

**ONTARIO INTERNATIONAL AIRPORT AUTHORITY
REGULAR COMMISSION MEETING
MINUTES
MARCH 24, 2022**

A regular meeting of the Ontario International Airport Authority was held on Thursday, March 24, 2022, at 1923 E. Avion Street, Room 100, Ontario, California.

Notice of said meeting was duly given in the time and manner prescribed by law.

CALL TO ORDER

President Wapner called the Ontario International Airport Authority Commission meeting to order at 2:03 p.m.

ROLL CALL

PRESENT: Commissioners: Julia Gouw, Curt Hagman, Jim W. Bowman, and Alan D. Wapner

ABSENT: Commissioners: Ronald O. Loveridge (excused)

Also present were Deputy Chief Executive Officer Atif Elkadi, General Counsel Lori Ballance, Assistant General Counsel Kevin Sullivan, and Board Clerk Claudia Y. Isbell.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by President Wapner.

CLOSED SESSION PUBLIC COMMENT

There were no closed session public comments.

CLOSED SESSION

President Wapner recessed the regular meeting of the Ontario International Airport Authority to Closed Session at 2:07 p.m. General Counsel Ballance announced the closed session items.

- GC § 54956.9(d)(2): CONFERENCE WITH LEGAL COUNSEL— Potential Litigation (1 matter)
- GC § 54956.9(d)(1): CONFERENCE WITH LEGAL COUNSEL— Existing Litigation
- GC § 54957: PUBLIC EMPLOYMENT

Title: Chief Executive Officer

The Ontario International Airport Authority Commission regular meeting was reconvened in public session at 2:28 p.m.

REPORT ON CLOSED SESSION

President Wapner announced there was no reportable action.

PUBLIC COMMENT

Members of the public wishing to provide public comment for the items on the agenda were able to do so via email comments to publiccomment@flyontario.com or in-person during the meeting. All email public comments are provided to the Commissioners prior to the Commission meeting and saved to the meeting record.

Richard Sherman provided an email comment regarding the appointing Atif Elkadi as CEO.

AGENDA REVIEW/ANNOUNCEMENT

No announcements were made.

1. CONFLICT OF INTEREST

No conflicts were announced.

CONSENT CALENDAR

MOTION: Moved by Secretary Bowman, seconded by Commissioner Hagman, and carried by a vote of 4-0-1, to approve consent calendar Items #2-7, including Resolution 2022-05, with Vice President Loveridge absent).

2. APPROVAL OF MINUTES

Approved Minutes for the Ontario International Airport Authority regular meeting on February 24, 2022 and approving the same as on file with the Secretary/Assistant Secretary.

3. BILLS/PAYROLL

Approved Bills February 1 through February 28, 2022 and Payroll February 1 through February 28, 2022.

4. APPROVAL OF MEETING STIPENDS

The Ontario International Airport Authority Commission approved meeting stipends for President Wapner for the month of February, 2022.

5. ADOPTION OF A RESOLUTION MAKING FINDINGS AND DETERMINATIONS UNDER ASSEMBLY BILL NO. 361 TO CONTINUE AUTHORIZATION OF VIRTUAL MEETINGS OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY FOR A PERIOD OF 30 DAYS

The Ontario International Airport Authority (OIAA) Commission adopted a Resolution making findings and determinations under Assembly Bill 361 (AB 361) to authorize staff to continue to conduct virtual-only Commission and Committee meetings, in response to COVID-19.

RESOLUTION NO. 2022-05 A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY AUTHORIZING REMOTE TELECONFERENCE MEETINGS BY THE COMMISSION AND ALL COMMITTEES IN ACCORDANCE WITH ASSEMBLY BILL 361 FOR A PERIOD OF THIRTY DAYS

6. AUTHORIZE THE CHIEF EXECUTIVE OFFICER'S OFFICE TO EXECUTE AN AMENDMENT OF THE RENTAL CAR CONCESSION AND LEASE AGREEMENTS

The Ontario International Airport Authority (OIAA) Commission authorized the Chief Executive Officer (CEO), or his designee, to negotiate a one (1) year amendment (with two (2) one-year options at the sole discretion of the OIAA) to the existing Concession and Lease agreement(s) with the Rental Car Concessionaires.

7. APPROVAL AUTHORIZE THE CHIEF EXECUTIVE OFFICER'S OFFICE TO EXECUTE A SECOND AMENDMENT TO PROSEGUR SERVICES GROUP, INC., CONTRACT

The Ontario International Airport Authority (OIAA) Commission authorized the Chief Executive Officer (CEO), or their designee, to amend the existing Prosegur Services Group, Inc., Contract No. SCONT-000325, by increasing the annual authority by \$350,000, for an overall annual spend authority of up to \$1,200,000 to approve an added scope to encompass CBP Federal Inspection Station and TSA Screening Checkpoint Exit Lane coverage, and to provide mobile security response on a 24/7 basis. Funding is available in current fiscal year budget and additional funding for subsequent years will be requested through the annual budget process.

ADMINISTRATIVE DISCUSSION/ACTION/REPORT

8. APPROVE THE HIRING OF MR. ATIF ELKADI AS OIAA CHIEF EXECUTIVE OFFICER, AND AUTHORIZE THE PRESIDENT OF THE COMMISSION TO EXECUTE AN EMPLOYMENT AGREEMENT WITH MR. ELKADI FOR THE OIAA CHIEF EXECUTIVE OFFICER POSITION

President Wapner stated Mark Thorpe submitted his resignation as OIAA CEO effective March 31, 2022. After consideration, the Commission unanimously determined that it would appoint Atif Elkadi to the OIAA Chief Executive Officer position effective April 1, 2022.

Assistant General Counsel Sullivan presented the proposed terms of Atif Elkadi's employment agreement, including the \$370,000 annual salary for the position, and benefits addressed in the agreement. These terms are similar to and consistent with agreements for previous OIAA CEOs.

MOTION: Moved by Secretary Bowman, seconded by Commissioner Hagman, and carried by a vote of 4-0-1, with Vice President Loveridge absent.

9. AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO EXECUTE A NON-EXCLUSIVE LEASE AND LICENSE AGREEMENT WITH ALCLEAR, LLC

The Ontario International Airport Authority Board of Commissioners (OIAA Board) authorized the Chief Executive Officer (CEO) or their designee to execute a Non-Exclusive Lease and License Agreement to allow Alclear, LLC, to provide biometric verification lanes, enrollment stations and related queuing solutions as a registered traveler service.

Deputy CEO Elkadi presented this item, providing Commissioners with an overview of the proposed agreement. Discussion ensued between Commissioners and Staff regarding the benefits of Alclear and the service it would provide our customers. Commissioners expressed appreciation for the new service and asked clarifying questions.

MOTION: Moved by Commissioner Hagman, seconded by Commissioner Gouw, and carried by a vote of 4-0-1, with Vice President Loveridge absent.

10. AUTHORIZATION TO CONTRACT WITH AMADEUS AIRPORT IT AMERICAS, INC., FOR A COMMON USE PASSENGER PROCESSING SYSTEM

The Ontario International Airport Authority (OIAA) Commission authorized the Chief Executive Officer or their designee to negotiate and execute a contract with Amadeus Airport IT Americas, Inc., to utilize their flight, baggage, and gate information system at Ontario International Airport and other locations that provide flight information; to also design, implement, install, and maintain a Common Use Passenger Processing System (CUPPS) in Terminal 2.

Deputy CEO Elkadi presented this item, providing Commissioners with an overview of the proposed agreement. Discussion ensued between Commissioners and Staff. Commission asked clarifying questions.

MOTION: Moved by Commissioner Hagman, seconded by and carried by Secretary Bowman, a vote of 4-0-1, with Vice President Loveridge absent.

MANAGEMENT REPORT

Deputy CEO Elkadi provided updates on passenger and cargo traffic.

COMMISSIONER MATTERS

Commissioner Hagman made no comments.

Commissioner Gouw made no comments.

Secretary Bowman commended Deputy CEO Elkadi's hard work and dedication.

President Wapner congratulated Deputy CEO Elkadi.

ADJOURNMENT

President Wapner adjourned the Ontario International Airport Authority Commission meeting at 2:43 p.m.

RESPECTFULLY SUBMITTED:



BOARD CLERK

APPROVED:



ALAN D. WAPNER, PRESIDENT
ONTARIO INTERNATIONAL AIRPORT AUTHORITY