

**ONTARIO INTERNATIONAL AIRPORT AUTHORITY
REGULAR ADJOURNED COMMISSION MEETING
MINUTES
WEDNESDAY, JULY 26, 2017**

A regular adjourned meeting of the Ontario International Airport Authority was held on Wednesday, July 26, 2017, at 1923 E. Avion Street, Room 100, Ontario, California.

Notice of said meeting was duly given in the time and manner prescribed by law.

CALL TO ORDER

Commission President Wapner called the Ontario International Airport Authority Commission meeting to order at 3:04 p.m.

ROLL CALL

PRESENT: Commissioners: Jim W. Bowman, Curt Hagman, Ronald O. Loveridge and Alan D. Wapner

ABSENT: Commissioners: None

Also present were: Interim Chief Executive Officer Mark A. Thorpe, General Counsel Lori D. Ballance, and Commission Clerk/Assistant Secretary Claudia Y. Isbell.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Robert De Casas.

PUBLIC COMMENTS

Therese Andrews, Director of Travelers Aid, provided an update on Travelers Aid activities at Ontario International Airport.

Gary Gileno, spoke on his concerns regarding smart cities.

CONSENT CALENDAR

ITEMS PULLED: Vice President Loveridge pulled Item Nos. 6 and 7 for separate discussion.

MOTION: Moved by Commissioner Bowman, seconded by Commissioner Hagman and carried by unanimous vote to approve the Consent Calendar as presented except for Item Nos. 6 and 7.

1. APPROVAL OF MINUTES

Minutes for the regular meeting of the Ontario International Airport Authority on May 23, 2017 and the special meetings of June 12, 2017, June 17, 2017, and July 5, 2017 approving same as on file with the Secretary/Assistant Secretary.

2. BILLS/PAYROLL

Bills June 1, 2017 through June 30, 2017 and Payroll June 1, 2017 through June 30, 2017.

3. APPROVAL OF MEETING STIPENDS

The OIAA Commission approved meeting stipends for Commissioner Hagman.

4. SECOND READING AND ADOPTION OF AN ORDINANCE OF THE COMMISSION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY, ESTABLISHING A CONFLICT OF INTEREST CODE.

The Ontario International Airport Authority Commission adopted Ordinance No. 0001 establishing a Conflict of Interest Code as required by the Political Reform Act (Government Code Section 81000, et seq). Introduction and first reading took place at a regular meeting on May 23, 2017.

ORDINANCE NO. 0001 AN ORDINANCE OF THE COMMISSION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY, APPROVING A CONFLICT OF INTEREST CODE AND MAKING FINDINGS IN SUPPORT THEREOF.

5. RATIFYING THE USA-TAIWAN PROMOTION OF EXCHANGE BETWEEN AIRPORT CITIES AND OPERATORS JOINT STATEMENT OF JULY 6, 2017

The Ontario International Airport Authority (OIAA) ratified the USA-Taiwan Promotion of Exchange between the Airports Cities and Operators Joint Statement that was executed at a signing ceremony that took place on Thursday, July 6, 2017.

ITEMS PULLED FROM CONSENT

6. APPROVE A CONSULTATION AGREEMENT WITH WOODLAWN CONSULTING, LLC FOR CONSULTING SERVICES RELATING TO LAND DEVELOPMENT AND OTHER RELATED PROCEEDINGS OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY

The Ontario International Airport Authority approved a Consultation Agreement with Woodlawn Consulting, LLC for consulting services relating to land development and staff management, strategy development, and commercial activities of the Ontario International Airport Authority.

Vice President Loveridge asked for a staff report regarding the item.

Commissioner Hagman inquired if approval would cause an increase in the budget.

Interim Chief Executive Officer Thorpe provided a brief report on the agreement and added there would be no increase to the budget as the use of this consultant would be in lieu of hiring full-time staff.

MOTION: Moved by Commissioner Bowman, seconded by President Wapner and carried by a vote 3-1, with Vice President Loveridge opposed, to approve an agreement with Woodlawn Consulting, LLC.

	Yes	No	Abstain
President Wapner	X		
Vice President Loveridge		X	
Commissioner Bowman	X		
Commissioner Hagman	X		

7. APPROVE A CONSULTATION AGREEMENT WITH WORTHINGTON PARTNERS, LLC FOR CONSULTING SERVICES RELATING TO THE GENERAL ADMINISTRATION OF ONTARIO INTERNATIONAL AIRPORT AUTHORITY

The Ontario International Airport Authority approved a Consultation Agreement with Worthington Partners, LLC for consulting services relating to the general administration of Ontario International Airport Authority.

Vice President Loveridge asked for a staff report regarding the item.

Interim Chief Executive Officer Thorpe provided a brief report on the agreement and added there would be no increase to the budget as the use of this consultant would be in lieu of hiring full-time staff.

MOTION: Moved by Commissioner Hagman, seconded by Commissioner Bowman and carried by a vote 3-1, with Vice President Loveridge opposed, to approve an agreement with Worthington Partners, LLC.

	Yes	No	Abstain
President Wapner	X		
Vice President Loveridge		X	
Commissioner Bowman	X		
Commissioner Hagman	X		

ADMINISTRATIVE REPORTS/DISCUSSION/ACTION

8. AUTHORIZE APPROVAL OF THE CEO TO NEGOTIATE AND EXECUTE A SIX-MONTH CONTRACT BETWEEN MEAD & HUNT AND THE OIAA FOR MONTH-TO-MONTH ENGINEERING, ARCHITECTURAL, SURVEY, AND CONSTRUCTION INSPECTION SUPPORT SERVICES AT THE ONTARIO INTERNATIONAL AIRPORT

The Ontario International Airport Authority authorized the CEO to negotiate and sign a contract with Mead & Hunt for as-needed engineering, architectural, survey, and construction inspection support services at the airport for a six (6) month period, for a not-to-exceed monthly amount of (up to) \$60,000 until OIAA staff is able to procure similar services from one or more firms via a Request for Qualifications process.

Interim Chief Executive Officer Thorpe provided a staff report regarding the item.

Commissioner Hagman asked if this agreement would preclude another vendor from working on a different project.

Interim Chief Executive Officer Thorpe stated approval of this agreement would not preclude other vendors from working on separate projects.

President Wapner asked who the subcontractors are to determine if any members of the Commission have a conflict.

Interim Chief Executive Officer Thorpe noted Psomas and C&S Engineers as the two sub-contractors.

President Wapner asked General Counsel Ballance to clarify if he has a conflict of interest with C&S Engineers.

General Counsel Ballance stated President Wapner did not have a conflict of interest.

MOTION: Moved by Commissioner Hagman, seconded by Vice President Loveridge and carried by unanimous vote to authorize the CEO to execute an agreement with Mead & Hunt.

9. APPROVE AND AUTHORIZE EXECUTION OF SECOND AMENDMENT TO LEASE ONT 7994 BETWEEN ONTARIO INTERNATIONAL AIRPORT AUTHORITY AND GUARDIAN AIR SERVICES, LLC AT ONTARIO INTERNATIONAL AIRPORT

The Ontario International Airport Authority Commission approved and authorized execution of the second amendment to Lease ONT 7994 between Ontario International Airport Authority and Guardian Air Services, LLC at Ontario International Airport.

Interim Chief Executive Officer Thorpe gave a staff report on the item.

MOTION: Moved by Commissioner Hagman, seconded by Commissioner Bowman and carried by unanimous vote to approve and authorize execution of the second amendment with Guardian Air Services, LLC.

10. AUTHORIZE APPROVAL OF THE CEO TO NEGOTIATE AND EXECUTE TWO CONTRACTS FOR AIRPORT MEDIA AND ADVERTISING CONCESSION SERVICES AT THE ONTARIO INTERNATIONAL AIRPORT

The Ontario International Airport Authority (OIAA) authorized the CEO to negotiate and sign the following two contracts: (1) an airport advertising agreement (for in-terminal, outdoor, and airport parking advertising programs at Terminals 2 and 4) with Lamar Alliance Airport Advertising Company; and (2) a sign location lease (for outdoor static and digital billboard sign locations) with The Lamar Companies.

Interim Chief Executive Officer Thorpe gave a staff report regarding the item.

Shauna Forsythe, Director of Business Development with Lamar, gave a brief presentation on what Lamar Companies has planned for the Ontario International Airport.

MOTION: Moved by Vice President Loveridge, seconded by Commissioner Bowman and carried by unanimous vote to authorize the CEO to negotiate and sign agreements with The Lamar Companies.

11. ACCEPTANCE OF A GRANT AWARD FROM THE FEDERAL AVIATION ADMINISTRATION OF FUNDS FROM THE AIRPORT IMPROVEMENT PROGRAM

The Ontario International Airport Authority (OIAA) authorized the Chief Executive Officer to execute all documents necessary to accept a grant-in-aid in an amount not to exceed \$8.5 million from the Federal Aviation Administration (FAA) provided through the Airport Improvement Program to cover 80.59 percent of the eligible portion of the Taxiway S&W Intersection Repair Project.

Interim Chief Executive Officer Thorpe gave a staff report regarding the item.

Public Comment: *Stephen Rogers*, spoke on his concerns regarding non-discrimination.

MOTION: Moved by Commissioner Hagman, seconded by Commissioner Bowman and carried by unanimous vote to authorize the CEO to execute all documents necessary to accept a grant-in-aid from the Federal Aviation Administration.

STAFF MATTERS

Interim Chief Executive Officer Thorpe indicated there were no updates.

COMMISSIONER MATTERS

There were no Commissioner matters.

CLOSED SESSION

The Ontario International Airport Authority Commission meeting was recessed to closed session at 3:49 p.m. with all members present.

- GC 54956.9(d)(2), CONFERENCE WITH LEGAL COUNSEL, ANTICIPATED LITIGATION: *Three (3) cases.*
- GC 54954.5(d) and 54956.95, CONFERENCE WITH LEGAL COUNSEL, LIABILITY CLAIM
Claimant: (Kelly Fredericks); Agency claimed against: (OIAA)
- GC 54957, PUBLIC EMPLOYMENT
Title: Interim Chief Executive Officer

The Ontario International Airport Authority Commission meeting was reconvened in public session at 4:20 p.m.

CLOSED SESSION REPORT

General Legal Counsel Ballance announced there was no reportable action.

ADJOURNMENT

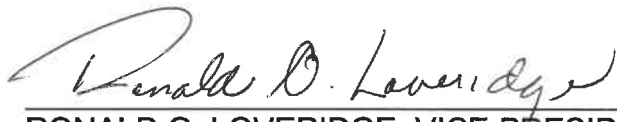
President Wapner adjourned the Ontario International Airport Authority Commission meeting at 4:20 p.m.

Respectfully submitted:



CLAUDIA Y. ISBELL, CLERK OF THE BOARD

APPROVED:



RONALD O. LOVERIDGE, VICE PRESIDENT
ONTARIO INTERNATIONAL AIRPORT AUTHORITY