

# ONTARIO INTERNATIONAL AIRPORT AUTHORITY FINANCE & AUDIT COMMITTEE SPECIAL MEETING AGENDA



**SEPTEMBER 2, 2021 AT 4:00 P.M.**

**MEETING WILL BE HELD VIA LIVE STREAM AND TELECONFERENCE**

## STANDING COMMITTEE MEMBERS

**ALAN D. WAPNER**  
Chair

**RONALD O. LOVERIDGE**  
Member

In accordance with the Governor's Executive Orders N-25-20 and N-29-20 for the State of California, the Ontario International Airport Authority (OIAA) public meetings are being conducted via Zoom and teleconference. Members of the public may utilize alternative measures established by OIAA to view the committee meetings and/or to address the committee members. Please see participation instructions below.

**Link to view the September 2, 2021, Finance & Audit Committee Meeting\*:** <https://us02web.zoom.us/j/84660831791>

**To dial in, call either:** US: +1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782

**WEBINAR ID:** 846 6083 1791

\*Zoom may require you to enter a response for name and email. To remain anonymous, you may use Attendee and attendee@flyontario.com to bypass this Zoom feature.

## ANY MEMBERS OF THE PUBLIC WISHING TO PROVIDE PUBLIC COMMENT MAY DO SO AS FOLLOWS:

**E-MAIL:** You may submit public comments by e-mail to publiccomment@flyontario.com no later than 3:00 p.m. the day of the meeting. Please identify the Agenda item you wish to address in your comments. All e-mail comments will be included in the committee meeting record.

**TELEPHONE:** You may call (909) 414-1718 the day of the meeting between 3:50 p.m. and 4:00 p.m. to speak live during the public comment portion of the committee meeting. You will be asked to identify the Agenda item you wish to address and be placed on hold until the public comment portion of the meeting. Comments are limited to 3 minutes.

**VOICEMAIL:** You may record public comments at (909) 544-5307 no later than 2:00 p.m. the day of the meeting. Please identify the Agenda item you wish to address in your comments. Recorded comments are limited to 3 minutes. All voicemail comments will be included in the committee meeting record.

**MAIL:** You may mail in public comments to the OIAA Clerk's Office at 1923 E. Avion St., Ontario, CA 91761. Comments by mail must be received no later than 12:00 p.m. the day of the committee meeting. Postmarks are not accepted.

Any members of the public who require special assistance or a reasonable accommodation to participate telephonically in the standing committee meeting may contact the Board Clerk at 909-544-5307 or clerk@flyontario.com. Sign language interpreters, communication access real-time transcription, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. Due to difficulties in securing Sign Language Interpreters, five or more business days' notice is strongly recommended.

**1. CALL TO ORDER**

**2. ROLL CALL**

Wapner (Chair), Loveridge (Member)

**3. PUBLIC COMMENTS**

The Public Comment portion of the special Committee meeting is limited to a maximum of 3 minutes for each Public Comment. Under provisions of the Brown Act, the Committee is prohibited from taking action on oral requests.

**4. COMMITTEE AGENDA REVIEW/ANNOUNCEMENTS**

Staff will go over all updated materials and correspondence received after the Agenda was distributed to ensure Committee Members have received them.

**5. COMMITTEE DISCUSSION ITEMS**

**a. EXTERNAL AUDITOR FOR INTERNAL AUDIT SERVICES**

Discussion regarding the selection of an external audit firm for internal audit services at Ontario International Airport Authority (OIAA).

**b. MOSS ADAMS PROPOSAL**

Discussion regarding the Moss Adams, LLP proposal for internal auditing services at OIAA.

**c. INTERNAL AUDIT CHARTER**

Discussion regarding the proposed Internal Audit Charter for OIAA.

**6. MANAGEMENT REPORT**

**a. EXECUTIVE AND FINANCE OFFICES**

**7. COMMITTEE MEMBER COMMENTS AND REQUESTS FOR FUTURE AGENDA ITEMS**

Alan D. Wapner, Chair

Ronald Loveridge, Member

**8. ADJOURNMENT**