

**ONTARIO INTERNATIONAL AIRPORT AUTHORITY
REGULAR COMMISSION MEETING
MINUTES
June 24, 2021**

In accordance with the Governor's Declarations of Emergency for the State of California (Executive Orders N-25-20 and N-29-20) and the Governor's Stay at Home Order (Executive Order N-33-20), the Ontario International Airport Authority (OIAA) Commission meetings were conducted via live stream and teleconference. Members of the public utilized alternative measures established by OIAA to view the Commission meeting and/or to address the President and Commissioners for the regular meeting held on Thursday, June 24, 2021.

Notice of said meeting was duly given in the time and manner prescribed by law.

CALL TO ORDER

President Wapner called the Ontario International Airport Authority Commission meeting to order at 2:01 p.m.

ROLL CALL

PRESENT VIA ZOOM: Commissioners: Julia Gouw, Curt Hagman, Jim W. Bowman,
Ronald O. Loveridge, and Alan D. Wapner

ABSENT: Commissioners: None

Also present via Zoom webinar were: Deputy Chief Executive Officer Atif J. Elkadi, General Counsel Lori Ballance, and Board Clerk Natalie Gonzaga.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Deputy Chief Executive Officer Elkadi.

CLOSED SESSION PUBLIC COMMENT

There were no public comments for closed session.

CLOSED SESSION

President Wapner recessed the regular meeting of the Ontario International Airport Authority to closed session at 2:04 p.m. with all Commissioners in attendance.

- **GC 54957(a) DISCUSSION OF PUBLIC SAFETY MEASURES**
Consultation with: (Chief Executive Officer and General Counsel)

The Ontario International Airport Authority Commission regular meeting was reconvened in public session at 2:40 p.m.

REPORT ON CLOSED SESSION

General Counsel Lori Ballance announced there was no reportable action.

PUBLIC COMMENT

Members of the public wishing to provide public comment for the items on the agenda were able to do so via email comments to clerk@flyontario.com, live via telephone at (909) 414-1718, via telephone recording comments at (909) 544-5307, or by mail.

Richard Sherman provided an email comment on late night jet noise.

Daniel Carapia provided an email comment regarding plane noise in Chino.

Lynn Korytowski provided an email comment regarding airplane noise in the middle of the night.

Richard Caney provided a voicemail comment regarding low flying planes in Ontario.

Public comments were provided to all Commissioners and entered into the meeting record.

AGENDA REVIEW/ANNOUNCEMENT

No announcements were made.

1. INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST

Note: agenda item contractors, subcontractors and agents which may require member abstentions due to conflict of interests and financial interests. Commission Member abstentions shall be stated under this item for recordation on the appropriate item.

No conflicts were announced.

CONSENT CALENDAR

MOTION: Moved by Secretary Bowman, seconded by Commissioner Gouw, and carried by a roll call vote of 5-0-0, to approve the consent calendar Items No. 2-10, including Resolution No. 2021-11.

2. APPROVAL OF MINUTES

Approved minutes for the regular meeting of the Ontario International Airport Authority on May 27, 2021 and approved the same as on file with the Secretary/Assistant Secretary.

3. BILLS/PAYROLL

Approved bills May 1 through May 31, 2021 and Payroll May 1 through May 31, 2021.

4. APPROVAL OF MEETING STIPENDS

The Ontario International Airport Authority Commission approved meeting stipends for President Wapner for the month of May 2021.

5. A RESOLUTION DECLARING THE CONTINUED EXISTENCE OF A LOCAL EMERGENCY IN CONNECTION WITH PREPARATIONS THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY IS MAKING, AND ACTIONS IT IS TAKING, IN RESPONSE TO NOVEL CORONAVIRUS (COVID-19) AND COMPLIANCE WITH HEALTH AUTHORITIES' APPLICABLE GUIDANCE REGARDING RESPONDING TO COVID-19

The Ontario International Airport Authority approved a resolution declaring the continued existence of a local emergency in connection with preparations the Authority is making, and actions it is taking, in response to the outbreak of the novel coronavirus (COVID-19) and compliance with health authorities' applicable guidance regarding responding to COVID-19.

RESOLUTION NO. 2021-11 A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY DECLARING THE CONTINUED EXISTENCE OF A LOCAL EMERGENCY IN CONNECTION WITH PREPARATIONS THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY IS MAKING, AND ACTIONS IT IS TAKING, IN RESPONSE TO NOVEL CORONAVIRUS (COVID-19), AND COMPLIANCE WITH HEALTH AUTHORITIES' APPLICABLE GUIDANCE REGARDING RESPONDING TO COVID-19

6. ACCEPTANCE OF GRANT AWARD FROM THE CALIFORNIA ENERGY COMMISSION

The Ontario International Airport Authority (OIAA) Commission authorized the Chief Executive Officer to enter into an agreement with the California Energy Commission (CEC) to accept grant

funding of up to \$200,000 to create a blueprint for accelerating the adoption and deployment of medium and heavy-duty zero emission vehicle infrastructure equipment on and around Ontario International Airport (ONT). No fiscal impact. The grant will cover 100% of the consultant fees for the creation of the blueprint with no matching funds required from the OIAA.

7. ACCEPTANCE OF GRANT AWARDS FROM THE FEDERAL AVIATION ADMINISTRATION FROM THE AIRPORT CORONAVIRUS RESPONSE GRANT PROGRAM

The Ontario International Airport Authority (OIAA) Commission authorized the Chief Executive Officer (CEO) to execute all documents necessary to accept the Federal Aviation Administration (FAA) Airport Coronavirus Relief Grant Program (“ACRGP” or “Grant”) (1) No. 3 06 0175-048-2021 in an amount not to exceed \$8,199,781 and (2) Concessions Relief Addendum No. 3-06-0175-049-2021 in an amount not to exceed \$583,196. Through the ACRGP, the OIAA is eligible to receive \$8,782,977 for eligible airport expenses.

8. APPROVE THE SELECTION OF AND AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO NEGOTIATE AND EXECUTE THREE (3) NON-AIP ON-CALL ARCHITECTURAL, ENGINEERING & SUPPORT SERVICES CONTRACTS WITH MEAD & HUNT, INC., HNTB CORPORATION AND JACOBS ENGINEERING GROUP, INC.

The Ontario International Airport Authority (OIAA) Commission approved the selection of and authorized the Chief Executive Officer (CEO) to negotiate and execute contracts with Mead & Hunt, Inc., HNTB Corporation and Jacobs Engineering Group, Inc., for on-call architectural, engineering and support services, for an annual amount not to exceed \$6,000,000 each over the three-year contract term, and authorize the CEO to exercise two, one-year extensions at \$6,000,000 annually for an overall contract amount not to exceed \$30,000,000 over the five-year term. Funds for this contract have been approved in the FY 2021-2022 OIAA operating budget and included in the respective department budgets. Funding for subsequent years will be requested as part of the annual budget process.

9. APPROVE THE RUNWAY 26R INSTRUMENT LANDING SYSTEM UPGRADE PROJECT AT THE ONTARIO INTERNATIONAL AIRPORT AND DESIGN SERVICES; CONTRACT WITH NEW BEDFORD PANORAMEX AND A REIMBURSABLE AGREEMENT WITH THE FEDERAL AVIATION ADMINISTRATION

The Ontario International Airport Authority (OIAA) Commission (1) approved the Runway 26R Instrument Landing System (ILS) Upgrade Project to upgrade the runway to Category (CAT) IIIB, the highest safety approach level; (2) authorized the Chief Executive Officer (CEO) to execute a Task Order with Mead & Hunt in the amount of \$241,000 to accomplish the design services; (3) authorized the CEO to execute a contract with New Bedford Panoramex (NBP) in the not-to-exceed

amount of \$2,700,000 for manufacture of the Approach Lighting System with Sequence Flashing Lights (ALSF-2); and (4) authorized the CEO to execute the Federal Aviation Administration (FAA) Reimbursable Agreement in the amount of \$164,310.38. A future Commission action will be required to authorize the remaining project budget in a construction contract and second FAA Reimbursable Agreement to activate the system.

10. AWARD OF CONTRACT TO PENWAL INDUSTRIES, INC., FOR DESIGN/BUILD SERVICES IN TERMINALS 2 AND 4 AT ONTARIO INTERNATIONAL AIRPORT

The Ontario International Airport Authority (OIAA) Commission authorized the Chief Executive Officer (CEO) to execute a two-year agreement with Penwal Industries, Inc., in an amount not to exceed \$1,879,611, for the award of contract for the design/build omni-channel retail store, pop-up outlets, and enhanced Traveler's Aid, inclusive of design, materials, and construction, at Ontario International Airport (ONT). The project cost of \$1,879,611, plus a 10% contingency in the amount of \$187,961, is approved in the OIAA Fiscal Year 2021-22 operating budget. Funding for subsequent years will be requested through the annual budget process.

ADMINISTRATIVE REPORTS/DISCUSSION/ACTION

11. REVIEW AND DISCUSSION REGARDING THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY AD HOC COMMITTEES

For the Ontario International Airport Authority (OIAA) Commission to review and discuss the current OIAA ad hoc committees.

President Wapner recommended the establishment of standing committees in place of ad hoc committees. Commissioners expressed interest in establishing a regular meeting frequency for committee meetings. With all Commissioners in agreement, the OIAA Commission approved establishing the following standing committees under the Brown Act:

Public Safety: Jim Bowman (Chair), Curt Hagman (Member)
Planning & Development: Ron Loveridge (Chair), Julia Gouw (Member)
Air Service Development: Julia Gouw (Chair), Alan Wapner (Member)
Commercial: Julia Gouw (Chair), Jim Bowman (Member)
Finance & Audit: Alan Wapner (Chair), Ron Loveridge (Member)
Legislative: Alan Wapner (Chair), Curt Hagman (Member)
Emerging Technology: Curt Hagman (Chair), Julia Gouw (Member)

MOTION: Moved by Commissioner Hagman, seconded by Secretary Bowman, and carried by a roll call vote of 5-0-0 to approve the OIAA standing committees listed above.

MANAGEMENT REPORT

Deputy Chief Executive Officer Elkadi provided updates on passenger and cargo traffic and new and resumed service routes.

COMMISSIONER MATTERS

Commissioner Gouw had no comments.

Vice President Loveridge had no comments.

Secretary Bowman had no comments.

Commissioner Hagman mentioned the strong return of tourism resulting in a good future outlook for travel.

President Wapner had no comments.

ADJOURNMENT

President Wapner adjourned the Ontario International Airport Authority Commission meeting at 2:49 p.m.

RESPECTFULLY SUBMITTED:



NATALIE GONZAGA, BOARD CLERK

APPROVED:



ALAN D. WAPNER, PRESIDENT
ONTARIO INTERNATIONAL AIRPORT AUTHORITY