

**ONTARIO INTERNATIONAL AIRPORT AUTHORITY  
REGULAR COMMISSION MEETING  
MINUTES  
TUESDAY, AUGUST 28, 2018**

A regular meeting of the Ontario International Airport Authority was held on Tuesday, August 28, 2018, at 1923 E. Avian Street, Room 100, Ontario, California.

Notice of said meeting was duly given in the time and manner prescribed by law.

**CALL TO ORDER**

President Wapner called the Ontario International Airport Authority Commission meeting to order at 3:00 p.m.

**ROLL CALL**

PRESENT: Commissioners: Julia Gouw, Jim W. Bowman, Ronald O. Loveridge and Alan D. Wapner.

Curt Hagman.

ABSENT: Commissioners:

Also present were: Chief Executive Officer Mark A. Thorpe, General Counsel Lori D. Ballance and Assistant Secretary Claudia Y. Isbell.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Secretary Jim W. Bowman.

**PUBLIC COMMENT**

*Rudy Favila*: spoke on concerns of diversity with staff at ONT.

*Jesse Fonseca*: spoke about noise concerns and flight patterns.

Hearing no other requests to speak, President Wapner recessed the regular meeting of the Ontario International Airport Authority to Closed Session at 3:08 p.m. with all Commissioners in attendance except Commissioner Hagman.

**CLOSED SESSION**

- GC 54957.6, PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
Title: Chief Executive Officer performance goals and objectives

The Ontario International Airport Authority Commission regular meeting was reconvened in public session at 3:49 p.m.

## **CLOSED SESSION REPORT**

President Wapner announced there was no reportable action.

## **POSSIBLE CONFLICT OF INTEREST ISSUES**

### **1. INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST**

Note: agenda item contractors, subcontractors and agents which may require member abstentions due to conflict of interests and financial interests. Commission Member abstentions shall be stated under this item for recordation on the appropriate item.

There were no conflict of interests reported.

## **CONSENT CALENDAR**

**MOTION:** Moved by Commissioner Gouw, seconded by Secretary Bowman and carried by a vote of 4-0-1, with Commissioner Hagman absent, to approve the consent calendar as presented and adopt Resolution Nos. 2018-15 and 2018-16.

### **2. APPROVAL OF MINUTES**

Approved minutes for the regular meeting of the Ontario International Airport Authority on July 24, 2018, approving same as on file with the Secretary/Assistant Secretary.

### **3. BILLS/PAYROLL**

Approved bills from July 1, 2018 through July 31, 2018 and Payroll July 1, 2018 through July 31, 2018.

### **4. APPROVAL OF MEETING STIPENDS**

The Ontario International Airport Authority Commission approved meeting stipends for President Wapner and Commissioner Hagman.

### **5. AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO EXERCISE A ONE-YEAR EXTENSION TO AN AGREEMENT WITH AMPCO SYSTEM PARKING, INC. DBA ABM PARKING SERVICES, INC. TO CONTINUE TRANSPORTATION SERVICES FOR THE ONTARIO INTERNATIONAL AIRPORT CONSOLIDATED RENTAL CAR FACILITY**

The Ontario International Airport Authority Commission authorized the Chief Executive Officer to exercise a one-year extension to the AMPCO System Parking, Inc., dba ABM Parking Services, Inc. agreement for an amount not to exceed

\$3,500,000.00. A Customer Facility Charge (CFC) is charged to every car rental customer and this revenue is used to pay for the costs associated with the Agreement (ConRAC transportation services) and is allocated in the OIAA FY 2018-19 budget.

**6. AUTHORIZATION OF THE CHIEF EXECUTIVE OFFICER TO EXECUTE ON-CALL AIRPORT PLANNING TASK ORDERS FOR THE SCOPE OF SERVICES PREVIOUSLY OUTLINED IN EXHIBIT A OF LEIGH FISHER, INC'S CONTRACT FOR AN AMOUNT NOT TO EXCEED \$1,500,000.00**

The Ontario International Airport Authority authorized the Chief Executive Officer to negotiate and execute task orders with Leigh Fisher, Inc., for on-call, as-needed airport planning and support services for general planning initiatives not specific to AIP funded projects, as outlined in Exhibit A- Scope of Services of their contract. The total value of task orders for non-AIP funded initiatives shall not exceed \$1,500,000. Funding for the airport planning and support services contract with Leigh Fisher, Inc., for initiatives not specific to AIP funded projects is included in the OIM FY 18-19 annual budget for Airport Planning Services.

**7. APPROVE THE SELECTION OF AND AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO EXECUTE A CONTRACT WITH RISK AND LITIGATION MANAGEMENT SERVICES**

The Ontario International Airport Authority (OIM) approved the selection of and authorized the Chief Executive Officer to execute a contract with Risk and Litigation Management Services, for risk management services at the Ontario International Airport. The three-year contract shall not exceed \$432,000. Funds are allocated in the FY 2018-2019 budget for these services and will be requested in future budgets.

**8. AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO EXECUTE NECESSARY DOCUMENTATION TO ACCEPT 'OTHER TRANSACTION' AGREEMENT FUNDS FROM THE TRANSPORTATION SECURITY ADMINISTRATION FOR A RECAPITALIZATION DESIGN PROJECT AT ONTARIO INTERNATIONAL AIRPORT**

The Ontario International Airport Authority (OIM) authorized the Chief Executive Officer to execute all documents necessary to accept 'Other Transaction' Agreement (OTA) funds from the Transportation Security Administration (TSA) in an amount not to exceed \$191,150 for a TSA recapitalization design project at Ontario International Airport (ONT). The OIM, through the Aviation and Transportation Security Act, is eligible to receive 100 percent of the eligible amount of the recapitalization design project which is estimated to be \$191,150 through TSA's OTA program. This amount will cover included costs for design, construction bid proposal documentation, and construction bid proposal evaluation.

**9. A RESOLUTION APPOINTING THE DEPUTY EXECUTIVE OFFICER AS INTERIM TREASURER**

The Ontario International Airport Authority Commission adopted a resolution appointing and designating the Deputy Executive Officer as the Interim Treasurer of the Authority. In accordance with the provisions of the Joint Exercise of Powers Agreement Section 3.E., the Authority may appoint a Treasurer to perform such duties as are set forth in the Joint Powers Agreement and any other duties specified by the Commission.

**RESOLUTION NO. 2018-15 A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY APPOINTING THE DEPUTY EXECUTIVE OFFICER AS THE INTERIM TREASURER**

**10. A RESOLUTION APPOINTING AUTHORIZED INDIVIDUALS TO DEPOSIT AND/OR WITHDRAW MONEY IN THE LOCAL AGENCY INVESTMENT FUND**

The Ontario International Airport Authority (OIAA) Commission adopted a resolution appointing authorized individuals to deposit and/or withdraw money in the local agency investment fund.

**RESOLUTION NO. 2018-16 RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY AUTHORIZING INDIVIDUALS TO DEPOSIT AND/OR WITHDRAW MONEY IN THE LOCAL AGENCY INVESTMENT FUND.**

**11. APPROVAL OF A CONTRACT WITH SULLY MILLER CONTRACTING COMPANY FOR THE SOUTH CARGO RAMP REHABILITATION PROJECT AT THE ONTARIO INTERNATIONAL AIRPORT**

The Ontario International Airport Authority authorized the Chief Executive Officer (CEO) to execute a contract with Sully-Miller Contracting Company, in the amount of \$1,884,030 for the South Cargo Ramp Rehabilitation Project at Ontario International Airport. The cost to construct this project is accounted for in the OIAA Fiscal Year 2018-2019 budget. Total construction cost, \$1,884,030, for this project is to be paid for with a mix of FAA Airport Improvement Program (AIP) entitlement grant funds (in the amount of \$1,518,340, 80.59%) and OIAA appropriations in the amount of \$365,690. Project was included in the previously approved 2018 budget.

## **ADMINISTRATIVE DISCUSSION/ACTION/REPORT**

### **12. ACCEPTANCE OF GRANT AWARDS FROM THE FEDERAL AVIATION ADMINISTRATION OF FUNDS FROM THE AIRPORT IMPROVEMENT PROGRAM**

That the Ontario International Airport Authority (OIAA) authorized the Chief Executive Officer to execute all documents necessary to accept grant-in-aids in an amount not to exceed \$11.5 million from the Federal Aviation Administration (FAA) provided through the Airport Improvement Program to cover 80.59 percent of the eligible portion to Rehabilitate Taxiway S, Construct Taxiway A, Install Runway 26R Touch Down Zone (TDZ) Lights, Rehabilitate South Cargo Apron, Terminal 1 Apron and Taxilane G Reconstruction, GIS Data Collection, Triggering Event Narrative Report, and Airport Layout Plan Project (GIS/Narrative Report/ALP) and the Pavement Maintenance Management Plan.

**MOTION:** Moved by Secretary Bowman, seconded by Commissioner Gouw and carried by a vote of 4-0-1, with Commissioner Hagman absent, to accept grant awards from the Federal Aviation Administration from the Airport Improvement Program.

## **STAFF MATTERS**

CEO Thorpe gave a brief update on ONT cargo and passenger travel.

## **COMMISSIONER MATTERS**

Commissioner Gouw stated she was happy to see more activity on social media sites.

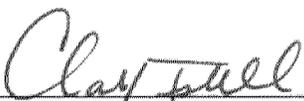
Vice President Loveridge stated he was impressed with the efficiency of the TSA lines.

President Wapner spoke on the positive economic impact the success of ONT is having on the community.

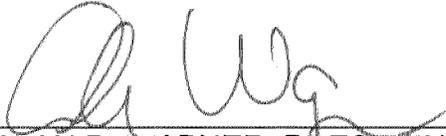
## **ADJOURNMENT**

President Wapner adjourned the Ontario International Airport Authority Commission meeting at 4:01 p.m.

RESPECTFULLY SUBMITTED:

  
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CLAUDIA Y. ISBELL, CLERK OF THE BOARD

APPROVED:

A handwritten signature in black ink, appearing to read "Alan Wapner", written over a horizontal line.

ALAN D. WAPNER, PRESIDENT  
ONTARIO INTERNATIONAL AIRPORT AUTHORITY