

ONTARIO INTERNATIONAL AIRPORT AUTHORITY

COMMISSION AGENDA – SPECIAL MEETING



JULY 21, 2022, AT 2:00 P.M.

Ontario International Airport Authority Administration Offices

1923 East Avion Street, Room 100, Ontario, CA 91761

ALAN D. WAPNER
President

RONALD O. LOVERIDGE
Vice President

JIM W. BOWMAN
Secretary

CURT HAGMAN
Commissioner

JULIA GOUW
Commissioner

ATIF ELKADI
Chief Executive Officer

LORI D. BALLANCE
General Counsel

JOHN M. SCHUBERT
Treasurer

Norma I. Alley, MMC
Board Clerk/Assistant Secretary

WELCOME TO THE MEETING OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY

- All documents for public review are on file at the Ontario International Airport Administration Offices located at 1923 E. Avion Street, Ontario, CA 91761.
- Anyone wishing to speak during public comment or on an item will be required to fill out a blue slip. Blue slips must be turned in prior to public comment, beginning or before an agenda item is taken up. The Secretary/Assistant Secretary will not accept blue slips after that time.
- You may submit public comments by e-mail to publiccomment@flyontario.com no later than 12:00 p.m. the day of the meeting. Please identify the Agenda item you wish to address in your comments. All e-mail comments will be included in the meeting record.
- Comments will be limited to 3 minutes. Speakers will be alerted when they have 1-minute remaining and when their time is up. Speakers are then to return to their seats and no further comments will be permitted.
- In accordance with State Law, remarks during public comment are to be limited to subjects within the Authority's jurisdiction. Remarks on other agenda items will be limited to those items.
- Remarks from those seated or standing in the back of the board room will not be permitted. All those wishing to speak, including Commissioners and Staff, need to be recognized by the Authority President before speaking.

ORDER OF BUSINESS

The Commission meeting begins at 2:00 p.m. with Closed Session Public Comment and Closed Session, followed by Public Comment and the Open Session Meeting.

(Sign language interpreters, communication access real-time transcription, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. Due to difficulties in securing Sign Language Interpreters, five or more business days' notice is strongly recommended.)

CALL TO ORDER (OPEN SESSION) - 2:00 P.M.

ROLL CALL

Loveridge, Bowman, Hagman, Gouw, President Wapner

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

The Public Comment portion of the Commission meeting is limited to a maximum of 3 minutes for each Public Comment. Under provisions of the Brown Act, the Commission is prohibited from taking action on oral requests.

AGENDA REVIEW/ANNOUNCEMENTS

The Chief Executive Officer will go over all updated materials and correspondence received after the Agenda was distributed to ensure Commissioners have received them.

1. INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST

Agenda item contractors, subcontractors and agents may require member abstentions due to conflict of interests and financial interests. Commission Member abstentions shall be stated under this item for recordation on the appropriate item.

CONSENT CALENDAR

All matters listed under CONSENT CALENDAR will be enacted by one motion in the form listed below. There will be no separate discussion on these items prior to the time Commission votes on them, unless a member of the Commission requests a specific item be removed from the Consent Calendar for a separate vote.

Each member of the public wishing to address the Commission on items listed on the Consent Calendar will be given a total of 3 minutes.

2. APPROVAL OF MINUTES

That the Ontario International Airport Authority (OIAA) Commission approve minutes for the OIAA regular meeting on June 23, 2022, approving the same as on file with the Secretary/Assistant Secretary.

3. CASH DISBURSEMENT REPORT (BILLS/PAYROLL)

That the Ontario International Airport Authority (OIAA) Commission receive the Cash Disbursement Report including bills and payroll from June 1 through June 30, 2022.

4. ADOPTION OF A RESOLUTION MAKING FINDINGS AND DETERMINATIONS UNDER ASSEMBLY BILL NO. 361 TO CONTINUE AUTHORIZATION OF VIRTUAL MEETINGS OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY FOR A PERIOD OF 30 DAYS

That the Ontario International Airport Authority (OIAA) Commission adopt a Resolution making findings and determinations under Assembly Bill 361 (AB 361) to authorize staff to continue to conduct virtual-only Commission and Committee meetings, in response to COVID-19.

RESOLUTION NO. 2022 -16

A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT
AUTHORITY AUTHORIZING REMOTE TELECONFERENCE MEETINGS
BY THE COMMISSION AND ALL COMMITTEES IN ACCORDANCE
WITH ASSEMBLY BILL 361 FOR A PERIOD OF THIRTY DAYS

5. ONTARIO INTERNATIONAL AIRPORT AUTHORITY COMMISSION APPROVAL OF STIPENDS AS REQUIRED BY AUTHORITY BYLAWS

That the Ontario International Airport Authority (OIAA) Commission approve additional stipends per Article IV, Section 6 of the Authority's Bylaws.

6. VENDING AND ANCILLARY SERVICES CONTRACT AWARD TO DEPENDABLE BREAKROOM SOLUTIONS INC.

That the Ontario International Airport Authority (OIAA) Commission approve the award of a vending concession agreement with Dependable Breakroom Solutions Inc.

7. AUTHORIZE AN INCREASE TO THE HILTACHK MARKETING GROUP CONTRACT

That the Ontario International Airport Authority (OIAA) Commission authorize the increase of the contract amount with Hiltachk Marketing Group from \$2,875,000 to \$4,875,000.

8. APPROVE AND AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO EXECUTE AN AGREEMENT WITH NUCKLES OIL COMPANY DBA MERIT OIL COMPANY FOR THE PURCHASE AND DELIVERY OF UNLEADED AND DIESEL FUELS AT VARIOUS LOCATIONS AT ONTARIO INTERNATIONAL AIRPORT

That the Ontario International Airport Authority (OIAA) Commission authorize the Chief Executive Officer (CEO) to enter into an agreement with Nuckles Oil Company dba Merit Oil Company for the purchase and delivery of unleaded and diesel fuel at Ontario International Airport (ONT), under the same terms and conditions as the County of San Bernardino's Request for Proposal and Contract No. AGECCY22-PURC-4372, for an amount not to exceed \$200,000 annually, over the term of the contract beginning July 21, 2022, through June 14, 2027.

9. APPROVAL OF CONTRACT WITH COFFMAN SPECIALTIES INC. FOR THE RUNWAY 8R-26L REHABILITATION AND CONNECTING TAXIWAYS PROGRAM

That the Ontario International Airport Authority (OIAA) Commission authorize the Chief Executive Officer (CEO) to execute a contract with Coffman Specialties, Inc. in the amount of \$29,151,285.00 for Year 1 construction of the Runway 8R-26L Rehabilitation and Connecting Taxiways Program.

10. AUTHORIZE THE CEO TO NEGOTIATE AND SIGN AN AMENDMENT TO THE AGREEMENT BETWEEN OIAA AND ONT-TEC, TO ALLOW ONT-TEC TO PERFORM WORK ON APPROVED OIAA PROJECTS AND TO ESTABLISH PURCHASING AUTHORITY UNDER THE AMENDED AGREEMENT

That the Ontario International Airport Authority (OIAA) Commission authorize the CEO to negotiate an amendment to OIAA's contract with ONT-TEC to work on approved OIAA Projects and establish expenditure authority under the contract.

11. ORGANIZATIONAL ENHANCEMENT

That the Ontario International Airport Authority (OIAA) Commission approve one new OIAA Staff position.

ADMINISTRATIVE REPORTS/DISCUSSION/ACTION

12. BOARD DIRECTION REGARDING CONCESSIONS

That the Ontario International Airport Authority (OIAA) Commission provide direction regarding concessions at terminals.

MANAGEMENT REPORT

Executive Office

COMMISSION MATTERS

President Wapner

Vice President Loveridge

Secretary Bowman

Commissioner Hagman

Commissioner Gouw

ADJOURNMENT

AFFIDAVIT OF POSTING

I, Norma I. Alley, MMC, Board Clerk of the Ontario International Airport Authority (OIAA), do hereby declare under penalty of perjury that the foregoing agenda has been posted at the administrative office and on the OIAA website in compliance to the Brown Act.

Date Posted: July 20, 2022 Time posted: 2:00 P.M.

Signature: _____

Norma I. Alley
Norma I. Alley, MMC

Ontario International Airport Authority Board Clerk



DATE: JULY 21, 2022

SECTION: AGENDA REVIEW/ANNOUNCEMENTS

SUBJECT: RELATIVE TO POSSIBLE CONFLICT OF INTEREST

RECOMMENDED ACTION(S): Declare Conflict of Interest pertaining to agenda items and contractors/subcontractors may require member abstentions due to possible conflicts of interest.

BACKGROUND: In accordance with California Government Code 84308, members of the Ontario International Airport Authority may not participate in any action concerning a contract where they have received a campaign contribution of more than \$250 in the prior twelve (12) months and from an entity or individual if the member knows or has reason to know that the participant has a financial interest, except for the initial award of a competitively bid public works contract. This agenda contains recommendations for action relative to the following contractors:

Item No	Principals & Agents	Subcontractors
6	Dependable Breakroom Solution	<ul style="list-style-type: none">• None
7	Hiltack Marketing Group	<ul style="list-style-type: none">• None
8	Nuckles Oil Company, dba Merit Oil Company	<ul style="list-style-type: none">• None
10	ONT-TEC	<ul style="list-style-type: none">• None

STAFF MEMBER PRESENTING: Chief Executive Officer Atif Elkadi

Department: Clerk's Office Submitted to OIAA: July 21, 2022

**ONTARIO INTERNATIONAL AIRPORT AUTHORITY
REGULAR COMMISSION MEETING
MINUTES
JUNE 23, 2022**

CALL TO ORDER

President Wapner called the Ontario International Airport Authority Commission meeting to order at 2:00 p.m.

ROLL CALL

PRESENT: Commissioners: Jim W. Bowman, Julia Gouw, and Alan D. Wapner

ABSENT: Commissioners: Ronald O. Loveridge and Curt Hagman

Also present were Chief Executive Officer Atif Elkadi, General Counsel Lori D. Balance, Assistant General Counsel Kevin P. Sullivan, and Board Clerk Norma I. Alley, MMC.

A quorum of the Board of Commissioners were present.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was performed.

PUBLIC COMMENT

Board Clerk Norma Alley noted Mr. Richard Sherman provided written comment, which was entered into the record.

AGENDA REVIEW/ANNOUNCEMENT

No announcements were made.

1. CONFLICT OF INTEREST

Commissioner Hagman and Commissioner Bowman report their conflict of interest on Item No. 10 pertaining to the procurement of the heavy duty trucks.

CONSENT CALENDAR

2. APPROVAL OF MINUTES

Minutes for the Ontario International Airport Authority regular meeting on May 26, 2022, approving the same as on file with the Secretary/Assistant Secretary.

3. BILLS/PAYROLL

Bills May 1 through May 31, 2022, and Payroll May 1 through May 31, 2022.

4. ONTARIO INTERNATIONAL AIRPORT AUTHORITY COMMISSION APPROVAL OF STIPENDS AS REQUIRED BY AUTHORITY BYLAWS

The Ontario International Airport Authority Commission approved eight (8) additional stipends per Article IV, Section 6 of the Authority's Bylaws.

5. ADOPTION OF A RESOLUTION MAKING FINDINGS AND DETERMINATIONS UNDER ASSEMBLY BILL NO. 361 TO CONTINUE AUTHORIZATION OF VIRTUAL MEETINGS OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY FOR A PERIOD OF 30 DAYS

The the Ontario International Airport Authority (OIAA) Commission adopted a Resolution making findings and determinations under Assembly Bill 361 (AB 361) to authorize staff to continue to conduct virtual-only Commission and Committee meetings, in response to COVID-19.

RESOLUTION NO. 2022-11: A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY AUTHORIZING REMOTE TELECONFERENCE MEETINGS BY THE COMMISSION AND ALL COMMITTEES IN ACCORDANCE WITH ASSEMBLY BILL 361 FOR A PERIOD OF THIRTY DAYS

6. APPROVE A THIRD AMENDMENT WITH ENVIROSUITE (FORMERLY EMS BRUEL & KJAER, INC.) TO CONTINUE MAINTENANCE AND SUPPORT SERVICES FOR THE AIRPORT NOISE AND OPERATIONS MONITORING SYSTEM AT ONTARIO INTERNATIONAL AIRPORT

The Ontario International Airport Authority (OIAA) authorized the Chief Executive Officer to execute a third amendment between the Ontario International Airport Authority (OIAA) and Envirosuite (formerly EMS Bruel & Kjaer, Inc.) to extend the existing contract for one year in the amount of \$157,500.

7. APPROVE AN AUTHORITY INCREASE FOR ELEVATORS ETC., LP, FOR ELEVATOR AND ESCALATOR MAINTENANCE AT ONTARIO INTERNATIONAL AIRPORT

The Ontario International Airport Authority (OIAA) Commission authorized the Chief Executive Officer (CEO) to increase the existing OIAA Contract No. SCONT-000195 with Elevators Etc., LP for the maintenance of elevators and escalators for an amount of \$50,000.

8. AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO EXECUTE A CONCESSION AGREEMENT WITH GALLEANO WINERY FOR A FOOD AND BEVERAGE OUTLET IN TERMINAL 2 AT ONTARIO INTERNATIONAL AIRPORT

The Ontario International Airport Authority (OIAA) authorized the Chief Executive Officer (CEO) to execute a (10) year concession agreement with two (2) five-year options to extend the concession agreement with Galleano Winery to build a concession location in Terminal 2, Spaces 2174 & 2191, to provide food and beverage services at Ontario International Airport (ONT).

9. AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO APPROVE THE SECOND CONTRACT EXTENSION FOR JACOBS PROJECT MANAGEMENT AND ONTARIO AVIATION GROUP ON-CALL CONSTRUCTION MANAGEMENT AND RELATED SERVICES AT THE ONTARIO INTERNATIONAL AIRPORT

The Ontario International Airport Authority (OIAA) authorized the Chief Executive Officer (CEO) to approve contract extensions through to December 31, 2022, for Jacobs Project Management, Ontario Aviation Group and PPM Group, Inc. for On-Call construction management and related services at Ontario International Airport (ONT).

10. AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO EXECUTE A FUNDING AGREEMENT WITH THE COUNTY OF SAN BERNARDINO TOWARDS TERMINAL CLOSED CIRCUIT TELEVISION (CCTV) UPGRADE PROJECT

The Ontario International Airport Authority (OIAA) approved funding agreement 2022-23 between the OIAA and the County of San Bernardino for \$500,000 for upgrade of the current terminal Closed Circuit Television (CCTV) system.

MOTION: Moved by Commissioner Gouw, seconded by Secretary Bowman, to approve the Consent Calendar, including Resolution 2022-11, and carried by a 3 Yes/0 No/2 Absent (Hagman/Loveridge) vote.

ADMINISTRATIVE DISCUSSION/ACTION/REPORT

11. ONTARIO INTERNATIONAL AIRPORT AUTHORITY COMMISSION (1) APPROVAL AND CERTIFICATION OF THE FINAL SUPPLEMENTAL ENVIRONMENTAL IMPACT REPORT, THE MITIGATION MONITORING AND REPORTING PROGRAM, RELATED CEQA FINDINGS, AND A STATEMENT OF OVERRIDING CONSIDERATIONS, FOR THE REHABILITATION OF RUNWAY 8R-26L AND ASSOCIATED AIRFIELD IMPROVEMENTS PROJECT AT ONTARIO INTERNATIONAL AIRPORT, AND (2) APPROVAL OF THE REHABILITATION OF RUNWAY 8R-26L AND ASSOCIATED AIRFIELD IMPROVEMENTS PROJECT AT ONTARIO INTERNATIONAL AIRPORT

The Ontario International Airport Authority Commission adopted:

RESOLUTION NO. 2022-12: A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY TO APPROVE AND CERTIFY THE FINAL SUPPLEMENTAL ENVIRONMENTAL IMPACT REPORT, THE MITIGATION MONITORING AND REPORTING PROGRAM, RELATED CEQA FINDINGS, AND A STATEMENT OF OVERRIDING CONSIDERATIONS, FOR THE REHABILITATION OF RUNWAY 8R-26L AND ASSOCIATED AIRFIELD IMPROVEMENTS AT ONTARIO INTERNATIONAL AIRPORT

And

RESOLUTION NO. 2022-13: A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY TO APPROVE THE REHABILITATION OF RUNWAY 8R-26L AND ASSOCIATED AIRFIELD IMPROVEMENTS AT ONTARIO INTERNATIONAL AIRPORT

Assistant Legal Counsel Kevin Sullivan provided the staff report and fielded questions by the Board.

President Wapner opened public comment.

Board Clerk Norma Alley noted written testimony had been received and entered into the record.

Mr. Paul Clark testified on this matter.

Ms. Kimberly Dillbeck testified on this matter.

Hearing no one further, President Wapner closed the public comments.

Assistant Legal Counsel Kevin Sullivan fielded questions and addressed comments by the public and Board.

MOTION: Moved by Commissioner Gouw, seconded by Secretary Bowman, to approve Resolution No. 2022-12 and carried by a 3 Yes/0 No/2 Absent (Hagman/Loveridge) vote.

MOTION: Moved by Secretary Bowman, seconded by Commissioner Gouw, to approve Resolution No. 2022-13 and carried by a 3 Yes/0 No/2 Absent (Hagman/Loveridge) vote.

12. PROPOSED OPERATING BUDGET FYE JUNE 30, 2023

The Ontario International Airport Authority (OIAA) Commission approved the FY 2023 Operating Budget.

RESOLUTION NO. 2022-14: A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY COMMISSION APPROVING THE ANNUAL OPERATING BUDGET FOR FISCAL YEAR 2022-23

Chief Executive Officer Atif Elkadi presented the staff report and fielded questions from the Board.

President Wapner called for public comment. Seeing no one come forward, he closed the public comment.

MOTION: Moved by Secretary Bowman, seconded by Commissioner Gouw, to approve Resolution No. 2022-14 and carried by a 3 Yes/0 No/2 Absent (Hagman/Loveridge) vote.

13. PROPOSED CAPITAL IMPROVEMENT PROGRAM BUDGET FYE JUNE 30, 2023

The Ontario International Airport Authority (OIAA) Commission approved the FY 2023 Capital Improvement Program and Budget Authorization.

RESOLUTION NO. 2022-15: A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY COMMISSION APPROVING THE ANNUAL CAPITAL BUDGET FOR FISCAL YEAR 2022-23

Chief Executive Officer Atif Elkadi presented the staff report and fielded questions from the Board.

President Wapner called for public comment. Seeing no one come forward, he closed the public comment.

MOTION: Moved by Commissioner Gouw, seconded by Secretary Bowman, to approve Resolution No. 2022-15 and carried by a 3 Yes/0 No/2 Absent (Hagman/Loveridge) vote.

MANAGEMENT REPORT

CEO Elkadi provided updates on passenger traffic numbers and changes to flights.

COMMISSIONER MATTERS

President Wapner requested a discussion item regarding concessions on a future agenda.

Secretary Bowman thanked staff for all their hard work on the balanced budget.

Commissioner Gouw had no comments.

ADJOURNMENT

President Wapner adjourned the Ontario International Airport Authority Commission meeting at 2:26 p.m.

RESPECTFULLY SUBMITTED:

APPROVED:

NORMA I. ALLEY, MMC, BOARD CLERK

ALAN D. WAPNER, PRESIDENT



DATE: JULY 21, 2022

SECTION: CONSENT CALENDAR

SUBJECT: ADOPTION OF A RESOLUTION MAKING FINDINGS AND DETERMINATIONS UNDER ASSEMBLY BILL NO. 361 TO CONTINUE AUTHORIZATION OF VIRTUAL MEETINGS OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY FOR A PERIOD OF 30 DAYS

RELEVANT STRATEGIC OBJECTIVE: Invest in ONT

RECOMMENDED ACTION(S): That the Ontario International Airport Authority (OIAA) Commission adopt a Resolution making findings and determinations under Assembly Bill 361 (AB 361) to authorize staff to continue to conduct virtual-only Commission and Committee meetings, in response to COVID-19.

BACKGROUND: Governor Newsom declared a state of emergency for California due to the COVID-19 virus on March 4, 2020. On March 12, 2020, the Governor issued Executive Orders relaxing some provisions of the Brown Act meeting requirements to allow remote meetings without legislative body members physically present at the meeting location. The OIAA Commission began conducting meetings virtually on March 26, 2020. The Executive Orders expired September 30, 2021, and the OIAA Commission resumed in-person meetings on October 28, 2021.

The Governor signed Assembly Bill 361 on September 17, 2021, allowing local agency legislative bodies to continue to hold meetings remotely through December 31, 2023, provided local agencies comply with specified requirements. The purpose of Assembly Bill 361 is to improve public access to local agency meetings during the COVID-19 pandemic by allowing broader remote meeting options.

As of December 20, 2021, the Center for Disease Control and Prevention has stated the Omicron variant is expected to result in a rapid increase in infections in the United States. As of December 31, 2021, the California Department of Public Health has evidenced emergency conditions related to the Omicron variant, including ongoing COVID-19 cases, hospitalizations, and deaths.

STAFF MEMBER PRESENTING: Chief Executive Officer Atif Elkadi

Department: Administration

Submitted to OIAA: July 21, 2022

Approved: _____

Continued to: _____

Denied: _____

Chief Executive Officer Approval: 

A legislative body member may hold a meeting remotely without needing to comply with the teleconferencing requirements of the Brown Act if:

1. Either a state of emergency remains active, or state or local officials have imposed or recommended measures to promote social distancing.

And

2. The legislative body makes the following findings by majority vote within the last 30 days (vote may occur at that meeting): (A) The legislative body has reconsidered the circumstances of the state of emergency. (B) Any of the following circumstances exist: (i) The state of emergency continues to directly impact the ability of the members to meet safely in person. (ii) State or local officials continue to impose or recommend measures to promote social distancing.
3. The legislative body continues to make the determinations in Item 2 every 30 days thereafter the initial determination.

The Commission adopted Resolution 2022-01 on January 7, 2022, and subsequently each month, making findings to hold remote meetings in accordance with AB 361, and may continue to extend the authorization in additional thirty (30) day increments for the duration of the declared emergency, or until the Commission decides to return to in-person meetings, or otherwise complies with the regular remote meeting requirements of the Brown Act.

If the Commission does not continue to adopt the Resolution to make the findings required for remote participation per Assembly Bill 361, the Brown Act rules regarding teleconferencing would apply for remote participation. Under the Brown Act rules, the Commission may hold remote meetings provided the meeting meets the following criteria:

- A majority of the Commission members participate in the meeting from locations within the jurisdiction boundaries.
- The meeting notice and agenda identify the teleconference locations, including full address and room number.
- The meeting agendas are posted at each teleconference location at least 72 hours before a regular meeting.
- The public has access to each teleconference location, including hotel room or residence, and each location has the technology, such as a speakerphone, to allow the public to participate in the meeting.
- The agenda must provide the opportunity for the public to address the legislative body directly at each teleconference location.
- The legislative body conducts all votes by roll call.

The adoption of the proposed Resolution would continue to authorize Commission and its Committee meetings to be conducted virtually through August 22, 2022. In order to comply with Assembly Bill 361, the attached Resolution needs to be renewed within 30-day intervals in order to allow for continued virtual meetings. The adoption of the Resolution will also apply to Commission Standing Committees, thus authorizing the Committees to meet virtually as well.

If adopted to continue virtual meetings, it is anticipated staff will return with another Resolution the proceeding month, to re-evaluate at that time and determine if future meetings will be held virtually or in person.

FISCAL IMPACT SUMMARY: N/A

CEQA COMPLIANCE AND LAND USE APPROVALS: N/A

PRIOR COMMISSION ACTION: N/A

STAFFING IMPACT (# OF POSITIONS): N/A

IMPACT ON OPERATIONS: N/A

EXHIBITS & ATTACHMENTS: Attachment A – Proposed Resolution

The Agenda Report references the terms and conditions of the recommended actions and request for approval. Any document(s) referred to herein and that are not attached or posted online may be reviewed prior to or following scheduled Commission meetings in the Office of the Clerk of the Commission. Office hours are 8:30 a.m. to 5:00 p.m., Monday through Friday, although these hours and review procedures may be modified due to COVID-19 precautions. In that case, the documents may be requested by email at clerk@flyontario.com.

This Agenda Report has been reviewed by OIAA General Counsel.

RESOLUTION NO. 2022-16

A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT
AUTHORITY AUTHORIZING REMOTE TELECONFERENCE
MEETINGS BY THE COMMISSION AND ALL COMMITTEES IN
ACCORDANCE WITH ASSEMBLY BILL 361 FOR A PERIOD OF
THIRTY DAYS

WHEREAS, COVID-19 (also known as the “Coronavirus Disease”) is a respiratory disease that has spread across the globe, with hundreds of thousands of confirmed cases in California, including San Bernardino County; and

WHEREAS, social distancing measures decrease the chance of spread of COVID-19; and

WHEREAS, the Ontario International Airport Authority (OIAA) is committed to preserving and nurturing public access and participation in meetings of the Commission; and

WHEREAS, all meetings of OIAA’s legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the Commission’s legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), authorizes remote teleconference meetings by a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625; and

WHEREAS, on March 4, 2020, the Governor proclaimed a state of emergency, which covers the entire state; and

WHEREAS, Government Code Section 54953(e)(3)(A-B) added by AB 361 provides an alternative to having public meetings in accordance with Government Code Section 54953(b)(3) when the OIAA has reconsidered the circumstances of the COVID-19 state of emergency and that the following circumstances exist:

1. The state of emergency as a result of COVID-19 continues to directly impact the ability of the members of the Commission to meet safely in person; or
2. State or local officials continue to recommend measures to promote social distancing.

WHEREAS, Government Code Section 54953(e) *et seq.* further requires that state or local officials have imposed or recommended measures to promote social distancing or the legislative body finds that meeting in person would present an imminent risk to the health or safety of attendees; and

WHEREAS, as of December 20, 2021, the Center for Disease Control and Prevention has stated the Omicron variant is expected to result in a rapid increase in infections in the United States; and

WHEREAS, such conditions under Government Code Section 54953(e)(3)(A-B) now exist in the general area surrounding the Ontario Airport in that:

- (i) State officials recommend social distancing measures (CalOSHA (December 16, 2021) COVID-19 Prevention Emergency Temporary Standards What Employers Need to Know About the December 16 Standards) and
- (ii) Emergency conditions evidenced by COVID-19 and its variants create ongoing COVID-19 cases, hospitalizations, and deaths and meeting in person would present imminent risk to health or safety of attendees (California Department of Public Health (December 31, 2021) State Officials Announce Latest COVID-19 Facts); and

WHEREAS, the OIAA affirms that it will allow for observation and participation by Commissioners and the public via Zoom in an effort to protect the constitutional and statutory rights of all attendees; and

WHEREAS, the OIAA approved Resolution 2022-11 at their regular meeting on June 23, 2022, authorizing virtual meetings of the Commission and Committee meetings in accordance with AB 361; and

WHEREAS, Government Code Section 54953 (e)(3) requires that the OIAA review the need and make findings for continuing the teleconferencing procedures as authorized by AB 361 at least once every thirty days.

NOW, THEREFORE, THE COMMISSION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. The above recitals are true and correct and are incorporated herein by this reference.

Section 2. The OIAA finds that the state of emergency conditions related to COVID-19 as set forth in the Governor's Proclamation of a State of Emergency referenced above are on-going.

Section 3. The OIAA further finds that state officials recommend social distancing measures because conditions causing imminent risk to attendees as described above exist.

Section 4. The OIAA recognizes and affirms the existence and conditions of a state of emergency as proclaimed by the Governor, and affirms, authorizes, and proclaims the existence of a local emergency throughout the general area surrounding the Ontario Airport.

Section 5. The OIAA finds that the state of emergency as a result of COVID-19 continues to directly impact the ability of members of the Commission to meet safely in person and such fact creates an imminent health risk to such members.

Section 6. The OIAA authorizes the Commission and its Committees to conduct their meetings without compliance with Government Code section 54953(b)(3), and to instead comply with the remote meeting requirements as authorized by Government Code section 54953(e) *et seq.*

Section 7. The Chief Executive Officer, or his designee, and the Board Clerk of Ontario International Airport Authority are authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 8. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) August 22, 2022, or such time the Commission adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of Ontario International Airport Authority may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED, APPROVED, AND ADOPTED at a special meeting this 21st day of July, 2022.

ALAN D. WAPNER
OIAA PRESIDENT

ATTEST:

SECRETARY/ASSISTANT SECRETARY

APPROVED AS TO LEGAL FORM:

LORI D. BALLANCE
GENERAL COUNSEL

STATE OF CALIFORNIA)
COUNTY OF SAN BERNARDINO)
CITY OF ONTARIO)

I, Norma I. Alley, MMC, Secretary of the Ontario International Airport Authority, DO
HEREBY CERTIFY that foregoing Resolution No. 2022-16 was duly passed and adopted
by the Commission of the Ontario International Airport Authority at their special meeting
held on July 21, 2022, by the following roll call vote, to wit:

AYES: COMMISSIONERS:

NOES: COMMISSIONERS:

ABSENT: COMMISSIONERS:

SECRETARY/ASSISTANT SECRETARY

(SEAL)

The foregoing is the original of Resolution No. 2022-16 duly passed and adopted by the
Commission of the Ontario International Airport Authority at their special meeting held
July 21, 2022.

SECRETARY/ASSISTANT SECRETARY

(SEAL)



DATE: JULY 21, 2022

SECTION: CONSENT CALENDAR

SUBJECT: ONTARIO INTERNATIONAL AIRPORT AUTHORITY COMMISSION APPROVAL OF STIPENDS AS REQUIRED BY AUTHORITY BYLAWS

RELEVANT STRATEGIC OBJECTIVE: Invest in ONT, Plan for the Future, and Master the Basics

RECOMMENDED ACTION(S): That the Ontario International Airport Authority Commission approve additional stipends per Article IV, Section 6 of the Authority’s Bylaws.

FISCAL IMPACT AND SOURCE OF FUNDS: OIAA operating revenue.

BACKGROUND: Article IV, Section 6 of the Authority’s Bylaws states as follows:

“No salary: Reimbursement for Expenses; Stipends. The members of the Commission shall receive no salary but shall be reimbursed for necessary expenses (including mileage in accordance with standard IRS mileage reimbursement rates) incurred in the performance of their duties. Additionally, Commissioners will receive a stipend in the amount of one hundred fifty dollars (\$150.00) for attendance at each Commission meeting, standing committee meeting, ad hoc committee meeting, and any Authority-related business function. A maximum of six (6) stipends are permitted per month. An additional two (2) stipends are permitted with prior approval of the President. More than eight (8) stipends per month will require approval by the full Commission.”

During the month of June 2022, President Wapner attended seven (7) additional Authority-related business functions. Full Commission approval is needed to approve payment of these additional stipends.

STAFF MEMBER PRESENTING: Chief Executive Officer Atif Elkadi

Department: Clerk’s Office

Submitted to OIAA: July 21, 2022

Approved: _____

Continued to: _____

Denied: _____

Chief Executive Officer Approval:  _____

CEQA COMPLIANCE: Exclusion from the definition of “project”: The creation of government funding mechanisms or other government fiscal activities which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment. (CEQA Guidelines §15378(b)(4).)

PRIOR COMMISSION ACTION: On December 8, 2016, the OIAA Commission adopted Resolution No. 2016-14 approving and adopting the OIAA Bylaws.

STAFFING IMPACT (# OF POSITIONS): N/A

IMPACT ON OPERATIONS: N/A

ATTACHMENTS: N/A

COMMITTEE RECOMMENDATION: N/A

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This Agenda Report has been reviewed by OIAA General Counsel.



DATE: JULY 21, 2022

SECTION: CONSENT CALENDAR

SUBJECT: VENDING AND ANCILLARY SERVICES CONTRACT AWARD TO DEPENDABLE BREAKROOM SOLUTIONS INC.

RELEVANT STRATEGIC OBJECTIVE: Invest in ONT and Plan for the Future

RECOMMENDED ACTION(S): That the Ontario International Airport Authority (OIAA) Commission approve the award of a vending concession agreement with Dependable Breakroom Solutions Inc.

FISCAL IMPACT SUMMARY: There may be some minor modifications of space and water/electric connections to the proposed sites.

BACKGROUND: In January 2022 the OIAA released a Request for Proposals (RFP) for Vending and Ancillary Services for the Ontario Airport Campus. The proposed sites made available covered the Administration Building, Maintenance Yard, Terminal 2, Terminal 4 and the CONRAC. This effort established a competitive bid process to enhance the vending offerings for the Airport staff, vendors, and passengers.

PROCUREMENT: An RFP was issued on Friday, January 28th, on PlanetBids and the OIAA received four (4) qualified proposals. The RFP team reviewed and graded all four (4) firms and shortlisted two (2) firms for interviews. Both firms presented various options and combined can offer a wide variety of vending offerings.

CEQA COMPLIANCE AND LAND USE APPROVALS: N/A

STAFF MEMBER PRESENTING: Chief Executive Officer Atif Elkadi

Department: Commercial

Submitted to OIAA: July 21, 2022

Approved: _____

Continued to: _____

Denied: _____

Chief Executive Officer Approval:  _____

STAFFING IMPACT (# OF POSITIONS): N/A

IMPACT ON OPERATIONS: N/A

SCHEDULE: The contract will be executed upon board approval with a targeted commencement date of August 1, 2022.

ATTACHMENTS: N/A

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This Agenda Report has been reviewed by OIAA General Counsel.



DATE: JULY 21, 2022
SECTION: CONSENT CALENDAR
SUBJECT: AUTHORIZE AN INCREASE TO THE HILTACHK MARKETING GROUP CONTRACT

RELEVANT STRATEGIC OBJECTIVE: Master the Basics and Invest in ONT

RECOMMENDED ACTION(S): That the Ontario International Airport Authority (OIAA) Commission authorize the increase of the contract amount with Hiltachk Marketing Group from \$2,875,000 to \$4,875,000.

FISCAL IMPACT SUMMARY: Funding for this contract increase is included in the approved June 30, 2023, adopted budget, including marketing media buys.

BACKGROUND: The Ontario International Airport Authority (OIAA/Authority) entered into a one-year contract with the Hiltachk Marketing Group beginning December 17, 2020, with two one-year extensions. The contract provides marketing support to the Authority and arranges for the execution of advertising through media marketing buys on OIAA's behalf.

The Authority has seen a huge success in our general media spend thus far and seeks to support the new ACIP plan for both domestic and international carriers. The need for consistent media and strategic marketing is paramount to the success of the ONT brand and air service development, as we position the airport to capture even more of our inbound and outbound audiences. This plan is crucial to reclaiming the trajectory of growth, increased awareness, and conversion of passenger purchasing behavior that assists in revenue increases over time. The airport requires marketing and advertising media buying to assist in raising awareness of ONT products and services, to reinforce and build brand loyalty, and to maintain competitive positioning within the industry.

STAFF MEMBER PRESENTING: Chief Executive Officer Atif Elkadi

Marketing & Submitted to OIAA: July 21, 2022
Department: Communications Approved:
Chief Executive Continued to:
Officer Approval: [Signature] Denied:

In June 2022 the Board of Commissioners approved the OIAA budget FYE June 30, 2023, which included a media buy of \$2,000,000. Management is requesting authorization of a \$2,000,000 increase to the Hiltachk Marketing Group contract, bringing the maximum expenditure authority under the contract to \$4,875,0000.

PROCUREMENT: The Ontario International Airport Authority (OIAA/Authority) entered into a one-year contract with the Hiltachk Marketing Group for \$300,000 beginning December 17, 2020, with two one-year extensions, with additional contract authority of \$300,000 annually. On March 25, 2021, the Board of Commissioners authorized a contract amendment to increase the contract by \$775,000 to \$1,075,000. On November 23, 2021 the Board approved a \$1,500,000 increase to the total amount of the contract, bringing the maximum total contract amount to \$2,575,000. On December 2, 2021, the OIAA exercised its option to extend the contract by one-year to December 16, 2022, and to increase the contract by \$300,000, to \$2,875,000.

CEQA COMPLIANCE AND LAND USE APPROVALS: N/A

STAFFING IMPACT (# OF POSITIONS): N/A

IMPACT ON OPERATIONS: N/A

SCHEDULE: N/A

ATTACHMENTS: N/A

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This Agenda Report has been reviewed by OIAA General Counsel.



DATE: JULY 21, 2022

SECTION: CONSENT CALENDAR

SUBJECT: APPROVE AND AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO EXECUTE AN AGREEMENT WITH NUCKLES OIL COMPANY DBA MERIT OIL COMPANY FOR THE PURCHASE AND DELIVERY OF UNLEADED AND DIESEL FUELS AT VARIOUS LOCATIONS AT ONTARIO INTERNATIONAL AIRPORT

RELEVANT STRATEGIC OBJECTIVE: Invest in ONT

RECOMMENDED ACTION(S): That the Ontario International Airport Authority (OIAA) authorize the Chief Executive Officer (CEO) to enter into an agreement with Nuckles Oil Company, dba Merit Oil Company, for the purchase and delivery of unleaded and diesel fuel at Ontario International Airport (ONT), under the same terms and conditions as the County of San Bernardino’s Request for Proposal and Contract No. AGECCY22-PURC-4372, for an amount not to exceed \$200,000 annually, over the term of the contract beginning July 21, 2022, through June 14, 2027.

FISCAL IMPACT SUMMARY: Funding for this agreement is requested in the FY 2023 Budget. Funding for subsequent years will be requested through the annual budget process.

BACKGROUND: The existing fuel piggyback contract ended June 14, 2022. A consistent method of procuring unleaded and diesel fuels from a reliable source at competitive pricing is imperative and maintaining an operational fleet within OIAA. Unleaded and diesel fuels are required for the ONT Airport Rescue and Firefighting (ARFF) rigs and equipment; Police vehicles; vehicles to OIAA staff as well as pool vehicles; Airfield Operation vehicles operated by TBI; vehicles and equipment operated by JBT to perform maintenance services; and Masters Landscape vehicles, field mowers and equipment. In addition, periodic fuel deliveries are required to fuel back-up generators at Terminals 2 and 4 and the Airfield.

STAFF MEMBER PRESENTING: Chief Executive Officer Atif Elkadi

Department: Maintenance

Submitted to OIAA: July 21, 2022

Approved: _____

Continued to: _____

Denied: _____

Chief Executive Officer Approval:  _____

PROCUREMENT: The option to piggyback on the existing County of San Bernardino, with Nuckles Oil Company dba Merit Oil Company, offers the OIAA competitive pricing for both unleaded and diesel fuels, which represents a streamlined procurement approach that complies with government procurement statutes for competitive bidding. The requested contract amount is based on prior and anticipated annual expenditures. The requested authority is necessary to ensure that the OIAA has a stable and secured supply of fuel to service fleet vehicles and equipment for the day-to-day operations at the airport as well as to ensure ARFF and Police equipment are available/ready in the event of an emergency.

CEQA COMPLIANCE AND LAND USE APPROVALS: N/A

STAFFING IMPACT (# OF POSITIONS): N/A

IMPACT ON OPERATIONS: N/A

SCHEDULE: N/A

ATTACHMENTS: Attachment A – Agreement with Merit Oil Co

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This Agenda Report has been reviewed by OIAA General Counsel.



DATE: JULY 21, 2022

SECTION: CONSENT CALENDAR

SUBJECT: APPROVAL OF CONTRACT WITH COFFMAN SPECIALTIES INC. FOR THE RUNWAY 8R-26L REHABILITATION AND CONNECTING TAXIWAYS PROGRAM

RELEVANT STRATEGIC OBJECTIVES: Plan for the Future and Invest in ONT

RECOMMENDED ACTION(S): That the Ontario International Airport Authority (OIAA) Commission authorize the Chief Executive Officer (CEO) to execute a contract with Coffman Specialties, Inc. in the amount of \$29,151,285.00 for Year 1 construction of the Runway 8R-26L Rehabilitation and Connecting Taxiways Program.

FISCAL IMPACT SUMMARY: The cost for this project is accounted for in the OIAA Fiscal Year 2022-2023 capital budget. The construction contract amount of \$29,151,285 includes \$28,960,000 for the base bid and \$191,285 for the bid alternate. A 10 percent contingency in the amount of \$2,915,128.50 is also budgeted but not included in the contract amount. This contract amount is to be paid with a combination of the FAA Airport Improvement Program (AIP) supplemental and entitlement grant funds, \$25,072,732.00, and OIAA appropriations in the amount of \$4,078,553.00.

BACKGROUND: The Runway 8R-26L Rehabilitation and Connecting Taxiways Program FY22 Bid Schedule 100 and 200 project will reconstruct portions of Taxiways, K, L, Q, and P. The project includes erosion and sediment control, associated demolition, pavement removal, grading, full strength pavement and shoulder pavement construction, pavement jointing, installation of pavement markings, electrical modifications to taxiway lighting, circuit layouts and modifications, and storm drainage design. The new airfield lighting vault (South) with connection to existing duct banks and circuitry will also be constructed.

STAFF MEMBER PRESENTING: Chief Executive Officer Atif Elkadi

Department: Engineering

Submitted to OIAA: July 21, 2022

Approved: _____

Continued to: _____

Denied: _____

Chief Executive Officer Approval:

PROCUREMENT: The NIB was posted on January 28, 2022, and bids were received by February 28, 2022. Coffman Specialties, Inc. was the apparent low bidder and after staff review of all bids, the OIAA is recommending award of contract to Coffman Specialties, Inc.

CEQA COMPLIANCE AND LAND USE APPROVALS: All applicable and required review, approval, and certification under the California Environmental Quality Act (CEQA) for the Runway 8R-26L and Connecting Taxiway Program was performed and conducted in the Final Supplemental Environmental Impact Report for the Rehabilitation of Runway 8R-26L and Associated Airfield Improvements project that was considered by the OIAA Commission as part of Agenda Item No. 11 at the OIAA Commission meeting held on June 23, 2022.

STAFFING IMPACT (# OF POSITIONS): N/A

IMPACT ON OPERATIONS: Runway 8L-26R will be closed from January 9, 2023, to mid-November 2023 for Year 1 of construction.

SCHEDULE: Construction of the project is anticipated to be completed within 10 months.

ATTACHMENTS: N/A

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This Agenda Report has been reviewed by OIAA General Counsel.



DATE: JULY 21, 2022

SECTION: CONSENT CALENDAR

SUBJECT: AUTHORIZE THE CEO TO NEGOTIATE AND SIGN AN AMENDMENT TO THE AGREEMENT BETWEEN OIAA AND ONT-TEC, TO ALLOW ONT-TEC TO PERFORM WORK ON APPROVED OIAA PROJECTS AND TO ESTABLISH PURCHASING AUTHORITY UNDER THE AMENDED AGREEMENT

RELEVANT STRATEGIC OBJECTIVE: Master the Basics and Invest in ONT

RECOMMENDED ACTION(S): That the Ontario International Airport Authority (OIAA) Commission authorize the CEO to negotiate an amendment to OIAA’s contract with ONT-TEC to work on approved OIAA Projects and establish expenditure authority under the contract.

FISCAL IMPACT SUMMARY: The Project authorization and expenditure authority with ONT-TEC will save administrative costs associated with procuring the services performed by ONT-TEC under the agreement, as well as cost savings from efficiencies that result from ONT-TEC’s familiarity with and on-site presence at ONT.

BACKGROUND: The Ontario International Authority is party to an agreement with ONT-TEC. ONT-TEC is a consortium of passenger airlines that perform substantially all repair, maintenance, custodial and landscape services not included in the Airfield cost center. This includes all the terminals, FIS, administration building, maintenance yard, landside landscaping and secure area access points. The Consortium procures third-party contracts to manage and perform this work. The agreement was effective June 2018 and is for a period of ten years. It includes an extension, which may be executed by OIAA for an additional five years. In addition, it is subject to termination by either OIAA or ONT-TEC, with or without cause, with 180 days notice.

STAFF MEMBER PRESENTING: Chief Executive Officer Atif Elkadi

Department: Finance and Budget

Submitted to OIAA: July 21, 2022

Approved: _____

Continued to: _____

Denied: _____

Chief Executive Officer Approval:  _____

ONT-TEC is a legal entity under California law. All signatory passenger airline carriers, except JetBlue, are Consortium members (Members). ONT-TEC establishes an annual budget approved by the Members by which all passenger airlines share in the costs incurred by ONT-TEC. The Consortium maintains a certain level of cash reserves to provide cash-flow for its operations, however, it does not have access to financing for large high-cost projects. As a consequence, the number and dollar value of projects the Members approve is limited. While the agreement provides an Authority approval for projects carried out by ONT-TEC, there is no purchasing mechanism or expenditure authority that allows the Authority to pay ONT-TEC for services they perform and costs they incur at the Authority's request.

Engaging ONT-TEC for certain projects not included in their budget or approved by its Members allows for project and administrative efficiencies that may reduce the overall cost of a Project. These cost savings include costs of procurement, project mobilization as they already operate on the ONT campus, coordination of projects with regular operations performed by ONT-TEC as well as their familiarity with ONT facilities and equipment. The other benefit derived from utilizing ONT-TEC is it provides the OIAA more control in the planning, financing, and execution of its Capital Improvement Program.

Management is requesting the Board of Commissioners authorize the CEO, working with OIAA legal counsel, to negotiate and sign an amendment to the ONT-TEC agreement, that allows the Authority to engage and pay ONT-TEC directly for OIAA projects that do not exceed \$500K individually or \$1M in total for each OIAA fiscal year. Funding for these anticipated Projects is included in the OIAA Operating and Capital budgets.

PROCUREMENT: Project services are contracted directly by ONT-TEC and are not subject to OIAA's procurement policies and procedures. However, ONT-TEC is subject to and is responsible for complying with various laws and regulations that apply to them because they are required of OIAA as an airport and public entity.

CEQA COMPLIANCE AND LAND USE APPROVALS: CEQA and land use approval requirements are assessed and completed prior to the Project start date.

STAFFING IMPACT (# OF POSITIONS): N/A

IMPACT ON OPERATIONS: Will create a greater level of efficiency to operations and allow for faster response time to urgent matters.

SCHEDULE: N/A

ATTACHMENTS: N/A

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This Agenda Report has been reviewed by OIAA General Counsel.



DATE: JULY 21, 2022

SECTION: CONSENT CALENDAR

SUBJECT: ORGANIZATIONAL ENHANCEMENT - STAFF POSITION ADDITION

RELEVANT STRATEGIC OBJECTIVE: Master the Basics and Invest in ONT

RECOMMENDED ACTION(S): That the Ontario International Airport Authority (OIAA) Commission approve one new OIAA Staff position.

FISCAL IMPACT SUMMARY: There will be no additional budget allocation needed for the Chief Information Officer (CIO), because the budget increase will be derived from personnel savings by delaying recruitment/start dates for vacant and new positions in the FYE 2023 budget.

BACKGROUND:

Chief Information Officer (CIO):

The OIAA has contracted out Information Technology (IT) services through the City of Ontario since 2016. The IT services provided have been instrumental in developing a solid foundation of IT infrastructure for the OIAA. As passenger volumes continue to grow and cyber security risks increase, it has become essential for the OIAA to begin the process of bringing IT under the OIAA umbrella. The CIO will build upon the existing foundation and begin to develop and identify new technologies to enhance the overall customer experience, establish increased security measures to protect against cyber security risks, and provide an overall Business Intelligence function. The CIO will use proactive IT planning to manage, implement, and make use of technology in the most efficient and cohesive manner possible.

PROCUREMENT: N/A

CEQA COMPLIANCE AND LAND USE APPROVALS: N/A

STAFF MEMBER PRESENTING: Chief Executive Officer Atif Elkadi

Department: Executive

Submitted to OIAA: July 21, 2022

Approved: _____

Continued to: _____

Denied: _____

Chief Executive Officer Approval: 

IMPACT ON OPERATIONS: The CIO will build upon the existing foundation and begin to develop and identify new technologies to enhance the overall customer experience, establish increased security measures to protect against cyber security risks, and provide an overall Business Intelligence function.

SCHEDULE: N/A

ATTACHMENTS: Attachment A – Organizational Chart

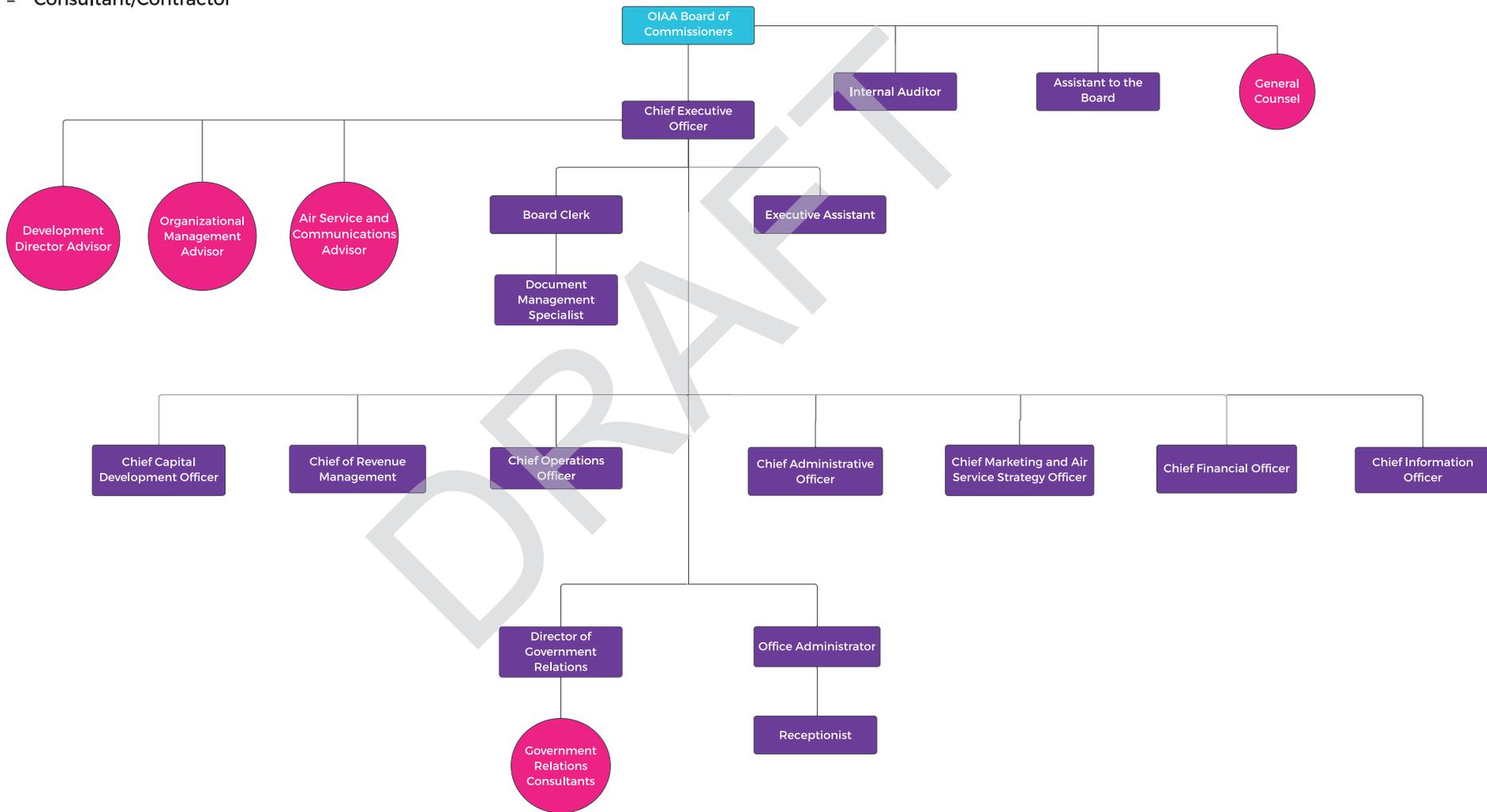
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This Agenda Report has been reviewed by OIAA General Counsel.

FY 2022-2023 OIAA Organizational Structure

 = OIAA Staff

 = Consultant/Contractor



**Chief Information
Officer**

**Senior Management
Analyst**

Analyst (3)

IT Manager

**City of
Ontario IT
Services**

