

**ONTARIO INTERNATIONAL AIRPORT AUTHORITY  
SPECIAL COMMISSION MEETING  
MINUTES  
JULY 13, 2023**

**CALL TO ORDER**

President Wapner called the Ontario International Airport Authority Commission meeting to order at 2:00 p.m.

**ROLL CALL**

**PRESENT:** Commissioners: Julia Gouw, Curt Hagman, Ronald D. Loveridge and Alan D. Wapner

**ABSENT:** Secretary: Jim W. Bowman

A quorum of the Board of Commissioners was present.

Also present were Chief Executive Officer Atif Elkadi; Assistant General Counsel Kevin P. Sullivan; Chief Financial Officer/Treasurer John M. Schubert; and Board Clerk/Assistant Secretary Norma I. Alley, MMC.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was performed.

**AGENDA REVIEW/ANNOUNCEMENTS**

**1. INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST**

No conflicts of interests were declared.

**CLOSED SESSION**

**PUBLIC COMMENT ON CLOSED SESSION**

President Wapner called for public comment. Seeing no one come forward, he closed public comment.

**CLOSED SESSION**

- GC § 54957, PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
Title: Chief Executive Officer
  
- GC § 54957.6: CONFERENCE WITH LABOR NEGOTIATORS  
Agency Designated Representative: OIAA Commission President and Vice President  
Unrepresented Employee: Chief Executive Officer

Assistant General Counsel Kevin P. Sullivan announced the closed session items.

President Wapner recessed the open session and called the closed session to order at 2:03 p.m. The open session reconvened at 2:29 p.m.

## **REPORT ON CLOSED SESSION**

President Wapner announced there were no reportable action.

## **PUBLIC COMMENT**

President Wapner called for public comment. Seeing no one come forward, he closed public comment.

## **CONSENT CALENDAR**

### **2. APPROVAL OF MINUTES**

Approved minutes for the OIAA Board of Commissioners meeting on June 22, 2023.

### **3. CASH DISBURSEMENT REPORT (BILLS/PAYROLL)**

Received and filed the Cash Disbursement Report (Bills/Payroll) for the month ended June 30, 2023.

### **4. COMMISSIONER'S STIPENDS AS REQUIRED BY AUTHORITY BYLAWS**

Approved additional stipends per Article IV, Section 6 of the Authority's Bylaws for President Wapner for the month of June, 2023.

### **5. PROFESSIONAL SERVICES AGREEMENT WITH PRIORITY VENTURES MANAGEMENT FOR ADDITIONAL LED ADVERTISING DISPLAYS IN TERMINALS**

Authorized the Chief Executive Officer (CEO) to negotiate and execute a Professional Services Agreement (PSA) with Priority Ventures Management for a term of one (1) year, with a one (1) year extension, in an amount not to exceed \$800,000 for materials and installation of additional advertising displays in both terminals.

### **6. PROFESSIONAL SERVICES AGREEMENT WITH GARVER, LLC, FOR SAFETY MANAGEMENT SYSTEM PROGRAM DEVELOPMENT**

Authorized the Chief Executive Officer (CEO) to negotiate and execute a contract with Motorola Solutions for replacement 800MHz Portable Radios and Accessories in an amount not to exceed \$400,000.

**MOTION:** Moved by Commissioner Hagman, seconded by Commissioner Gouw, to approve the Consent Calendar. Motion carried by a 4 Yes/0 No/1 Absent (Bowman) vote.

## ADMINISTRATIVE DISCUSSION/ACTION/REPORT

### 7. CONTRACTS WITH ENVIRONMENTAL SCIENCE ASSOCIATES (ESA) AND RICONDO & ASSOCIATES FOR ON-CALL ENVIRONMENTAL PLANNING AND SUPPORT SERVICES

Authorized the Chief Executive Officer (CEO) to negotiate and execute two separate contracts with Environmental Science Associates (ESA) and Ricondo & Associates for three years for an amount not to exceed \$9,000,000.00 over the three-year period, with two one-year extensions, each at \$3,000,000.00 annually, for a total amount of \$15,000,000.00 for on-call, as-needed airport environmental planning and support services.

Chief Executive Officer Elkadi presented the staff report and fielded questions from the Board of Commissioners.

**MOTION:** Moved by Commissioner Hagman, seconded by Commissioner Gouw. Motion carried by a 4 Yes/0 No/1 Absent (Bowman) vote.

## MANAGEMENT REPORT

Chief Executive Officer Elkadi provided updates on passenger traffic numbers, changes to flights, launch of Northern Pacific Airlines, and general airport matters, accompanied by a PowerPoint.

## COMMISSIONER MATTERS

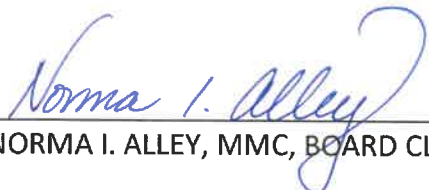
President Wapner requested a legislative update at a future commission meeting.

## ADJOURNMENT

President Wapner adjourned the Ontario International Airport Authority Board of Commissioners Meeting at 2:40 p.m.

RESPECTFULLY SUBMITTED:

APPROVED:

  
NORMA I. ALLEY, MMC, BOARD CLERK

  
DR. RONALD O. LOVERIDGE, VICE PRESIDENT