

**ONTARIO INTERNATIONAL AIRPORT AUTHORITY
REGULAR COMMISSION MEETING
MINUTES
MAY 28, 2020**

In accordance with the Governor's Declarations of Emergency for the State of California (Executive Orders N-25-20 and N-29-20) and the Governor's Stay at Home Order (Executive Order N-33-20), the Ontario International Airport Authority (OIAA) board meetings were conducted via live stream and teleconference. Members of the public utilized alternative measures established by OIAA to view the board meeting and/or to address the President and Commissioners for the regular meeting held on Thursday, May 28, 2020.

Notice of said meeting was duly given in the time and manner prescribed by law.

CALL TO ORDER

President Wapner called the Ontario International Airport Authority Commission meeting to order at 2:03 p.m.

ROLL CALL

PRESENT VIA ZOOM CONFERENCE: Commissioners: Julia Gouw, Curt Hagman, Jim W. Bowman, Ronald O. Loveridge, and Alan D. Wapner

ABSENT: Commissioners: None

Also present via Zoom conference were: Chief Executive Officer Mark A. Thorpe, General Counsel Lori Ballance and Assistant Secretary Claudia Y. Isbell.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chief Executive Officer Thorpe.

AGENDA REVIEW/ANNOUNCEMENT

President Wapner announced there would be no closed session at this meeting.

CLOSED SESSION

No closed session was held.

- **GC 54957(a) DISCUSSION OF PUBLIC SAFETY MEASURES**
Consultation with: (Chief Executive Officer and General Counsel)

Members of the public wishing to provide public comment for the items on the agenda were able to do so via email comments to clerk@flyontario.com or via telephone recording comments at (909) 544-5442.

1. INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST

Note: agenda item contractors, subcontractors and agents which may require member abstentions due to conflict of interests and financial interests. Commission Member abstentions shall be stated under this item for recordation on the appropriate item.

No conflicts were announced.

CONSENT CALENDAR

MOTION: Moved by Commissioner Hagman, seconded by Secretary Bowman, and carried by a roll call vote of 5-0-0, to approve the consent calendar as presented, including adoption of Resolution 2020-05 electing to be subject to the Public Employees' Medical and Hospital Care Act, and Resolution 2020-06 approving authorized individuals to deposit and/or withdraw in the Local Agency Investment Fund.

2. APPROVAL OF MINUTES

Approved minutes for the meeting of the Ontario International Airport Authority regular meeting on April 23, 2020 and approved the same as on file with the Secretary/Assistant Secretary.

3. BILLS/PAYROLL

Approved bills April 1, 2020 through April 30, 2020 and Payroll April 1, 2020 through April 30, 2020.

4. APPROVAL OF MEETING STIPENDS

The Ontario International Airport Authority Commission approved meeting stipends for President Wapner for the month of April 2020.

5. AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO EXECUTE AN EASEMENT BETWEEN THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY AND AIRPORT DRIVE INDUSTRIAL OWNER, L.P. A DELAWARE LIMITED PARTNERSHIP.

The Ontario International Airport Authority (OIAA) authorized the Chief Executive Officer (CEO) to execute a drainage easement between the Ontario International Airport Authority and Airport Drive Industrial Owner. The drainage easement is a private agreement based on drawings prepared by the requestor, as part of the Sunrise Parking Lot Development. The OIAA and its counsel reviewed and provided comments to requestor as part of standard procedures for an OIAA project, therefore, there will not be any fiscal impact.

6. AWARD OF CONTRACT TO OSBORNE BIOLOGICAL CONSULTING AND AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO EXECUTE A CONTRACT FOR FOCUSED BIOLOGICAL SURVEYS

The Ontario International Airport Authority (OIAA) awarded a contract for the second year of focused biological surveys for the presence or absence of Delhi Sands Fly on portions of the ONT property and authorize the Chief Executive Officer (CEO) to execute a contract with Osborne Biological Consulting (Osborne) in the amount of \$143,872.91. : Upon execution of this agreement, Osborne will conduct surveys of OIAA property between July 1 and September 20, 2020, for an estimated total of \$143,872.91. The costs of this work are accounted for in the OIAA Fiscal Year 2020-2021 budget.

7. AUTHORIZE THE CEO TO EXECUTE A MONTH TO MONTH EXTENSION AND ADJUST THE MINIMUM MONTHLY GUARANTEE TO THE CONCESSION AGREEMENT BETWEEN THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY AND BANK OF AMERICA, NATIONAL ASSOCIATION FOR ATM SERVICES AT ONTARIO INTERNATIONAL AIRPORT

The Ontario International Airport Authority Board of Commissioners authorized the Chief Executive Officer to negotiate and execute a month to month extension, to the Concession Agreement with Bank of America, National Association for the six (6) Automated Teller Machines (ATMs) located in Terminal 2, Terminal 4, the Ground Transportation Center, and the Federal Inspection Services (FIS) facility, as well as temporarily adjust the Minimum Monthly Guarantee to the agreement due to the temporary closure of the FIS facility. While the FIS facility is closed to the public due to no international arrival flights as a result of the COVID-19 impact, Concessionaire shall continue to pay to the OIAA a transaction fee of \$1.75 per transaction that occurs on the ATM in the FIS facility, and the greater of (a) a Minimum Monthly Guarantee of \$7,500 per month, or (b) a transaction fee of \$1.75 per transaction, which is defined as any authorized and approved cash withdrawal processed at ATMs located at ONT, for the five (5) ATMs in Terminal 2, Terminal 4, and the Ground Transportation Center.

8. ACCEPTANCE OF GRANT AWARDS FROM THE FEDERAL AVIATION ADMINISTRATION OF FUNDS FROM THE AIRPORT IMPROVEMENT PROGRAM

The Ontario International Airport Authority (OIAA) authorized the Chief Executive Officer (CEO) to execute all documents necessary to accept grant-in-aid in an amount not to exceed \$22,184,140 from the Federal Aviation Administration (FAA) provided through the Cares Act Grant Program.

9. A RESOLUTION ELECTING TO BE SUBJECT TO THE PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT

The Ontario International Airport Authority (OIAA) Commission adopted a resolution electing to be subject to the Public Employees' Medical and Hospital Care Act at an unequal amount for employees and annuitants 700 non-pers all employees.

RESOLUTION NO. 2020-05 A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY ELECTING TO BE SUBJECT TO THE PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT AT AN UNEQUAL AMOUNT FOR EMPLOYEES AND ANNUITANTS 700 NON-PERS ALL EMPLOYEES

10. A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY AUTHORIZING INDIVIDUALS TO DEPOSIT AND/OR WITHDRAW MONEY IN THE LOCAL AGENCY INVESTMENT FUND

The Ontario International Airport Authority adopted a resolution approving authorized individuals to deposit and/or withdraw in the Local Agency Investment Fund (LAIF). Section 16429.1 et. Seq. of the California Government Code, the Local Agency Investment Fund is a special fund in the California State Treasury whereby the pooling of funds by many California local agencies will allow for high rates of return due to the use of large denomination instruments.

RESOLUTION NO. 2020-06 RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY AUTHORIZING INDIVIDUALS TO DEPOSIT AND/OR WITHDRAW MONEY IN THE LOCAL AGENCY INVESTMENT FUND PUBLIC COMMENT

PUBLIC COMMENT

Members of the public wishing to provide public comment for the items on the agenda were able to do so via email comments to clerk@flyontario.com or via telephone recording comments at (909) 544-5442.

Richard Sherman, provided an email comment expressing his concerns on airplane noise.

ADMINISTRATIVE DISCUSSION/ACTION/REPORT

11. A RESOLUTION DECLARING THE CONTINUED EXISTENCE OF A LOCAL EMERGENCY IN CONNECTION WITH PREPARATIONS THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY IS MAKING, AND ACTIONS IT IS TAKING, IN RESPONSE TO THE SERIOUS AND IMMINENT THREAT OF AN OUTBREAK OF THE NOVEL CORONAVIRUS (COVID-19), AND COMPLIANCE WITH HEALTH AUTHORITIES' APPLICABLE GUIDANCE REGARDING RESPONDING TO COVID-19

The Ontario International Airport Authority approved a resolution declaring the continued existence of a local emergency in connection with preparations the Authority is making, and actions it is taking, in response to the serious and imminent threat of an outbreak of the novel coronavirus (COVID-19), and compliance with health authorities' applicable guidance regarding responding to COVID-19.

RESOLUTION NO. 2020-07 A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY DECLARING THE CONTINUED EXISTENCE OF A LOCAL EMERGENCY IN CONNECTION WITH PREPARATIONS THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY IS MAKING, AND ACTIONS IT IS TAKING, IN RESPONSE TO THE SERIOUS AND IMMINENT THREAT OF AN OUTBREAK OF THE NOVEL CORONAVIRUS (COVID-19), AND COMPLIANCE WITH HEALTH AUTHORITIES' APPLICABLE GUIDANCE REGARDING RESPONDING TO COVID-19

MOTION: Moved by Commissioner Hagman, seconded by Secretary Bowman, and carried by a roll call vote of 5-0-0, to adopt Resolution 2020-07 declaring the continued existence of a local emergency.

MANAGEMENT REPORT

Chief Executive Officer Thorpe provided an update of COVID-19 impacts at ONT.

COMMISSIONER MATTERS

Commissioner Hagman provided information about The Boring Co. proposed Ontario Airport Loop project that would create a high-speed tunnel linking Rancho Cucamonga with ONT.

President Wapner discussed The Boring Company Ontario Airport Loop project and thanked Commissioner Hagman for his work with on the project.

Vice President Loveridge acknowledged Commissioner Hagman for his work on The Boring Co. project.

Secretary Bowman had no comments.

Commissioner Gouw had no comments.

ADJOURNMENT

President Wapner adjourned the Ontario International Airport Authority Commission meeting at 2:30 p.m.

RESPECTFULLY SUBMITTED:



CLAUDIA Y. ISBELL, CLERK OF THE BOARD

APPROVED:



ALAN D. WAPNER, PRESIDENT
ONTARIO INTERNATIONAL AIRPORT AUTHORITY