

**ONTARIO INTERNATIONAL AIRPORT AUTHORITY
REGULAR COMMISSION MEETING
MINUTES
MARCH 25, 2021**

In accordance with the Governor's Declarations of Emergency for the State of California (Executive Orders N-25-20 and N-29-20) and the Governor's Stay at Home Order (Executive Order N-33-20), the Ontario International Airport Authority (OIAA) Commission meetings were conducted via live stream and teleconference. Members of the public utilized alternative measures established by OIAA to view the Commission meeting and/or to address the President and Commissioners for the regular meeting held on Thursday, March 25, 2021.

Notice of said meeting was duly given in the time and manner prescribed by law.

CALL TO ORDER

President Wapner called the Ontario International Airport Authority Commission meeting to order at 2:05 p.m.

ROLL CALL

PRESENT VIA ZOOM: Commissioners: Julia Gouw, Curt Hagman, Jim W. Bowman,
Ronald O. Loveridge, and Alan D. Wapner

ABSENT: Commissioners: None

Also present via Zoom webinar were: Chief Executive Officer Mark A. Thorpe, General Counsel Lori Ballance, Assistant General Counsel Kevin Sullivan, and Board Clerk Natalie Gonzaga.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Assistant General Counsel Kevin Sullivan.

CLOSED SESSION PUBLIC COMMENT

There was no closed session public comment.

CLOSED SESSION

President Wapner recessed the regular meeting of the Ontario International Airport Authority to closed session at 2:08 p.m. with all Commissioners in attendance.

- GC § 54957, PUBLIC EMPLOYEE PERFORMANCE EVALUATION
- GC section 54956.8: REAL PROPERTY NEGOTIATIONS (portions of the Airport); OIAA General Counsel's office as negotiator.

- GC § 54956.9(b): CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Potential litigation (1 case)

Secretary Bowman exited the closed session at 2:59 p.m. (excused)

The Ontario International Airport Authority Commission regular meeting was reconvened in public session at 3:08 p.m.

REPORT ON CLOSED SESSION

Assistant General Counsel Sullivan announced there was no reportable action.

PUBLIC COMMENT

Members of the public wishing to provide public comment for the items on the agenda were able to do so via email comments to clerk@flyontario.com, live via telephone at (909) 414-1718, via telephone recording comments at (909) 544-5307 or by mail.

Richard Sherman provided an email comment regarding continuing loud late-night flights.

Public comments were provided to all Commissioners and entered into the meeting record.

AGENDA REVIEW/ANNOUNCEMENT

None.

1. INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST

Note: agenda item contractors, subcontractors and agents which may require member abstentions due to conflict of interests and financial interests. Commission Member abstentions shall be stated under this item for recordation on the appropriate item.

No conflicts were announced.

CONSENT CALENDAR

MOTION: Moved by Commissioner Gouw, seconded by Commissioner Hagman, and carried by a roll call vote of 4-0-1, to approve the consent calendar Items No. 2-10, including Resolution No. 2021-06, with Secretary Bowman absent (excused).

2. APPROVAL OF MINUTES

Approved minutes for the regular meeting of the Ontario International Airport Authority on February 25, 2021, and approved the same as on file with the Secretary/Assistant Secretary.

3. BILLS/PAYROLL

Approved bills February 1 through February 28, 2021, and Payroll February 1 through February 28, 2021.

4. APPROVAL OF MEETING STIPENDS

The Ontario International Airport Authority Commission approved meeting stipends for President Wapner and Commissioner Hagman for the month of February, 2021.

5. A RESOLUTION DECLARING THE CONTINUED EXISTENCE OF A LOCAL EMERGENCY IN CONNECTION WITH PREPARATIONS THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY IS MAKING, AND ACTIONS IT IS TAKING, IN RESPONSE TO NOVEL CORONAVIRUS (COVID-19) AND COMPLIANCE WITH HEALTH AUTHORITIES' APPLICABLE GUIDANCE REGARDING RESPONDING TO COVID-19

The Ontario International Airport Authority approved a resolution declaring the continued existence of a local emergency in connection with preparations the Authority is making, and actions it is taking, in response to the outbreak of the novel coronavirus (COVID-19) and compliance with health authorities' applicable guidance regarding responding to COVID-19.

RESOLUTION NO. 2021-06 A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY DECLARING THE CONTINUED EXISTENCE OF A LOCAL EMERGENCY IN CONNECTION WITH PREPARATIONS THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY IS MAKING, AND ACTIONS IT IS TAKING, IN RESPONSE TO NOVEL CORONAVIRUS (COVID-19), AND COMPLIANCE WITH HEALTH AUTHORITIES' APPLICABLE GUIDANCE REGARDING RESPONDING TO COVID-19

6. APPROVAL OF AN UPDATED AIRPORT CONCESSION DISADVANTAGED BUSINESS ENTERPRISE (ACDBE) PROGRAM AND POLICY STATEMENT IN ACCORDANCE WITH REGULATIONS OF THE UNITED STATES DEPARTMENT OF TRANSPORTATION (DOT) 49 CFR PART 23

The Ontario International Airport Authority (OIAA) approved the updated ACDBE base program and policy statement which will be used as a basis for establishing the ACDBE goal, in accordance with Federal Regulation 49 CFR Part 23.

7. APPROVAL OF AN UPDATED DISADVANTAGED BUSINESS ENTERPRISE/SMALL BUSINESS ENTERPRISE PROGRAM AND POLICY STATEMENT IN ACCORDANCE WITH REGULATIONS OF THE UNITED STATES DEPARTMENT OF TRANSPORTATION (DOT) 49 CFR PART 26

The Ontario International Airport Authority (OIAA) approved the updated DBE/SBE base program and policy statement which will be used as a basis for establishing the DBE/SBE goals, in accordance with Federal Regulation 49 CFR Part 26.

8. APPROVAL TO CONTINUE MONTH-TO-MONTH CONTRACT SERVICES WITH DIVERSE FACILITY SERVICES (DFS) TO PROVIDE JANITORIAL SERVICES AT THE GROUND TRANSPORTATION CENTER

The Ontario International Airport Authority (OIAA) authorized the Chief Executive Officer (CEO) to continue month-to-month contract services with DFS for janitorial services at the Ground Transportation Center. Funds for this contract are available in the Fiscal Year 2020-21 budget via existing PO balance under contract number SCONT-000031.

9. APPROVAL OF THE FIRST CONTRACT AMENDMENT TO HILTACHK MARKETING GROUP FOR GENERAL MARKETING MEDIA BUY TO SUPPORT CONCESSIONS, AIR SERVICE, COMMUNITY ENGAGEMENT, AND PUBLIC RELATIONS AT ONTARIO INTERNATIONAL AIRPORT

The Ontario International Airport Authority (OIAA) authorized the Chief Executive Officer (CEO) to amend the existing Hiltachk Marketing Group Contract No. SCONT-000317 to authorize the purchase of general marketing media buys as directed by the Authority. Funding for this contract amendment is approved under the Fiscal Year 2020-21 budget. Funding for subsequent years will be requested through the annual budget process.

10. AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO PROCURE EIGHT (8) ZERO-EMISSION TRANSIT BUSES AND FOUR (4) CHARGING STATIONS WITH PROTERRA INC., UNDER THE SAME TERMS AND CONDITIONS AS THE COMMONWEALTH OF VIRGINIA COOPERATIVE CONTRACT E194-81688

The Ontario International Airport Authority (OIAA) approved and authorized the Chief Executive Officer (CEO) to execute an authority to procure eight (8) 40' electric buses and four (4) charging stations with Proterra Inc., under the same terms and conditions as the Cooperative Agreement with the Commonwealth of Virginia (Virginia) Statewide Contract E194-81688.

ADMINISTRATIVE DISCUSSION/ACTION/REPORT

11. A RESOLUTION DENYING THE BID PROTEST BY MAG US PARKING MANAGEMENT LLC TO RFP#200005 REGARDING THE CONSOLIDATED CAR PARKING AND BUS SHUTTLE SERVICES AT ONTARIO INTERNATIONAL AIRPORT

The Ontario International Airport Authority (OIAA) denied the bid protest filed by MAG US Parking Management LLC (MAG) to RFP#200005.

Chief Executive Officer Thorpe introduced Chief Commercial Officer Dan Cappell, who provided a Staff presentation to the Commission regarding the bid protest by MAG USA.

Martin Jones, CEO of MAG USA, was allotted 10 minutes to speak to the Commission regarding the bid protest.

Discussion ensued between Commissioners and Staff.

The Commissioners made a motion to (1) deny the bid protest for the reasons stated in the Agenda Report and in the Staff presentation, and (2) adopt the Resolution attached to the Agenda Report.

RESOLUTION NO. 2021-07 A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY DENYING THE BID PROTEST BY MAG US PARKING MANAGEMENT LLC TO RFP#200005 REGARDING THE CONSOLIDATED CAR PARKING AND BUS SHUTTLE SERVICES AT ONTARIO INTERNATIONAL AIRPORT

MOTION: Moved by Commissioner Hagman, seconded by Commissioner Gouw, and carried by a roll call vote of 4-0-1, to (1) deny the bid protest for the reasons stated in the Agenda Report and in the Staff presentation, and (2) adopt the Resolution attached to the Agenda Report, with Secretary Bowman absent (excused).

12. AWARD OF A CONCESSION AGREEMENT WITH PARKING CONCEPTS, INC., FOR CAR PARKING OPERATIONS AND SHUTTLE BUS SERVICES AT ONTARIO INTERNATIONAL AIRPORT

That the Ontario International Airport Authority (OIAA) approve the award of a concession agreement with Parking Concepts, Inc. (PCI), and authorize the Chief Executive Officer (CEO) to execute a five-year concession agreement to provide car parking and shuttle bus operations at Ontario International Airport (ONT), and authorize the CEO to exercise one five-year extension option. The new concession agreement for car parking and shuttle bus operations at ONT will bring an expected cost reduction of approximately \$2,000,000 each year.

The Commissioners made a motion to approve the Agreement with PCI with authority for the CEO to negotiate some refinements to the Agreement to protect OIAA's interests in the event MAG sues on its bid protest.

MOTION: Moved by Vice President Loveridge, seconded by Commissioner Gouw, and carried by a roll call vote of 4-0-1, to approve the Agreement with PCI with authority for the CEO to negotiate some refinements to the Agreement to protect OIAA's interests in the event MAG sues on its bid protest, with Secretary Bowman absent (excused).

Vice President Loveridge exited the regular meeting at 3:34 p.m.

MANAGEMENT REPORT

Chief Executive Officer Thorpe provided updates on passenger and cargo traffic, new service announcements, and new partnerships at ONT.

COMMISSIONER MATTERS

Commissioner Hagman expressed enthusiasm regarding Hawaiian Airlines back at ONT, commented on an increase in flights due to an accelerated reopening, and asked the CEO for an update on international travel trends related to vaccinations.


Commissioner Gouw had no comments.

President Wapner expressed appreciation for the staff efforts with non-aviation local partnerships as part of the COVID recovery plan for ONT.

ADJOURNMENT

President Wapner adjourned the Ontario International Airport Authority Commission meeting at 3:43 p.m.

RESPECTFULLY SUBMITTED:



NATALIE GONZAGA, BOARD CLERK
ONTARIO INTERNATIONAL AIRPORT AUTHORITY

Ontario International Airport Authority Commission

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APPROVED:



ALAN D. WAPNER, PRESIDENT
ONTARIO INTERNATIONAL AIRPORT AUTHORITY