

**ONTARIO INTERNATIONAL AIRPORT AUTHORITY  
REGULAR COMMISSION MEETING  
MINUTES  
OCTOBER 27, 2022**

**CALL TO ORDER**

President Wapner called the Ontario International Airport Authority Commission meeting to order at 2:00 p.m.

**ROLL CALL**

PRESENT: Commissioners: Jim W. Bowman, Julia Gouw, Curt Hagman (arrived at 2:06 p.m.), Ronald O. Loveridge, and Alan D. Wapner

Also present were Chief Executive Officer Atif Elkadi; Assistant General Counsel Kevin P. Sullivan; Chief Financial Officer/Treasurer John M. Schubert; Board Clerk/Assistant Secretary Norma I. Alley, MMC; and Fire Chief Ray Gayk.

A quorum of the Board of Commissioners were present.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was performed.

**AGENDA REVIEW/ANNOUNCEMENT**

No announcements were made.

**1. CONFLICT OF INTEREST**

No conflicts were declared.

**CLOSED SESSION PUBLIC COMMENT**

There were no closed session public comments.

**CLOSED SESSION**

- CONFERENCE WITH REAL PROPERTY NEGOTIATORS (GOV §54956.8.)  
Property: Portion of ONT, former Air National Guard site  
Agency negotiator: OIAA General Counsel's office  
Negotiating parties: OIAA and DHL Express (USA), Inc.  
Under negotiation: Exclusive Negotiating Agreement

Assistant General Counsel Kevin Sullivan announced the closed session item.

President Wapner recessed the open session and called the closed session to order at 2:02 p.m. The open session reconvened at 2:27 p.m.

## **REPORT ON CLOSED SESSION**

President Wapner announced there was no reportable action.

## **PUBLIC COMMENT**

Board Clerk Norma Alley noted Mr. Richard Sherman provided written comment, which was entered into the record.

## **CONSENT CALENDAR**

### **2. APPROVAL OF MINUTES**

Approved minutes for the Ontario International Airport Authority special meeting on September 22, 2022.

### **3. CASH DISBURSEMENT REPORT (BILLS/PAYROLL)**

Received and filed the Cash Disbursement Report (Bills/Payroll) for the month ended September 30, 2022.

### **4. COMMISSIONER'S STIPENDS AS REQUIRED BY AUTHORITY BYLAWS**

Approved additional stipends per Article IV, Section 6 of the Authority's Bylaws for President Wapner for the month of September, 2022.

### **5. ADOPTION OF A RESOLUTION MAKING FINDINGS AND DETERMINATIONS UNDER ASSEMBLY BILL NO. 361 TO CONTINUE AUTHORIZATION OF VIRTUAL MEETINGS OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY FOR A PERIOD OF 30 DAYS**

Adopted a Resolution making findings and determinations under Assembly Bill 361 (AB 361) to authorize staff to continue to conduct virtual-only Commission and Committee meetings, in response to COVID-19.

**RESOLUTION NO. 2022-23: A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY AUTHORIZING REMOTE TELECONFERENCE MEETINGS BY THE COMMISSION AND ALL COMMITTEES IN ACCORDANCE WITH ASSEMBLY BILL 361 FOR A PERIOD OF THIRTY DAYS**

## **6. SOLE SOURCE SERVICE FOR SECOND ANNUAL ECONOMIC DEVELOPMENT FORUM**

1. Authorized the spend in an amount not to exceed \$145,000 with the Greater Ontario Convention Center and Visitors Bureau to host the second annual Economic Development Forum; and
2. Authorized the spend in the amount not to exceed \$115,000 for the video production with Windsong Productions, LLC.

## **7. CAPA AMERICAS AVIATION & LCCs SUMMIT 2023 CONFERENCE**

Authorized the spend of \$280,000 Host Sponsorship Fee for hosting the 2023 CAPA Americas Aviation & LCCs Summit Conference.

## **8. EXCLUSIVE NEGOTIATING AGREEMENT BETWEEN THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY AND DHL EXPRESS (USA), INC.**

Authorized the Chief Executive Officer (CEO) to execute an Exclusive Negotiating Agreement (ENA) between the OIAA and DHL Express (USA), Inc. regarding environmental and development plan reviews, and a possible later lease (subject to the results of full environmental review), for the potential to develop the South Airport Cargo Center.

## **9. SOLE SOURCE FURNITURE PURCHASE WITH ARNOLD'S OFFICE FURNITURE FOR OFFICE REDESIGN**

Authorized the Chief Executive Officer (CEO) to execute a sole source purchase for cubicles and furniture for the OIAA office redesign with our current cubicle provider, Arnold's Office Furniture, in an amount not to exceed \$366,618.30.

## **10. SPENDING AUTHORITY INCREASE FOR THE ADMINISTRATION BUILDING FIRST FLOOR RESTROOM UPGRADE PROJECT**

Authorized the Chief Executive Officer (CEO) to increase the spending authority for the Administrative Building First Floor Restroom Americans with Disabilities (ADA) Upgrade Project by \$19,322.80.

## **11. GEOTECHNICAL SERVICES QUALITY CONTROL FOR PARKING LOT 6 CONSTRUCTION AND BUS CUTOUT**

Authorized the Chief Executive Officer to increase the spending authority for Diaz Yourman & Associates to provide geotechnical quality control services during the construction of the Parking Lot 6 and Bus Cutout projects by \$63,052.00.

**12. SECOND CONTRACT EXTENSION FOR TY LIN INTERNATIONAL FOR ON-CALL AIP ENGINEERING, ARCHITECTURE, AND SUPPORT SERVICES AT THE ONTARIO INTERNATIONAL AIRPORT**

Authorized the Chief Executive Officer (CEO) to approve a contract extension to the end of Fiscal Year (FY) 2022/2023, for TY Lin International for On-Call Airport Improvement Program (AIP) engineering, architectural and support services at Ontario International Airport (ONT).

**13. CONTRACT WITH VELLUTINI CORPORATION DBA ROYAL ELECTRIC COMPANY FOR THE RUNWAY 26R INSTRUMENT LANDING SYSTEM UPGRADE PROJECT AND A REIMBURSABLE AGREEMENT WITH THE FEDERAL AVIATION ADMINISTRATION**

1. Authorized the Chief Executive Officer (CEO) to execute a contract with Royal Electric Company in the amount of \$8,675,309 for construction of the Runway 26R Instrument Landing System (ILS) Upgrade project;
2. Authorized the CEO to execute the Federal Aviation Administration (FAA) Reimbursable Agreement (RA) for construction in the amount of \$402,700.92;
3. Approved construction administration and additional design services in the amount of \$165,000; and
4. Approved the revised total project budget in the amount of \$14,400,000.

**MOTION:** Moved by Commissioner Hagman, seconded by Commissioner Gouw, to approve the Consent Calendar, including Resolution No. 2022-23, and carried by a 5 Yes/0 No vote.

**ADMINISTRATIVE DISCUSSION/ACTION/REPORT**

**14. SOLE SOURCE PURCHASE WITH US DIGITAL DESIGNS AND EXECUTE A SOLE SOURCE CONTRACT WITH BERG ELECTRIC CORPORATION FOR THE PURCHASE AND INSTALLATION OF AIRCRAFT RESCUE AND FIRE FIGHTING (ARFF) ALERTING SYSTEM**

Fire Chief Gayk presented a brief update, summarized the staff report, and fielded questions from the Board of Commissioners.

**MOTION:** Moved by Commissioner Gouw, seconded by Secretary Bowman, to authorize the Chief Executive Officer (CEO) to execute the sole source purchase with US Digital Designs to supply a new Aircraft Rescue and Fire Fighting (ARFF) alerting system, and a contract with Berg Electric Corporation (Berg) to install the alerting system at the ARFF station in an amount for both contracts not to exceed \$250,000., and carried by a 5 Yes/0 No vote.

## MANAGEMENT REPORT

Chief Executive Officer Elkadi provided updates on passenger traffic numbers, changes to flights, and general airport matters.

## COMMISSIONER MATTERS

President Wapner had no comments.

Vice President Loveridge had no comments.

Secretary Bowman had no comments.


Commissioner Hagman had no comments.

Commissioner Gouw had no comments.


## ADJOURNMENT

President Wapner adjourned the Ontario International Airport Authority Commission meeting at 2:43 p.m.

RESPECTFULLY SUBMITTED:

  
NORMA I. ALLEY, MMC, BOARD CLERK

APPROVED:

  
~~ALAN D. WAPNER, PRESIDENT~~  
RONALD LOVERIDGE, VICE PRESIDENT