

ONTARIO INTERNATIONAL AIRPORT AUTHORITY

COMMISSION AGENDA - REGULAR MEETING



AUGUST 28, 2018 AT 3:00 P.M.

Ontario International Airport Administration Offices
1923 E. Avion Street, Room 100, Ontario, CA 91761

ALAN D. WAPNER
President

RONALD O. LOVERIDGE
Vice President

JIM W. BOWMAN
Secretary

CURT HAGMAN
Commissioner

JULIA GOUW
Commissioner

MARK A. THORPE
Chief Executive Officer

LORI D. BALLANCE
General Counsel

WELCOME TO THE MEETING OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY

- All documents for public review are on file at the Ontario International Airport Administration Offices located at 1923 E. Avion Street, Ontario, CA 91761.
- Anyone wishing to speak during public comment or on a item will be required to fill out a blue slip. Blue slips must be turned in prior to public comment beginning or before an agenda item is taken up. The Secretary/Assistant Secretary will not accept blue slips after that time.
- Comments will be limited to 3 minutes. Speakers will be alerted when they have 1-minute remaining and when their time is up. Speakers are then to return to their seats and no further comments will be permitted.
- In accordance with State Law, remarks during public comment are to be limited to subjects within the Authority's jurisdiction. Remarks on other agenda items will be limited to those items.
- Remarks from those seated or standing in the back of chambers will not be permitted. All those wishing to speak, including Commissioners and Staff, need to be recognized by the Authority President before speaking.

ORDER OF BUSINESS

The Authority meeting begins with Closed Session and Closed Session Comment at 3:00 p.m., immediately followed by Public Comment and the Regular Meeting.

(Sign Language Interpreters, Communication Access Real-Time Transcription, Assistive Listening Devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. Due to difficulties in securing Sign Language Interpreters, five or more business days notice is strongly recommended.)

CALL TO ORDER (OPEN SESSION) - 3:00 P.M.

ROLL CALL

Loveridge, Bowman, Hagman, Gouw, President Wapner

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

Public Comment: The Closed Session and open meeting Public Comment portion of the Commission meeting is limited to a maximum of 3 minutes for each. Additional opportunities for further Public Comment will be given during and at the end of the meeting.

CLOSED SESSION

- GC 54957, PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: Chief Executive Officer performance goals and objectives

REPORT ON CLOSED SESSION

General Legal Counsel

AGENDA REVIEW/ANNOUNCEMENTS

The Chief Executive Officer will go over all updated materials and correspondence received after the Agenda was distributed to ensure Commissioners have received them.

1. INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST

Note: agenda item contractors, subcontractors and agents which may require member abstentions due to conflict of interests and financial interests. Commission Member abstentions shall be stated under this item for recordation on the appropriate item.

CONSENT CALENDAR

All matters listed under CONSENT CALENDAR will be enacted by one motion in the form listed below – there will be no separate discussion on these items prior to the time Commission votes on them, unless a member of the Commission requests a specific item be removed from the Consent Calendar for a separate vote.

Each member of the public wishing to address the Authority on items listed on the Consent Calendar will be given a total of 3 minutes.

2. APPROVAL OF MINUTES

Minutes for the regular meeting of the Ontario International Airport Authority on July 24, 2018, approving same as on file with the Secretary/Assistant Secretary.

3. BILLS/PAYROLL

Bills July 1, 2018 through July 31, 2018 and Payroll July 1, 2018 through July 31, 2018.

4. APPROVAL OF MEETING STIPENDS

That the Ontario International Airport Authority Commission approve meeting stipends for President Wapner and Commissioner Hagman.

5. AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO EXERCISE A ONE-YEAR EXTENSION TO AN AGREEMENT WITH AMPCO SYSTEM PARKING, INC. DBA ABM PARKING SERVICES, INC. TO CONTINUE TRANSPORTATION SERVICES FOR THE ONTARIO INTERNATIONAL AIRPORT CONSOLIDATED RENTAL CAR FACILITY

That the Ontario International Airport Authority Commission authorize the Chief Executive Officer to exercise a one-year extension to the AMPCO System Parking, Inc., dba ABM Parking Services, Inc. agreement for an amount not to exceed \$3,500,000.00. A Customer Facility Charge (CFC) is charged to every car rental customer and this revenue is used to pay for the costs associated with the Agreement (ConRAC transportation services) and is allocated in the OIAA FY 2018-19 budget.

6. AUTHORIZATION OF THE CHIEF EXECUTIVE OFFICER TO EXECUTE ON-CALL AIRPORT PLANNING TASK ORDERS FOR THE SCOPE OF SERVICES PREVIOUSLY OUTLINED IN EXHIBIT A OF LEIGH FISHER, INC'S CONTRACT FOR AN AMOUNT NOT TO EXCEED \$1,500,000.00

That the Ontario International Airport Authority authorize the Chief Executive Officer to negotiate and execute task orders with Leigh Fisher, Inc., for on-call, as-needed airport planning and support services for general planning initiatives not specific to AIP funded projects, as outlined in Exhibit A – Scope of Services of their contract. The total value of task orders for non-AIP funded initiatives shall not exceed \$1,500,000. Funding for the airport planning and support services contract with Leigh Fisher, Inc., for initiatives not specific to AIP funded projects is included in the OIAA FY 18-19 annual budget for Airport Planning Services.

7. APPROVE THE SELECTION OF AND AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO EXECUTE A CONTRACT WITH RISK AND LITIGATION MANAGEMENT SERVICES

That the Ontario International Airport Authority (OIAA) approve the selection of and authorize the Chief Executive Officer to execute a contract with Risk and Litigation Management Services, for risk management services at the Ontario International Airport. The three-year contract shall not exceed \$432,000. Funds are allocated in the FY 2018-2019 budget for these services and will be requested in future budgets.

8. AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO EXECUTE NECESSARY DOCUMENTATION TO ACCEPT 'OTHER TRANSACTION' AGREEMENT FUNDS FROM THE TRANSPORTATION SECURITY ADMINISTRATION FOR A RECAPITALIZATION DESIGN PROJECT AT ONTARIO INTERNATIONAL AIRPORT

That the Ontario International Airport Authority (OIAA) authorize the Chief Executive Officer to execute all documents necessary to accept 'Other Transaction' Agreement (OTA) funds from the Transportation Security Administration (TSA) in an amount not to exceed \$191,150 for a TSA recapitalization design project at Ontario International Airport (ONT). The OIAA, through the Aviation and Transportation Security Act, is eligible to receive 100 percent of the eligible amount of the recapitalization design project which is estimated to be \$191,150 through TSA's OTA program. This amount will cover included costs for design, construction bid proposal documentation, and construction bid proposal evaluation.

9. A RESOLUTION APPOINTING THE DEPUTY EXECUTIVE OFFICER AS INTERIM TREASURER

That the Ontario International Airport Authority Commission adopt resolution appointing and designating the Deputy Executive Officer as the Interim Treasurer of the Authority. In accordance with the provisions of the Joint Exercise of Powers Agreement Section 3.E., the Authority may appoint a Treasurer to perform such duties as are set forth in the Joint Powers Agreement and any other duties specified by the Commission.

RESOLUTION NO. _____

A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY
APPOINTING THE DEPUTY EXECUTIVE OFFICER AS THE INTERIM TREASURER

10. A RESOLUTION APPOINTING AUTHORIZED INDIVIDUALS TO DEPOSIT AND/OR WITHDRAW MONEY IN THE LOCAL AGENCY INVESTMENT FUND

That the Ontario International Airport Authority (OIAA) Commission adopt a resolution appointing authorized individuals to deposit and/or withdraw money in the local agency investment fund.

RESOLUTION NO. _____

RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY
AUTHORIZING INDIVIDUALS TO DEPOSIT AND/OR WITHDRAW MONEY
IN THE LOCAL AGENCY INVESTMENT FUND.

11. APPROVAL OF A CONTRACT WITH SULLY MILLER CONTRACTING COMPANY FOR THE SOUTH CARGO RAMP REHABILITATION PROJECT AT THE ONTARIO INTERNATIONAL AIRPORT

That the Ontario International Airport Authority authorize the Chief Executive Officer (CEO) to execute a contract with Sully-Miller Contracting Company, in the amount of \$1,884,030 for the South Cargo Ramp Rehabilitation Project at Ontario International Airport. The cost to construct this project is accounted for in the OIAA Fiscal Year 2018-2019 budget. Total construction cost, \$1,884,030, for this project is to be paid for with a mix of FAA Airport Improvement Program (AIP) entitlement grant funds (in the amount of \$1,518,340, 80.59%) and OIAA appropriations in the amount of \$365,690. Project was included in the previously approved 2018 budget.

ADMINISTRATIVE DISCUSSION/ACTION/REPORT

12. ACCEPTANCE OF GRANT AWARDS FROM THE FEDERAL AVIATION ADMINISTRATION OF FUNDS FROM THE AIRPORT IMPROVEMENT PROGRAM

That the Ontario International Airport Authority (OIAA) authorize the Chief Executive Officer to execute all documents necessary to accept grant-in-aids in an amount not to exceed \$11.5 million from the Federal Aviation Administration (FAA) provided through the Airport Improvement Program to cover 80.59 percent of the eligible portion of the Rehabilitate Taxiway S, Construct Taxiway A, Install Runway 26R Touch Down Zone (TDZ) Lights, Rehabilitate South Cargo Apron, Terminal 1 Apron and Taxilane G Reconstruction, GIS Data Collection, Triggering Event Narrative Report, and Airport Layout Plan Project (GIS/Narrative Report/ALP) and the Pavement Maintenance Management Plan.

STAFF MATTERS

Chief Executive Officer Thorpe

COMMISSION MATTERS

President Wapner

Vice President Loveridge

Secretary Bowman

Commissioner Hagman

Commissioner Gouw

ADJOURNMENT



DATE: **AUGUST 28, 2018**

CLOSED SESSION REPORT

OIAA// (GC 54957.1)

Page 1 of 1

ROLL CALL: Gouw __, Bowman __, Hagman __, Loveridge __, President Wapner __.

STAFF: CEO __, General Counsel __

- GC 54957, PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: Chief Executive Officer performance goals and objectives

No Reportable Action

Continue

Approved

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Disposition: _____

Reported by:

General Legal Counsel / Chief Executive Officer

ONTARIO INTERNATIONAL AIRPORT AUTHORITY



DATE: AUGUST 28, 2018

SECTION: MINUTE ACTION

SUBJECT: RELATIVE TO POSSIBLE CONFLICT OF INTEREST

RECOMMENDED ACTION(S): Note: agenda items and contractors/subcontractors, which may require member abstentions due to possible conflicts of interest.

BACKGROUND: In accordance with California Government Code 84308, members of the Ontario International Airport Authority may not participate in any action concerning a contract where they have received a campaign contribution of more than \$250 in the prior twelve (12) months and from an entity or individual if the member knows or has reason to know that the participant has a financial interest, except for the initial award of a competitively bid public works contract. This agenda contains recommendations for action relative to the following contractors:

Item No	Principals & Agents	Subcontractors
Item No. 05	AMPCO Systems Parking, Inc, dba ABM Parking Services, Inc	<ul style="list-style-type: none">• None
Item No. 06	Leigh Fisher, Inc	<ul style="list-style-type: none">• Economics & Politics, Inc.• LandUse/USA, LLC• Lee Andrews Group, Inc.• Lenax Construction Services, Inc.• Logplan, Inc.• Raja Associates, Inc.• Trammell Crow
Item No. 07	Risk and Litigation Management Solution	<ul style="list-style-type: none">• None
Item No. 11	Sully-Miller Contracting Company	<ul style="list-style-type: none">• Covarrubias Bros• CL Survey• Aviation Striping• Goss Construction

STAFF MEMBER PRESENTING: Board Clerk, Claudia Y. Isbell

Department: Clerk's Office

Submitted to OIAA: August 28, 2018

Approved: _____

Chief Executive
Officer Approval:

Mark A. Thayer

Continued to: _____

Denied: _____

Item No. 01

**ONTARIO INTERNATIONAL AIRPORT AUTHORITY
REGULAR COMMISSION MEETING
MINUTES
TUESDAY, JULY 24, 2018
(NOT OFFICIAL UNTIL APPROVED)**

A regular meeting of the Ontario International Airport Authority was held on Tuesday, July 24, 2018, at 1923 E. Avion Street, Room 100, Ontario, California.

Notice of said meeting was duly given in the time and manner prescribed by law.

CALL TO ORDER

President Wapner called the Ontario International Airport Authority Commission meeting to order at 3:00 p.m.

ROLL CALL

PRESENT: Commissioners: Curt Hagman, Ronald O. Loveridge and Alan D. Wapner.

ABSENT: Commissioners: Jim W. Bowman, Julia Gouw

Also present were: Chief Executive Officer Mark A. Thorpe, General Counsel Lori D. Ballance and Assistant Secretary Claudia Y. Isbell.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chief Executive Officer Thorpe.

PUBLIC COMMENT

Jesse Fonseca: spoke about noise concerns and flight patterns.

Rudy Favila: spoke on concerns of diversity on the OIAA board.

Pablo Dominguez: spoke on his concerns regarding flight fees.

Hearing no other requests to speak, President Wapner recessed the regular meeting of the Ontario International Airport Authority to Closed Session at 3:08 p.m. with all Commissioners in attendance except Secretary Bowman and Commissioner Gouw.

CLOSED SESSION

- GC 54957.6, CONFERENCE WITH LABOR NEGOTIATORS
Negotiating Parties; Ontario International Airport Authority: President Wapner;
Employee: Chief Executive Officer: Mark A. Thorpe
- GC 54956.9(d)(1), CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION
San Bernardino Court Case No. CIVDS1816332

The Ontario International Airport Authority Commission regular meeting was reconvened in public session at 3:33 p.m.

CLOSED SESSION REPORT

President Wapner announced there was no reportable action.

POSSIBLE CONFLICT OF INTEREST ISSUES

1. INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST

Note: agenda item contractors, subcontractors and agents which may require member abstentions due to conflict of interests and financial interests. Commission Member abstentions shall be stated under this item for recordation on the appropriate item.

There were no conflict of interests reported.

CONSENT CALENDAR

MOTION: Moved by Commissioner Hagman, seconded by Vice President Loveridge and carried by a vote of 3-0-2, with Secretary Bowman and Commissioner Gouw absent, to approve the consent calendar as presented and adopt Resolution No. 2018-14.

2. APPROVAL OF MINUTES

Approved minutes for the regular meeting of the Ontario International Airport Authority on June 24, 2018, approving same as on file with the Secretary/Assistant Secretary.

3. BILLS/PAYROLL

Approved bills from June 1, 2018 through June 30, 2018 and Payroll June 1, 2018 through June 30, 2018.

4. APPROVAL OF MEETING STIPENDS

The Ontario International Airport Authority Commission approved meeting stipends for President Wapner and Commissioner Hagman.

5. A RESOLUTION AMENDING THE EXHIBIT TO THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY CONFLICT OF INTEREST CODE

The Ontario International Airport Authority (OIAA) Commission adopted a Resolution amending the Exhibit to the OIAA's Conflict of Interest Code to update position classification titles and filing requirements for OIAA employees. The proposed action has no direct fiscal impact.

RESOLUTION NO. 2018-14 A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY, APPROVING AND ADOPTING AN AMENDED EXHIBIT OF THE CONFLICT OF INTEREST CODE PURSUANT TO THE POLITICAL REFORM ACT OF 1974

6. APPROVE THE SELECTION OF AND AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO NEGOTIATE AND EXECUTE A CONTRACT WITH LEIGH FISHER INC. FOR AS-NEEDED AIRPORT PLANNING AND SUPPORT SERVICES AT ONTARIO INTERNATIONAL AIRPORT

The Ontario International Airport Authority (OIAA) approved the selection of and authorized the CEO to negotiate and execute contracts with Leigh Fisher, Inc., for on-call, as-needed airport planning and support services for Airport Improvement Program (AIP) funded projects that are approved by the OIAA Commission through OIAA's capital planning and programming process. At this time, there is no fiscal impact for approving the selection of Leigh Fisher, Inc. Airport planning and support services will be contracted and assigned to Leigh Fisher, Inc. as-needed. At that time, a contract for Leigh Fisher, Inc. will be executed by the CEO for the required airport planning and support services as needed for the projects.

7. AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO NEGOTIATE AND EXECUTE A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY AND ALTA ENVIRONMENTAL TO PREPARE AN AIRPORT AIR QUALITY IMPROVEMENT PLAN

The Ontario International Airport Authority (OIAA) authorized the Chief Executive Officer (CEO) to negotiate and execute a professional services agreement between the OIAA and Alta Environmental (Alta) to prepare the Airport Air Quality Improvement Plan (AQIP). The agreement between OIAA and Alta to prepare an AQIP is estimated on a time and materials basis for approximately \$83,600 and will be absorbed within current budget appropriations for Fiscal Year 2018-19 budget.

8. AUTHORIZE CHIEF EXECUTIVE OFFICER TO NEGOTIATE AND EXECUTE A PURCHASE AND SALE AGREEMENT BETWEEN OIAA AND ONTARIO INTERNATIONAL AIRPORT TERMINAL & EQUIPMENT COMPANY TO CONVEY CERTAIN EQUIPMENT AND VEHICLES

The Ontario International Airport Authority authorized the Chief Executive Officer to enter into a purchase and sale agreement with Ontario International Airport Terminal & Equipment Company ("ONT-TEC") to convey certain vehicles and equipment to ONT-TEC at market values appraised by a third-party. The Airport Authority is an independent economic enterprise, which funds its fiscal Budget through income derived from airlines, tenants, and other users of the airport. If approved, the agreement will generate direct income to the OIAA in the amount of approximately \$350.7 thousand plus interest income of approximately \$6.0 thousand. Under the agreement, ONT-TEC will pay OIAA on an installment basis. Note that title and insurance risk will transfer upon execution of the agreement.

9. APPROVAL OF AN AGREEMENT BETWEEN THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY AND FOX SPORTS COLLEGE PARTNERSHIPS

The Ontario International Airport Authority (OIAA) Commission approved an agreement with Fox Sports College Partnerships. The agreement between the OIAA and Fox Sports Partnerships is estimated to cost \$350,000 per year and was approved within the FY 2018-2019 budget appropriation.

ADMINISTRATIVE DISCUSSION/ACTION/REPORT

10. CHIEF EXECUTIVE OFFICER EMPLOYMENT AGREEMENT AMENDMENT

The Ontario International Airport Authority (OIAA) Commission approved a revised employment agreement with Mark A. Thorpe to serve as the Chief Executive Officer of the Ontario International Airport Authority. Appropriations for the ongoing salary and associated benefits costs have been included in the Authority's baseline operating budget and the Adopted Budget for Fiscal Year 2018-19. Funding for future years' costs will be included in the respective operating budgets for those periods.

MOTION: Moved by Commissioner Hagman, seconded by Vice President Loveridge and carried by a vote of 3-0-2, with Vice Secretary Bowman and Commissioner Gouw absent, to approve a revised employment agreement with Mark A. Thorpe.

STAFF MATTERS

CEO Thorpe gave a brief update on ONT cargo and passenger travel.

COMMISSIONER MATTERS

Commissioner Hagman had no comments.

Vice President Loveridge asked how flights to Taipei were doing.

CEO Thorpe stated flights were doing well.

President Wapner had no comments

ADJOURNMENT

President Wapner adjourned the Ontario International Airport Authority Commission meeting at 3:43 p.m.

RESPECTFULLY SUBMITTED:

CLAUDIA Y. ISBELL, CLERK OF THE BOARD

APPROVED:

ALAN D. WAPNER, PRESIDENT
ONTARIO INTERNATIONAL AIRPORT AUTHORITY



DATE: AUGUST 28, 2018

SECTION: CONSENT CALENDAR

SUBJECT: ONTARIO INTERNATIONAL AIRPORT AUTHORITY COMMISSION APPROVAL OF STIPENDS AS REQUIRED BY AUTHORITY BYLAWS

RELEVANT STRATEGIC OBJECTIVE: Development of Airport-Related Businesses.

RECOMMENDED ACTION(S): That the Ontario International Airport Authority Commission approve additional stipends per Article IV, Section 6 of the Authority's Bylaws.

BACKGROUND: Article IV, Section 6 of the Authority's Bylaws states as follows:

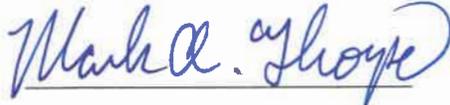
"No salary: Reimbursement for Expenses; Stipends. The members of the Commission shall receive no salary but shall be reimbursed for necessary expenses (including mileage in accordance with standard IRS mileage reimbursement rates) incurred in the performance of their duties. Additionally, commissioners will receive a stipend in the amount of one hundred fifty dollars (\$150.00) for attendance at each Commission meeting, standing committee meeting, ad hoc committee meeting, and any Authority-related business function. A maximum of six (6) stipends are permitted per month. An additional two (2) stipends are permitted with prior approval of the President. More than eight (8) stipends per month will require approval by the full Commission."

During the month of July 2018, President Wapner attended four (4) additional Authority-related business functions and Commissioner Hagman attended seven (7) additional Authority-related business functions. Full Commission approval is needed to approve payment of stipends.

CEQA COMPLIANCE: Exclusion from the definition of "project": The creation of government funding mechanisms or other government fiscal activities which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment. (CEQA Guidelines §15378(b)(4).)

FISCAL IMPACT AND SOURCE OF FUNDS: OIAA operating revenue.

STAFF MEMBER PRESENTING: Board Clerk, Claudia Y. Isbell

Department:	<u>Clerk's Office</u>	Submitted to OIAA:	<u>August 28, 2018</u>
		Approved:	_____
		Continued to:	_____
Chief Executive Officer Approval:		Denied:	_____

PRIOR COMMISSION ACTION: On December 8, 2016, the OIAA Commission adopted Resolution No. 2016-14 approving and adopting the OIAA Bylaws.

STAFFING IMPACT (# OF POSITIONS):

N/A

IMPACT ON OPERATIONS:

N/A

ATTACHMENTS:

N/A

The Agenda Report references the terms and conditions of the recommended actions and request for approval. Any document(s) referred to herein and that are not attached or posted online may be reviewed prior to or following scheduled Commission meetings in the Office of the Clerk of the Commission. Office hours are 8:30 a.m. to 5:00 p.m., Monday through Friday

This Agenda Report has been reviewed by OIAA General Counsel. |



DATE: AUGUST 28, 2018

SECTION: CONSENT CALENDAR

SUBJECT: AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO EXERCISE A ONE-YEAR EXTENSION TO AN AGREEMENT WITH AMPCO SYSTEM PARKING, INC. DBA ABM PARKING SERVICES, INC. TO CONTINUE TRANSPORTATION SERVICES FOR THE ONTARIO INTERNATIONAL AIRPORT CONSOLIDATED RENTAL CAR FACILITY.

RELEVANT STRATEGIC OBJECTIVE: Provide customer friendly facilities and services.

RECOMMENDED ACTION(S): That the Ontario International Airport Authority Commission authorize the Chief Executive Officer to exercise a one-year extension to the AMPCO System Parking, Inc., dba ABM Parking Services, Inc. agreement for an amount not to exceed \$3,500,000.00.

FISCAL IMPACT AND SOURCE OF FUNDS: A Customer Facility Charge (CFC) is charged to every car rental customer and this revenue is used to pay for the costs associated with the Agreement (ConRAC transportation services) and is allocated in the OIAA FY 2018-19 budget.

BACKGROUND: On or around September 14th 2013, Los Angeles World Airports (LAWA) entered into a 5-year Operating Agreement with ABM Parking Services, Inc. to provide transportation services to ONT passengers from the ONT terminals to the Consolidated Rental Car Facility (ConRac) and USO Facility. The Agreement was assigned and novated to the OIAA on or around November 1, 2016, and the initial term is set to expire on September 13, 2018. Section 1.2 of the Operating Agreement allows the Chief Executive Officer to extend the Term for up to two (2) consecutive twelve (12) month periods and the Chief Executive Officer would like to extend the Term for one (1) twelve (12) month period while OIAA staff prepare a RFP for transportation services. Under the Staff Augmentation Agreement between the OIAA and LAWA Section 7(e) states the OIAA will assume all rights and obligations under a contract with ABM Parking Services, Inc. through the existing terms or for two years after the Transfer Date, whichever is later, assuming the other parties to the contracts agree to such an extension. OIAA staff discussed the extension with ABM Parking Services, Inc. and both parties agree to the extension.

STAFF MEMBER PRESENTING: Chief Executive Officer, Mark A. Thorpe

Department: Administrative Department

Submitted to OIAA: August 28, 2018

Approved: _____

Continued to: _____

Denied: _____

Chief Executive Officer Approval:

Mark A. Thorpe

CEQA COMPLIANCE: The proposed staffing services decision is not a "project" under CEQA and does not require environmental review.

STAFFING IMPACT (# OF POSITIONS): The proposed action will not create any permanent positions in the OIAA.

IMPACT ON OPERATIONS: This action would not impact ONT operations.

SCHEDULE: N/A |

EXHIBITS & ATTACHMENTS:

N/A

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This Agenda Report has been reviewed by OIAA General Counsel. |



DATE: AUGUST 28, 2018

SECTION: CONSENT CALENDAR

SUBJECT: AUTHORIZATION OF THE CHIEF EXECUTIVE OFFICER TO EXECUTE ON-CALL AIRPORT PLANNING TASK ORDERS FOR THE SCOPE OF SERVICES PREVIOUSLY OUTLINED IN EXHIBIT A OF LEIGH FISHER, INC'S CONTRACT FOR AN AMOUNT NOT TO EXCEED \$1,500,000.00.

RELEVANT STRATEGIC OBJECTIVE: Provide Customer Friendly Facilities and Services.

RECOMMENDED ACTION(S): That the OIAA authorize the CEO to negotiate and execute task orders with Leigh Fisher, Inc., for on-call, as-needed airport planning and support services for general planning initiatives not specific to AIP funded projects, as outlined in EXHIBIT A – Scope of Services of their contract. The total value of task orders for non-AIP funded initiatives shall not exceed \$1,500,000.

FISCAL IMPACT AND SOURCE OF FUNDS: Funding for the airport planning and support services contract with Leigh Fisher, Inc., for initiatives not specific to AIP funded projects is included in the OIAA annual budget for Airport Planning Services in the amount of \$1,500,000.00, and will occur once the OIAA assigns a task order for non-AIP services.

BACKGROUND:

On July 24, 2018, the OIAA approved the selection of Leigh Fisher, Inc., for on-call, as needed airport planning and support services at Ontario International Airport and authorized the CEO to execute a contract for those services. The OIAA requires airport planning and support services to assist the entitlement and approval of airport projects and to provide expertise of value to the ongoing operation and improvement of the airport so it can operate safely, efficiently, and serve all airport users.

PROCUREMENT:

The OIAA conducted a qualifications-based selection process and received 4 proposals on April 10, 2018. The four firms were short-listed and interviewed. Leigh Fisher, Inc. was the most qualified firm to undertake

STAFF MEMBER PRESENTING: Chief Operations Officer, Bruce Atlas

Department: Engineering

Submitted to OIAA: August 28, 2018

Approved: _____

Continued to: _____

Denied: _____

Chief Executive Officer Approval:

Mark A. Hooper

airport planning and support services for the OIAA. The selection process was conducted by OIAA staff in conformance with FAA standards, as will future contract negotiations.

CEQA COMPLIANCE: The proposed staffing services decision is not a "project" under CEQA and does not require environmental review. To the extent the staffing services decision could be deemed a "project" for purposes of CEQA, it would be Categorically Exempt (Class 1) from the provisions of CEQA pursuant to (1) CEQA Guidelines section 15309 for project inspection services, (2) CEQA Guidelines section 15301 for the operations, repair, maintenance, permitting, or minor alteration of existing structures or facilities involving negligible or no expansion of use beyond that existing at the time of the lead agency's determination, and CEQA Guidelines section 15303 for new construction, installation or conversion of a limited number of small structures, facilities or equipment.

STAFFING IMPACT (# OF POSITIONS): The proposed action will not create any permanent positions in the OIAA.

IMPACT ON OPERATIONS: This action would not impact ONT operations.

SCHEDULE: N/A

EXHIBITS & ATTACHMENTS:

N/A

The Agenda Report references the terms and conditions of the recommended actions and request for approval. Any document(s) referred to herein and that are not attached or posted online may be reviewed prior to or following scheduled Commission meetings in the Office of the Clerk of the Commission. Office hours are 8:30 a.m. to 5:00 p.m., Monday through Friday

This Agenda Report has been reviewed by OIAA General Counsel.



DATE: AUGUST 28, 2018

SECTION: CONSENT CALENDAR

SUBJECT: APPROVE THE SELECTION OF AND AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO EXECUTE A CONTRACT WITH RISK AND LITIGATION MANAGEMENT SERVICES.

RELEVANT STRATEGIC OBJECTIVE: To provide safe Airport facilities

RECOMMENDED ACTION(S): That the Ontario International Airport Authority (OIAA) approve the selection of and authorize the Chief Executive Officer to execute a contract with Risk and Litigation Management Services, for risk management services at the Ontario International Airport.

FISCAL IMPACT AND SOURCE OF FUNDS: The three-year contract shall not exceed \$432,000. Funds are allocated in the FY 2018-2019 budget for these services and will be requested in future budgets.

BACKGROUND: The OIAA requires risk management services to be provided so the airport can operate safely, efficiently, and cost-effectively to best serve all airport users. The Professional Services Contract is a three-year contract with two one year extension options that can be exercised by the OIAA CEO.

PROCUREMENT: The OIAA conducted a qualifications-based selection process and received two proposals on August 15, 2018. The selections panel evaluated both firm's qualifications and determined Risk & Litigation Management Solutions was the most qualified firm to undertake airport risk management services for the OIAA. The selection process was conducted by OIAA staff in conformance with its purchasing standards, as will future contract negotiations.

CEQA COMPLIANCE: The proposed staffing services decision is not a "project" under CEQA and does not require environmental review.

STAFFING IMPACT (# OF POSITIONS): The proposed action will not create any permanent positions in the OIAA.

IMPACT ON OPERATIONS: This action would not impact ONT operations.

STAFF MEMBER PRESENTING: Chief Executive Officer, Mark A. Thorpe

Department: Administrative Department

Submitted to OIAA: August 28, 2018

Approved: _____

Continued to: _____

Denied: _____

Chief Executive Officer Approval:

Mark A. Thorpe

SCHEDULE: N/A |

EXHIBITS & ATTACHMENTS:

Attachment A – Professional Services Contract

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This Agenda Report has been reviewed by OIAA General Counsel. |

ONTARIO INTERNATIONAL AIRPORT AUTHORITY



DATE: AUGUST 28, 2018

SECTION: CONSENT CALENDAR

SUBJECT: AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO EXECUTE NECESSARY DOCUMENTATION TO ACCEPT 'OTHER TRANSACTION' AGREEMENT FUNDS FROM THE TRANSPORTATION SECURITY ADMINISTRATION FOR A RECAPITALIZATION DESIGN PROJECT AT ONTARIO INTERNATIONAL AIRPORT

RELEVANT STRATEGIC OBJECTIVES: Improve Airport Operational Safety, Security, and Efficiency.

RECOMMENDED ACTION(S): That the Ontario International Airport Authority (OIAA) authorize the Chief Executive Officer to execute all documents necessary to accept 'Other Transaction' Agreement (OTA) funds from the Transportation Security Administration (TSA) in an amount not to exceed \$191,150 for a TSA recapitalization design project at Ontario International Airport (ONT).

FISCAL IMPACT SUMMARY: The OIAA, through the Aviation and Transportation Security Act, is eligible to receive 100 percent of the eligible amount of the recapitalization design project which is estimated to be \$191,150 through TSA's OTA program. This amount will cover included costs for design, construction bid proposal documentation, and construction bid proposal evaluation.

BACKGROUND: Congress authorizes the TSA to provide grant money to airports to help make infrastructure improvements for security purposes. TSA utilizes OTAs as funding instruments to reimburse airport sponsors for eligible aviation-related projects that participate in the Aviation and Transportation Security Act Program. OIAA staff submitted a design project services fee proposal to TSA to cover 100 percent of the design project costs utilizing TSA's OTA funds. TSA has approved the proposal and it is now prepared to execute the OTA upon the OIAA's authorization of the CEO to do so. Upon full execution of the necessary documentation, TSA will finalize the OTA funding, which will then enable the OIAA to start its recapitalization design project at ONT.

CEQA COMPLIANCE AND LAND USE APPROVALS: Approval of this funding mechanism is not a "project" within the meaning of Section 15378 of the CEQA Guidelines because there is no

STAFF MEMBER PRESENTING: Chief Operations Officer, Bruce Atlas

Department: Administration Department Submitted to OIAA: August 28, 2018
Approved: _____
Continued to: _____
Denied: _____

Chief Executive Officer Approval: Mark A. Shroyer

Item No. 08

potential for a direct or indirect physical change in the environment. To the extent any alteration of facilities occurs as a result of approval, CEQA Guidelines section 15301 provides an exemption for minor alterations to existing structures or facilities involving negligible or no expansion of use beyond that existing at the time of the lead agency's determination.

STAFFING IMPACT (# OF POSITIONS): Not applicable.

IMPACT ON OPERATIONS: None.

EXHIBITS & ATTACHMENTS: None.

The Agenda Report references the terms and conditions of the recommended actions and request for approval. Any document(s) referred to herein and that are not attached or posted online may be reviewed prior to or following scheduled Commission meetings in the Office of the Clerk of the Commission. Office hours are 8:30 a.m. to 5:00 p.m., Monday through Friday

This Agenda Report has been reviewed by OIAA General Counsel.



DATE: AUGUST 28, 2018

SECTION: CONSENT CALENDAR

SUBJECT: THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY COMMISSION ADOPT A RESOLUTION APPOINTING THE DEPUTY EXECUTIVE OFFICER AS THE INTERIM TREASURER.

RELEVANT STRATEGIC OBJECTIVE: Operational Efficiency and Management

RECOMMENDED ACTION(S): That the Ontario International Airport Authority (Authority) adopt a resolution appointing the Deputy Executive Officer, Atif Elkadi, to serve as the Interim Treasurer of the Authority.

FISCAL IMPACT AND SOURCE OF FUNDS: None.

BACKGROUND: In accordance with the provisions of the Joint Exercise of Powers Agreement Section 3.E., the Authority may appoint a Treasurer to perform such duties as are set forth in the Joint Powers Agreement and any other duties specified by the Commission. The Treasurer of the Authority is responsible for the custody and safekeeping of the Authority funds and all officers, including the Treasurer, serve at the pleasure of the Commission. An opening of the Treasurer position recently occurred and staff recommends the position be filled on an interim basis until the Authority can fill that position more permanently. An interim appointment will ensure the Authority continues meeting its financial responsibilities. Therefore, it is recommended that the Deputy Executive Officer, Atif Elkadi, serve as the Interim Treasurer of the Authority.

CEQA COMPLIANCE: The proposed staffing services decision is not a "project" under CEQA and does not require environmental review.

STAFFING IMPACT (# OF POSITIONS): The proposed action will not create any permanent positions in the OIAA.

IMPACT ON OPERATIONS: This action would not impact ONT operations.

STAFF MEMBER PRESENTING: Chief Executive Officer, Mark A. Thorpe

Department: Administration Department Submitted to OIAA: August 28, 2018
Approved:
Continued to:
Denied:
Chief Executive Officer Approval: Mark A. Thorpe

SCHEDULE: N/A |

EXHIBITS & ATTACHMENTS:

Attachment A – A Resolution Appointing the Interim Treasurer

The Agenda Report references the terms and conditions of the recommended actions and request for approval. Any document(s) referred to herein and that are not attached or posted online may be reviewed prior to or following scheduled Commission meetings in the Office of the Clerk of the Commission. Office hours are 8:30 a.m. to 5:00 p.m., Monday through Friday

This Agenda Report has been reviewed by OIAA General Counsel. |

RESOLUTION NO. _____

A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY
APPOINTING THE DEPUTY EXECUTIVE OFFICER AS THE INTERIM
TREASURER

WHEREAS, the Ontario International Airport Authority (the "Authority") was formed through the Joint Exercise of Power Agreement by and between the City of Ontario (the "City") and the County of San Bernardino (the "County"); and

WHEREAS, the Joint Powers Agreement requires and allows the appointment, employment, or engagement of professional staff to assist in the overall operation of the Authority;

WHEREAS, the Section 3.E. of the Joint Powers Agreement allows the Commission to appoint a Treasurer to perform such duties as are set forth in the Joint Powers Agreement and any other duties specified by the Commission;

WHEREAS, an opening of the Treasurer position recently occurred and the Authority desires to fill that position on an interim basis until the position can be filled by a future permanent appointment.

NOW, THEREFORE, BE IT RESOLVED by the Commission of the Ontario International Airport Authority as follows:

SECTION 1. The Commission, in accordance with the Joint Powers Agreement, hereby appoints the Deputy Executive Officer, Atif Elkadi, to serve as the Interim Treasurer on behalf of the Ontario International Airport Authority.

SECTION 2. This Resolution will take effect immediately upon its adoption.

SECTION 3. The Commission Clerk of the Ontario International Airport Authority shall certify as to the adoption of this Resolution.

PASSED, APPROVED, AND ADOPTED this 28th day of August 2018.

ALAN D. WAPNER, OIAA PRESIDENT

ATTEST:

CLAUDIA Y. ISBELL, CLERK TO THE BOARD/
ASSISTANT SECRETARY

APPROVED AS TO LEGAL FORM:

LORI D. BALLANCE
GENERAL COUNSEL

STATE OF CALIFORNIA)
COUNTY OF SAN BERNARDINO)
CITY OF ONTARIO)

I, Claudia Y. Isbell, Commission Clerk of the Ontario International Airport Authority, DO HEREBY CERTIFY that foregoing Resolution No. 2018- was duly passed and adopted by the Commission of the Ontario International Airport Authority at their regular meeting held August 28, 2018 by the following roll call vote, to wit:

AYES: COMMISSIONERS:

NOES: COMMISSIONERS:

ABSENT: COMMISSIONERS:

CLAUDIA Y. ISBELL, CLERK TO THE BOARD/
ASSISTANT SECRETARY

(SEAL)

The foregoing is the original of Resolution No. 18- duly passed and adopted by the Commission of the Ontario International Airport Authority at their regular meeting held August 28, 2018.

CLAUDIA Y. ISBELL, CLERK TO THE BOARD/
ASSISTANT SECRETARY

(SEAL)



DATE: AUGUST 28, 2018

SECTION: CONSENT CALENDAR

SUBJECT: A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY AUTHORIZING INDIVIDUALS TO DEPOSIT AND/OR WITHDRAW MONEY IN THE LOCAL AGENCY INVESTMENT FUND

RELEVANT STRATEGIC OBJECTIVE: Operational Efficiency and Management

RECOMMENDED ACTION(S): That the Ontario International Airport Authority (OIAA) adopt a resolution approving authorized individuals to deposit and/or withdraw in the Local Agency Investment Fund (LAIF).

FISCAL IMPACT AND SOURCE OF FUNDS: Section 16429.1 et. Seq. of the California Government Code the Local Agency Investment Fund is a special fund in the California State Treasury whereby the pooling of funds by many California local agencies will allow for high rates of return due to the use of large denomination instruments.

BACKGROUND: The Ontario International Airport Authority authorized the creation of the LAIF account at a regular meeting on October 3, 2016. Since then, there have been changes in staff that require an updated resolution.

CEQA COMPLIANCE: The proposed staffing services decision is not a "project" under CEQA and does not require environmental review.

STAFFING IMPACT (# OF POSITIONS): The proposed action will not create any permanent positions in the OIAA.

IMPACT ON OPERATIONS: This action would not impact ONT operations.

SCHEDULE: N/A

STAFF MEMBER PRESENTING: Chief Executive Officer, Mark A. Thorpe

Department: Administration Department Submitted to OIAA: August 28, 2018
Approved:
Continued to:
Denied:
Chief Executive Officer Approval: Mark A. Thorpe

EXHIBITS & ATTACHMENTS: Attachment A – A Resolution Authorizing Individuals to Deposit and/or Withdraw Money in the LAIF

The Agenda Report references the terms and conditions of the recommended actions and request for approval. Any document(s) referred to herein and that are not attached or posted online may be reviewed prior to or following scheduled Commission meetings in the Office of the Clerk of the Commission. Office hours are 8:30 a.m. to 5:00 p.m., Monday through Friday

This Agenda Report has been reviewed by OIAA General Counsel.

RESOLUTION NO. 2018-

RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY
AUTHORIZING INDIVIDUALS TO DEPOSIT AND/OR WITHDRAW MONEY IN
THE LOCAL AGENCY INVESTMENT FUND

WHEREAS, the Ontario International Airport Authority (“Authority”) was formed through the Joint Exercise of Power Agreement by and between the City of Ontario (the “City”) and the County of San Bernardino (the “County”) and;

WHEREAS, pursuant to Resolution No. 2016-011 and Section 16429.1 et seq. of the California Government Code, the Authority authorized the creation of a Local Agency Investment Fund (LAIF), a special fund in the California State Treasury whereby the Authority pools funds with many California local agencies for high rates of return using large denomination instruments. The Authority uses the LAIF for its treasury that is not required for immediate needs and the Authority determined that it is in its best interest to place said money in approved investments yielding maximum returns;

WHEREAS, pursuant to Resolution No. 2016-011, the Authority previously designated and authorized certain staff members to deposit money into and/or withdraw money from the LAIF; however, those individuals are longer employed by the Authority and they need to be replaced with current staff members;

WHEREAS, the Commission de-designates the following individuals from the LAIF, and revokes all rights and privileges therefrom:

Kelly Fredericks; Jeff Reynolds; and Guy Boccasile

NOW, THEREFORE, BE IT RESOLVED by the Ontario International Airport Authority as follows:

SECTION 1. The Commission authorizes the following individuals to deposit money into and/or withdraw money from the LAIF:

Julia Gouw, Commissioner
Mark Thorpe, Chief Executive Officer
Atif Elkadi, Deputy Airport Officer

SECTION 2. Effective Date. This Resolution will take effect immediately upon its adoption

SECTION 3. The Ontario International Airport Authority Commission further authorizes the Chief Executive Officer to execute and file with the California State Treasury any and all necessary documentation required to effectuate the above changes made to the Authority’s Local Area Investment Fund.

SECTION 4: The Commission Clerk of the Ontario International Airport Authority shall certify as to the adoption of this Resolution.

PASSED, APPROVED, AND ADOPTED this 28th day of August 2018.

ALAN D. WAPNER, OIAA PRESIDENT

ATTEST:

CLAUDIA Y. ISBELL,
ASSISTANT SECRETARY

APPROVED AS TO LEGAL FORM:

LORI D. BALLANCE
GENERAL COUNSEL

STATE OF CALIFORNIA)
COUNTY OF SAN BERNARDINO)
CITY OF ONTARIO)

I, Claudia Y. Isbell, Commission Clerk of the Ontario International Airport Authority, DO HEREBY CERTIFY that foregoing Resolution No. 2018- was duly passed and adopted by the Commission of the Ontario International Airport Authority at their regular meeting held August 28, 2018 by the following roll call vote, to wit:

AYES: COMMISSIONERS:

NOES: COMMISSIONERS:

ABSENT: COMMISSIONERS:

CLAUDIA Y. ISBELL, CLERK TO THE BOARD/
ASSISTANT SECRETARY

(SEAL)

The foregoing is the original of Resolution No. 2018- duly passed and adopted by the Commission of the Ontario International Airport Authority at their regular meeting held August 28, 2018.

CLAUDIA Y. ISBELL, CLERK TO THE BOARD/
ASSISTANT SECRETARY

(SEAL)



DATE: AUGUST 28, 2018

SECTION: CONSENT CALENDAR

SUBJECT: APPROVAL OF A CONTRACT WITH SULLY MILLER CONTRACTING COMPANY FOR THE SOUTH CARGO RAMP REHABILITATION PROJECT AT THE ONTARIO INTERNATIONAL AIRPORT

RELEVANT STRATEGIC OBJECTIVE: Improve Airport Operational Safety, Security and Efficiency

RECOMMENDED ACTION(S): That the Ontario International Airport Authority authorize the Chief Executive Officer (CEO) to execute a contract with Sully-Miller Contracting Company, in the amount of \$1,884,030 for the South Cargo Ramp Rehabilitation Project at Ontario International Airport.

FISCAL IMPACT SUMMARY: The cost to construct this project is accounted for in the OIAA Fiscal Year 2018-2019 budget. Total construction cost, \$1,884,030, for this project is to be paid for with a mix of FAA Airport Improvement Program (AIP) entitlement grant funds (in the amount of \$1,518,340, 80.59%) and OIAA appropriations in the amount of \$365,690. Project was included in the previously approved 2018 budget.

BACKGROUND: Project is on the Airport Construction Improvement Program (ACIP) list was competitively bid.

PROCUREMENT: Project utilizes expiring Airport Entitlement funds, which will be returned to the FAA if not utilized for this project. Project was publicly bid with three (3) responsive bidders. Bids were opened July 27, 2018. All supplemental documentation has been received, and FAA is ready to execute the grant.

CEQA COMPLIANCE AND LAND USE APPROVALS: CATEX has been approved by the FAA. Approval of this funding mechanism is not a "project" within the meaning of Section 15378 of the CEQA Guidelines because there is no potential for a direct or indirect physical change in the environment. To the extent any alteration of facilities occurs as a result of approval, CEQA Guidelines

STAFF MEMBER PRESENTING: Chief Operations Officer, Bruce Atlas

Department: Engineering

Submitted to OIAA: August 28, 2018

Approved: _____

Continued to: _____

Denied: _____

Chief Executive Officer Approval: *Mark A. Hoopes*

section 15301 provides an exemption for minor alterations to existing structures or facilities involving negligible or no expansion of use beyond that existing at the time of the lead agency's determination.

STAFFING IMPACT (# OF POSITIONS): Not applicable.

IMPACT ON OPERATIONS: South Cargo Ramp will be partially closed during construction, with phasing to allow use if required.

SCHEDULE: The South Cargo Ramp Rehabilitation project is scheduled to be completed by December 5, 2018.

ATTACHMENTS: None

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This Agenda Report has been reviewed by OIAA General Counsel.



DATE: AUGUST 28, 2018

SECTION: ADMINISTRATIVE REPORT/DISCUSSION/ACTION

SUBJECT: ACCEPTANCE OF GRANT AWARDS FROM THE FEDERAL AVIATION ADMINISTRATION OF FUNDS FROM THE AIRPORT IMPROVEMENT PROGRAM

RELEVANT STRATEGIC OBJECTIVE: Provide Customer Friendly Facilities and Services.

RECOMMENDED ACTION(S): That the Ontario International Airport Authority (OIAA) authorize the Chief Executive Officer to execute all documents necessary to accept grant-in-aids in an amount not to exceed \$11.5 million from the Federal Aviation Administration (FAA) provided through the Airport Improvement Program to cover 80.59 percent of the eligible portion of the Rehabilitate Taxiway S, Construct Taxiway A, Install Runway 26R Touch Down Zone (TDZ) Lights, Rehabilitate South Cargo Apron, Terminal 1 Apron and Taxilane G Reconstruction, GIS Data Collection, Triggering Event Narrative Report, and Airport Layout Plan Project (GIS/Narrative Report/ALP) and the Pavement Maintenance Management Plan.

FISCAL IMPACT SUMMARY: The Ontario International Airport Authority, through the FAA Airport Improvement Program, is eligible to receive 80.59 percent of the eligible amount of: (i) the Rehabilitate Taxiway S Project (design) which is estimated to cost \$950,643. The grant will pay for approximately \$766,123 which includes design, construction document preparation and related costs; (ii) the Runway 26R TDZ Lights Project (design) which is estimated to cost \$488,033. The grant will pay for approximately \$393,306 which includes design, construction document preparation and related costs; (iii) the Taxiway A Project (design) which is estimated to cost \$4,367,645. The grant will pay for approximately \$3,519,885 which includes design, construction document preparation and related costs; (iiii) the Rehabilitate South Cargo Apron and Terminal 1 Apron and Taxilane G projects which is estimated to cost \$6,218,333. The grant will pay for approximately \$5,011,355 which includes construction, construction management and OIAA administration; (v) the GIS/Narrative Report/ALP Project which is estimated to cost \$971,300. The grant will pay for approximately \$782,771 which include GIS data collection, reports and ALP updates; and (vi) the Pavement Maintenance Management Plan Project which is estimated to cost \$1,181,781. The grant will pay for approximately \$952,397 which includes pavement inspections, data collection and analysis, and reports. The associated grant's revenue and expenditure adjustments will be presented in the next Quarterly Budget Report to the Commission.

STAFF MEMBER PRESENTING: Chief Executive Officer, Mark A. Thorpe

Department: Engineering

Submitted to OIAA: August 28, 2018

Approved: _____

Continued to: _____

Denied: _____

Chief Executive Officer Approval: *Mark A. Thorpe*

The proposed grant numbers and associated projects are as follows:

3-06-0175-041-2018 – Rehabilitate Taxiway S, Runway 26R TDZ lights, Construct Taxiway A (Design grants)

3-06-0175-042-2018 – Rehabilitate South Cargo Apron, Terminal 1 Apron, and Taxilane G

3-06-0175-043-2018 – GIS Data Collection, Triggering Event Narrative Report & ALP Update

3-06-0175-044-2018 – Pavement Maintenance Management Plan

BACKGROUND: The FAA provides grants-in-aid to airports that participate in the Airport Improvement Program and will provide 80.59 percent of funds for eligible portions of projects. OIAA staff submitted a grant request to FAA to cover 80.59 percent of the project costs with AIP entitlement grant money available to OIAA. This grant requests have been approved by FAA and will be executed by FAA but first requires that the CEO has authority to accept and execute the grant to receive funds from FAA. This OIAA Commission action will authorize the CEO to accept and execute said grant and enable the FAA to finalize the grant process.

PROCUREMENT: Not applicable.

CEQA COMPLIANCE AND LAND USE APPROVALS: Approval of this funding mechanism is not a "project" within the meaning of Section 15378 of the CEQA Guidelines because there is no potential for a direct or indirect physical change in the environment. To the extent any alteration of facilities occurs as a result of approval, CEQA Guidelines section 15301 provides an exemption for minor alterations to existing structures or facilities involving negligible or no expansion of use beyond that existing at the time of the lead agency's determination.

STAFFING IMPACT (# OF POSITIONS): Not applicable.

IMPACT ON OPERATIONS: None.

SCHEDULE:

ATTACHMENTS: None.

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