

**ONTARIO INTERNATIONAL AIRPORT AUTHORITY
REGULAR COMMISSION MEETING
MINUTES
TUESDAY, FEBRUARY 27, 2018**

A regular meeting of the Ontario International Airport Authority was held on Tuesday, February 27, 2018, at 1923 E. Avion Street, Room 100, Ontario, California.

Notice of said meeting was duly given in the time and manner prescribed by law.

CALL TO ORDER

President Wapner called the Ontario International Airport Authority Commission meeting to order at 3:01 p.m.

ROLL CALL

PRESENT: Commissioners: Jim W. Bowman, Curt Hagman, Julia Gouw, Ronald O. Loveridge and Alan D. Wapner.

ABSENT: Commissioners: None.

Also present were: Chief Executive Officer Mark A. Thorpe, General Counsel Lori D. Ballance, and Assistant Secretary Claudia Y. Isbell.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Secretary Bowman.

PUBLIC COMMENT

Therese Andrews, Director of Traveler's Aid at the Ontario International Airport, gave a brief update on Traveler's Aid and their work at the airport.

POSSIBLE CONFLICT OF INTEREST ISSUES

1. INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST

Note: agenda item contractors, subcontractors and agents which may require member abstentions due to conflict of interests and financial interests. Commission Member abstentions shall be stated under this item for recordation on the appropriate item.

There were no conflict of interests reported.

MOTION: Moved by Secretary Bowman, seconded by Commissioner Hagman and carried by a unanimous vote of 5-0, with an amendment to the minutes to reflect Commissioner Gouw's attendance and to remove the fiscal cap of \$500,000 from Item No. 05 and approve the remainder of the Consent Calendar as presented.

Commissioner Hagman second the motion with an amendment to Item No. 05 specifically removing the \$500,000 cap on each company and having an overall budget of \$6,000,000.

CONSENT CALENDAR

2. APPROVAL OF MINUTES

Approved minutes for the regular meeting of the Ontario International Airport Authority on January 23, 2018, and the special meeting on February 2, 2018, approving same as on file with the Secretary/Assistant Secretary.

3. BILLS/PAYROLL

Approved bills January 1, 2018 through January 31, 2018 and Payroll January 1, 2018 through January 31, 2018.

4. APPROVAL OF MEETING STIPENDS

The Ontario International Airport Authority Commission approved meeting stipends for Commissioner Hagman and President Wapner.

5. APPROVAL TO AWARD CONTRACTS FOR A 3 YEAR PERIOD BETWEEN THE FOLLOWING FIRMS; BURNS & MCDONNELL, JACOBS, MEAD & HUNT, AND TY LIN INTERNATIONAL, FOR ON-CALL ENGINEERING, ARCHITECTURE, AND SUPPORT SERVICES AT THE ONTARIO INTERNATIONAL AIRPORT

The Ontario International Airport Authority authorized the Chief Executive Officer to execute contracts with Burns & McDonnell, Jacobs, Mead & Hunt, and TY Lin International for as-needed engineering, architecture and support services at the airport, for an allocation of \$500,000 per contract per year. If approved, the aforementioned firms would be retained on a list of on-call with individual not-to-exceed amounts of \$500,000 per contract per year for three (3) years. The total cost allocation is \$6,000,000 for all four (4) contracts for the three (3) year period for the Ontario International Airport Authority. The contract allocation is not an authorization for the entire contract amount as the contract is for "on-call" engineering, architectural and support services.

6. AMEND COOPERATIVE AGREEMENT BETWEEN THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY AND WGJ ENTERPRISES INC. DBA PCI PARTNERSHIP FOR PAINTING OF TAXIWAYS AND RUNWAYS, PARKING LOTS, STREETS, AND ROADWAYS AND AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO EXTEND EXISTING THREE-YEAR COOPERATIVE AGREEMENT FOR A FINAL YEAR

The Ontario International Airport Authority (OIAA) approved an amendment to an existing three (3) year cooperative agreement between the OIAA and WGJ Enterprises Inc. dba PCI Partnership (PCI) for painting taxiways, runways, parking lots, streets, roadways by increasing the current contract amount in year-two from \$100,000 to \$250,000, and authorize the Chief Executive Officer to extend the agreement for a third and final year for another \$250,000, for a total amount not-to-exceed amount of \$500,000 for the remainder of the contract term. Funds for this recommendation are included in the current OIAA budget appropriations and operating revenue projections.

7. A RESOLUTION ADOPTING THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY LOGO

The Ontario International Airport Authority adopted a resolution approving the use of the full Ontario International Airport (ONT) logo as the official logo for the Authority and associated colors to represent and identify the Ontario International Airport Authority. There will be no fiscal impact associated with this resolution.

RESOLUTION NO. 2018-06 A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY ADOPTING THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY LOGO

8. AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO NEGOTIATE AND EXECUTE A LEASE AND LICENSE AGREEMENT BETWEEN ONTARIO INTERNATIONAL AIRPORT AUTHORITY AND ONTARIO INTERNATIONAL AIRPORT TERMINAL & EQUIPMENT COMPANY LLC (ONT-TEC)

The Ontario International Airport Authority (OIAA) authorized the CEO to negotiate and execute a Lease and License Agreement between OIAA and Ontario International Airport Terminal & Equipment Company LLC (ONT-TEC), for the lease of terminal space, and the maintenance and operation of terminal and other landside equipment and facilities at Ontario International Airport (ONT) for ten (10) years with the option to extend for one additional period of five (5) years. The new Agreement replaces and expands on a similar agreement assumed by OIAA in connection with the transfer of ONT to local control on November 1, 2016.

9. AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO NEGOTIATE AND EXECUTE AN AMENDMENT TO THE PRODIGIQ CONTRACT TO ADD SOFTWARE TRAINING AND ONGOING TECHNICAL SUPPORT FOR A NEW BAGGAGE INFORMATION DISPLAY SYSTEM (BIDS), GATE INFORMATION DISPLAY SYSTEM (GIDS) AND COMMON USE TERMINAL EQUIPMENT (CUTE) PILOT SYSTEM

The Ontario International Airport Authority authorized the Chief Executive Officer to amend the OIAA's existing Professional Services Agreement with Prodigiq to allow for the purchase and license of Baggage Information Display Systems (BIDS) and Gate Information Display Systems (GIDS); and authorize necessary expenditure for the implementation of the pilot of Common Use Terminal Equipment (CUTE) in Terminal 2 at Ontario International Airport (ONT) to increase capacity for additional passenger airline operations and improve the overall customer service. This action will (1) increase the OIAA's contractual authority during the current fiscal year from \$350,000 to \$800,000 (2) increase the OIAA's contractual authority from \$350,000 to \$450,000 for the four (4) succeeding years of the contract.

STAFF MATTERS

Chief Executive Officer Thorpe provided an update on air traffic for passenger and cargo for the month of January.

Chief Executive Thorpe also provided an update regarding "Leadership ONT" created to increase use of ONT by business travelers in Southern California and engage business leaders to create advocacy.

COMMISSIONER MATTERS

Commissioner Gouw shared her experience at the Winter Olympics in Korea.

Commissioner Hagman reported on a visit from the Mexican Consulate to ONT.

Vice President Loveridge requested a narrative of the terminals regarding advertising space. Stated he was interested in a report on what we have and the story ONT is telling both internally and externally.

Secretary Bowman thanked staff for the hard work.

ADJOURNMENT


President Wapner adjourned the Ontario International Airport Authority Commission meeting at 3:36 p.m.

Respectfully submitted:



CLAUDIA Y. ISBELL, CLERK OF THE BOARD

APPROVED:



ALAN D. WAPNER, PRESIDENT
ONTARIO INTERNATIONAL AIRPORT AUTHORITY