

**ONTARIO INTERNATIONAL AIRPORT AUTHORITY
SPECIAL COMMISSION MEETING
MINUTES
September 13, 2021**

In accordance with the Governor's Declarations of Emergency for the State of California (Executive Orders N-25-20 and N-29-20), the Ontario International Airport Authority (OIAA) Commission meetings were conducted via live stream and teleconference. Members of the public utilized alternative measures established by OIAA to view the Commission meeting and/or to address the President and Commissioners for the special meeting held on Monday, September 13, 2021.

Notice of said meeting was duly given in the time and manner prescribed by law.

CALL TO ORDER

President Wapner called the Ontario International Airport Authority Commission meeting to order at 2:32 p.m.

ROLL CALL

PRESENT VIA ZOOM: Commissioners: Julia Gouw, Curt Hagman, Jim W. Bowman,
Ronald O. Loveridge, and Alan D. Wapner

ABSENT: Commissioners: None

Also present via Zoom webinar were: Deputy Chief Executive Officer Atif Elkadi, General Counsel Lori Ballance, Assistant General Counsel Kevin P. Sullivan, and Board Clerk Natalie Gonzaga.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Commissioner Gouw.

PUBLIC COMMENT

Members of the public wishing to provide public comment for the items on the agenda were able to do so via email comments to publiccomment@flyontario.com, live via telephone at (909) 414-1718, via telephone recording at (909) 544-5307, or by mail.

Daniel Meek provided an email comment regarding jet aircraft noise in residential area of Chino, CA.

Public comments were provided to all Commissioners and entered into the meeting record.

AGENDA REVIEW/ANNOUNCEMENT

No announcements were made.

1. INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST

Note: agenda item contractors, subcontractors and agents which may require member abstentions due to conflict of interests and financial interests. Commission Member abstentions shall be stated under this item for recordation on the appropriate item.

No conflicts were announced.

CONSENT CALENDAR

MOTION: Moved by Secretary Bowman, seconded by Commissioner Gouw, and carried by a roll call vote of 5-0-0, to approve the consent calendar Items No. 2-8, including Resolution No. 2021-20.

2. APPROVAL OF MINUTES

Approved minutes for the Ontario International Airport Authority regular meeting on August 26, 2021 and approving the same as on file with the Secretary/Assistant Secretary.

3. BILLS/PAYROLL

Approved bills August 1 through August 31, 2021 and Payroll August 1 through August 31, 2021.

4. APPROVAL OF MEETING STIPENDS

The Ontario International Airport Authority (OIAA) Commission approved meeting stipends for President Wapner and Commissioner Hagman for the month of August 2021.

5. A RESOLUTION DESIGNATING THE AUTHORITY'S STANDING COMMITTEES QUARTERLY SCHEDULE FOR REGULAR COMMITTEE MEETINGS

The Ontario International Airport Authority (OIAA) Commission adopted a resolution to establish a quarterly schedule for the regular standing committee meetings.

RESOLUTION NO. 2021-20 A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY COMMISSION DESIGNATING THE STANDING COMMITTEE QUARTERLY DATE AND TIME FOR REGULAR COMMITTEE MEETINGS

6. APPROVAL OF THE FIRST CONTRACT AMENDMENT TO LAMBERT 20/20 COMMUNICATIONS INC., FOR STRATEGIC COMMUNICATIONS AND PUBLIC RELATIONS CONSULTING SERVICES

The Ontario International Airport Authority (OIAA) Commission authorized the Chief Executive Officer (CEO), or their designee, to amend the existing Lambert 20/20 Communications Inc., Contract No. SCONT-000215, by increasing the authority to \$128,000 for the second contract year; and authorize the CEO to exercise the remaining two, one-year extension options, at \$140,000

each, for an overall contract amount not to exceed \$508,000 over the four-year term of contract. The overall contract total also includes the first contract year at \$100,000. Funds for this contract are available in the FY 2021-22 OIAA operating budget. Funding for subsequent years will be requested as part of the annual budget process.

7. APPROVAL OF THE FIRST CONTRACT AMENDMENT TO PROSEUR SERVICES GROUP, INC. FOR AN AUTHORITY INCREASE FOR ADDITIONAL SCOPE TO INCLUDE QUEUE MANAGEMENT SERVICES AT TERMINAL 2

The Ontario International Airport Authority (OIAA) Commission authorized the Chief Executive Officer (CEO), or their designee, to amend the existing Proseur Services Group, Inc., Contract No. SCONT-000325, by increasing the annual authority by \$200,000, for an overall annual spending authority of up to \$850,000, to include an added scope to encompass queue line management services at Terminal 2 and provide supervisory support on a 24/7 basis beginning September 15, 2021, and authorize the CEO to exercise the remaining four (4), one-year extensions of up to \$850,000 per year, for an overall not-to-exceed spending authority of \$4,250,000 over the five year term of the contract, if all options are exercised. The increased services will impact the security services budget by up to \$200,000 for the Fiscal Year 2021-22. Funding for subsequent years will be requested through the annual budget process.

8. APPROVAL OF THE AMENDED AND RESTATED AGREEMENT WITH THE CITY OF ONTARIO TO PROVIDE MUNICIPAL SERVICES FOR THE ONTARIO INTERNATIONAL AIRPORT

The Ontario International Airport Authority (OIAA) Commission authorized the Chief Executive Officer (CEO), or their designee, to execute the amended and restated agreement between OIAA and the City of Ontario for municipal services for Ontario International Airport (ONT), specifically police services, fire protection services, ancillary human resources and information technology (IT) services. Funds for the amended and restated agreement are available in the FY 2021-22 OIAA operating budget. Funding for subsequent years will be requested as part of the annual budget process.

ADMINISTRATIVE REPORTS/DISCUSSION/ACTION

9. A RESOLUTION TO APPROVE AN UPDATE TO THE AIRPORT SYSTEM RATES AND CHARGES VALET PARKING RATE FOR FISCAL YEAR 2021-22 AT ONTARIO INTERNATIONAL AIRPORT

The Ontario International Airport Authority (OIAA) Commission adopted a resolution to approve the updated Airport System Rates and Charges Valet Parking Rate for Fiscal Year 2021-22 for Valet Operations at Terminal 2 and Terminal 4 at Ontario International Airport (ONT).

2021-21 A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY COMMISSION APPROVING THE UPDATED AIRPORT SYSTEM RATES AND CHARGES FOR FISCAL YEAR 2021-22

Deputy CEO Elkadi provided an overview of this item. Vice President Loveridge asked questions regarding the valet parking use and rate.

MOTION: Moved by President Vice President Loveridge, seconded by Commissioner Gouw, and carried by a roll call vote of 5-0-0 to approve the updated Airport System Rates and Charges, Resolution No. 2021-21.

MANAGEMENT REPORT

Deputy Chief Executive Officer Elkadi provided first look updates on passenger and cargo traffic for August 2021.

COMMISSIONER MATTERS

Vice President Loveridge had no comments.

Secretary Bowman had no comments.

Commissioner Hagman had no comments.

Commissioner Gouw had no comments.

President Wapner had no comments.

CLOSED SESSION PUBLIC COMMENT

There were no public comments for closed session.

CLOSED SESSION

President Wapner recessed the special meeting of the Ontario International Airport Authority to closed session at 2:38 p.m. with all Commissioners in attendance.

- GC § 54957, PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: Chief Executive Officer
- GC § 54957.6, CONFERENCE WITH LABOR NEGOTIATORS
Agency designated representative: General Counsel or Outside Counsel
Unrepresented employee: Chief Executive Officer

The Ontario International Airport Authority Commission special meeting was reconvened in public session at 3:08 p.m.

REPORT ON CLOSED SESSION

President Wapner announced there was no reportable action.

ADJOURNMENT

President Wapner adjourned the Ontario International Airport Authority Commission meeting at 3:09 p.m.

RESPECTFULLY SUBMITTED:



NATALIE GONZAGA, BOARD CLERK

APPROVED:



ALAN D. WAPNER, PRESIDENT
ONTARIO INTERNATIONAL AIRPORT AUTHORITY