

**ONTARIO INTERNATIONAL AIRPORT AUTHORITY  
COMMISSION MEETING  
MINUTES  
AUGUST 24, 2023**

**CALL TO ORDER**

Vice President Loveridge called the Ontario International Airport Authority Commission meeting to order at 2:00 p.m.

**ROLL CALL**

**COMMISSIONERS:**

**PRESENT:** Jim W. Bowman, Julia Gouw, Curt Hagman, and Ronald D. Loveridge

**ABSENT:** Alan D. Wapner

A quorum of the Board of Commissioners was present.

**STAFF:**

Chief Executive Officer Atif Elkadi

Chief Capital Development Officer Michele Brantley

General Counsel Lori D. Ballance

Chief Financial Officer/Treasurer John M. Schubert

Board Clerk/Assistant Secretary Norma I. Alley, MMC

Assistant General Counsel Kevin P. Sullivan

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was performed.

**AGENDA REVIEW/ANNOUNCEMENTS**

**1. INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST**

No conflicts of interests were declared.

**PUBLIC COMMENT**

Vice President Loveridge called for public comment.

Nida Austria spoke to the Hudson labor negotiations.

Arun Ramahrishna, UniteHere! Local 11 Representative, spoke to the Hudson labor negotiations.

Board Clerk Alley noted a written comment was received from Richard Sherman regarding plane noise, which was to be entered into the record.

Seeing no further comments, Vice President Loveridge closed public comment.

## CONSENT CALENDAR

### **2. APPROVAL OF MINUTES**

Approved minutes for the OIAA Board of Commissioners meeting on July 13, 2023.

### **3. CASH DISBURSEMENT REPORT (BILLS/PAYROLL)**

Received and filed the Cash Disbursement Report (Bills/Payroll) for the month ended July 31, 2023.

### **4. COMMISSIONER'S STIPENDS AS REQUIRED BY AUTHORITY BYLAWS**

Approved additional stipends per Article IV, Section 6 of the Authority's Bylaws for President Wapner for the month of July, 2023.

### **5. FISCAL YEAR 2022-2023 FINANCIAL STATEMENTS FOR THE THREE MONTHS ENDED JUNE 30, 2022**

Received and filed financial statements for the three months ended June 30, 2023.

### **6. INVESTMENT REPORT FOR THE THREE MONTHS ENDED JUNE 30, 2022**

Received and filed the Investment Report for the three months ended June 30, 2023.

### **7. CONTRACT WITH GCR, INC., DBA CIVIX FOR AN IDENTITY MANAGEMENT SYSTEM**

Authorized the Chief Executive Officer (CEO) to negotiate and execute a contract with GCR Inc., DBA Civix (CIVIX), for the procurement, configuration, installation, support, and maintenance services of an Identity Management System (IDMS) in an amount not to exceed \$1,500,000.00.

### **8. CONTRACT WITH COFFMAN SPECIALTIES, INC. FOR RUNWAY PROJECT**

Authorized the Chief Executive Officer (CEO) to:

1. Execute a contract with Coffman Specialties, Inc. in the amount of \$42,950,000.00 for Year 2 construction of the Runway 8R-26L Rehabilitation and Connecting Taxiways Program;
2. Execute budgeted amendments to the contract for additional related services, if needed, up to 15% of the overall contract value;
3. Execute task orders on existing contracts to perform construction administration, construction management and other services related to construction; and
4. Accept and execute applicable grant offers for construction of the program.

### **9. CONTRACT WITH ANGELES CONTRACTOR, INC., FOR THE PARKING LOT 5 REHABILITATION PROJECT**

Authorized the Chief Executive Officer (CEO) to:

1. Negotiate and execute a contract with Angeles Contractor, Inc., in an amount of \$10,200,000 to perform the construction activities required for the Parking Lot 5 Rehabilitation project; and
2. Authorize the CEO to execute amendments to the contract within the approved budgeted amount for additional related services, if needed, up to the limit allowed by the approved budget; and
3. Execute task orders on existing contracts to perform construction administration, construction management and other services related to construction.

#### **10. CONTRACT WITH ANGELES CONTRACTOR, INC., FOR THE CONSTRUCTION OF THE OIAA ADMINISTRATION OFFICE RECONFIGURATION PROJECT**

Authorized the Chief Executive Officer (CEO) to negotiate and execute a contract with Angeles Contractor, Inc., in an amount of \$350,100 to perform the Construction activities required for the Administration Office Reconfiguration project; and authorize the CEO to execute budgeted amendments to the contract for additional related services, if needed, up to the limit allowed by the approved project budget.

#### **11. CONTRACT WITH WINDSONG PRODUCTIONS FOR ECONOMIC DEVELOPMENT FORUM VIDEO PRODUCTION**

Authorized the Chief Executive Officer to negotiate and execute a contract with Windsong Productions for video production at the Economic Development Forum in the amount not to exceed \$140,000 and authorize the CEO to execute budgeted amendments to the contract for additional related services, if needed, up to 10% of the overall contract value.

#### **12. CONTRACT WITH FLAGSHIP AIRPORT SERVICES, INC. FOR JANITORIAL SERVICES**

Authorized the Chief Executive Officer (CEO) to execute a three-year Contract with Flagship Airport Services, Inc. for \$935,730.00 including a one-year extension to be exercised at OIAA's discretion and authorize the CEO to execute budgeted amendments to the contract for additional related services, if needed, up to 15% of the overall contract value.

#### **13. SOLE SOURCE PURCHASE OF LED DISPLAYS AND EQUIPMENT FROM PRIORITY VENTURES MANAGEMENT**

Clarified that the previous July 2023 Commission approval of the Agreement with PVM including for Light-Emitting Diode (LED) screens and equipment for advertising and business-related matters at Ontario International Airport for the not to exceed amount of \$710,000 was based on a sole source procurement.

#### **14. AGREEMENT AMENDMENT WITH AMADEUS AIRPORT IT AMERICAS, INC. FOR THE AIRPORT LEASE MANAGEMENT SYSTEM**

Authorized the Chief Executive Officer (CEO) to negotiate and execute an agreement amendment with Amadeus Airport IT Americas, Inc. (Amadeus) for increased services related to the Airport Lease Management System in the amount to \$495,467 and authorize the CEO to execute budgeted amendments to the contract for other additional related services up to 21% of the overall contract value.

**MOTION:** Moved by Commissioner Hagman, seconded by Commissioner Gouw, to approve the Consent Calendar. Motion carried by a 4 Yes/0 No/1 Absent (Wapner) vote.

## ADMINISTRATIVE DISCUSSION/ACTION/REPORT

### 15. AMENDMENT TO CHIEF EXECUTIVE OFFICER'S EMPLOYMENT AGREEMENT

Assistant General Counsel Sullivan presented the staff report and fielded questions from the Board of Commissioners regarding the authorization for the Commission President to sign an Amendment to the CEO's Employment Agreement regarding an 8% increase in base salary effective to April 1, 2023; payment of taxable income attributed to CEO's personal use of OIAA vehicle effective to April 1, 2023; and payment of retention bonus at the end of each successive employment year.

**MOTION:** Moved by Commissioner Hagman, seconded by Commissioner Gouw. Motion carried by a 4 Yes/0 No/1 Absent (Wapner) vote.

### 16. PRESENTATION REGARDING LEGISLATIVE UPDATE

Atlas Advocacy Representative/Lobbyist Matt Smith provided a brief legislative update to the Board regarding lobbying efforts to date and expected efforts moving forward. Mr. Smith fielded questions from the Board of Commissioners.

### 17. PRESENTATION REGARDING SOLAR PANELS

Chief Capital Development Officer Brantley presented a brief updated regarding solar panels on airport property and future plans for possible installation. Ms. Brantley fielded questions from the Board of Commissioners.

## MANAGEMENT REPORT

Chief Executive Officer Elkadi provided updates on passenger traffic numbers, changes to flights, and general airport matters, accompanied by a PowerPoint.

## CLOSED SESSION

### PUBLIC COMMENT ON CLOSED SESSION

Vice President Loveridge called for public comment. Seeing no one come forward, he closed public comment.

### CLOSED SESSION

- GC § 54956.8: CONFERENCE WITH REAL PROPERTY NEGOTIATORS  
Property: Portions of Airport Property  
Agency Negotiator: OIAA General Counsel's Office

Assistant General Counsel Kevin P. Sullivan announced the closed session items.

Vice President Loveridge recessed the open session and called the closed session to order at 2:56 p.m. The open session reconvened at 3:23 p.m.

#### REPORT ON CLOSED SESSION

Vice President Loveridge announced there were no reportable action.

### COMMISSIONER MATTERS

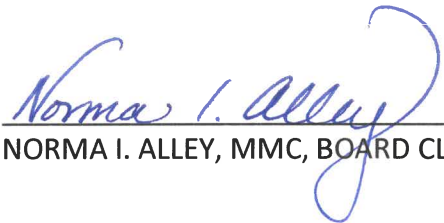
There were no Commissioner matters to report.


### ADJOURNMENT

Vice President Loveridge adjourned the Ontario International Airport Authority Board of Commissioners Meeting at 3:23 p.m.

RESPECTFULLY SUBMITTED:

APPROVED:

  
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NORMA I. ALLEY, MMC, BOARD CLERK

  
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ALAN D. WAPNER, PRESIDENT