

ONTARIO INTERNATIONAL AIRPORT AUTHORITY

COMMISSION AGENDA – REGULAR MEETING



AUGUST 25, 2022, AT 2:00 P.M.

Ontario International Airport Authority Administration Offices

1923 East Avion Street, Room 100, Ontario, CA 91761

ALAN D. WAPNER
President

RONALD O. LOVERIDGE
Vice President

JIM W. BOWMAN
Secretary

CURT HAGMAN
Commissioner

JULIA GOUW
Commissioner

ATIF ELKADI
Chief Executive Officer

LORI D. BALLANCE
General Counsel

JOHN M. SCHUBERT
Treasurer

Norma I. Alley, MMC
Board Clerk/Assistant Secretary

WELCOME TO THE MEETING OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY

- All documents for public review are on file at the Ontario International Airport Administration Offices located at 1923 E. Avion Street, Ontario, CA 91761.
- Anyone wishing to speak during public comment or on an item will be required to fill out a blue slip. Blue slips must be turned in prior to public comment, beginning or before an agenda item is taken up. The Secretary/Assistant Secretary will not accept blue slips after that time.
- You may submit public comments by e-mail to publiccomment@flyontario.com no later than 12:00 p.m. the day of the meeting. Please identify the Agenda item you wish to address in your comments. All e-mail comments will be included in the meeting record.
- Comments will be limited to 3 minutes. Speakers will be alerted when their time is up. Speakers are then to return to their seats and no further comments will be permitted.
- In accordance with State Law, remarks during public comment are to be limited to subjects within the Authority's jurisdiction. Remarks on other agenda items will be limited to those items.
- Remarks from those seated or standing in the back of the board room will not be permitted. All those wishing to speak, including Commissioners and Staff, need to be recognized by the Authority President before speaking.
- Sign language interpreters, communication access real-time transcription, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. Due to difficulties in securing Sign Language Interpreters, five or more business days' notice is strongly recommended.

CALL TO ORDER (OPEN SESSION) - 2:00 P.M.

ROLL CALL

Loveridge, Bowman, Hagman, Gouw, President Wapner

PLEDGE OF ALLEGIANCE

AGENDA REVIEW/ANNOUNCEMENTS

The Chief Executive Officer will go over all updated materials and correspondence received after the Agenda was distributed to ensure Commissioners have received them.

1. INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST

Agenda item contractors, subcontractors and agents may require member abstentions due to conflict of interests and financial interests. Commission Member abstentions shall be stated under this item for recordation on the appropriate item.

CLOSED SESSION PUBLIC COMMENT

The Closed Session Public Comment portion of the Commission meeting is limited to a maximum of 3 minutes for each speaker and comments will be limited to matters appearing on the Closed Session.

CLOSED SESSION

CLOSED SESSION

- CONFERENCE WITH REAL PROPERTY NEGOTIATORS (GOV §54956.8.)
Property: ONT Terminals 2 and 4.
Agency negotiator: OIAA General Counsel's office
Negotiating parties: Delaware North Travel Hospitality Services, Inc.
Under negotiation: Lease extension term and price
- CONFERENCE WITH REAL PROPERTY NEGOTIATORS (GOV §54956.8.)
Property: ONT Terminals 2 and 4.
Agency negotiator: OIAA General Counsel's office

REPORT ON CLOSED SESSION

General Legal Counsel

PUBLIC COMMENTS

The Public Comment portion of the Commission meeting is limited to a maximum of 3 minutes for each Public Comment. Under provisions of the Brown Act, the Commission is prohibited from taking action on oral requests.

CONSENT CALENDAR

All matters listed under CONSENT CALENDAR will be enacted by one motion in the form listed below. There will be no separate discussion on these items prior to the time Commission votes on them, unless a member of the Commission requests a specific item be removed from the Consent Calendar for a separate vote.

Each member of the public wishing to address the Commission on items listed on the Consent Calendar will be given a total of 3 minutes.

2. APPROVAL OF MINUTES

That the Ontario International Airport Authority (OIAA) Commission approve minutes for the OIAA special meeting on July 21, 2022.

3. CASH DISBURSEMENT REPORT (BILLS/PAYROLL)

That the Ontario International Airport Authority (OIAA) Commission receive and file the Cash Disbursement Report (Bills/Payroll) for the month ended July 31, 2022.

4. ADOPTION OF A RESOLUTION MAKING FINDINGS AND DETERMINATIONS UNDER ASSEMBLY BILL NO. 361 TO CONTINUE AUTHORIZATION OF VIRTUAL MEETINGS OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY FOR A PERIOD OF 30 DAYS

That the Ontario International Airport Authority (OIAA) Commission adopt a Resolution making findings and determinations under Assembly Bill 361 (AB 361) to authorize staff to continue to conduct virtual-only Commission and Committee meetings, in response to COVID-19.

RESOLUTION NO. 2022-17

A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY
AUTHORIZING REMOTE TELECONFERENCE MEETINGS BY THE
COMMISSION AND ALL COMMITTEES IN ACCORDANCE WITH ASSEMBLY
BILL 361 FOR A PERIOD OF THIRTY DAYS

5. APPROVAL OF COMMISSIONER'S STIPENDS AS REQUIRED BY AUTHORITY BYLAWS

That the Ontario International Airport Authority (OIAA) Commission approve additional stipends per Article IV, Section 6 of the Authority's Bylaws.

6. A RESOLUTION ELECTING THE AUTHORITY'S ASSISTANT SECRETARY

That the Ontario International Airport Authority (OIAA) Commission approve a Resolution electing Norma I. Alley, MMC, as Assistant Secretary for the Ontario International Airport Authority.

RESOLUTION NO. 2022-18

A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY
REPEALING RESOLUTION NO. 2017-02, REPEALING RESOLUTION NO. 2020-16, AND ELECTING THE AUTHORITY'S ASSISTANT SECRETARY

7. A RESOLUTION AMENDING THE AIR CARRIER INCENTIVE PROGRAM A (ACIP A) TO INCLUDE ADDITIONAL DESTINATIONS IN THE UNITED STATES AND CANADA

That the Ontario International Airport Authority (OIAA) Commission adopt a resolution to amend the Air Carrier Incentive Program A (ACIP A) to include additional destinations in the United States and Canada.

RESOLUTION NO. 2022-19

A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY TO
AMEND AND ADD NEW DESTINATIONS TO THE PREVIOUSLY APPROVED
AIR CARRIER INCENTIVE PROGRAM A FOR NEW NONSTOP PASSENGER
SERVICE TO DESTINATIONS IN THE UNITED STATES, CANADA, AND MEXICO

8. FINANCIAL STATEMENTS FOR THE YEAR ENDED JUNE 30, 2022

That the Ontario International Airport Authority (OIAA) Commission receive and file financial statements for the year ended June 30, 2022.

9. INVESTMENT REPORT FOR THE TWELVE MONTHS ENDED JUNE 30, 2022

That the Ontario International Airport Authority (OIAA) Commission receive and file the Investment Report for the twelve months ended June 30, 2022.

10. AWARDING A VENDING AND ANCILLARY SERVICES CONTRACT TO PREPANGO, LLC

The Ontario international Airport Authority (OIAA) Commission approve the award of a vending concession agreement with Prepango, LLC.

11. APPROVAL OF THE PURCHASE OF VXRAIL SERVER HARDWARE

That the Ontario International Airport Authority (OIAA) Commission approve the purchase of new Dell VxRail server hardware from Sidepath in the amount of \$219,876.

12. AUTHORIZE THE CEO TO SIGN AN AMENDMENT TO THE AGREEMENT BETWEEN OIAA AND AMERICAN THREAT ASSESSMENT CONSULTING INC., TO INCREASE THE CONTRACT'S SPENDING AUTHORITY FOR THE INSTALLATION OF ADDITIONAL CCTV CAMERAS

That the Ontario International Airport Authority (OIAA) Commission authorize the Chief Executive Officer (CEO) to sign an Amendment to Contract No. SCONT-000337, with American Threat Assessment Consulting, Inc., to increase the spending authority by \$1,000,000, to allow for the installation of CCTV additions and enhancements as well as replacement of the existing end of service life CCTV cameras and support equipment at Ontario International Airport (ONT).

13. AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO AMEND CONTRACT NO. SCONT-000377 WITH PENWAL INDUSTRIES, INC. FOR ADDITIONAL PROFESSIONAL SERVICES FOR OIAA IN TERMINALS 2 AND 4

That the Ontario International Airport Authority (OIAA) Commission authorize the Chief Executive Officer (CEO) to execute an amendment to Contract No. SCONT-000377 with Penwal Industries, Inc. in the amount not to exceed \$500,000 for additional services within Terminal 2 and Terminal 4.

ADMINISTRATIVE REPORTS/DISCUSSION/ACTION

14. NAMING THE INTERNATIONAL TERMINAL

That the Ontario international Airport Authority (OIAA) Commission approve the naming of its current Federal Inspection Station (FIS) facility and future international terminal to the Dianne Feinstein International Terminal.

MANAGEMENT REPORT

Executive Office

COMMISSION MATTERS

President Wapner

Vice President Loveridge

Secretary Bowman

Commissioner Hagman

Commissioner Gouw

ADJOURNMENT

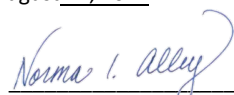
AFFIDAVIT OF POSTING

I, Norma I. Alley, MMC, Board Clerk of the Ontario International Airport Authority (OIAA), do hereby declare under penalty of perjury that the foregoing agenda has been posted at the administrative office and on the OIAA website in compliance to the Brown Act.

Date Posted: August 22, 2022

Time posted: 2:00 P.M.

Signature: _____



Norma I. Alley, MMC
Ontario International Airport Authority Board Clerk

ONTARIO INTERNATIONAL AIRPORT AUTHORITY



DATE: AUGUST 25, 2022

SECTION: AGENDA REVIEW/ANNOUNCEMENTS

SUBJECT: RELATIVE TO POSSIBLE CONFLICT OF INTEREST

RELEVANT STRATEGIC OBJECTIVE: Invest in ONT, Plan for the Future, and Master the Basics

RECOMMENDED ACTION(S): Declare Conflict of Interest pertaining to agenda items and contractors and/or subcontractors, which may require member abstentions due to possible conflicts of interest.

BACKGROUND: In accordance with California Government Code 84308, members of the Ontario International Airport Authority may not participate in any action concerning a contract where they have received a campaign contribution of more than \$250 in the prior twelve (12) months and from an entity or individual if the member knows or has reason to know that the participant has a financial interest, except for the initial award of a competitively bid public works contract. This agenda contains recommendations for action relative to the following contractors:

Item No	Principals & Agents	Subcontractors
10	Prepango, LLC	<ul style="list-style-type: none">• None
12	American Threat Assessment	<ul style="list-style-type: none">• None
13	Penwal Industries, Inc.	<ul style="list-style-type: none">• None

STAFF MEMBER PRESENTING: Chief Executive Officer Atif Elkadi

Department: Clerk's Office Submitted to OIAA: August 25, 2022

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DATE: **AUGUST 25, 2022**

CLOSED SESSION REPORT

ROLL CALL: Gouw __, Bowman __, Hagman __, Loveridge __, President Wapner __

STAFF: CEO __, General Counsel __

-
- CONFERENCE WITH REAL PROPERTY NEGOTIATORS (GOV §54956.8.)
Property: ONT Terminals 2 and 4.
Agency negotiator: OIAA General Counsel’s office
Negotiating parties: Delaware North Travel Hospitality Services, Inc.
Under negotiation: Lease extension term and price

 - CONFERENCE WITH REAL PROPERTY NEGOTIATORS (GOV §54956.8.)
Property: ONT Terminals 2 and 4.
Agency negotiator: OIAA General Counsel’s office

No Reportable Action __ Continued __ Approved __

Disposition: _____

Reported by:

General Legal Counsel / Chief Executive Office

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ONTARIO INTERNATIONAL AIRPORT AUTHORITY



DATE: AUGUST 25, 2022

SECTION: CONSENT CALENDAR

SUBJECT: APPROVAL OF MINUTES

RELEVANT STRATEGIC OBJECTIVE: Invest in ONT, Plan for the Future, and Master the Basics

RECOMMENDED ACTION(S): That the Ontario International Airport Authority (OIAA) Commission approve minutes for the OIAA special meeting on July 21, 2022.

BACKGROUND: The OIAA Board of Commission held a public meeting and minutes were recorded in text. In accordance to OIAA's Records Retention Schedule, the OIAA must preserve these historical records in hard copy form for permanent retention.

PROCUREMENT: N/A

CEQA COMPLIANCE AND LAND USE APPROVALS: N/A

STAFFING IMPACT (# OF POSITIONS): N/A

IMPACT ON OPERATIONS: N/A

SCHEDULE: N/A

ATTACHMENTS:

1. Minutes

STAFF MEMBER PRESENTING: Chief Executive Officer Atif Elkadi

Department: Clerk's Office

Submitted to OIAA: August 25, 2022

Approved: _____

Continued to: _____

Denied: _____

Chief Executive Officer Approval:  _____

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**ONTARIO INTERNATIONAL AIRPORT AUTHORITY
SPECIAL COMMISSION MEETING
MINUTES
JULY 21, 2022**

CALL TO ORDER

President Wapner called the Ontario International Airport Authority Commission meeting to order at 2:00 p.m.

ROLL CALL

PRESENT: Commissioners: Jim W. Bowman, Julia Gouw, Curt Hagman (arrived at 2:04 p.m.), Ronald O. Loveridge, and Alan D. Wapner

Also present were Chief Executive Officer Atif Elkadi, Assistant General Counsel Kevin P. Sullivan, and Board Clerk Norma I. Alley, MMC.

A quorum of the Board of Commissioners were present.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was performed.

PUBLIC COMMENT

Board Clerk Norma Alley noted Mr. Richard Sherman provided written comment, which was entered into the record.

AGENDA REVIEW/ANNOUNCEMENT

No announcements were made.

1. CONFLICT OF INTEREST

No conflicts were declared.

CONSENT CALENDAR

Vice President Loveridge requested Item 11 be pulled for separate consideration.

2. APPROVAL OF MINUTES

Approved minutes for the Ontario International Airport Authority regular meeting on June 23, 2022, approving the same as on file with the Secretary/Assistant Secretary.

3. CASH DISBURSEMENT REPORT (BILLS/PAYROLL)

Received and filed the Cash Disbursement Report including bills and payroll from June 1 through June 30, 2022.

4. ADOPTION OF A RESOLUTION MAKING FINDINGS AND DETERMINATIONS UNDER ASSEMBLY BILL NO. 361 TO CONTINUE AUTHORIZATION OF VIRTUAL MEETINGS OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY FOR A PERIOD OF 30 DAYS

Adopted a Resolution making findings and determinations under Assembly Bill 361 (AB 361) to authorize staff to continue to conduct virtual-only Commission and Committee meetings, in response to COVID-19.

RESOLUTION NO. 2022-16: A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY AUTHORIZING REMOTE TELECONFERENCE MEETINGS BY THE COMMISSION AND ALL COMMITTEES IN ACCORDANCE WITH ASSEMBLY BILL 361 FOR A PERIOD OF THIRTY DAYS

5. ONTARIO INTERNATIONAL AIRPORT AUTHORITY COMMISSION APPROVAL OF STIPENDS AS REQUIRED BY AUTHORITY BYLAWS

Approved additional stipends per Article IV, Section 6 of the Authority's Bylaws.

6. VENDING AND ANCILLARY SERVICES CONTRACT AWARD TO DEPENDABLE BREAKROOM SOLUTIONS INC.

Approved the award of a vending concession agreement with Dependable Breakroom Solutions Inc.

7. AUTHORIZE AN INCREASE TO THE HILTACHK MARKETING GROUP CONTRACT

Authorized the increase of the contract amount with Hiltachk Marketing Group from \$2,875,000 to \$4,875,000.

8. APPROVE AND AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO EXECUTE AN AGREEMENT WITH NUCKLES OIL COMPANY DBA MERIT OIL COMPANY FOR THE PURCHASE AND DELIVERY OF UNLEADED AND DIESEL FUELS AT VARIOUS LOCATIONS AT ONTARIO INTERNATIONAL AIRPORT

Authorized the Chief Executive Officer (CEO) to enter into an agreement with Nuckles Oil Company dba Merit Oil Company for the purchase and delivery of unleaded and diesel fuel at Ontario International Airport (ONT), under the same terms and conditions as the County of San Bernardino's Request for Proposal and Contract No. AGECCY22-PURC-4372, for an amount not to exceed \$200,000 annually, over the term of the contract beginning July 21, 2022, through June 14, 2027.

9. APPROVAL OF CONTRACT WITH COFFMAN SPECIALTIES INC. FOR THE RUNWAY 8R-26L REHABILITATION AND CONNECTING TAXIWAYS PROGRAM

Authorized the Chief Executive Officer (CEO) to execute a contract with Coffman Specialties, Inc. in the amount of \$29,151,285.00 for Year 1 construction of the Runway 8R-26L Rehabilitation and Connecting Taxiways Program.

10. AUTHORIZE THE CEO TO NEGOTIATE AND SIGN AN AMENDMENT TO THE AGREEMENT BETWEEN OIAA AND ONT-TEC, TO ALLOW ONT-TEC TO PERFORM WORK ON APPROVED OIAA PROJECTS AND TO ESTABLISH PURCHASING AUTHORITY UNDER THE AMENDED AGREEMENT

Authorized the CEO to negotiate an amendment to OIAA's contract with ONT-TEC to work on approved OIAA Projects and establish expenditure authority under the contract.

MOTION: Moved by Secretary Bowman, seconded by Commissioner Gouw, to approve the Consent Calendar Items 1 through 10, including Resolution 2022-16, and carried by a 5 Yes/0 No vote.

11. ORGANIZATIONAL ENHANCEMENT

Approved one new OIAA Staff position of Chief Information Officer.

Chief Executive Officer Atif Elkadi summarized the staff report and fielded questions from the Commissioners.

MOTION: Moved by Vice President Loveridge, seconded by Commissioner Hagman, to approve Consent Calendar Item 11, and carried by a 5 Yes/0 No vote.

ADMINISTRATIVE DISCUSSION/ACTION/REPORT

12. BOARD DIRECTION REGARDING CONCESSIONS

President Wapner called for public comment. Seeing no one come forward, he closed the public comment.

Discussion commenced amongst the Commissioners regarding the different types of concessions available from future vendors. Consensus was met directing staff to continue moving in the direction of continued varied options.

MANAGEMENT REPORT

CEO Elkadi provided updates on passenger traffic numbers and changes to flights.

COMMISSIONER MATTERS

President Wapner thanked staff for their hard work.

Vice President Loveridge had no comments.

Secretary Bowman thanked staff for their hard work.

Commissioner Hagman had no comments.

Commissioner Gouw requested an update on the two-year vision of a high-capacity terminal.

ADJOURNMENT

President Wapner adjourned the Ontario International Airport Authority Commission meeting at 2:24 p.m.

RESPECTFULLY SUBMITTED:

APPROVED:

NORMA I. ALLEY, MMC, BOARD CLERK

ALAN D. WAPNER, PRESIDENT

ONTARIO INTERNATIONAL AIRPORT AUTHORITY



DATE: AUGUST 25, 2022

SECTION: CONSENT CALENDAR

SUBJECT: CASH DISBURSEMENT REPORT (BILLS/PAYROLL)

RELEVANT STRATEGIC OBJECTIVE: Master the Basics and Invest in ONT

RECOMMENDED ACTION(S): That the Ontario International Airport Authority (OIAA) Commission receive and file the Cash Disbursement Report (Bills/Payroll) for the month ended July 31, 2022.

FISCAL IMPACT SUMMARY: The funding is approved in the Fiscal Year 2022-2023 budget.

BACKGROUND: In June 2022, the OIAA Board of Commissioners adopted an operating budget that was based on a continued conservative approach to mitigate the impacts of the ongoing lower levels in aviation activity as a result of the COVID-19 pandemic. As passenger activity has resumed to near normal levels, OIAA has resumed operations to almost pre-pandemic service levels, which includes filling vacant staff positions, the addition of new staff positions, increased public safety resources and a return to pre-pandemic initiatives.

PROCUREMENT: N/A

CEQA COMPLIANCE AND LAND USE APPROVALS: N/A

STAFFING IMPACT (# OF POSITIONS): N/A

IMPACT ON OPERATIONS: N/A

SCHEDULE: N/A

STAFF MEMBER PRESENTING: Chief Executive Officer Atif Elkadi

Department: Finance and Accounting

Submitted to OIAA: August 25, 2022

Approved: _____

Continued to: _____

Denied: _____

CEO Approval:  _____

ATTACHMENTS:

1. Cash Disbursement Report (Bills/Payroll) for the month ended July 31, 2022.

The Agenda Report references the terms and conditions of the recommended actions and request for approval. Any document(s) referred to herein and that are not attached or posted online may be reviewed prior to or following scheduled Commission meetings in the Office of the Clerk of the Commission. Office hours are 8:30 a.m. to 5:00 p.m., Monday through Friday, although these hours and review procedures may be modified due to COVID-19 precautions. In that case, the documents may be requested by email at clerk@flyontario.com.

This Agenda Report has been reviewed by OIAA General Counsel.



DATE: AUGUST 25, 2022

SECTION: CONSENT CALENDAR

SUBJECT: ADOPTION OF A RESOLUTION MAKING FINDINGS AND DETERMINATIONS UNDER ASSEMBLY BILL NO. 361 TO CONTINUE AUTHORIZATION OF VIRTUAL MEETINGS OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY FOR A PERIOD OF 30 DAYS

RELEVANT STRATEGIC OBJECTIVE: Invest in ONT

RECOMMENDED ACTION(S): That the Ontario International Airport Authority (OIAA) Commission adopt a Resolution making findings and determinations under Assembly Bill 361 (AB 361) to authorize staff to continue to conduct virtual-only Commission and Committee meetings, in response to COVID-19.

BACKGROUND: Governor Newsom declared a state of emergency for California due to the COVID-19 virus on March 4, 2020. On March 12, 2020, the Governor issued Executive Orders relaxing some provisions of the Brown Act meeting requirements to allow remote meetings without legislative body members physically present at the meeting location. The OIAA Commission began conducting meetings virtually on March 26, 2020. The Executive Orders expired September 30, 2021, and the OIAA Commission resumed in-person meetings on October 28, 2021.

The Governor signed Assembly Bill 361 on September 17, 2021, allowing local agency legislative bodies to continue to hold meetings remotely through December 31, 2023, provided local agencies comply with specified requirements. The purpose of Assembly Bill 361 is to improve public access to local agency meetings during the COVID-19 pandemic by allowing broader remote meeting options.

As of December 20, 2021, the Center for Disease Control and Prevention has stated the Omicron variant is expected to result in a rapid increase in infections in the United States. As of December 31, 2021, the California Department of Public Health has evidenced emergency conditions related to the Omicron variant, including ongoing COVID-19 cases, hospitalizations, and deaths.

STAFF MEMBER PRESENTING: Chief Executive Officer Atif Elkadi

Department: Executive

Submitted to OIAA: August 25, 2022

Approved: _____

Continued to: _____

Denied: _____

Chief Executive Officer Approval:  _____

A legislative body member may hold a meeting remotely without needing to comply with the teleconferencing requirements of the Brown Act if:

1. Either a state of emergency remains active, or state or local officials have imposed or recommended measures to promote social distancing.

And

2. The legislative body makes the following findings by majority vote within the last 30 days (vote may occur at that meeting): (A) The legislative body has reconsidered the circumstances of the state of emergency. (B) Any of the following circumstances exist: (i) The state of emergency continues to directly impact the ability of the members to meet safely in person. (ii) State or local officials continue to impose or recommend measures to promote social distancing.
3. The legislative body continues to make the determinations in Item 2 every 30 days thereafter the initial determination.

The Commission adopted Resolution 2022-01 on January 7, 2022, and subsequently each month, making findings to hold remote meetings in accordance with AB 361, and may continue to extend the authorization in additional thirty (30) day increments for the duration of the declared emergency, or until the Commission decides to return to in-person meetings, or otherwise complies with the regular remote meeting requirements of the Brown Act.

If the Commission does not continue to adopt the Resolution to make the findings required for remote participation per Assembly Bill 361, the Brown Act rules regarding teleconferencing would apply for remote participation. Under the Brown Act rules, the Commission may hold remote meetings provided the meeting meets the following criteria:

- A majority of the Commission members participate in the meeting from locations within the jurisdiction boundaries.
- The meeting notice and agenda identify the teleconference locations, including full address and room number.
- The meeting agendas are posted at each teleconference location at least 72 hours before a regular meeting.
- The public has access to each teleconference location, including hotel room or residence, and each location has the technology, such as a speakerphone, to allow the public to participate in the meeting.
- The agenda must provide the opportunity for the public to address the legislative body directly at each teleconference location.
- The legislative body conducts all votes by roll call.

The adoption of the proposed Resolution would continue to authorize Commission and its Committee meetings to be conducted virtually through August 22, 2022. In order to comply with Assembly Bill 361, the attached Resolution needs to be renewed within 30-day intervals in order to allow for continued

virtual meetings. The adoption of the Resolution will also apply to Commission Standing Committees, thus authorizing the Committees to meet virtually as well.

If adopted to continue virtual meetings, it is anticipated staff will return with another Resolution the proceeding month, to re-evaluate at that time and determine if future meetings will be held virtually or in person.

FISCAL IMPACT SUMMARY: N/A

CEQA COMPLIANCE AND LAND USE APPROVALS: N/A

PRIOR COMMISSION ACTION: N/A

STAFFING IMPACT (# OF POSITIONS): N/A

IMPACT ON OPERATIONS: N/A

EXHIBITS & ATTACHMENTS:

1. Resolution

The Agenda Report references the terms and conditions of the recommended actions and request for approval. Any document(s) referred to herein and that are not attached or posted online may be reviewed prior to or following scheduled Commission meetings in the Office of the Clerk of the Commission. Office hours are 8:30 a.m. to 5:00 p.m., Monday through Friday, although these hours and review procedures may be modified due to COVID-19 precautions. In that case, the documents may be requested by email at clerk@flyontario.com.

This Agenda Report has been reviewed by OIAA General Counsel.

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RESOLUTION NO. 2022-17

A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT
AUTHORITY AUTHORIZING REMOTE TELECONFERENCE
MEETINGS BY THE COMMISSION AND ALL COMMITTEES IN
ACCORDANCE WITH ASSEMBLY BILL 361 FOR A PERIOD OF
THIRTY DAYS

WHEREAS, COVID-19 (also known as the “Coronavirus Disease”) is a respiratory disease that has spread across the globe, with hundreds of thousands of confirmed cases in California, including San Bernardino County; and

WHEREAS, social distancing measures decrease the chance of spread of COVID-19; and

WHEREAS, the Ontario International Airport Authority (OIAA) is committed to preserving and nurturing public access and participation in meetings of the Commission; and

WHEREAS, all meetings of OIAA’s legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the Commission’s legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), authorizes remote teleconference meetings by a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625; and

WHEREAS, on March 4, 2020, the Governor proclaimed a state of emergency, which covers the entire state; and

WHEREAS, Government Code Section 54953(e)(3)(A-B) added by AB 361 provides an alternative to having public meetings in accordance with Government Code Section 54953(b)(3) when the OIAA has reconsidered the circumstances of the COVID-19 state of emergency and that the following circumstances exist:

1. The state of emergency as a result of COVID-19 continues to directly impact the ability of the members of the Commission to meet safely in person; or
2. State or local officials continue to recommend measures to promote social distancing.

WHEREAS, Government Code Section 54953(e) *et seq.* further requires that state or local officials have imposed or recommended measures to promote social distancing

or the legislative body finds that meeting in person would present an imminent risk to the health or safety of attendees; and

WHEREAS, as of December 20, 2021, the Center for Disease Control and Prevention has stated the Omicron variant is expected to result in a rapid increase in infections in the United States; and

WHEREAS, such conditions under Government Code Section 54953(e)(3)(A-B) now exist in the general area surrounding the Ontario Airport in that:

- (i) State officials recommend social distancing measures (CalOSHA (December 16, 2021) COVID-19 Prevention Emergency Temporary Standards What Employers Need to Know About the December 16 Standards) and
- (ii) Emergency conditions evidenced by COVID-19 and its variants create ongoing COVID-19 cases, hospitalizations, and deaths and meeting in person would present imminent risk to health or safety of attendees (California Department of Public Health (December 31, 2021) State Officials Announce Latest COVID-19 Facts); and

WHEREAS, the OIAA affirms that it will allow for observation and participation by Commissioners and the public via Zoom in an effort to protect the constitutional and statutory rights of all attendees; and

WHEREAS, the OIAA approved Resolution 2022-16 at their meeting on July 21, 2022, authorizing virtual meetings of the Commission and Committee meetings in accordance with AB 361; and

WHEREAS, Government Code Section 54953 (e)(3) requires that the OIAA review the need and make findings for continuing the teleconferencing procedures as authorized by AB 361 at least once every thirty days.

NOW, THEREFORE, THE COMMISSION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. The above recitals are true and correct and are incorporated herein by this reference.

Section 2. The OIAA finds that the state of emergency conditions related to COVID-19 as set forth in the Governor's Proclamation of a State of Emergency referenced above are on-going.

Section 3. The OIAA further finds that state officials recommend social distancing measures because conditions causing imminent risk to attendees as described above exist.

Section 4. The OIAA recognizes and affirms the existence and conditions of a state of emergency as proclaimed by the Governor, and affirms, authorizes, and proclaims

the existence of a local emergency throughout the general area surrounding the Ontario Airport.

Section 5. The OIAA finds that the state of emergency as a result of COVID-19 continues to directly impact the ability of members of the Commission to meet safely in person and such fact creates an imminent health risk to such members.

Section 6. The OIAA authorizes the Commission and its Committees to conduct their meetings without compliance with Government Code section 54953(b)(3), and to instead comply with the remote meeting requirements as authorized by Government Code section 54953(e) *et seq.*

Section 7. The Chief Executive Officer, or his designee, and the Board Clerk of Ontario International Airport Authority are authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 8. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) September 23, 2022, or such time the Commission adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of Ontario International Airport Authority may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED, APPROVED, AND ADOPTED at a regular meeting this 25th day of August, 2022.

ALAN D. WAPNER
OIAA PRESIDENT

ATTEST:

NORMA I. ALLEY, MMC
SECRETARY/ASSISTANT SECRETARY

APPROVED AS TO LEGAL FORM:

LORI D. BALLANCE

GENERAL COUNSEL

STATE OF CALIFORNIA)
COUNTY OF SAN BERNARDINO)
CITY OF ONTARIO)

I, Norma I. Alley, MMC, Secretary of the Ontario International Airport Authority, DO
HEREBY CERTIFY that foregoing Resolution No. 2022-17 was duly passed and adopted
by the Commission of the Ontario International Airport Authority at their regular meeting
held on August 25, 2022, by the following roll call vote, to wit:

AYES: COMMISSIONERS:
NOES: COMMISSIONERS:
ABSENT: COMMISSIONERS:

NORMA I. ALLEY, MMC
SECRETARY/ASSISTANT SECRETARY

(SEAL)

The foregoing is the original of Resolution No. 2022-17 duly passed and adopted by the
Commission of the Ontario International Airport Authority at their regular meeting held
August 25, 2022.

NORMA I. ALLEY, MMC
SECRETARY/ASSISTANT SECRETARY

(SEAL)

ONTARIO INTERNATIONAL AIRPORT AUTHORITY



DATE: AUGUST 25, 2022

SECTION: CONSENT CALENDAR

SUBJECT: APPROVAL OF COMMISSIONER'S STIPENDS AS REQUIRED BY AUTHORITY BYLAWS

RELEVANT STRATEGIC OBJECTIVE: Invest in ONT, Plan for the Future and Master the Basics

RECOMMENDED ACTION(S): That the Ontario International Airport Authority Commission approve additional stipends per Article IV, Section 6 of the Authority's Bylaws.

FISCAL IMPACT AND SOURCE OF FUNDS: OIAA operating revenue.

BACKGROUND: Article IV, Section 6 of the Authority's Bylaws states as follows:

"No salary: Reimbursement for Expenses; Stipends. The members of the Commission shall receive no salary but shall be reimbursed for necessary expenses (including mileage in accordance with standard IRS mileage reimbursement rates) incurred in the performance of their duties. Additionally, Commissioners will receive a stipend in the amount of one hundred fifty dollars (\$150.00) for attendance at each Commission meeting, standing committee meeting, ad hoc committee meeting, and any Authority-related business function. A maximum of six (6) stipends are permitted per month. An additional two (2) stipends are permitted with prior approval of the President. More than eight (8) stipends per month will require approval by the full Commission."

During the month of July 2022, President Wapner attended two (2) additional Authority-related business functions. Full Commission approval is needed to approve payment of these additional stipends.

PROCUREMENT: N/A

CEQA COMPLIANCE: N/A

STAFFING IMPACT (# OF POSITIONS): N/A

STAFF MEMBER PRESENTING: Chief Executive Officer Atif Elkadi

Department: Executive

Submitted to OIAA: August 25, 2022

Approved: _____

Continued to: _____

Denied: _____

Chief Executive Officer Approval: 

IMPACT ON OPERATIONS: N/A

SCHEDULE: N/A

ATTACHMENTS: N/A

The Agenda Report references the terms and conditions of the recommended actions and request for approval. Any document(s) referred to herein and that are not attached or posted online may be reviewed prior to or following scheduled Commission meetings in the Office of the Clerk of the Commission. Office hours are 8:30 a.m. to 5:00 p.m., Monday through Friday, although these hours and review procedures may be modified due to COVID-19 precautions. In that case, the documents may be requested by email at clerk@flyontario.com.

This Agenda Report has been reviewed by OIAA General Counsel.

ONTARIO INTERNATIONAL AIRPORT AUTHORITY



DATE: AUGUST 25, 2022

SECTION: CONSENT CALENDAR

SUBJECT: A RESOLUTION ELECTING THE AUTHORITY'S ASSISTANT SECRETARY

RELEVANT STRATEGIC OBJECTIVES: Invest in ONT, Plan for the Future, and Master the Basics

RECOMMENDED ACTION(S): That the Ontario International Airport Authority (OIAA) Commission approve a Resolution electing Norma I. Alley, MMC, as Assistant Secretary for the Ontario International Airport Authority.

FISCAL IMPACT SUMMARY: No financial impact.

BACKGROUND: In accordance with Section 3(E)(1) of the JPA, the Commission must select a Secretary as an officer of the OIAA and may elect an Assistant Secretary to assist the Secretary in the performance of the Secretary's duties, to certify copies of official documents of the Authority and to perform such other duties specified by the Commission.

On May 31, 2022, Norma Alley, MMC, was hired as the OIAA Board Clerk. Staff recommends the Commission approve a Resolution electing Norma Alley as the Assistant Secretary to assist the Secretary in the performance of the Secretary's duties, to certify copies of official documents of the Authority and to perform such other duties specified by the Commission.

PROCUREMENT: N/A

CEQA COMPLIANCE AND LAND USE APPROVALS: N/A

STAFFING IMPACT (# OF POSITIONS): N/A

IMPACT ON OPERATIONS: This election will enable continuity of business and increase work efficiencies.

STAFF MEMBER PRESENTING: Chief Executive Officer Atif Elkadi

Department: Executive

Submitted to OIAA: August 25, 2022

Approved: _____

Continued to: _____

Denied: _____

CEO Approval:  _____

SCHEDULE: N/A

ATTACHMENTS:

1. Resolution electing the Authority's Assistant Secretary

The Agenda Report references the terms and conditions of the recommended actions and request for approval. Any document(s) referred to herein and that are not attached or posted online may be reviewed prior to or following scheduled Commission meetings in the Office of the Clerk of the Commission. Office hours are 8:30 a.m. to 5:00 p.m., Monday through Friday, although these hours and review procedures may be modified due to COVID-19 precautions. In that case, the documents may be requested by email at clerk@flyontario.com.

This Agenda Report has been reviewed by OIAA General Counsel.

RESOLUTION NO. 2022-18

A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY REPEALING RESOLUTION NO. 2017-02, REPEALING RESOLUTION NO. 2020-16, AND ELECTING THE AUTHORITY'S ASSISTANT SECRETARY

WHEREAS, the Ontario International Airport Authority (the "Authority" or "OIAA") was formed through the Joint Exercise of Powers Agreement ("JPA") by and between the City of Ontario ("the City") and the County of San Bernardino ("the County"); and

WHEREAS, Section 3(E)(1) of the JPA provides the Secretary of the Commission with the authority to elect an Assistant Secretary to assist the Secretary in the performance of the Secretary's duties, to certify copies of the official documents of the Authority and to perform such other duties specified by the Commission; and

NOW, THEREFORE, IT IS HEREBY FOUND, DETERMINED AND RESOLVED by the Ontario International Airport Authority Commission, as follows:

SECTION 1. The Ontario International Airport Authority Commission repeals Resolution No. 2017-02 and Resolution No. 2020-16, which elected previous Assistant Secretaries.

SECTION 2. The Ontario International Airport Authority Commission, in accordance with the terms and provisions of the Joint Exercise of Powers Agreement, hereby elects Norma I. Alley, MMC, as the Assistant Secretary to the Ontario International Airport Authority Commission.

SECTION 3. Effective Date. This Resolution will take effect on May 31, 2022.

SECTION 4. Certification. The Secretary/Assistant Secretary shall certify as to the adoption of this Resolution.

PASSED, APPROVED, AND ADOPTED at a Regular Meeting this 25th day of August, 2022.

ALAN D. WAPNER, OIAA PRESIDENT

ATTEST:

NORMA I. ALLEY, MMC
SECRETARY/ASSISTANT SECRETARY

APPROVED AS TO LEGAL FORM:

LORI D. BALLANCE, GENERAL COUNSEL

STATE OF CALIFORNIA)
COUNTY OF SAN BERNARDINO)
CITY OF ONTARIO)

I, Norma I. Alley, MMC, Board Clerk of the Ontario International Airport Authority, DO HEREBY CERTIFY that foregoing Resolution No. 2022-18 was duly passed and adopted by the Commission of the Ontario International Airport Authority at their Regular Meeting held August 25, 2022 by the following roll call vote, to wit:

AYES: COMMISSIONERS:

NOES: COMMISSIONERS:

ABSENT: COMMISSIONERS:

NORMA I. ALLEY, MMC
SECRETARY/ASSISTANT SECRETARY

(SEAL)

The foregoing is the original of Resolution No. 2022-18 duly passed and adopted by the Commission of the Ontario International Airport Authority at their Regular Meeting held August 25, 2022.

NORMA I. ALLEY, MMC
SECRETARY/ASSISTANT SECRETARY

(SEAL)

ONTARIO INTERNATIONAL AIRPORT AUTHORITY



DATE: AUGUST 25, 2022

SECTION: CONSENT CALENDAR

SUBJECT: A RESOLUTION AMENDING THE AIR CARRIER INCENTIVE PROGRAM A (ACIP A) TO INCLUDE ADDITIONAL DESTINATIONS IN THE UNITED STATES AND CANADA

RELEVANT STRATEGIC OBJECTIVE: Plan for the Future

RECOMMENDED ACTION(S): That the Ontario International Airport Authority (OIAA) Commission adopt a resolution to amend the Air Carrier Incentive Program A (ACIP A) to include additional destinations in the United States and Canada.

FISCAL IMPACT SUMMARY: If approved, the existing ACIP A will be amended to include three (3) additional destinations – one (1) in the United States and two (2) in Canada. No other changes would be made to the existing program, including the terms and conditions, eligibility, or minimum service requirements.

BACKGROUND: On February 25, 2021, the OIAA Board of Commissioners approved a resolution to implement an air carrier incentive program for new nonstop passenger service between ONT and thirty-three (33) specified destinations in the United States, Canada and Mexico. The program went into effect on February 26, 2021, and is valid for new service launched through December 31, 2022. While the program currently includes many of the top unserved destinations from ONT, consistent with Board direction at the time of approval of the ACIP, staff seeks approval to add three (3) additional destinations – Anchorage (ANC), Calgary (YYC) and Edmonton (YEG), in light of conversations with air carriers regarding potential new service, and the desire to expand the profile of air service provided at ONT.

PROCUREMENT: N/A

CEQA COMPLIANCE AND LAND USE APPROVALS: N/A

STAFFING IMPACT (# OF POSITIONS): N/A

STAFF MEMBER PRESENTING: Chief Executive Officer Atif Elkadi

Department: Air Services Development

Submitted to OIAA: August 25, 2022

Approved: _____

Continued to: _____

Denied: _____

Chief Executive Officer Approval:  _____

IMPACT ON OPERATIONS: N/A

SCHEDULE: N/A

ATTACHMENTS:

1. Resolution

The Agenda Report references the terms and conditions of the recommended actions and request for approval. Any document(s) referred to herein and that are not attached or posted online may be reviewed prior to or following scheduled Commission meetings in the Office of the Clerk of the Commission. Office hours are 8:30 a.m. to 5:00 p.m., Monday through Friday, although these hours and review procedures may be modified due to COVID-19 precautions. In that case, the documents may be requested by email at clerk@flyontario.com.

This Agenda Report has been reviewed by OIAA General Counsel.

RESOLUTION NO. 2022-19

A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY TO AMEND AND ADD NEW DESTINATIONS TO THE PREVIOUSLY APPROVED AIR CARRIER INCENTIVE PROGRAM A FOR NEW NONSTOP PASSENGER SERVICE TO DESTINATIONS IN THE UNITED STATES, CANADA, AND MEXICO

WHEREAS, the Ontario International Airport Authority (“OIAA”) was established for the purpose of operating, maintaining, managing, and developing the Ontario International Airport (“ONT” or “Airport”), including developing air commerce and transportation; and

WHEREAS, the Air Carrier Incentive Program A (“ACIP A” or “Incentive Program”) was approved by the OIAA Board of Commissioners on February 25, 2021, for new nonstop passenger and cargo service between ONT and points in the United States, Canada and Mexico; and

WHEREAS, the OIAA is currently in discussion with U.S. and foreign-owned Air Carriers, regarding potential new nonstop passenger service between ONT and points in the United States, Canada, and Mexico; and

WHEREAS, the OIAA desires to amend the previously approved ACIP A to include three additional new destinations in the United States and Canada to be covered by the Incentive Program.

NOW, THEREFORE, BE IT RESOLVED by the Ontario International Airport Authority as follows:

SECTION 1. The amended ACIP A is provided in Exhibit A, attached to this Resolution, and hereby incorporated by reference.

SECTION 2. This Resolution shall take effect immediately upon its adoption.

SECTION 3. The Commission Clerk of the OIAA shall certify as to the adoption of this Resolution.

PASSED, APPROVED, AND ADOPTED at a regular meeting this 25th day of August 2022.

ALAN D. WAPNER, OIAA PRESIDENT

ATTEST:

NORMA I. ALLEY, MMC
SECRETARY/ASSISTANT SECRETARY

APPROVED AS TO LEGAL FORM:

LORI D. BALLANCE
GENERAL COUNSEL

STATE OF CALIFORNIA)
COUNTY OF SAN BERNARDINO)
CITY OF ONTARIO)

I, Norma I. Alley, MMC, Assistant Secretary of the Ontario International Airport Authority, DO HEREBY CERTIFY that foregoing Resolution No. 2022-19 was duly passed and adopted by the Commission of the Ontario International Airport Authority at their regular meeting held on August 25, 2022, by the following roll call vote, to wit:

AYES: COMMISSIONERS:
NOES: COMMISSIONERS:
ABSENT: COMMISSIONERS:

NORMA I. ALLEY, MMC
SECRETARY/ASSISTANT SECRETARY

(SEAL)

The foregoing is the original of Resolution No. 2022-19 duly passed and adopted by the Commission of the Ontario International Airport Authority at their regular meeting held August 25, 2022.

NORMA I. ALLEY, MMC
SECRETARY/ASSISTANT SECRETARY

(SEAL)

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ONTARIO INTERNATIONAL AIRPORT AUTHORITY



DATE: AUGUST 25, 2022

SECTION: CONSENT CALENDAR

SUBJECT: FINANCIAL STATEMENTS FOR THE YEAR ENDED JUNE 30, 2022

RELEVANT STRATEGIC OBJECTIVE: Master the Basics and Invest in ONT

RECOMMENDED ACTION(S): That the Ontario International Airport Authority (OIAA) Commission receive and file financial statements for the year ended June 30, 2022.

FISCAL IMPACT SUMMARY: The OIAA's increase in net position exceeded the budget by \$31.6M (26.4%), which was primarily driven by higher-than-expected passenger carrier activity. This activity resulted in an operating revenue favorable variance to budget of \$13.8M (15.7%). In addition, the operating expense budget reflects a favorable variance of \$4.8M (6.3%) as some of the planned personnel and contractual activities did not occur or were delayed.

BACKGROUND: Aviation Activity and Financial Statements: In June 2021, the OIAA Board of Commissioners adopted an operating budget that was based on a continued conservative approach to mitigate the impacts of the ongoing lower levels in aviation activity as a result of the COVID-19 pandemic. In February 2022, the OIAA Board of Commissioners adopted an amended operating budget for Fiscal Year 2021-2022, including an adoption of a resolution to approve the airport system rates and charges to decrease the landing fee and terminal rental rates. The operating budget amendment was the result of favorable financial performance for the first six months of Fiscal Year 2021-2022. These favorable financial results were a result of passenger activity that returned to, or exceeded, pre-pandemic levels, which has resulted in increases in OIAA operational and service levels, including filling vacant staff positions, the addition of new staff positions, increased public safety resources and a return to pre-pandemic initiatives.

STAFF MEMBER PRESENTING: Chief Executive Officer Atif Elkadi

Department: Finance

Submitted to OIAA: August 25, 2022

Approved: _____

Continued to: _____

Denied: _____

Chief Executive
Officer Approval:  _____

The attached financial statements reflect these industry and economic conditions, as well as the OIAA's efforts to meet these conditions.

Aviation Activity: Aviation activity is measured predominately as a function of commercial enplanements and landed weights as these activities act as direct and indirect drivers of most operating revenues for the Airport.

Enplanements are a measurement exclusive to passenger carriers, and directly and indirectly impact all concession revenues, passenger facility charge revenues, and customer facility charge revenues. Enplanements, for the twelve months ended June 30, 2022, totaled 2.8M, which exceeded the budgeted amount of 1.9M by 845K (44.2%). Enplanements for the twelve months ended June 30, 2022, were also 1.3M (94.0%) higher than the same period in the prior fiscal year.

Landed weights (in thousand-pound units) for the twelve months ended June 30, 2022, totaled 8.4M, which exceeded the budgeted amount of 7.6M by 796K (10.5%). Landed weights for the twelve months ended June 30, 2022, were also 957K (12.9%) higher than the same period in the prior fiscal year. The increase in landed weights over budget for the same period in the prior fiscal year was due primarily to increased passenger activity. Passenger landed weights exceeded budget by 952K (44.5%) and increased by 1.1M (52.0%) over the same period in the prior fiscal year. Cargo landed weights were flat compared to budget and for the same period in the prior fiscal year.

Financial Results for the Year Ended June 30, 2022

Operating Revenues: Operating revenues exceeded the budget by \$13.8M (15.7%) with favorable variances in all aeronautical and nonaeronautical revenues, except News and Gifts.

Aeronautical revenues exceeded budget by \$8.0M (20.4%). Higher-than-expected passenger landed weights resulted in landing fee revenues exceeding budget by \$2.5M (22.7%). Facilities rent exceeded budget by \$2.6M (20.6%) and was primarily the result of an increase in international flights and rent recoveries. Land rent exceeded budget by \$271K (2.0%), which resulted from required CPI and other lease adjustments. Airline fees exceeded budget by \$2.7M (130.7%), which was primarily the result of recoveries experienced in passenger operations and additional revenue received for contract services. The additional revenue received for contract services was the result of the revised non-exclusive license agreement (NELA) Revenue Agreement effective November 1, 2021, to add NELA revenue generated from services to signatory airlines.

Nonaeronautical revenues exceeded budget by \$5.8M (11.9%). Nonaeronautical facility and land rents exceeded budget by \$192K (7.6%). Total concession revenue of \$41.7M exceeded budget by \$4.5M (12.0%) and was primarily the result of recoveries experienced in passenger operations. Concession revenue favorable variances included parking of \$2.2M (8.9%), rental cars of \$1.0M (12.0%), food and beverage of \$130K (9.8%), and other concessions of \$1.2M (90.7%). Gift and news revenue was flat compared to budget.

Operating Expenses: Total operating expenses of \$72.1M were favorable to the budget by \$4.8M (6.3%). There were favorable variances in all operating expense categories, except for bad debt expense. Favorable operating expense variances include personnel of \$540K (5.7%), contractual services of \$2.5M

(7.9%), insurance and administration of \$247K (15.1%), materials and supplies of \$739K (42.2%), and other operating expenses of \$837K (11.4%). Public safety, telecommunications and utilities, and bad debt expense were flat compared to budget.

Nonoperating Revenues and Expenses: Net nonoperating revenues exceeded budget by \$2.7M (39.7%), which was primarily the result of favorable variances for passenger facility charges of \$3.8M (51.3%) and customer facility charge revenues of \$61K (1.9%), driven by increases in passenger activity. The favorable variances in net nonoperating revenues were offset partially by a net investment loss variance unfavorable to budget of \$1.2M. The investment loss was associated with an unanticipated unrealized loss from the OIAA's investment in the California Treasury Local Agency Investment Fund (LAIF). Unrealized gains and losses are attributable to temporary changes in market conditions.

PROCUREMENT: N/A

CEQA COMPLIANCE AND LAND USE APPROVALS: N/A

STAFFING IMPACT (# OF POSITIONS): N/A

IMPACT ON OPERATIONS: The financial results provide additional resources for the OIAA to respond to increased passenger carrier activity.

SCHEDULE: N/A

ATTACHMENTS:

1. OIAA Financial Statements for the Twelve Months Ended June 30, 2022

The Agenda Report references the terms and conditions of the recommended actions and request for approval. Any document(s) referred to herein and that are not attached or posted online may be reviewed prior to or following scheduled Commission meetings in the Office of the Clerk of the Commission. Office hours are 8:30 a.m. to 5:00 p.m., Monday through Friday, although these hours and review procedures may be modified due to COVID-19 precautions. In that case, the documents may be requested by email at clerk@flyontario.com.

This Agenda Report has been reviewed by OIAA General Counsel.

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ONTARIO INTERNATIONAL AIRPORT AUTHORITY



DATE: AUGUST 25, 2022

SECTION: CONSENT CALENDAR

SUBJECT: INVESTMENT REPORT FOR THE TWELVE MONTHS ENDED JUNE 30, 2022

RELEVANT STRATEGIC OBJECTIVE: Invest in ONT and Master the Basics

RECOMMENDED ACTION(S): That the Ontario International Airport Authority (OIAA) Commission receive and file the Investment Report for the twelve months ended June 30, 2022.

FISCAL IMPACT SUMMARY: As of and for the twelve months ended June 30, 2022, the OIAA's investment portfolio included a single financial instrument with the California Treasury Local Agency Investment Fund (LAIF). The fair market value (FMV) of the OIAA's investment in LAIF was \$32,377,337, a decrease of \$27,865 from the FMV at March 31, 2022, and a decrease of \$328,246 from the FMV at June 30, 2021. Interest earned on the LAIF investment for the quarter and year ended June 30, 2022, totaled \$61,408 and \$126,025, respectively. No additional investments in or distributions from LAIF funds were made during the year ended June 30, 2022.

BACKGROUND: In October of 2016, the OIAA adopted an investment policy for OIAA's revenues in conformance with federal, state, and other legal requirements, including California Government Code Section 53600 et seq. The objectives of the OIAA's investment policy is safety of principal and enhancement of the economic status of the OIAA. The policy sets forth investment objectives, safekeeping of securities, reporting, competitive bidding, authorization for the purchase and sales of investments, allowable types of investments and an annual policy review. In addition, to and in conformity with the adopted Investment Policy, the OIAA adopted a resolution for the investment of inactive funds in the Local Agency Investment Fund.

The Investment Policy requires that reporting include statements as to the OIAA's compliance with the investment policy, as well as a statement denoting the ability of the OIAA to meet its expenditure requirements for the next six months, or an explanation as to why sufficient money may not be available.

STAFF MEMBER PRESENTING: Chief Executive Officer Atif Elkadi

Department: Finance

Submitted to OIAA: August 25, 2022

Approved: _____

Continued to: _____

Chief Executive
Officer Approval: 

Denied: _____

Significant financial aspects of the portfolios' financial position and performance are included in the following table:

Description	Quarter Ended				Balance, Year Ended June 30, 2022
	September 30, 2021	December 31, 2021	March 31, 2022	June 30, 2022	
FMV End of Quarter	\$ 32,739,138	\$ 32,839,032	\$ 32,405,202	\$ 32,377,337	\$ 32,377,337
Interest Receivable	\$ 19,933	\$ 18,857	\$ 25,827	\$ 61,408	\$ 61,408
Interest Earned	\$ 19,933	\$ 18,857	\$ 25,827	\$ 61,408	\$ 126,025
Unrealized Gain (Loss)	\$ 6,850	\$ 79,961	\$ (452,687)	\$ (53,692)	\$ (419,568)

Required Investment Policy Statements:

- The investments identified above comply in all material respects with the OIAA's Investment Policy.
- The OIAA has the ability to meet its expenditure requirements for the next six months.

PROCUREMENT: N/A

CEQA COMPLIANCE AND LAND USE APPROVALS: N/A

STAFFING IMPACT (# OF POSITIONS): N/A

IMPACT ON OPERATIONS: N/A

SCHEDULE: N/A

ATTACHMENTS: N/A

The Agenda Report references the terms and conditions of the recommended actions and request for approval. Any document(s) referred to herein and that are not attached or posted online may be reviewed prior to or following scheduled Commission meetings in the Office of the Clerk of the Commission. Office hours are 8:30 a.m. to 5:00 p.m., Monday through Friday, although these hours and review procedures may be modified due to COVID-19 precautions. In that case, the documents may be requested by email at clerk@flyontario.com.

This Agenda Report has been reviewed by OIAA General Counsel.

ONTARIO INTERNATIONAL AIRPORT AUTHORITY



DATE: AUGUST 25, 2022

SECTION: CONSENT CALENDAR

SUBJECT: AWARDING A VENDING AND ANCILLARY SERVICES CONTRACT TO PREPANGO, LLC

RELEVANT STRATEGIC OBJECTIVE: Invest in ONT and Plan for the Future

RECOMMENDED ACTION(S): The Ontario international Airport Authority (OIAA) Commission approve the award of a vending concession agreement with Prepango, LLC.

FISCAL IMPACT SUMMARY: There may be some minor modifications of space and water/electric connections to the proposed sites.

BACKGROUND: OIAA absorbed a LAWA contract for vending, which is currently in hold over status. The current vending offerings are only snack, drink, and coffee. A more robust vending program is needed to enhance the customer experience. This new vending program will upgrade existing vending options to include specialty vending such as Lego, Shop All Sound, Travel Essentials, Fresh Farmers Fridge, Specialty Coffee, and the widely popular Solely fruit snacks that are 100% organic. More options will be available as business returns such as sprinkle cupcakes, food, and ice cream. Prepango will add various vending options to sites in Terminal 2 Baggage Claim, Terminal 2 Gate 208, 210, and 211. Terminal 4 Baggage Claim, Terminal 4 Gates 402 and 410, and the Consolidated Rent a Car facility. The attached Exhibit will depict the actual vending option, description, and the locations. The agreement will be based on a percentage rent for each machine with a sliding scale increase in percentage rent based on sale volume (also included).

PROCUREMENT: An RFP was issued on Friday, January 28, on PlanetBids and the OIAA received four (4) qualified proposals. The RFP team reviewed and graded all four (4) firms and shortlisted two (2) firms for interviews. Both firms presented various different options and combined can offer a wide variety of vending offerings. This effort established a competitive bid process to enhance the vending offerings for the Airport staff, vendors, and passengers.

STAFF MEMBER PRESENTING: Chief Executive Officer Atif Elkadi

Department: Commercial

Submitted to OIAA: August 25, 2022

Approved: _____

Continued to: _____

Denied: _____

Chief Executive Officer Approval:  _____

CEQA COMPLIANCE AND LAND USE APPROVALS: N/A

STAFFING IMPACT (# OF POSITIONS): N/A

IMPACT ON OPERATIONS: N/A

SCHEDULE: The contract will be executed upon board approval with a targeted commencement date of August 26, 2022. All machines under this agreement will be installed and operational within 60 days or less after the execution of the agreement.

ATTACHMENTS: N/A

The Agenda Report references the terms and conditions of the recommended actions and request for approval. Any document(s) referred to herein and that are not attached or posted online may be reviewed prior to or following scheduled Commission meetings in the Office of the Clerk of the Commission. Office hours are 8:30 a.m. to 5:00 p.m., Monday through Friday, although these hours and review procedures may be modified due to COVID-19 precautions. In that case, the documents may be requested by email at clerk@flyontario.com.

This Agenda Report has been reviewed by OIAA General Counsel.

SCHEDULE: N/A

ATTACHMENTS:

1. Quote

The Agenda Report references the terms and conditions of the recommended actions and request for approval. Any document(s) referred to herein and that are not attached or posted online may be reviewed prior to or following scheduled Commission meetings in the Office of the Clerk of the Commission. Office hours are 8:30 a.m. to 5:00 p.m., Monday through Friday, although these hours and review procedures may be modified due to COVID-19 precautions. In that case, the documents may be requested by email at clerk@flyontario.com.

This Agenda Report has been reviewed by OIAA General Counsel.



22892 Mill Creek Drive
Laguna Hills, CA 92653
Phone (949)748-8700; Fax (949)748-8706
www.sidepath.com

Quotation

Date: 08/01/22
Quotation #: SIDQ39888-03
Valid Until: 08/24/22
Prepared By: Adam Boone
Project ID: SIDPROJECT37031

Bill To:

Ontario International Airport Authority
Attn: Michael Stanley
1923 East Avion Street
Ontario, CA 91761

Phone: (909) 395-2053
Email: mstanley@ontarioca.gov

Ship To:

Ontario International Airport Authority
Attn: Michael Stanley
1923 East Avion Street
Ontario, CA 91761

Phone: (909) 395-2053
Email: mstanley@ontarioca.gov

Qty	Item Code	Description	Unit Price	Ext. Price
NASPO Information				
		NASPO# MNWNC-108 CA Contract# 7-15-70-34-003 Contract Code WN03AGW/C000000181156		
VxRail E660F All Flash Cluster- 5 Year Support				SWS13583296-V3
4		VxRail E660F All Flash	\$40,850.88	\$163,403.52
	210-BBGQ	VxRail E660F All Flash		
	329-BDWH	PSNT Info		
	379-BENB	vSAN Node		
	384-BDFH	VxRail E660/F/N PV670F Firmware Lock		
	634-BZPQ	VxRail Software 7.0.370 Factory Install		
	379-BDYQ	No Transformational License Agreement		
	321-BGKX	2.5" Chassis with up to 10 Hard Drives (SAS/SATA) including max of 2 Universal Drives 1 PCIe Slot 1 CPU		
	325-BEBP	VxRail 1U Bezel V2		
	338-CBWI	Intel Xeon Silver 4309Y 2.8G 8C/16T 10.4GT/s 12M Cache Turbo HT (105W) DDR4-2666		
	374-BBBX	No Additional Processor		
	370-AEVR	3200MT/s RDIMMs		
	370-AGDS	(8) 32GB RDIMM 3200MT/s Dual Rank 16Gb BASE x8		
	400-AZQO	(2) 800GB SSD SAS ISE Mix Use 12Gbps 512e 2.5in Hot-plug AG Drive 3 DWPD		
	400-AXSK	(4) 3.84TB SSD SATA Read Intensive 6Gbps 512 2.5in Hot-plug AG Drive 1 DWPD		
	540-BCOF	Mellanox ConnectX-5 Dual Port 10/25GbE SFP28 OCP NIC 3.0		
	461-AAIG	Trusted Platform Module 2.0 v3		
	770-BECD	ReadyRails Sliding Rails Without Cable Management Arm or Strain Relief Bar		
	450-AKLF	Dual Hot-plug Redundant Power Supply (1+1) 1100W Mixed Mode Titanium		

If you have any questions regarding this quotation, please contact:
Michael Back | (310) 200-2261 | michael@sidepath.com

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Qty	Item Code	Description	Unit Price	Ext. Price
	492-BBDH	(2) Jumper Cord - C13/C14 0.6M 250V 13A (North American Guam North Marianas Philippines Samoa)		
	149-BBLT	VxRail VMware vSAN Advanced 5 Years		
	634-BYVP	VxRail HCI System Software A		
	634-BRIJ	(4) VxRail HCI System Software Capacity Drive 3.84TB SATA SSD		
	634-BYME	(8) VxRail HCI System Software Memory 32GB		
	329-BHKC	VxRail E660F Branding		
	878-0138	Dell Hardware Limited Warranty		
	878-0647	ProSupport Mission Critical 4-Hour 7X24 Onsite Service with Emergency Dispatch 2 Years Extended		
	878-0648	ProSupport Mission Critical 4-Hour 7X24 Onsite Service with Emergency Dispatch 3 Years		
	878-0651	ProSupport Mission Critical 7x24 Technical Support and Assistance 5 Years		
	975-3461	5 Years ProSupport Plus Next Business Day Onsite Service		
	989-3439	3 Years ProSupport and Mission Critical 4 Hour 7x24 Onsite Service 24TB		
	379-BEWY	Informational Purposes Only		
	823-4118	ProSupport Mission Critical		
	825-8624	Certified Deployment Partner T2		
	822-3179	Partner Success Program Management		
	343-BBQY	R650 Dell/EMC label (BIS) for 2.5" Chassis		
	389-DYIB	PowerEdge R650 CE CCC Marking		
	379-BDSW	SAS/SATA/NVMe Capable Backplane		
	340-CWLR	E660/F Shipping DAO		
	340-CUQN	R650 Ship 4x3.5 10x2.5 8x2.5 NVMe		
	379-BEID	10x2.5 Front Storage		
	330-BBVU	VxRail E660/F Riser Config 0 1CPU 2A+3A 1x16LP		
	329-BFGW	PowerEdge R650 Motherboard with Broadcom 5720 Dual Port 1Gb On-Board LOM		
	412-AAVO	Heatsink for 1 CPU configuration (CPU less than or equal to 165W)		
	370-AAIP	Performance Optimized		
	780-BCQQ	C35 No RAID VxRail E660/F		
	405-AAXY	Dell HBA355i Controller Front		
	750-ACFQ	Front PERC Mechanical Parts rear load		
	403-BCMB	BOSS-S2 controller card + with 2 M.2 480GB (RAID 1)		
	403-BCNP	BOSS Cables and Bracket for R650		
	385-BBQV	iDRAC9 Enterprise 15G		
	379-BCQY	iDRAC Group Manager Disabled		
	379-BCSG	iDRAC Legacy Password		

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Qty	Item Code	Description	Unit Price	Ext. Price
	379-BCRB	DHCP with Zero Touch Configuration		
	750-ADIF	3 High Performance Fans for 1 CPU		
	350-BBXM	No Quick Sync		
	631-AACK	No Systems Documentation No OpenManage DVD Kit		
	387-BBEY	No Energy Star		
	800-BBDM	UEFI BIOS Boot Mode with GPT Partition		
	900-9997	On-Site Installation Declined		
	210-ARZC	Recover Point for Virtual Machine		
	142-BBNV	HCIA RecoverPoint for VMs for 1 node		
	865-3520	5 Years ProSupport		
	626-BBBG	Storage Software Info		
	350-BCFX	E660F Luggage Tag		
SubTotal				\$163,403.52
S5212F-ON Switches- 5 Year Support				SWS13583296-V3
2		Dell EMC S5212F-ON Switch 12x 25GbE SFP28 3x 100GbE QSFP28 ports PSU to IO air 2x PSU OS10	\$7,486.48	\$14,972.96
	210-APHZ	Dell EMC S5212F-ON Switch 12x 25GbE SFP28 3x 100GbE QSFP28 ports PSU to IO air 2x PSU OS10		
	343-BBRX	VLT Tech Sheet Document		
	343-BBLP	Dell EMC S52XX-ON Series User Guide		
	634-BRXD	OS10 Enterprise S5212F-ON		
	470-ABOU	Dell Networking Cable 100GbE QSFP28 to QSFP28 Passive Copper Direct Attach Cable 0.5 Meter		
	470-ACES	(4) Dell Networking Cable SFP28 to SFP28 25GbE Passive Copper Twinax Direct Attach Cable 1 Meter		
	450-AASX	Dell Networking Jumper Cord 250V 12A 2 Meters C13/C14 US		
	450-AASX	Dell Networking Jumper Cord 250V 12A 2 Meters C13/C14 US		
	818-3530	Dell Hardware Limited Warranty 1 Year		
	818-3539	Mission Critical Package: 4-Hour 7x24 On-Site Service with Emergency Dispatch 1 Year		
	818-3541	Mission Critical Package: 4-Hour 7x24 On-Site Service with Emergency Dispatch Extended to 4 Years		
	818-3553	ProSupport Mission Critical:7x24 HW/SW Technical Support and Assistance 5 Years		
	975-3461	5 Years ProSupport Plus Next Business Day Onsite Service		
	989-3439	3 Years ProSupport and Mission Critical 4 Hour 7x24 Onsite Service 24TB		
	997-6306	Info 3rd Party Software Warranty provided by Vendor		
	825-8624	Certified Deployment Partner T2		
	822-3179	Partner Success Program Management		
	848-8545	5 Years ProSupport OS10 Enterprise Software Support-Maintenance		

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Qty	Item Code	Description	Unit Price	Ext. Price
1	770-BDGR	Dell NW Dual Tray 4-post S5212F-ON Customer Kit		
SubTotal				\$14,972.96
Professional Services				
1	SID-PS-VXRAIL-IMP-BAS	Services include implementation of Dell EMC's VxRAIL hyper-converged infrastructure (HCI) platform for up to five (5) node models configured within one cluster at one location. VxRAIL cluster deployment includes the full physical installation, configuration, and knowledge transfer of the HCI appliances and the value-add components including vSphere vCenter, VxRAIL Manager, vRealize Log Insight, and continuous data protection (CDP) via Recoverpoint for VMs (RP4VMs). Services excluded, but available via alternative offerings, include continuous remote replication (CRR) via RP4VM, Cloud Array, and data migration services.	\$14,000.00	\$14,000.00
1	SID-PS-NW-IPSW-2	New Install: Networking Switch Implementation. This service provides for the rack installation and base configuration of two IP Networking switches.	\$2,500.00	\$2,500.00
100	SID-PS-SVC-FF-CUS-BAS	Sidepath Professional Services: This is a custom fixed fee service. A description of services may be provided in a separate Statement of Work or Service Description document	\$250.00	\$25,000.00

Payment Terms from Ship Date: Net 30

Pricing does not include Sales Tax or Shipping/Handling unless specifically stated in quote.

CA Shipments: CA Electronic Waste Recycling (eWaste) Fee will apply to monitors, laptops or tablets.

Product Total	\$219,876.48
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Unless you have a separate written agreement that specifically applies to this order, your order will be subject to and governed by Sidepath's Purchasing Terms and Conditions, which are located at: www.sidepath.com/terms. The Purchasing Terms and Conditions are incorporated herein by reference and available in hard copy upon your request.

Note: Sidepath will collect sales tax for orders shipped to these four states: Arizona, California, Massachusetts and Washington. For orders shipped outside of these four states, it will be the customer's responsibility to report the tax as Sales & Use Tax.

Please contact me if I can be of further assistance.

THANK YOU FOR YOUR BUSINESS!

If you have any questions regarding this quotation, please contact:

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ONTARIO INTERNATIONAL AIRPORT AUTHORITY



DATE: AUGUST 25, 2022

SECTION: CONSENT CALENDAR

SUBJECT: AUTHORIZE THE CEO TO SIGN AN AMENDMENT TO THE AGREEMENT BETWEEN OIAA AND AMERICAN THREAT ASSESSMENT CONSULTING INC., TO INCREASE THE CONTRACT'S SPENDING AUTHORITY FOR THE INSTALLATION OF ADDITIONAL CCTV CAMERAS

RELEVANT STRATEGIC OBJECTIVE: Invest in ONT

RECOMMENDED ACTION(S): That the Ontario International Airport Authority (OIAA) Commission authorize the Chief Executive Officer (CEO) to sign an Amendment to Contract No. SCONT-000337, with American Threat Assessment Consulting, Inc., to increase the spending authority by \$1,000,000, to allow for the installation of CCTV additions and enhancements as well as replacement of the existing end of service life CCTV cameras and support equipment at Ontario International Airport (ONT).

FISCAL IMPACT SUMMARY: Funding in the amount not to exceed \$1,000,000, shall be provided by \$500,000 in San Bernardino County Grant funding and additional funding will be provided by existing Revenue Bond Funds.

BACKGROUND: Efficient and safe operations are critical to ONT's success. Key elements of ONT's airport operations require the modernization of the array of CCTV cameras to allow for real time monitoring and use of computer analytics to assist in maintaining a safe and efficient travelling experience.

PROCUREMENT: On February 18, 2021, the OIAA established a contract with American Threat Assessment utilizing an existing procurement process with the City of Ontario's Professional Services Agreement with American Threat Assessment Consulting, Inc., for the installation, repair, and maintenance services for security cameras, access control systems, and paging/duress systems at ONT. On September 10, 2021, the OIAA executed the first extension to extend the contract terms through July 31, 2022. On October 28, 2021, the Commission approved an increase in the amount of \$140,000, which

STAFF MEMBER PRESENTING: Chief Executive Officer Atif Elkadi

Department: Public Safety

Submitted to OIAA: August 25, 2022

Approved: _____

Continued to: _____

Denied: _____

Chief Executive Officer Approval: 

included a 10% contingency to allow for installation and replacement of the existing end of service life CCTV cameras and support equipment. On May 26, 2022, the Commission approved an increase in the amount of \$200,000, to allow for the installation of additional access control systems and support equipment. On August 10, 2022, the OIAA executed the second extension to extend the contract terms through July 31,2023. This agreement may be extended, contingent upon approval by the City of Ontario master contract.

CEQA COMPLIANCE AND LAND USE APPROVALS: N/A

STAFFING IMPACT (# OF POSITIONS): N/A

IMPACT ON OPERATIONS: N/A

SCHEDULE: Project will be implemented upon Commission approval.

ATTACHMENTS:

1. Amendment No. 1

The Agenda Report references the terms and conditions of the recommended actions and request for approval. Any document(s) referred to herein and that are not attached or posted online may be reviewed prior to or following scheduled Commission meetings in the Office of the Clerk of the Commission. Office hours are 8:30 a.m. to 5:00 p.m., Monday through Friday, although these hours and review procedures may be modified due to COVID-19 precautions. In that case, the documents may be requested by email at clerk@flyontario.com.

This Agenda Report has been reviewed by OIAA General Counsel.

ONTARIO INTERNATIONAL AIRPORT AUTHORITY



DATE: AUGUST 25, 2022

SECTION: CONSENT CALENDAR

SUBJECT: AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO AMEND CONTRACT NO. SCONT-000377 WITH PENWAL INDUSTRIES, INC. FOR ADDITIONAL PROFESSIONAL SERVICES FOR OIAA IN TERMINALS 2 AND 4

RELEVANT STRATEGIC OBJECTIVE: Invest in ONT and Plan for the Future

RECOMMENDED ACTION(S): That the Ontario International Airport Authority (OIAA) Commission authorize the Chief Executive Officer (CEO) to execute an amendment to Contract No. SCONT-000377 with Penwal Industries, Inc. in the amount not to exceed \$500,000 for additional services within Terminal 2 and Terminal 4.

FISCAL IMPACT SUMMARY: Funds expected to come out of approved Capital Improvement Project Budget for the current fiscal year.

BACKGROUND: Construction/Improvements in Terminal 2 and Terminal 4 is an enabling project for concessions and other future projects within the Terminals will have impacted and possibly delayed those subsequent projects.

PROCUREMENT: On January 5, 2021, the OIAA posted RFP # 200010 for "Design and Build a Retail Store, Pop Up Outlets, Traveler's Aid Enhancement, and Partition Refurbishment of Administration Offices at Ontario International Airport". On February 18, 2021, two responsive proposals were received and evaluated. The OIAA evaluation committee determined that Penwal Industries, Inc., provided the best overall value and design to address the requirements of the RFP. Therefore, staff recommends Penwal for the award of contract based on their extensive experience, including the work performed at several airports, which encompasses all the RFP's components.

STAFF MEMBER PRESENTING: Chief Executive Officer Atif Elkadi

Department: Planning

Submitted to OIAA: August 25, 2022

Approved: _____

Continued to: _____

Denied: _____

Chief Executive Officer Approval:  _____

CEQA COMPLIANCE AND LAND USE APPROVALS: The issuance or approval of leases, agreements, renewals, amendments, or extension thereof, granting use of an existing facility at a public airport, involving negligible or no expansion of use is exempt from the requirements of the California Environmental Quality Act (CEQA). In addition, to the extent any alteration of facilities occurs, CEQA Guidelines section 15301 provides an exemption for minor alterations to existing structures or facilities involving negligible or no expansion of use beyond that existing at the time of the lead agency' s determination. Further, CEQA Guidelines Section 15302 provides an exemption relating to the reconstruction of existing structures or facilities involving substantially the same purpose and capacity as the structure replaced.

STAFFING IMPACT (# OF POSITIONS): N/A

IMPACT ON OPERATIONS: N/A

SCHEDULE: N/A

ATTACHMENTS:

1. Amendment

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This Agenda Report has been reviewed by OIAA General Counsel.



DATE: AUGUST 25, 2022

SECTION: DISCUSSION

SUBJECT: NAMING OF INTERNATIONAL TERMINAL

RELEVANT STRATEGIC OBJECTIVE: Invest in ONT and Plan for the Future

RECOMMENDED ACTION(S): That the Ontario international Airport Authority (OIAA) Commission approve the naming of its current Federal Inspection Station (FIS) facility and future international terminal to the Dianne Feinstein International Terminal.

FISCAL IMPACT SUMMARY: N/A

BACKGROUND: Senator Dianne Feinstein brought together leaders from the Inland Empire and Los Angeles following local concerns over a sharp decline in flights at ONT while under the jurisdiction of Los Angeles World Airports. In 2015, an agreement was reached to transfer ownership back to Ontario, and it was Senator Feinstein who would later introduce legislation allowing that transfer to happen.

PROCUREMENT: N/A

CEQA COMPLIANCE AND LAND USE APPROVALS: N/A

STAFFING IMPACT (# OF POSITIONS): N/A

IMPACT ON OPERATIONS: N/A

SCHEDULE: N/A

ATTACHMENTS: N/A

STAFF MEMBER PRESENTING: Chief Executive Officer Atif Elkadi

Department: Executive

Submitted to OIAA: August 25, 2022

Approved: _____

Continued to: _____

Denied: _____

Chief Executive Officer Approval:  _____

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This Agenda Report has been reviewed by OIAA General Counsel.