

ONTARIO INTERNATIONAL AIRPORT AUTHORITY PUBLIC SAFETY COMMITTEE AGENDA – REGULAR MEETING



OCTOBER 21, 2021 AT 10:00 A.M.

Ontario International Airport Authority Administration Offices
1923 East Avion Street, Room 100, Ontario, CA 91761

STANDING COMMITTEE MEMBERS

JIM W. BOWMAN
Chair

CURT HAGMAN
Member

WELCOME TO THE MEETING OF PUBLIC SAFETY COMMITTEE

- All documents for public review are on file at the Ontario International Airport Administration Offices located at 1923 E. Avion Street, Ontario, CA 91761.
- Anyone wishing to speak during public comment or on an item will be required to fill out a blue slip. Blue slips must be turned in prior to public comment, beginning or before an agenda item is taken up. The Secretary/Assistant Secretary will not accept blue slips after that time.
- You may submit public comments by e-mail to publiccomment@flyontario.com no later than 8:00 a.m. the day of the meeting. Please identify the Agenda item you wish to address in your comments. All e-mail comments will be included in the meeting record.
- Comments will be limited to 3 minutes. Speakers will be alerted when they have 1-minute remaining and when their time is up. Speakers are then to return to their seats and no further comments will be permitted.
- In accordance with State Law, remarks during public comment are to be limited to subjects within the Authority's jurisdiction. Remarks on other agenda items will be limited to those items.

Remarks from those seated or standing in the back of the board room will not be permitted. All those wishing to speak, including Committee Member and Staff, need to be recognized by the Committee Chair before speaking.

Sign language interpreters, communication access real-time transcription, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. Due to difficulties in securing Sign Language Interpreters, five or more business days' notice is strongly recommended.

1. **CALL TO ORDER**

2. **ROLL CALL**

Bowman (Chair), Hagman (Member)

3. **PUBLIC COMMENTS**

The Public Comment portion of the Committee meeting is limited to a maximum of 3 minutes for each Public Comment. Under provisions of the Brown Act, the Committee is prohibited from taking action on oral requests.

4. **COMMITTEE AGENDA REVIEW/ANNOUNCEMENTS**

Staff will go over all updated materials and correspondence received after the Agenda was distributed to ensure Committee Members have received them.

5. **CONFLICT OF INTEREST**

Agenda item contractors, subcontractors and agents may require member abstentions due to conflict of interests and financial interests. Committee Member abstentions shall be stated under this item for recordation on the appropriate item.

6. **CONSENT CALENDAR**

A. APPROVAL OF MINUTES

Approve minutes of the Public Safety Committee meeting on August 20, 2021.

7. **CLOSED SESSION PUBLIC COMMENT**

The Closed Session Public Comment portion of the Committee meeting is limited to a maximum of 3 minutes for each Public Comment. Under provisions of the Brown Act, the Committee is prohibited from taking action on oral requests.

8. **CLOSED SESSION**

GC 54957(a) DISCUSSION OF PUBLIC SAFETY MEASURES

Consultation with: (Public Safety Administrator and General Counsel)

9. **REPORT ON CLOSED SESSION**

General Counsel

10. **COMMITTEE DISCUSSION ITEMS**

A. FIRST CONTRACT AMENDMENT TO BIRDI & ASSOCIATES, INC., FOR AN AUTHORITY INCREASE FOR ADDITIONAL SCOPE FOR THE REPLACEMENT OF EXISTING END OF LIFE ACCESS CONTROL ALARM MONITORING SYSTEM (ACAMS) PROXIMITY CARD READERS

Review and recommend to the Commission for approval.

B. AUTHORITY INCREASE TO AMERICAN THREAT ASSESSMENT CONSULTING, INC., CONTRACT FOR THE INSTALLATION OF ADDITIONAL CCTV CAMERAS, REQUIRED SUPPORTING INFRASTRUCTURE AND REPLACEMENT OF EXISTING END OF SERVICE LIFE EQUIPMENT

Review and recommend to the Commission for approval.

11. COMMITTEE STAFF UPDATES

12. COMMITTEE MEMBER COMMENTS AND REQUESTS FOR FUTURE AGENDA ITEMS

Jim W. Bowman, Chair
Curt Hagman, Member

13. ADJOURNMENT

ONTARIO INTERNATIONAL AIRPORT AUTHORITY
PUBLIC SAFETY COMMITTEE MEETING
MINUTES
August 20, 2021
(not official until approved)

In accordance with the Governor's Executive Orders N-25-20 and N-29-20 for the State of California, the Ontario International Airport Authority (OIAA) public meetings are being conducted via Zoom and teleconference. Members of the public utilized alternative measures established by OIAA to view the Committee meeting and/or to address the Committee Members for the meeting held on Friday, August 20, 2021.

Notice of said meeting was duly given in the time and manner prescribed by law.

1. CALL TO ORDER

Chair Bowman called the Public Safety Committee meeting to order at 11:01 a.m.

2. ROLL CALL

PRESENT VIA ZOOM: Commissioners: Curt Hagman, Member
Jim Bowman, Chair

ABSENT: Commissioners: None

Also present via Zoom webinar were: Deputy Chief Executive Officer Atif J. Elkadi, Public Safety Administrator Dean Brown, General Counsel Lori Ballance, and Board Clerk Natalie Gonzaga.

3. PUBLIC COMMENT

Members of the public wishing to provide public comment were able to do so via email comments to publiccomment@flyontario.com, live via telephone at (909) 414-1718, via telephone recording comments at (909) 544-5307, or by mail.

There were no public comments.

4. COMMITTEE AGENDA REVIEW/ANNOUNCEMENT

No announcements were made.

5. COMMITTEE DISCUSSION ITEMS

A. FUTURE PUBLIC SAFETY COMMITTEE MEETING SCHEDULE

Discussion regarding future standing committee meeting schedule.

Deputy CEO Elkadi suggested the Public Safety Committee meet on a quarterly basis for regular Committee meetings.

The Public Safety Committee recommended to the full Commission a quarterly regular meeting schedule, with special meetings held as needed.

6. MANAGEMENT REPORT

A. EXECUTIVE OFFICE ON SAFETY AND SECURITY

There was no management report. Deputy CEO Elkadi thanked all ONT Public Safety Personnel for continuing to keep the airport safe and secure.

7. COMMITTEE MEMBER COMMENTS AND REQUESTS FOR FUTURE AGENDA ITEMS

Committee Member Hagman requested more information related to COVID-19 health orders and potential vaccination directives. Public Safety Administrator Brown provided information on the different federal, state, and local guidelines the airport is required to follow.

Member Hagman recommended the OIAA be prepared with contingency plans for future orders we must abide by related to vaccination requirements and suggested utilizing the airport onsite COVID testing clinic.

8. CLOSED SESSION PUBLIC COMMENT

There were no closed session public comments.

9. CLOSED SESSION

The regular Committee meeting adjourned into closed session at 11:11 a.m.

- **GC 54957(a) DISCUSSION OF PUBLIC SAFETY MEASURES**
Consultation with: (Public Safety Administrator and General Counsel)

The meeting was reconvened in open session at 11:29 a.m.

10. REPORT ON CLOSED SESSION

General Counsel Ballance announced there was no reportable action.

11. ADJOURNMENT

Chair Bowman adjourned the Public Safety Committee meeting at 11:30 a.m.

Ontario International Airport Authority
Public Safety Committee Meeting Minutes
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(not official until approved)

RESPECTFULLY SUBMITTED:

NATALIE GONZAGA, BOARD CLERK

APPROVED:

JIM BOWMAN, CHAIR

DATE: OCTOBER 21, 2021

TO: PUBLIC SAFETY COMMITTEE

SUBJECT: FIRST CONTRACT AMENDMENT TO BIRDI & ASSOCIATES, INC., FOR AN AUTHORITY INCREASE FOR ADDITIONAL SCOPE FOR THE REPLACEMENT OF EXISTING END OF LIFE ACCESS CONTROL ALARM MONITORING SYSTEM (ACAMS) PROXIMITY CARD READERS

RELEVANT STRATEGIC OBJECTIVE: Provide Customer Friendly Facilities and Services.

RECOMMENDED ACTION(S): That the Public Safety Committee review and recommend to the Commission for approval to amend the existing Birdi & Associates, Inc., Contract No. SCONT-000259, by the spending authority in the amount of \$170,000 and approve an additional scope to allow for the replacement of all Access Control Alarm Monitoring System (ACAMS) legacy proximity card readers exceeding end of service life.

FISCAL IMPACT SUMMARY: Funding in the amount of \$170,000, which includes a 10% project contingency amount shall be provided by Revenue Bond Funds.

BACKGROUND: In direct support of the Ontario International Airport's Airport Security Program (ASP), the ACAMS is an access control program consisting of multiple systems and subsystems, i.e., proximity card readers, implemented to effectively manage access control in accordance with TSA Regulations, to include the access control requirements provided by 49 Code of Federal Regulations §1542.207(a)(1)-(3).

SCONT-000259, a three (3) year Contract agreement, was made and entered upon March 13, 2020, by and between the Ontario International Airport Authority (OIAA) and Birdi Systems, Inc., DBA Birdi & Associates, Inc., for the ACAMS, Panic/Duress, AED Alarm, Intercom, Badging/Credentialing Installation/Upgrade and Maintenance Services at the Ontario International Airport (ONT). Given the mission critical importance of the ACAMS, staff recommends engaging Birdi & Associates, Inc., to replace all legacy proximity card readers exceeding end of service life with Lenel Blue Diamond proximity card readers, the most operationally compatible proximity card readers with the existing Lenel ACAMS.

PROCUREMENT: N/A

CEQA COMPLIANCE AND LAND USE APPROVALS: N/A

STAFFING IMPACT (# OF POSITIONS): N/A

IMPACT ON OPERATIONS: N/A

SCHEDULE: The ACAMS Proximity Card Reader Replacement Project will be implemented upon Commission approval.

ATTACHMENTS: Attachment A: Birdi & Associates, Inc., First Amendment

The Agenda Report references the terms and conditions of the recommended actions and request for approval. Any document(s) referred to herein and that are not attached or posted online may be reviewed prior to or following scheduled Commission meetings in the Office of the Clerk of the Commission. Office hours are 8:30 a.m. to 5:00 p.m., Monday through Friday, although these hours and review procedures may be modified due to COVID-19 precautions. In that case, the documents may be requested by email at clerk@flyontario.com.

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DATE: OCTOBER 21, 2021

TO: PUBLIC SAFETY COMMITTEE

SUBJECT: AUTHORITY INCREASE TO AMERICAN THREAT ASSESSMENT CONSULTING, INC., CONTRACT FOR THE INSTALLATION OF ADDITIONAL CCTV CAMERAS, REQUIRED SUPPORTING INFRASTRUCTURE AND REPLACEMENT OF EXISTING END OF SERVICE LIFE EQUIPMENT

RELEVANT STRATEGIC OBJECTIVE: Provide Customer Friendly Facilities and Services.

RECOMMENDED ACTION(S): That the Planning & Development Committee review and recommend to the Commission for approval to increase the existing American Threat Assessment Consulting, Inc., Contract No. SCONT-000337, by increasing the spending authority in the amount of \$140,000, to allow for the installation and replacement of the existing end of service life CCTV cameras and support equipment at Ontario International Airport (ONT).

FISCAL IMPACT SUMMARY: Funding in the amount of \$140,000, which includes a 10% project contingency, shall be provided by Revenue Bond Funds.

BACKGROUND: Efficient and safe operations are critical to ONT's success. Key elements of ONT's airport operations require the modernization of the array of CCTV cameras to allow for real time monitoring and use of computer analytics to assist in maintaining a safe and efficient travelling experience.

PROCUREMENT: In February 2021, the OIAA utilized an existing procurement process with the City of Ontario's Professional Services Agreement with American Threat Assessment Consulting, Inc., for the installation, repair, and maintenance services for security cameras, access control systems and paging/duress systems at ONT. This agreement may be extended, contingent upon approval by the City of Ontario master contract, and is currently effective through July 31, 2022.

CEQA COMPLIANCE AND LAND USE APPROVALS: N/A

STAFFING IMPACT (# OF POSITIONS): N/A

IMPACT ON OPERATIONS: N/A

SCHEDULE: Project will be implemented upon Commission approval.

ATTACHMENTS: N/A

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