

**ONTARIO INTERNATIONAL AIRPORT AUTHORITY
PLANNING & DEVELOPMENT COMMITTEE MEETING
MINUTES
October 20, 2021**

A regular meeting of the Planning & Development Committee was held on Wednesday, October 20, 2021, at 1923 E. Avion Street, Room 100, Ontario, California.

Notice of said meeting was duly given in the time and manner prescribed by law.

1. CALL TO ORDER

Chair Loveridge called the Planning & Development Committee meeting to order at 2:00 p.m.

2. ROLL CALL

PRESENT: Commissioners: Julia Gouw, Member
Ronald O. Loveridge, Chair

ABSENT: Commissioners: None

Also present were: Deputy Chief Executive Officer Atif J. Elkadi, Chief Planning Officer Michelle Brantley, General Counsel Lori Ballance (via teleconference), and Board Clerk Natalie Gonzaga.

3. PUBLIC COMMENT

Members of the public wishing to provide public comment were able to do so via email comments to publiccomment@flyontario.com, or in-person during the meeting.

There were no public comments.

4. COMMITTEE AGENDA REVIEW/ANNOUNCEMENT

No announcements were made.

5. CONFLICT OF INTEREST

No conflicts were announced.

6. CONSENT CALENDAR

A. APPROVAL OF MINUTES

Approved minutes of the Planning & Development Committee meeting on August 12, 2021.

Motioned by Member Gouw, seconded by Chair Loveridge. The Committee unanimously approved consent calendar Item A.

7. COMMITTEE DISCUSSION ITEMS

A. FIRST CONTRACT EXTENSION FOR TY LIN INTERNATIONAL FOR ON-CALL AIP ENGINEERING, ARCHITECTURE AND SUPPORT SERVICES AT THE ONTARIO INTERNATIONAL AIRPORT

Review and recommend to the Commission for approval.

Deputy Chief Executive Officer Elkadi and Chief Planning Officer Brantley provided information on this item. Committee members asked questions regarding the item and asked about the evaluation process for contract extensions.

The Planning & Development Committee recommended to the full Commission for approval.

B. FIRST CONTRACT EXTENSION FOR JACOBS PROJECT MANAGEMENT, ONTARIO AVIATION GROUP, AND PPM GROUP, INC., FOR ON-CALL AIP CONSTRUCTION MANAGEMENT AND RELATED SERVICES AT THE ONTARIO INTERNATIONAL AIRPORT

Review and recommend to the Commission for approval.

Deputy Chief Executive Officer Elkadi and Chief Planning Officer Brantley provided information on this item. Committee members asked questions regarding the item. Jawdat Tahan, Airport Compliance Coordinator, provided further information to the Committee.

The Planning & Development Committee recommended to the full Commission for approval.

C. EXTEND THE PRODIGIQ CONTRACT SCONT-000064 ON A MONTH-TO-MONTH BASIS FOR AIRFIELD COMPLIANCE, MAINTENANCE WORK ORDERS, LEASE MANAGEMENT AND FLIGHT INFORMATION DISPLAY SYSTEM

Review and recommend to the Commission for approval.

Deputy Chief Executive Officer Elkadi and Chief Planning Officer Brantley provided information on this item. Committee members asked questions regarding the item.

The Planning & Development Committee recommended to the full Commission for approval.

D. FIRST CONTRACT AMENDMENT TO KAVPLAN, LLC FOR STRATEGIC AVIATION PLANNING MANAGEMENT CONSULTING SERVICES

Review and recommend to the Commission for approval.

Deputy Chief Executive Officer Elkadi and Chief Planning Officer Brantley provided information on this item. Committee members asked questions regarding the item.

The Planning & Development Committee recommended to the full Commission for approval.

E. NEW POSITIONS FOR OPERATIONS DIVISION – DIRECTOR OF OPERATIONS, ASSOCIATE ENGINEER AND GARAGE TECHNICIAN

Review and recommend to the Commission for approval.

Deputy Chief Executive Officer Elkadi and Chief Planning Officer Brantley provided information on this item. Committee members asked questions regarding the item and requested the pay ranges for the positions.

The Planning & Development Committee recommended to the full Commission for approval.

The OIAA staff present at the meeting were introduced to the Committee.

8. COMMITTEE STAFF UPDATES

Director of Program Management, Keith Owens, provided current airfield project updates with photos.

9. COMMITTEE MEMBER COMMENTS AND REQUESTS FOR FUTURE AGENDA ITEMS

Chair Loveridge had no additional comments.

Member Gouw had no additional comments.

10. ADJOURNMENT

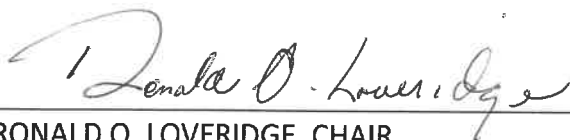
Chair Loveridge adjourned the Planning & Development Committee meeting at 2:53 p.m.

RESPECTFULLY SUBMITTED TO RECEIVE AND FILE:



NATALIE GONZAGA, BOARD CLERK

APPROVED:



RONALD O. LOVERIDGE, CHAIR