

**ONTARIO INTERNATIONAL AIRPORT AUTHORITY
REGULAR COMMISSION MEETING
MINUTES
SEPTEMBER 24, 2020**

In accordance with the Governor's Declarations of Emergency for the State of California (Executive Orders N-25-20 and N-29-20) and the Governor's Stay at Home Order (Executive Order N-33-20), the Ontario International Airport Authority (OIAA) board meetings were conducted via live stream and teleconference. Members of the public utilized alternative measures established by OIAA to view the board meeting and/or to address the President and Commissioners for the regular meeting held on Thursday, September 24, 2020.

Notice of said meeting was duly given in the time and manner prescribed by law.

CALL TO ORDER

President Wapner called the Ontario International Airport Authority Commission meeting to order at 2:04 p.m.

ROLL CALL

PRESENT VIA ZOOM CONFERENCE: Commissioners: Julia Gouw, Curt Hagman, Jim W. Bowman, Ronald O. Loveridge, and Alan D. Wapner

ABSENT: Commissioners: None

Also present via Zoom conference were: Chief Executive Officer Mark A. Thorpe, General Counsel Lori Ballance and Board Clerk Natalie Gonzaga.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Vice President Loveridge.

PUBLIC COMMENT

Members of the public wishing to provide public comment for the items on the agenda were able to do so via email comments to clerk@flyontario.com, live via telephone at (909) 414-1718, via telephone recording comments at (909) 544-5442, or by mail.

Richard Sherman, provided an email comment expressing concerns on airplane noise.

Betty Anderson, provided an email comment expressing concerns on airplane noise.

AGENDA REVIEW/ANNOUNCEMENT

No announcements were made.

1. INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST

Note: agenda item contractors, subcontractors and agents which may require member abstentions due to conflict of interests and financial interests. Commission Member abstentions shall be stated under this item for recordation on the appropriate item.

No conflicts were announced.

PUBLIC COMMENT

Kimberly Dillbeck provided an email comment regarding agenda Item No. 06, to execute a contract extension with CBRE, with concerns about the burrowing owl conservation plan.

Carol Coy, representing the Pomona Valley Audubon Society, provided a live comment regarding Item No. 06, with concerns about the burrowing owls.

Suzanne Thompson, representing the Pomona Valley Audubon Society, provided a live comment regarding Item No. 06, with concerns about burrowing owls.

General Counsel Ballance clarified that the CBRE agenda item is an extension to an existing agreement and does not have a CEQA requirement. There will be follow up regarding burrowing owls and full compliance of CEQA obligations.

CONSENT CALENDAR

MOTION: Moved by Secretary Bowman, seconded by Commissioner Gouw, and carried by a roll call vote of 5-0-0, to approve the consent calendar Items No. 2-7, including Resolution No. 2020-16 electing the OIAA Assistant Secretary.

2. APPROVAL OF MINUTES

Approved minutes for the meeting of the Ontario International Airport Authority regular meeting on August 27, 2020 and approved the same as on file with the Secretary/Assistant Secretary.

3. BILLS/PAYROLL

Approved bills August 1, 2020 through August 31, 2020 and Payroll August 1, 2020 through August 31, 2020.

4. APPROVAL OF MEETING STIPENDS

The Ontario International Airport Authority Commission approved meeting stipends for President Wapner and Commissioner Hagman for the month of August, 2020.

5. A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY ELECTING THE AUTHORITY'S ASSISTANT SECRETARY

The Ontario International Airport Authority Commission approved a Resolution electing Natalie Gonzaga as Assistant Secretary for the Ontario International Airport Authority.

2020-16 A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY ELECTING THE AUTHORITY'S ASSISTANT SECRETARY

6. AUTHORIZED THE CHIEF EXECUTIVE OFFICER TO ENTER INTO A 12 MONTH EXTENSION TO THE AGREEMENT WITH CBRE AS THE REAL ESTATE BROKER TO REPRESENT THE AUTHORITY IN TAKING THE APPROXIMATELY 200 ACRES OF AUTHORITY OWNED NON-AERONAUTICAL PROPERTY EAST OF HAVEN TO MARKET FOR POSSIBLE LONG-TERM LEASE

The Ontario Airport Authority Commission authorized the CEO to extend the agreement with CBRE to represent the Authority in the listing and marketing of approximately 200 acres of Authority owned non-aeronautical property east of Haven Avenue for long-term lease and to manage a competitive selection process in order to assist staff in making a recommendation to the Commission for the selection of a lessee of such property by 12 months. No negative impact on ONT finances, as any compensation of the broker will be by the lessee as part of the transaction.

7. AUTHORIZED THE CHIEF EXECUTIVE OFFICER TO EXTEND THE EXISTING MONTH-TO-MONTH CONTRACT WITH DIVERSE FACILITY SOLUTIONS FOR JANITORIAL SERVICES AT THE CONSOLIDATED RENTAL CAR FACILITY

The Ontario International Airport Authority Commission authorized the Chief Executive Officer (CEO) to extend the existing month-to-month contract with Diverse Facility Solutions (DFS) for janitorial services at the Consolidated Rental Car (CONRAC) Facility through March 24, 2021, for a monthly expenditure not to exceed \$17,385.75 and an overall contract amount not to exceed \$520,000.00. Funds for this contract are available in the Fiscal Year 2020/21

budget. Funding for subsequent years, if applicable, will be requested through the annual budget process.

ADMINISTRATIVE DISCUSSION/ACTION/REPORT

8. A RESOLUTION DECLARING THE CONTINUED EXISTENCE OF A LOCAL EMERGENCY IN CONNECTION WITH PREPARATIONS THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY IS MAKING, AND ACTIONS IT IS TAKING, IN RESPONSE TO NOVEL CORONAVIRUS (COVID-19), AND COMPLIANCE WITH HEALTH AUTHORITIES' APPLICABLE GUIDANCE REGARDING RESPONDING TO COVID-19

The Ontario International Airport Authority approved a resolution declaring the continued existence of a local emergency in connection with preparations the Authority is making, and actions it is taking, in response to the outbreak of the novel coronavirus (COVID-19), and compliance with health authorities' applicable guidance regarding responding to COVID-19.

RESOLUTION NO. 2020-17 A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY DECLARING THE CONTINUED EXISTENCE OF A LOCAL EMERGENCY IN CONNECTION WITH PREPARATIONS THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY IS MAKING, AND ACTIONS IT IS TAKING, IN RESPONSE TO NOVEL CORONAVIRUS (COVID-19), AND COMPLIANCE WITH HEALTH AUTHORITIES' APPLICABLE GUIDANCE REGARDING RESPONDING TO COVID-19

MOTION: Moved by Commissioner Gouw, seconded by Secretary Bowman, and carried by a roll call vote of 5-0-0, to adopt Resolution 2020-17 approving the continued existence of a local emergency.

MANAGEMENT REPORT

Chief Executive Officer Thorpe provided updates including air service development, 2020 J.D. Power Rankings rating ONT as 2nd in California for Customer Satisfaction, bond issue and ongoing projects, and an overview of the upcoming marketing campaign.

COMMISSIONER MATTERS

Secretary Bowman had no comments.

Commissioner Hagman requested follow up on a tunnel connection to the east of Haven offered by the Boring Company, and an update on the corner property on Airport Dr.

Commissioner Gouw commended management and staff on J.D. Power ranking and asked that we track rankings over the years for a benchmark and suggested the use the rankings in marketing.

Vice President Loveridge had no comments.

President Wapner complimented staff on the J.D. Power rankings.

ADJOURNMENT

President Wapner adjourned the Ontario International Airport Authority Commission meeting at 3:03 p.m.

RESPECTFULLY SUBMITTED:



NATALIE GONZAGA, BOARD CLERK
ONTARIO INTERNATIONAL AIRPORT AUTHORITY

APPROVED:



ALAN D. WAPNER, PRESIDENT
ONTARIO INTERNATIONAL AIRPORT AUTHORITY