counsel.

# ONTARIO INTERNATIONAL AIRPORT AUTHORITY



**DATE:** NOVEMBER 17, 2022

**SECTION:** CONSENT CALENDAR

**SUBJECT:** CONTRACT AMENDMENT WITH PENWAL INDUSTRIES, INC., FOR PROFESSIONAL SERVICES IN CONSTRUCTION OF AN ADDITIONAL POP-UP UNIT

**RELEVANT STRATEGIC OBJECTIVE:** Invest in ONT and Plan for the Future

**RECOMMENDED ACTION(S):** That the Ontario International Airport Authority (OIAA) Commission authorize the Chief Executive Officer (CEO) to execute an amendment to Contract No. SCONT-000377 with Penwal Industries, Inc. in the amount not to exceed \$703,356 for services and construction of an additional Pop-Up.

**FISCAL IMPACT SUMMARY:** Funds expected to come out of approved Capital Improvement Project Budget for the current fiscal year.

**BACKGROUND:** Additional services to include fabrication, construction, and installation of an additional Pop-Up unit which could be used in Terminal 2 or Terminal 4 as well as other areas for marketing, promotional, and Ontario (ONT) branding campaigns, is an enabling project for concessions and other future projects within the Terminals will have impacted and possibly delayed those subsequent projects.

**PROCUREMENT:** On January 5, 2021, the OIAA posted Request for Proposal (RFP) # 200010 for "Design and Build a Retail Store, Pop Up Outlets, Traveler's Aid Enhancement, and Partition Refurbishment of Administration Offices at Ontario International Airport". On February 18, 2021, two responsive proposals were received and evaluated. The OIAA evaluation committee determined that Penwal Industries, Inc., provided the best overall value and design to address the requirements of the RFP. Therefore, staff recommends Penwal for the award of contract based on their extensive experience, including the work performed at several airports, which encompasses all the RFP's components.

**STAFF MEMBER PRESENTING:** Chief Executive Officer Atif Elkadi

Department: Planning

Submitted to OIAA: November 17, 2022

Approved: \_\_\_\_\_

Continued to: \_\_\_\_\_

Denied: \_\_\_\_\_

Chief Executive Officer Approval:  \_\_\_\_\_

**CEQA COMPLIANCE AND LAND USE APPROVALS:** The issuance or approval of leases, agreements, renewals, amendments, or extension thereof, granting use of an existing facility at a public airport, involving negligible or no expansion of use is exempt from the requirements of the California Environmental Quality Act (CEQA). In addition, to the extent any alteration of facilities occurs, CEQA Guidelines section 15301 provides an exemption for minor alterations to existing structures or facilities involving negligible or no expansion of use beyond that existing at the time of the lead agency' s determination. Further, CEQA Guidelines Section 15302 provides an exemption relating to the reconstruction of existing structures or facilities involving substantially the same purpose and capacity as the structure replaced.

**STAFFING IMPACT (# OF POSITIONS):** N/A

**IMPACT ON OPERATIONS:** N/A

**SCHEDULE:** N/A

**ATTACHMENTS:** N/A

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This Agenda Report has been reviewed by OIAA General Counsel.

# ONTARIO INTERNATIONAL AIRPORT AUTHORITY



**DATE:** NOVEMBER 17, 2022

**SECTION:** CONSENT CALENDAR

**SUBJECT:** INVESTMENT REPORT FOR THE THREE MONTHS ENDED SEPTEMBER 30, 2022

**RELEVANT STRATEGIC OBJECTIVE:** Invest in ONT and Master the Basics

**RECOMMENDED ACTION(S):** That the Ontario International Airport Authority (OIAA) Commission receive and file the Investment Report for the three months ended September 30, 2022.

**FISCAL IMPACT SUMMARY:** As of and for the three months ended September 30, 2022, the OIAA's investment portfolio included a single financial instrument with the California Treasury Local Agency Investment Fund (LAIF). The fair market value (FMV) of the OIAA's investment in LAIF was \$32,228,811, a decrease of \$148,526 from the FMV at June 30, 2022. Interest earned on the LAIF investment for the three months ended September 30, 2022 totaled \$111,814. No additional investments in or distributions from LAIF funds were made during the three months ended September 30, 2022.

**BACKGROUND:** In October of 2016, the OIAA adopted an investment policy for OIAA's revenues in conformance with federal, state, and other legal requirements, including California Government Code Section 53600 et seq. The objectives of the OIAA's investment policy is safety of principal and enhancement of the economic status of the OIAA. The policy sets forth investment objectives, safekeeping of securities, reporting, competitive bidding, authorization for the purchase and sales of investments, allowable types of investments and an annual policy review. In addition, to and in conformity with the adopted Investment Policy, the OIAA adopted a resolution for the investment of inactive funds in the Local Agency Investment Fund.

The Investment Policy requires that reporting include statements as to the OIAA's compliance with the investment policy, as well as a statement denoting the ability of the OIAA to meet its expenditure requirements for the next six months, or an explanation as to why sufficient money may not be available.

**STAFF MEMBER PRESENTING:** Chief Executive Officer Atif Elkadi

Department:	<u>Finance</u>	Submitted to OIAA:	<u>November 17, 2022</u>
Chief Executive Officer Approval:		Approved:	_____
		Continued to:	_____
		Denied:	_____

Significant financial aspects of the portfolios’ financial position and performance are included in the following table:

**ONTARIO INTERNATIONAL AIRPORT AUTHORITY  
FOR THE YEAR ENDING JUNE 30, 2023**

Description	Quarter Ended				Balance, Year Ending June 30, 2023
	September 30, 2022	December 31, 2022	March 31, 2023	June 30, 2023	
FMV End of Quarter	\$ 32,228,811	\$ -	\$ -	\$ -	\$ 32,228,811
Interest Receivable	\$ 111,814	\$ -	\$ -	\$ -	\$ 111,814
Interest Earned	\$ 111,814	\$ -	\$ -	\$ -	\$ 111,814
Unrealized Gain (Loss)	\$ (209,933)	\$ -	\$ -	\$ -	\$ (209,933)

**Required Investment Policy Statements:**

- The investments identified above comply in all material respects with the OIAA’s Investment Policy.
- The OIAA has the ability to meet its expenditure requirements for the next six months.

**PROCUREMENT:** N/A

**CEQA COMPLIANCE AND LAND USE APPROVALS:** N/A

**STAFFING IMPACT (# OF POSITIONS):** N/A

**IMPACT ON OPERATIONS:** N/A

**SCHEDULE:** N/A

**ATTACHMENTS:** N/A

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This Agenda Report has been reviewed by OIAA General Counsel.



**DATE:** NOVEMBER 17, 2022

**SECTION:** CONSENT CALENDAR

**SUBJECT:** ADOPTION OF A RESOLUTION MAKING FINDINGS AND DETERMINATIONS UNDER ASSEMBLY BILL NO. 361 TO CONTINUE AUTHORIZATION OF VIRTUAL MEETINGS OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY FOR A PERIOD OF 30 DAYS

**RELEVANT STRATEGIC OBJECTIVE:** Invest in ONT

**RECOMMENDED ACTION(S):** That the Ontario International Airport Authority (OIAA) Commission adopt a Resolution making findings and determinations under Assembly Bill 361 (AB 361) to authorize staff to continue to conduct virtual-only Commission and Committee meetings, in response to COVID-19.

**BACKGROUND:** Governor Newsom declared a state of emergency for California due to the COVID-19 virus on March 4, 2020. On March 12, 2020, the Governor issued Executive Orders relaxing some provisions of the Brown Act meeting requirements to allow remote meetings without legislative body members physically present at the meeting location. The OIAA Commission began conducting meetings virtually on March 26, 2020. The Executive Orders expired September 30, 2021, and the OIAA Commission resumed in-person meetings on October 28, 2021.

The Governor signed Assembly Bill 361 on September 17, 2021, allowing local agency legislative bodies to continue to hold meetings remotely through December 31, 2023, provided local agencies comply with specified requirements. The purpose of Assembly Bill 361 is to improve public access to local agency meetings during the COVID-19 pandemic by allowing broader remote meeting options.

As of December 20, 2021, the Center for Disease Control and Prevention has stated the Omicron variant is expected to result in a rapid increase in infections in the United States. As of December 31, 2021, the California Department of Public Health has evidenced emergency conditions related to the Omicron variant, including ongoing COVID-19 cases, hospitalizations, and deaths.

**STAFF MEMBER PRESENTING:** Chief Executive Officer Atif Elkadi

Department: Executive

Submitted to OIAA: November 17, 2022

Approved: \_\_\_\_\_

Continued to: \_\_\_\_\_

Denied: \_\_\_\_\_

Chief Executive Officer Approval: 

A legislative body member may hold a meeting remotely without needing to comply with the teleconferencing requirements of the Brown Act if:

1. Either a state of emergency remains active, or state or local officials have imposed or recommended measures to promote social distancing.

And

2. The legislative body makes the following findings by majority vote within the last 30 days (vote may occur at that meeting): (A) The legislative body has reconsidered the circumstances of the state of emergency. (B) Any of the following circumstances exist: (i) The state of emergency continues to directly impact the ability of the members to meet safely in person. (ii) State or local officials continue to impose or recommend measures to promote social distancing.
3. The legislative body continues to make the determinations in Item 2 every 30 days thereafter the initial determination.

The Commission adopted Resolution 2022-01 on January 7, 2022, and subsequently each month, making findings to hold remote meetings in accordance with AB 361, and may continue to extend the authorization in additional thirty (30) day increments for the duration of the declared emergency, or until the Commission decides to return to in-person meetings, or otherwise complies with the regular remote meeting requirements of the Brown Act.

If the Commission does not continue to adopt the Resolution to make the findings required for remote participation per Assembly Bill 361, the Brown Act rules regarding teleconferencing would apply for remote participation. Under the Brown Act rules, the Commission may hold remote meetings provided the meeting meets the following criteria:

- A majority of the Commission members participate in the meeting from locations within the jurisdiction boundaries.
- The meeting notice and agenda identify the teleconference locations, including full address and room number.
- The meeting agendas are posted at each teleconference location at least 72 hours before a regular meeting.
- The public has access to each teleconference location, including hotel room or residence, and each location has the technology, such as a speakerphone, to allow the public to participate in the meeting.
- The agenda must provide the opportunity for the public to address the legislative body directly at each teleconference location.
- The legislative body conducts all votes by roll call.

The adoption of the proposed Resolution would continue to authorize Commission and its Committee meetings to be conducted virtually through December 17, 2022. In order to comply with Assembly Bill 361, the attached Resolution needs to be renewed within 30-day intervals in order to allow for continued

virtual meetings. The adoption of the Resolution will also apply to Commission Standing Committees, thus authorizing the Committees to meet virtually as well.

If adopted to continue virtual meetings, it is anticipated staff will return with another Resolution the proceeding month, to re-evaluate at that time and determine if future meetings will be held virtually or in person.

**FISCAL IMPACT SUMMARY:** N/A

**CEQA COMPLIANCE AND LAND USE APPROVALS:** N/A

**PRIOR COMMISSION ACTION:** N/A

**STAFFING IMPACT (# OF POSITIONS):** N/A

**IMPACT ON OPERATIONS:** N/A

**EXHIBITS & ATTACHMENTS:**

1. Resolution

*The Agenda Report references the terms and conditions of the recommended actions and request for approval. Any document(s) referred to herein and that are not attached or posted online may be reviewed prior to or following scheduled Commission meetings in the Office of the Clerk of the Commission. Office hours are 8:30 a.m. to 5:00 p.m., Monday through Friday, although these hours and review procedures may be modified due to COVID-19 precautions. In that case, the documents may be requested by email at [clerk@flyontario.com](mailto:clerk@flyontario.com).*

This Agenda Report has been reviewed by OIAA General Counsel.

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## RESOLUTION NO. 2022-24

A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY AUTHORIZING REMOTE TELECONFERENCE MEETINGS BY THE COMMISSION AND ALL COMMITTEES IN ACCORDANCE WITH ASSEMBLY BILL 361 FOR A PERIOD OF THIRTY DAYS

**WHEREAS**, COVID-19 (also known as the “Coronavirus Disease”) is a respiratory disease that has spread across the globe, with hundreds of thousands of confirmed cases in California, including San Bernardino County; and

**WHEREAS**, social distancing measures decrease the chance of spread of COVID-19; and

**WHEREAS**, the Ontario International Airport Authority (OIAA) is committed to preserving and nurturing public access and participation in meetings of the Commission; and

**WHEREAS**, all meetings of OIAA’s legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the Commission’s legislative bodies conduct their business; and

**WHEREAS**, the Brown Act, Government Code section 54953(e), authorizes remote teleconference meetings by a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

**WHEREAS**, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625; and

**WHEREAS**, on March 4, 2020, the Governor proclaimed a state of emergency, which covers the entire state; and

**WHEREAS**, Government Code Section 54953(e)(3)(A-B) added by AB 361 provides an alternative to having public meetings in accordance with Government Code Section 54953(b)(3) when the OIAA has reconsidered the circumstances of the COVID-19 state of emergency and that the following circumstances exist:

1. The state of emergency as a result of COVID-19 continues to directly impact the ability of the members of the Commission to meet safely in person; or
2. State or local officials continue to recommend measures to promote social distancing.

**WHEREAS**, Government Code Section 54953(e) *et seq.* further requires that state or local officials have imposed or recommended measures to promote social distancing

or the legislative body finds that meeting in person would present an imminent risk to the health or safety of attendees; and

**WHEREAS**, as of December 20, 2021, the Center for Disease Control and Prevention has stated the Omicron variant is expected to result in a rapid increase in infections in the United States; and

**WHEREAS**, such conditions under Government Code Section 54953(e)(3)(A-B) now exist in the general area surrounding the Ontario Airport in that:

- (i) State officials recommend social distancing measures (CalOSHA (December 16, 2021) COVID-19 Prevention Emergency Temporary Standards What Employers Need to Know About the December 16 Standards) and
- (ii) Emergency conditions evidenced by COVID-19 and its variants create ongoing COVID-19 cases, hospitalizations, and deaths and meeting in person would present imminent risk to health or safety of attendees (California Department of Public Health (December 31, 2021) State Officials Announce Latest COVID-19 Facts); and

**WHEREAS**, the OIAA affirms that it will allow for observation and participation by Commissioners and the public via Zoom in an effort to protect the constitutional and statutory rights of all attendees; and

**WHEREAS**, the OIAA approved Resolution 2022-23 at their meeting on October 27, 2022, authorizing virtual meetings of the Commission and Committee meetings in accordance with AB 361; and

**WHEREAS**, Government Code Section 54953 (e)(3) requires that the OIAA review the need and make findings for continuing the teleconferencing procedures as authorized by AB 361 at least once every thirty days.

**NOW, THEREFORE, THE COMMISSION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY DOES HEREBY RESOLVE AS FOLLOWS:**

**Section 1.** The above recitals are true and correct and are incorporated herein by this reference.

**Section 2.** The OIAA finds that the state of emergency conditions related to COVID-19 as set forth in the Governor's Proclamation of a State of Emergency referenced above are on-going.

**Section 3.** The OIAA further finds that state officials recommend social distancing measures because conditions causing imminent risk to attendees as described above exist.

**Section 4.** The OIAA recognizes and affirms the existence and conditions of a state of emergency as proclaimed by the Governor, and affirms, authorizes, and proclaims

the existence of a local emergency throughout the general area surrounding the Ontario Airport.

**Section 5.** The OIAA finds that the state of emergency as a result of COVID-19 continues to directly impact the ability of members of the Commission to meet safely in person and such fact creates an imminent health risk to such members.

**Section 6.** The OIAA authorizes the Commission and its Committees to conduct their meetings without compliance with Government Code section 54953(b)(3), and to instead comply with the remote meeting requirements as authorized by Government Code section 54953(e) *et seq.*

**Section 7.** The Chief Executive Officer, or his designee, and the Board Clerk of Ontario International Airport Authority are authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

**Section 8.** This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) December 17, 2022, or such time the Commission adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of Ontario International Airport Authority may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

**PASSED, APPROVED, AND ADOPTED** at a special meeting this 17<sup>th</sup> day of November, 2022.

---

ALAN D. WAPNER  
OIAA PRESIDENT

ATTEST:

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NORMA I. ALLEY, MMC  
BOARD CLERK/ASSISTANT SECRETARY

APPROVED AS TO LEGAL FORM:

---

LORI D. BALLANCE

GENERAL COUNSEL

STATE OF CALIFORNIA )  
COUNTY OF SAN BERNARDINO )  
CITY OF ONTARIO )

I, Norma I. Alley, MMC, Secretary of the Ontario International Airport Authority, DO HEREBY CERTIFY that foregoing Resolution No. 2022-24 was duly passed and adopted by the Commission of the Ontario International Airport Authority at their special meeting held on November 17, 2022, by the following roll call vote, to wit:

AYES: COMMISSIONERS:  
NOES: COMMISSIONERS:  
ABSENT: COMMISSIONERS:

\_\_\_\_\_  
NORMA I. ALLEY, MMC  
BOARD CLERK/ASSISTANT SECRETARY

(SEAL)

The foregoing is the original of Resolution No. 2022-24 duly passed and adopted by the Commission of the Ontario International Airport Authority at their special meeting held November 17, 2022.

\_\_\_\_\_  
NORMA I. ALLEY, MMC  
BOARD CLERK/ASSISTANT SECRETARY

(SEAL)

# ONTARIO INTERNATIONAL AIRPORT AUTHORITY



**DATE:** NOVEMBER 17, 2022

**SECTION:** ADMINISTRATIVE REPORTS/DISCUSSION/ACTION

**SUBJECT:** FISCAL YEAR 2022-2023 FINANCIAL STATEMENTS FOR THE THREE MONTHS ENDED SEPTEMBER 30, 2022

**RELEVANT STRATEGIC OBJECTIVE:** Master the Basics and Invest in ONT

**RECOMMENDED ACTION(S):** That the Ontario International Airport Authority (OIAA) Commission receive and file financial statements for the three months ended September 30, 2022.

**FISCAL IMPACT SUMMARY:** The OIAA's increase in net position excluding capital contributions exceeded the budget by \$3.1M (62.9%), which was primarily driven by higher-than-expected passenger carrier activity. In addition, the operating expense budget reflects a favorable variance of \$3.2M (14.6%), which was primarily the result of a lag in ramping up operations, and related costs compared to planned activities.

**BACKGROUND: Aviation Activity and Financial Statements:** In June 2022, the OIAA Board of Commissioners adopted an operating budget that was driven by strong aviation activity and financial performance realized by OIAA in FYE 2022. The operating budget was developed from OIAA goals and objectives and includes significant increases in resources to meet current and expected near term growth. The budget FYE 2023 assumes that there will be no significant impacts associated with any possible COVID outbreaks. As passenger activities continue to increase over pre-pandemic levels, OIAA has continued to resume normal operations, fill vacant positions as well as add new staff positions, and has returned to pre-pandemic initiatives.

The attached financial statements reflect these industry and economic conditions, as well as the OIAA's efforts to meet these conditions.

**STAFF MEMBER PRESENTING:** Chief Executive Officer Atif Elkadi

Department: Finance

Submitted to OIAA: November 17, 2022

Approved: \_\_\_\_\_

Continued to: \_\_\_\_\_

Denied: \_\_\_\_\_

Chief Executive  
Officer Approval:  \_\_\_\_\_

**Aviation Activity:** Aviation activity is measured predominately as a function of commercial enplanements and landed weights as these activities act as direct and indirect drivers of most operating revenues for the Airport.

Enplanements are a measurement exclusive to passenger carriers, and directly and indirectly impact all concession revenues, Passenger Facility Charge (PFC) revenues, and Customer Facility Charge (CFC) revenues. Enplanements for the three months ended September 30, 2022 totaled 776K, which exceeded the budgeted amount of 751K by 26K (3.4%). Enplanements for the three months ended September 30, 2022, were also 77K (10.9%) higher than the same period in the prior fiscal year. Enplanements for the three months ended September 30, 2022 exceeded pre-pandemic levels by 5.5% compared to the same period in FYE 2020. September 2022 is the seventh consecutive month that enplanements have exceeded pre-pandemic levels.

Landed weight (in thousand-pound units) for the three months ended September 30, 2022, totaled 2.1M, which was flat to the budget. Landed weight for the three months ended September 30, 2022, was 91K (4.5%) higher than the same period in the prior fiscal year. The increase in landed weight over the prior fiscal year was due to increased passenger activity. Passenger landed weight exceeded budget by 37K (4.5%) and was 106K (13.9%) higher than the same period in the prior fiscal year. Cargo landed weight for the three months ended September 30, 2022 was unfavorable to budget by 40K (3.1%) and was 15K (1.2%) lower than the same period in the prior fiscal year.

### **Financial Results for the Three Months Ended September 30, 2022**

**Operating Revenues:** Operating revenues were flat to budget with a net favorable variance in aeronautical revenues offset by a net unfavorable variance in nonaeronautical revenues.

Aeronautical revenues exceeded budget by \$585K (4.9%). Total landing fees were flat to budget. Higher-than-expected passenger landed weight resulted in passenger landing fee revenues exceeding budget by 37K (4.5%). The favorable increase in passenger landed weight was offset by lower-than-expected cargo landed weight, which resulted in cargo landing fee revenues that were unfavorable to budget by 40K (3.1%). Land rent exceeded budget by \$224K (7.0%), which was primarily the result of new tenants and rent recoveries. Airline fees exceeded budget by \$437K (39.3%), which was primarily the result of recoveries experienced in passenger operations, additional revenue received for contract services, and the addition of CLEAR in both terminals. Facilities rent was unfavorable to budget by \$84K (2.1%), which was primarily due to a decrease in international flights and the non-signatory airline, ExpressJet Airlines filing for bankruptcy in August 2022.

Nonaeronautical revenues were unfavorable to budget by \$775K (5.6%), which was primarily the result of budgeted operating grant funds for the American Rescue Plan Act of 2021 (ARPA) for which OIAA has not yet requested reimbursement. The total ARPA grant awarded to the OIAA was \$24.8M with \$24.8M remaining in grant funds. The net unfavorable variance in nonaeronautical revenues was partially offset by favorable variances in concessions and other nonaeronautical revenues as a result of higher-than-expected passenger carrier activity. Nonaeronautical facility and land rent exceeded budget by \$40K (12.2%), which was primarily due to rent recoveries. Non-airline terminal rent exceeded budget by \$21K (6.5%), which was primarily due to the addition of CLEAR in both terminals. Total concession revenue of

\$11.7M exceeded budget by \$352K (3.1%) and was primarily the result of recoveries experienced in passenger operations. Concession revenue favorable variances include auto parking revenue of \$617K (8.7%) and other concessions revenue of \$97K (14.1%). Concession revenue unfavorable variances include rental cars of \$289K (10.9%) and food and beverage of \$73K (19.8%). An unfavorable variance to budget for food and beverage is due to incentives provided to a concessionaire as those services are transitioned to a new vendor, and is offset by increased hours of operations by food and beverage outlets. Gift and news revenue was flat to budget. Operating grants were unfavorable to budget by \$1.5M. The OIAA was awarded \$24.8M through the ARPA and the OIAA has a \$24.8M balance in grant funds remaining.

**Operating Expenses:** Total operating expenses of \$18.7M were favorable to budget by \$3.2M (14.6%), which is primarily the result of OIAA's conservative spending policies. There were favorable variances in all operating expense categories except for telecommunications and utilities. Favorable operating expense variances include personnel of \$243K (8.2%), public safety of \$101K (1.9%), contractual services of \$2M (23.0%), insurance and administration of \$122K (22.8%), materials and supplies of \$265K (55.2%), and other operating expenses of \$561K (28.7%). The favorable variance to budget for contractual services and other operating expenses is due to timing differences in increasing operations and those related costs compared to planned activities. The unfavorable budget variance in telecommunications and utilities of \$143K (7.8%) is driven primarily by increased utility usage due to increased outside temperatures for a prolonged period.

**Nonoperating Revenues and Expenses:** Net nonoperating revenues exceeded budget by \$64.K (2.3%), which was primarily the result of higher-than-expected passenger carrier activity resulting in PFC revenues favorable to budget by \$232K (7.9%). The favorable variance in net nonoperating revenues was offset by unfavorable variances in CFC Revenues of \$60K (6.8%) and net investment loss unfavorable to budget of \$113K. The net investment loss was associated with an unanticipated unrealized loss from the OIAA's investment in the California Treasury Local Agency Investment Fund (LAIF). Unrealized gains and losses are attributable to temporary changes in market conditions.

**PROCUREMENT:** N/A

**CEQA COMPLIANCE AND LAND USE APPROVALS:** N/A

**STAFFING IMPACT (# OF POSITIONS):** N/A

**IMPACT ON OPERATIONS:** The financial results provide additional resources for the OIAA to respond to increased passenger carrier activity.

**SCHEDULE:** N/A

**ATTACHMENTS:**

1. OIAA Financial Statements for the Three Months Ended September 30, 2022

*The Agenda Report references the terms and conditions of the recommended actions and request for approval. Any document(s) referred to herein and that are not attached or posted online may be*

*reviewed prior to or following scheduled Commission meetings in the Office of the Clerk of the Commission. Office hours are 8:30 a.m. to 5:00 p.m., Monday through Friday, although these hours and review procedures may be modified due to COVID-19 precautions. In that case, the documents may be requested by email at [clerk@flyontario.com](mailto:clerk@flyontario.com).*

This Agenda Report has been reviewed by OIAA General Counsel.

# FINANCIAL STATEMENTS

FOR THE THREE MONTHS ENDED  
SEPTEMBER 30, 2022 AND 2021

ONTARIO INTERNATIONAL AIRPORT AUTHORITY



**ONTARIO INTERNATIONAL AIRPORT AUTHORITY**  
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**ONTARIO INTERNATIONAL AIRPORT AUTHORITY**  
**STATEMENTS OF NET POSITION (UNAUDITED)**  
**SEPTEMBER 30, 2022 AND 2021**

	2022	2021
<b>ASSETS</b>		
Current Assets:		
Unrestricted Assets:		
Cash and Cash Equivalents	\$ 43,385,933	\$ 48,793,963
Investments	32,228,812	32,739,138
Accounts Receivable, Net of Allowance for Doubtful Accounts of \$637,209 and \$564,272 as of September 30, 2022 and 2021, Respectively	8,282,948	9,396,482
Grants Receivable	10,198,810	1,319,354
Interest Receivable	111,814	19,933
Prepaid Expenses	4,042,400	3,618,139
Total Unrestricted Current Assets	98,250,717	95,887,009
Restricted Assets:		
Cash and Cash Equivalents	78,816,581	73,990,470
Accounts Receivable	1,419,799	1,747,471
Total Restricted Current Assets	80,236,380	75,737,941
Total Current Assets	178,487,097	171,624,950
Noncurrent Assets:		
Capital Assets:		
Not Depreciated	97,930,996	75,945,454
Depreciated, Net of Accumulated Depreciation and Amortization of \$29,089,459 and \$22,526,274 as of September 30, 2022 and 2021, Respectively	62,409,836	65,457,224
Net Capital Assets	160,340,832	141,402,678
Total Noncurrent Assets	160,340,832	141,402,678
<b>TOTAL ASSETS</b>	<b>\$ 338,827,929</b>	<b>\$ 313,027,628</b>

**ONTARIO INTERNATIONAL AIRPORT AUTHORITY**  
**STATEMENTS OF NET POSITION (UNAUDITED) – CONTINUED**  
**SEPTEMBER 30, 2022 AND 2021**

	2022	2021
<b>LIABILITIES</b>		
Current Liabilities:		
Payable from Unrestricted Assets:		
Accounts Payable	\$ 7,716,437	\$ 3,722,655
Accrued Expenses	9,414,963	12,305,197
Accrued Payroll and Vacation	856,496	930,558
Accrued Interest	1,763,733	2,039,107
Customer Deposits	568,741	555,798
Current Portion of Long-Term Debt	6,322,986	7,832,933
Due to Airlines	716,716	17,529,409
Unearned Revenues	5,791,166	1,626,820
Total Unrestricted Current Liabilities	33,151,238	46,542,477
Noncurrent Liabilities:		
Payable from Unrestricted Assets:		
Bonds Payable - Series 2016	17,505,000	22,960,000
Bonds Payable - Series 2021, Including Bond Premium of \$20,233,902 and \$21,101,888 as of September 30, 2022 and 2021, Respectively	122,705,916	123,573,902
Other Notes and Capital Lease Obligations	-	4,212,746
Total Unrestricted Noncurrent Liabilities	140,210,916	150,746,648
Total Liabilities	173,362,154	197,289,125
<b>NET POSITION</b>		
Net Investment in Capital Assets	70,552,423	39,551,617
Restricted	23,490,887	19,009,421
Unrestricted	71,422,465	57,177,465
Total Net Position	165,465,775	115,738,503
<b>TOTAL LIABILITIES AND NET POSITION</b>	<b>\$ 338,827,929</b>	<b>\$ 313,027,628</b>

**ONTARIO INTERNATIONAL AIRPORT AUTHORITY**  
 STATEMENTS OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION (UNAUDITED)  
 FOR THE THREE MONTHS ENDED SEPTEMBER 30, 2022 AND 2021

	FOR THE THREE MONTHS ENDED		VARIANCE FAVORABLE		SEPTEMBER 30,
	SEPTEMBER 30, 2022		(UNFAVORABLE)		2021
	BUDGET	ACTUAL	\$	%	ACTUAL
<b>OPERATING REVENUES</b>					
Aeronautical:					
Landing Fees	\$ 3,480,213	\$ 3,487,797	\$ 7,584	0.2 %	\$ 3,483,895
Facilities Rent	4,069,506	3,985,968	(83,538)	(2.1)	4,200,803
Land Rent	3,214,380	3,438,349	223,969	7.0	3,436,742
Airline Fees	1,113,355	1,550,572	437,217	39.3	732,438
Total Aeronautical Revenues	11,877,454	12,462,686	585,232	4.9	11,853,878
Nonaeronautical:					
Facility and Land Rent	330,375	370,658	40,283	12.2	322,229
Non-Airline Terminal Rent	317,904	338,699	20,795	6.5	349,786
Concessions:					
Auto Parking	7,107,728	7,724,598	616,870	8.7	7,021,032
Rental Cars	2,644,839	2,356,242	(288,597)	(10.9)	2,465,791
Food and Beverage	371,957	298,464	(73,493)	(19.8)	345,046
Gifts and News	501,886	501,659	(227)	-	472,179
Other Concessions	688,843	785,876	97,033	14.1	488,325
Operating Grants	1,643,751	186,048	(1,457,703)	(88.7)	73,600
Other Nonaeronautical Revenues	137,529	407,742	270,213	196.5	431,806
Total Nonaeronautical Revenues	13,744,812	12,969,986	(774,826)	(5.6)	11,969,794
Total Operating Revenues	25,622,266	25,432,672	(189,594)	(0.7)	23,823,672
<b>OPERATING EXPENSES</b>					
Personnel	2,952,706	2,709,769	242,937	8.2	2,088,631
Public Safety	5,293,929	5,192,540	101,389	1.9	4,806,879
Contractual Services	8,888,118	6,842,988	2,045,130	23.0	6,262,857
Insurance and Administration	536,865	414,652	122,213	22.8	410,102
Materials and Supplies	479,946	214,935	265,011	55.2	229,008
Telecommunications and Utilities	1,823,274	1,966,232	(142,958)	(7.8)	1,610,175
Other Operating Expenses, Net	1,953,534	1,392,564	560,970	28.7	1,376,663
Total Operating Expenses	21,928,372	18,733,680	3,194,692	14.6	16,784,315
Net Operating Income Before Depreciation and Amortization	3,693,894	6,698,992	3,005,098	81.4	7,039,357

*Quarterly and Year to Date Financial Statements*

## ONTARIO INTERNATIONAL AIRPORT AUTHORITY

### STATEMENTS OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION (UNAUDITED) – CONTINUED FOR THE THREE MONTHS ENDED SEPTEMBER 30, 2022 AND 2021

	FOR THE THREE MONTHS ENDED SEPTEMBER 30, 2022		VARIANCE FAVORABLE (UNFAVORABLE)		SEPTEMBER 30, 2021
	BUDGET	ACTUAL	\$	%	ACTUAL
Depreciation and Amortization	\$ 1,513,998	\$ 1,491,719	\$ 22,279	1.5 %	\$ 1,221,435
Net Operating Income	2,179,896	5,207,273	3,027,377	138.9	5,817,922
<b>NONOPERATING REVENUES (EXPENSES)</b>					
Investment Income (Loss), Net	19,287	(93,722)	(113,009)	(585.9)	29,153
Passenger Facility Charges	2,923,824	3,155,389	231,565	7.9	2,714,242
Customer Facility Charges	874,030	814,266	(59,764)	(6.8)	798,636
Interest Expense	(1,077,975)	(1,077,975)	-	-	(1,215,581)
Gain on Disposition of Assets	-	5,500	5,500	-	30,500
Total Nonoperating Revenues, Net	2,739,166	2,803,458	64,292	2.3	2,356,950
Net Income Before Capital Contributions	4,919,062	8,010,731	3,091,669	62.9	8,174,872
<b>CAPITAL CONTRIBUTIONS</b>					
Federal Grants and Other	-	1,173,415	1,173,415	-	-
Increase in Net Position	4,919,062	9,184,146	4,265,084	86.7	8,174,872
<b>TOTAL NET POSITION - BEGINNING OF PERIOD</b>	<b>156,281,629</b>	<b>156,281,629</b>	<b>-</b>	<b>-</b>	<b>107,563,631</b>
<b>TOTAL NET POSITION - END OF PERIOD</b>	<b>\$ 161,200,691</b>	<b>\$ 165,465,775</b>	<b>\$ 4,265,084</b>	<b>2.6 %</b>	<b>\$ 115,738,503</b>

## ONTARIO INTERNATIONAL AIRPORT AUTHORITY

### SUPPLEMENTAL SCHEDULES OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION (UNAUDITED) – CONTINUED FOR THE YEARS ENDING JUNE 30, 2023 AND 2022

	FOR THE QUARTERS ENDED				FOR THE YEARS ENDED	
	SEPTEMBER 30, 2022	DECEMBER 31, 2022	MARCH 31, 2023	JUNE 30, 2023	JUNE 30, 2023	JUNE 30, 2022
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL
<b>OPERATING REVENUES</b>						
Aeronautical:						
Landing Fees	\$ 3,487,797	\$ -	\$ -	\$ -	\$ 3,487,797	\$ 13,800,238
Facilities Rent	3,985,968	-	-	-	3,985,968	15,051,697
Land Rent	3,438,349	-	-	-	3,438,349	13,921,033
Airline Fees	1,550,572	-	-	-	1,550,572	4,683,093
Total Aeronautical Revenues	12,462,686	-	-	-	12,462,686	47,456,061
Nonaeronautical:						
Facility and Land Rent	370,658	-	-	-	370,658	1,338,113
Non-Airline Terminal Rent	338,699	-	-	-	338,699	1,391,782
Concessions:						
Auto Parking	7,724,598	-	-	-	7,724,598	26,307,898
Rental Cars	2,356,242	-	-	-	2,356,242	9,681,310
Food and Beverage	298,464	-	-	-	298,464	1,326,875
Gifts and News	501,659	-	-	-	501,659	1,743,848
Other Concessions	785,876	-	-	-	785,876	2,443,976
Operating Grants	186,048	-	-	-	186,048	8,530,697
Other Nonaeronautical Revenues	407,742	-	-	-	407,742	1,491,348
Total Nonaeronautical Revenues	12,969,986	-	-	-	12,969,986	54,255,847
Total Operating Revenues	25,432,672	-	-	-	25,432,672	101,711,908
<b>OPERATING EXPENSES</b>						
Personnel	2,709,769	-	-	-	2,709,769	8,877,522
Public Safety	5,192,540	-	-	-	5,192,540	19,243,969
Contractual Services	6,842,988	-	-	-	6,842,988	29,295,543
Insurance and Administration	414,652	-	-	-	414,652	1,400,242
Materials and Supplies	214,935	-	-	-	214,935	1,013,479
Telecommunications and Utilities	1,966,232	-	-	-	1,966,232	5,718,683
Bad Debt Expense	-	-	-	-	-	73,298
Other Operating Expenses, Net	1,392,564	-	-	-	1,392,564	6,501,981
Total Operating Expenses	18,733,680	-	-	-	18,733,680	72,124,717
Operating Income Before Depreciation and Amortization	6,698,992	-	-	-	6,698,992	29,587,191

*Quarterly and Year to Date Financial Statements*

## ONTARIO INTERNATIONAL AIRPORT AUTHORITY

### SUPPLEMENTAL SCHEDULES OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION (UNAUDITED) – CONTINUED FOR THE YEARS ENDING JUNE 30, 2023 AND 2022

	FOR THE QUARTERS ENDED				FOR THE YEARS ENDED	
	SEPTEMBER 30, 2022	DECEMBER 31, 2022	MARCH 31, 2023	JUNE 30, 2023	JUNE 30, 2023	JUNE 30, 2022
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL
Depreciation and Amortization	\$ 1,491,719	\$ -	\$ -	\$ -	\$ 1,491,719	\$ 6,292,903
Net Operating Income	5,207,273	-	-	-	5,207,273	23,294,288
<b>NONOPERATING REVENUES (EXPENSES)</b>						
Investment Income (Loss), Net	(93,722)	-	-	-	(93,722)	(279,864)
Passenger Facility Charges	3,155,389	-	-	-	3,155,389	11,225,991
Customer Facility Charges	814,266	-	-	-	814,266	3,192,973
Interest Expense	(1,077,975)	-	-	-	(1,077,975)	(4,736,619)
Gain on Disposition of Assets	5,500	-	-	-	5,500	71,016
Total Nonoperating Revenues, Net	2,803,458	-	-	-	2,803,458	9,473,497
Net Income Before Capital Contributions	8,010,731	-	-	-	8,010,731	32,767,785
<b>SPECIAL ITEM</b>						
Development and Entitlement Income	-	-	-	-	-	5,000,000
<b>CAPITAL CONTRIBUTIONS</b>						
Federal Grants and Other	1,173,415	-	-	-	1,173,415	10,950,213
Increase in Net Position	9,184,146	-	-	-	9,184,146	48,717,998
<b>TOTAL NET POSITION - BEGINNING OF QUARTER</b>	<b>156,281,629</b>	<b>165,465,775</b>	<b>165,465,775</b>	<b>165,465,775</b>	<b>156,281,629</b>	<b>107,563,631</b>
<b>TOTAL NET POSITION - END OF QUARTER</b>	<b>\$165,465,775</b>	<b>\$165,465,775</b>	<b>\$165,465,775</b>	<b>\$165,465,775</b>	<b>\$165,465,775</b>	<b>\$156,281,629</b>