

**ONTARIO INTERNATIONAL AIRPORT
AUTHORITY
COMMISSION AGENDA
SPECIAL MEETING
APRIL 4, 2016
ROOM 101**

Alan D. Wapner
President

Ronald O. Loveridge
Vice President

Lucy Dunn
Secretary

Jim W. Bowman
Commissioner

Curt Hagman
Commissioner



Kelly J. Fredericks
Chief Executive Officer

John E. Brown
General Counsel

Grant D. Yee
Treasurer

WELCOME to a meeting of the Ontario International Airport Authority.

- Authority meetings are held at the Ontario Convention Center located at 2000 East Convention Center Way, Ontario, or at other such places as the Commission shall designate.
- All documents for public review are on file at the Authority Secretary's offices located within City of Ontario facilities at 303 East B Street, Ontario, CA 91764.
- Anyone wishing to speak during public comment or on a particular item will be required to fill out a blue slip. Blue slips must be turned in prior to public comment beginning or before an agenda item is taken up. The Secretary/Assistant Secretary will not accept blue slips after that time.
- Comments will be limited to 3 minutes. Speakers will be alerted when they have 1 minute remaining and when their time is up. Speakers are then to return to their seats and no further comments will be permitted.
- In accordance with California Law, remarks during public comment are to be limited to subjects within Authority's jurisdiction. Remarks on other agenda items will be limited to those items.
- Remarks from those seated or standing in the back of chambers will not be permitted. All those wishing to speak including Commissioners and Staff need to be recognized by the Authority President before speaking.

ORDER OF BUSINESS: The Authority meeting begins with Public Comment at 10:00 a.m., immediately followed by the Regular Meeting.

(EQUIPMENT FOR THE HEARING IMPAIRED IS AVAILABLE IN THE CITY OF ONTARIO'S RECORDS MANAGEMENT OFFICE)

CALL TO ORDER (*OPEN SESSION*)

10:00 a.m.

ROLL CALL

Loveridge, Dunn, Bowman, Hagman, Wapner

CLOSED SESSION PUBLIC COMMENT The Closed Session Public Comment portion of the Authority meeting is limited to a maximum of 3 minutes for each speaker and comments will be limited to matters appearing on the Closed Session. Additional opportunities for further Public Comment will be given during and at the end of the meeting.

CLOSED SESSION

- GC 54957, PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Title: Chief Executive Officer
- GC 54957, PUBLIC EMPLOYEE APPOINTMENT: Title: General Counsel

In attendance: Loveridge, Dunn, Bowman, Hagman, Wapner

PLEDGE OF ALLEGIANCE

REPORT ON CLOSED SESSION

PUBLIC COMMENTS

The Public Comment portion of the Authority meeting is limited to 30 minutes with each speaker given a maximum of 3 minutes. An opportunity for further Public Comment may be given at the end of the meeting. Under provisions of the Brown Act, the Commission is prohibited from taking action on oral requests.

As previously noted -- if you wish to address the Commission, fill out one of the blue slips at the rear of the chambers and give it to the Secretary/Assistant Secretary.

CONSENT CALENDAR

Each member of the public wishing to address the Commission on items listed below will be given a total of 3 minutes.

1. APPROVAL OF MINUTES

Minutes for the special meeting of the Ontario International Airport Authority of March 11, 2016, and approving same as on file with the Secretary/Assistant Secretary.

2. PROFESSIONAL SERVICES AGREEMENT TO ENGAGE ENGINEERING SERVICES FOR THE ONTARIO INTERNATIONAL AIRPORT

That the Ontario International Airport Authority Board of Directors approve and authorize the Chief Executive Officer to execute an Agreement with Psomas of Riverside, California, to conduct an American Land Title Association Survey (Survey) of the Ontario International Airport (ONT).

COMMISSIONER MATTERS

STAFF MATTERS

ADJOURNMENT

**ONTARIO INTERNATIONAL AIRPORT AUTHORITY
CLOSED SESSION REPORT**

April 4, 2016

ROLL CALL: Bowman __, Dunn __, Hagman ____, Loveridge __
President Wapner __.

STAFF: Chief Executive Officer __, Legal Counsel __

- GC 54957, PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Title: Chief Executive Officer

In attendance: Loveridge, Dunn, Bowman, Hagman, Wapner

No Reportable Action	Continue	Approved
/ /	/ /	/ /

Disposition: _____

- GC 54957, PUBLIC EMPLOYEE APPOINTMENT: Title: General Counsel

In attendance: Loveridge, Dunn, Bowman, Hagman, Wapner

No Reportable Action	Continue	Approved
/ /	/ /	/ /

Disposition: _____

Reported by: _____
Legal Counsel / Executive Director

**ONTARIO INTERNATIONAL AIRPORT AUTHORITY
SPECIAL COMMISSION MEETING
MINUTES
FRIDAY, MARCH 11, 2016
(Not Official Until Approved)**

A special meeting of the Ontario International Airport Authority was held on Friday, March 11, 2016, in the City Council Chamber of Ontario City Hall, 303 East B Street, Ontario, California.

A teleconference location was also available at 2 Park Plaza, Suite 100, Irvine, California.

Notice of said meeting was duly given in the time and manner prescribed by law.

CALL TO ORDER

Commission President Wapner called the Ontario International Airport Authority Commission meeting to order at 9:03 a.m.

President Wapner welcomed Chief Executive Office Kelly Fredericks to his first meeting of the Authority.

ROLL CALL

PRESENT: Commissioners: Jim W. Bowman, Lucy Dunn (via telephone),
Curt Hagman, Ronald O. Loveridge and
Alan D. Wapner

ABSENT: Commissioners: None

Also present were: Interim Executive Director Al C. Boling, Chief Executive Officer Kelly Fredericks, Legal Counsel John Brown and Assistant Secretaries Jacob Green and Vicki Kasad.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Commissioner Bowman.

PUBLIC COMMENTS

None.

CONSENT CALENDAR

MOTION: Moved by Commissioner Hagman, seconded by Commissioner Bowman and carried by unanimous vote to approve the Consent Calendar as presented.

1. *APPROVAL OF MINUTES*

The Commission approved the Minutes for the meetings of the Ontario International Airport Authority of February 1 and March 7, 2016 as on file with the Secretary/Assistant Secretary.

2. *A RESOLUTION AUTHORIZING ENROLLMENT OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY (OIAA) AS AN AFFILIATE MEMBER FOR PAYROLL BENEFITS AND INSURANCE PLANS ENROLLMENT AND ADMINISTRATION.*

The Commission adopted a resolution authorizing the Chief Executive Officer to execute any and all plan documents, contracts and amendment necessary to establish the Ontario International Airport Authority (OIAA) as an Affiliate Member for payroll, benefits and insurance plans enrollment and administration.

3. *FINANCIAL FEASIBILITY STUDY FOR ONTARIO INTERNATIONAL AIRPORT AUTHORITY BONDS*

The Commission approved and authorized the Chief Executive Officer to execute an Agreement with AXIS Consultant of Chicago, Illinois, for the financial feasibility study to refund approximately \$55.5 million of outstanding bonds issued by Los Angeles World Airports (LAWA) for Ontario International Airport (ONT).

COMMISSIONER MATTERS

President Wapner recognized Council Member Dorst-Porada and thanked her for attending this meeting.

Secretary Dunn welcome CEO Fredericks to the Authority and noted the opportunities available at the airport and in the region. She further thanked Interim Executive Director Boling for his work on behalf of the Commission.

Vice President Loveridge commented on the "Envisioning a New Ontario Airport Conference" at Claremont McKenna College, noting the high level of interest and anticipation for the airport. He stressed the large number of elected officials and good media coverage the event had.

Commissioner Bowman welcomed CEO Fredericks to the Ontario family and noted that he brings the kind of leadership the Board was searching for. He commented that Mr. Fredericks brings good experience, energy and enthusiasm to the position.

Commissioner Hagman noted that he had received interest in assisting from officials in the San Gabriel Valley and they are excited to participate in promoting the airport on a regional basis.

President Wapner indicated that he was very impressed when CEO Fredericks spoke at Claremont McKenna. He also noted that it was important that we not forget the regional support that got us to this point, including San Gabriel Valley and Los Angeles County. He indicated that the plan was to finalize the acquisition process and then look at the JPA to see what might need to be restructured and the potential for new members.

STAFF MATTERS

CEO Fredericks thanked the Board for his appointment, noting that he is delighted to be here. He commended the level of support both inside and outside the organization. He noted an upcoming speaking engagement before the U.S. Chamber of Commerce, 15th Annual Aviation Summit. He indicated that he was originally going to speak on behalf of Rhode Island Airport Corporation, but now he would be speaking as a representative of Ontario, which is a great opportunity for us to shine. He noted that he has a temporary office at City Hall and would eventually be relocating to ONT, but stressed the importance of the partnerships being made at City Hall.

Interim Executive Director Boling thanked the Board for their support while he served as the Interim Executive Director and looked forward to transitioning back to the City role of supporting the airport.

President Wapner questioned the status of the FAA process.

Interim Executive Director Boling indicated that biweekly conference calls are continuing and at the last meeting, FAA confirmed that we are still on track for official transfer on or about July 1, 2016, as long as we continue to provide the documentation they need.

CEO Fredericks noted Mr. Green and others are working on the OIAA website which will show the timeline for transfer.

ADJOURNMENT

President Wapner adjourned the Ontario International Airport Authority Commission meeting at 9:13 a.m.

Respectfully submitted:

VICKI KASAD, ASSISTANT SECRETARY

APPROVED:

ALAN D. WAPNER, PRESIDENT
ONTARIO INTERNATIONAL AIRPORT AUTHORITY

**ONTARIO INTERNATIONAL
AIRPORT AUTHORITY**

Agenda Report

April 4, 2016

**SECTION:
CONSENT CALENDAR**

SUBJECT: PROFESSIONAL SERVICES AGREEMENT TO ENGAGE ENGINEERING SERVICES FOR THE ONTARIO INTERNATIONAL AIRPORT

RECOMMENDATION: That the Ontario International Airport Authority Board of Directors approve and authorize the Chief Executive Officer to execute an Agreement with Psomas of Riverside, California, to conduct an American Land Title Association Survey (Survey) of the Ontario International Airport (ONT).

FISCAL IMPACT: The proposed cost for the land surveying services is \$249,860, plus a 5% contingency for any unforeseen circumstances that may occur during the surveying process, bringing the total proposed compensation amount to \$262,353.

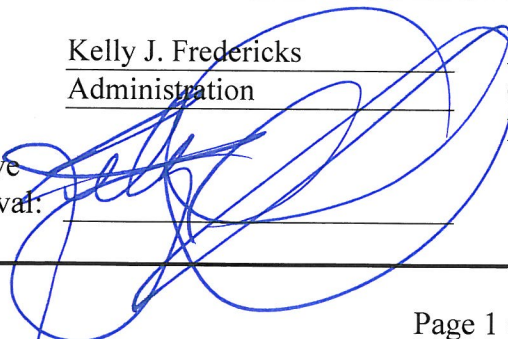
BACKGROUND: As part of the Settlement Agreement and transfer of ONT from Los Angeles World Airports (LAWA) to the Ontario International Airport Authority (OIAA) a Survey of the real property containing approximately 1700 acres of improvement and unimproved land will be required to allow the OIAA to obtain land title insurance based on OIAA's fee interest in the ONT real property.

Staff solicited proposals from three (3) well-known engineering firms throughout the region. The firms were: (1) Psomas, of Riverside, California; (2) David Evans and Associates, Inc., of Ontario, California; and (3) Parsons Brinckerhoff, of San Bernardino, California. Proposals were received from the Psomas and David Evans and Associates, Inc.

Staff evaluated the proposals based upon a number of metrics including, but not limited to, years of relevant experience, projects similar in scope and scale, key personnel's familiarity with airport land surveying, demonstrated technical knowledge of assignment, and the cost to provide these certain professional land surveying services.

After careful review, analysis, and reference checks of the firms' qualifications and personnel, staff recommends executing an Agreement with Psomas.

STAFF MEMBER PRESENTING: Kelly J. Fredericks, Chief Executive Officer

Prepared by: Kelly J. Fredericks
Department: Administration
Chief Executive Officer Approval: 

Approved: _____
Continued to: _____
Denied: _____

If approved, staff will finalize the terms of the Agreement with Psomas and Psomas will commence the Survey immediately following execution of the Agreement. Psomas is expected to complete the Survey within 8-10 weeks.